



Collect. Preserve. Educate.

The Campbell County Rockpile Museum tells the story of the Powder River Basin.

John Daly, President
Tami Bishop, Vice-President
Rita Cossitt Mueller, Secretary-Treasurer
William Monahan
Lalia Jagers

A. Call To Order And Introductions

B. Approval Of Agenda

C. Consent Agenda

Documents:

[CCRM CONSENT AGENDA 2-18-2020.PDF](#)
[CCRM BOARD MINUTES JAN2020.PDF](#)
[CCRM BUDGET VARIANCE REPORT 2-16-2020.PDF](#)

D. Museum District Petition Update - Mr. Tom Butler

E. Executive Session: Personnel

F. Collections

I. Collections Department Update

Documents:

[CCRM COLLECTIONS UPDATE FEB.2020.PDF](#)

G. Museum Program/Exhibit Report

I. Visitation Report

II. Education Report

Documents:

[CCRM YOUTH EDUCATION REPORT FEB.2020.PDF](#)
[CCRM ADULT AND OUTREACH EDUC. REPORT FEB.2020.PDF](#)

- III. Exhibitions Update
- IV. Schedule
- H. Old Business
 - I. Museum Storage Update
 - II. Lighted Crosswalk Update
 - III. DRAFT Museum Budget For FY2020-2021
 - IV. Museum Signs/Museum Name Ideas
 - V. New CVB Committee Update
- I. New Business
 - I. Veterans Project 1% Funding
 - II. New Volunteers
 - III. Legislative Update
- J. General Discussion
- K. Adjournment

Campbell County Rockpile Museum
900 W. 2nd Street Gillette, WY 82716 307-682-5723 rockpile@vcm.com

**Rockpile Museum Board Meeting
CONSENT AGENDA – February 18, 2020**

Approval of Minutes

January 21, 2020 Regular Meeting Minutes

Expense Report

As of February 16th, there are 8 purchase orders from the regular budget to be approved and paid totaling \$2,802.17. There are several outstanding invoices from both regular accounts and 1% accounts including First National Bank Visa, Lestz Wholesale LLC, Office Depot, and Fastenal.

The February 2020 vouchers are as follows:

Vista Leasing Company	\$98.00
CC Historical Society	\$180.00
Chichester, Inc.	\$334.21
Office Depot	\$25.31
Gaylord Bros.	\$1,036.22
Henning Mileage Reimbursement	\$19.03
Arcadia Publishing	\$307.27
City of Gillette Utilities	\$802.13

For the month of January 2020, there were 20 vouchers from our regular accounts totaling \$7,804.79 and three vouchers from 1% accounts totaling \$4,243.91.

Board President John Daly signed the following late month vouchers after the regular meeting:

Sue Collins	\$66.00
Gaylord Bros.	\$300.78
C & J Sayles	\$534.16
First National Bank Visa 2962	\$644.31
First National Bank Visa 9833	\$1,186.30
Whitney Rencountre	\$1,000.00
First National Bank Visa 2962 - 1% Youth	\$3,094.26
First National Bank Visa 2962 - 1% Senior	\$237.50

REVENUE UPDATE: As of 1/30/2020 the Museum Gift Shop has gross receipts of \$9,053.97 for FY19-20. There is also \$66.67 in miscellaneous revenue for a total of \$9,120.64.

BUDGET VARIANCE for FY19-20 as of February 16, 2020 (see attached)

Collect. Preserve. Educate.
The Campbell County Rockpile Museum tells the story of the Powder River Basin.

**Minutes of the Regular Meeting of the CCRM Board of Directors
January 21, 2020**

Rockpile Museum, 6:00 p.m.

A. Call to Order and Introductions

The meeting was called to order at 6:19 p.m. by Board President John Daly, presiding officer.

Present: Museum Board Members: John Daly, Tami Bishop, Rita Cossitt Mueller, Lalia Jagers, and Bill Monahan (via phone from AZ)

Museum Staff: Director Robert Henning and Museum Educator Stephan Zacharias

Absent: None

Guests: Charlene Busk, Sandy Holyoak

Roll Call: Rita—recited poem “A Plea for the Old RockPile” 1958
Tami—Dottie Grey Mobley, Nat. Youth Adm.; Gillette’s Rosie the Riveter
Laila—history of the first cemetery in Gillette 1908
Charlene—1941 info included in county license plates
Sandy—Marion Otto’s book “Reflections of Courage” 1918
Stephan—Journey museum in Rapid City
Bill—Boot Hill Graveyard in Tombstone, AZ and museum
Robert—1948 pictures from the railroad
John—This week in history from 1893 thru 1958

B. Approval of Agenda

Board reviewed agenda and John Daly called for changes or corrections. No changes or additional items were presented, and the board approved the agenda by unanimous consent.

C. Consent Agenda

Approval of Minutes

December 17, 2019 Regular Meeting Minutes

Expense Report

As of January 21st, there are 14 purchase orders from the regular budget to be approved and paid totaling \$4,073.24. There is one 1% funds request in the amount of \$912.15. There are several outstanding invoices including First National Bank Visa and Gaylord.

The January 2020 vouchers are as follows:

Black Hills Energy	\$604.01
Office Depot	\$66.05
Vista Leasing Company	\$98.00
Gaylord Bros.	\$383.20
City of Gillette Utilities	\$759.07
Civil Air Patrol Magazine	\$195.00
American Antiquities	\$22.50
Henning Mileage Reimbursement	\$34.39
Carrot-Top Industries	\$190.24
Gaylord Bros.	\$185.17
Profile Display	\$544.00
North Park Transportation	\$114.68
Gaylord Bros.	\$267.41
Joyce Jefferson - 1% Senior	\$912.15

Tami Bishop signed one purchase order prior to the board meeting as payment was due before the end of the month:

State of Wyoming Dept. of Revenue	\$609.52
-----------------------------------	----------

For the month of December 2019, there were 24 vouchers from our regular accounts totaling \$9,521.72 and two vouchers from 1% accounts totaling \$421.05.

Board President John Daly signed the following late month vouchers after the regular meeting including:

Gaylord Archival	\$231.01
Tom Butler	\$108.00
Campbell County Historical Society	\$240.00
Home Fire Foods	\$117.50
Vista Leasing Company	\$193.00
Campbell County High School	\$200.00
Walmart	\$416.75
First National Bank Visa 2962	\$2,243.93
Gaylord Archival	\$640.02
First National Bank Visa 2962 - 1% Youth	\$385.51
Demco - 1% Senior	\$35.54

REVENUE UPDATE: As of 1/14/2020 the Museum Gift Shop has gross receipts of \$8,468.98 for FY19-20. There is also \$66.67 in miscellaneous revenue for a total of \$8,535.65. We had a better Christmas season than last year and are now ahead of last year's pace by \$202.25.

BUDGET VARIANCE for FY19-20 as of January 18, 2020 (see attached)

John Daly asked the board if they wished for any items to be removed from the consent agenda. No items were requested removed. Tami Bishop moved to approve all items of the consent agenda as presented; Lalia Jagers seconded the motion; motion approved unanimously.

D. Collections

I. Collections Department Update

DISCUSSION: Reports included from Angela Beenken and Cara Reeves

Tami had several questions/comments: She asked Robert if their efforts were satisfactory. She observed that it seemed the volunteers were making huge efforts. She asked if a new Collections Policy was needed to be in line with our mission.

Robert stated that he and staff are still working through processes, finding efficiencies, and trying to limit distractions. He also stated that the staff are working on a procedural manual and that he does not believe changes are needed in the Collections Policy.

Board Discussed:

Possibly taking less “stuff”—staff needs to filter incoming items better
Quality of work is great
Would it be beneficial for Robert to initial each incoming item?
Board needs to take more time to look at donations

The board feels that the timeline on completing the inventory needs to be adjusted. A two-fold approach is needed to cataloging items: one thorough and one down and dirty. The board would also like the staff to find a balance between working with the collections and developing exhibits.

E. Museum Program/Exhibit Report

- I. Visitation Report –There is a printed report and visitation graphs in each packet. We served **725** guests in December which was up 94 or 14.9% from last December. We ended the year down 269 visitors at a total of **13,307** guests. We grew our tours and outreach but were down in all other categories.

DISCUSSION: We have had only one large exhibit this calendar year. Outreach numbers are up and Robert is expecting more tour buses this year due to ads in travel magazines and brochures.

II. Education Reports

DISCUSSION: Penny’s report is included in the packet. Stephan gave a rundown of what he has been doing (see schedule in packet).

Stephan went over the flyer about Karen Spears Zacharias. She would be a guest speaker during the Vietnam Wall replica visit. It was noted that she is Stephan’s mother. Rita moved to invite her. Tami seconded. Motion passed.

III. Exhibit Report

DISCUSSION: Robert reported on the upcoming WWII exhibits. John would like to invite the CC school board to a joint meeting with the museum board at the museum.

IV. Schedule

Jan. 22-24: Prairie Wind 3rd Graders at Museum
Jan. 25 – No B&Y Theatre
Feb. 4 – Board Field Trip to Spearfish, Belle Fourche, 8:00 a.m. Departure
Feb. 7 – Coffee with the Museum Director, 7:00 a.m. to 10:00 a.m.
Feb. 7 – County Winter Gathering at CAM-PLEX, 5:30 p.m.
Feb. 8 – National Boy Scout Day Event (No B&Y Theatre)
Feb. 11 – Senior Outreach Programs
Feb. 15 – Car STEM Challenge Family Day (No B&Y Theatre)
Feb. 17 – Museum CLOSED for Presidents' Day
Feb. 18 – CCRM Board Meeting, 6:00 p.m.
Feb. 20 – RMA Board Meeting, 2:30 p.m.
Feb. 24-28: Robert to DC for AAM Advocacy Day/Vacation
Mar. 10 – Senior Outreach – Special Guest Joyce Jefferson at 10:30 and 2:00
Mar. 10 – Women's History Month - Joyce Jefferson as "Aunt Lou", 7:00 p.m.
Mar. 21 – *Campbell County Women at War* Exhibition, Programs at 11 and 2
Mar. 21 – April 18: WASP Traveling Exhibit
Mar. 24-25: 6th Grade WWII Day at CAM-PLEX
Mar. 25 – Medal of Honor Popup Exhibition
Apr. 10-12: Rex Carnegie "Love on the Range" and Mus. Theater Workshop

DISCUSSION: Angela will be leading the Women at War exhibition.

F. Old Business

I. Museum Storage

DISCUSSION: Robert reported that Public Works employee Matt Olsen is working on the annex renovation. The expense is more than expected and has become an issue. Chances of it happening this fiscal year are 50-50 at best.

II. Fiber Optic Cable Update

DISCUSSION: The cable is up and running! However, the ClearTouch screen that was to provide a visual to Bill Monahan's call did not work tonight due to changes made by IT this afternoon. The old server equipment is to be removed.

III. Museum Sign Move Progress

DISCUSSION: The county surveyor is currently doing a survey. The plan is to split the current sign and use it for the two new locations. Edd Collins will be

doing the engineering work for the permit. Tami brought up the possible museum name change and that now would be an excellent time to make the change. Bill's suggestion of "Powder River Basin Historical Center" was reshaped. The name change would be helpful for fundraising and tourist promotions. Tami moved we adopt "Powder River Basin Historical Center" as the new museum name. Lalia seconded. There was no vote as Tami moved to table the motion until next month. Bill seconded. Vote passed for the motion to be placed on the agenda for next month. All are to consider possible name changes.

IV. CVB Building Committee

DISCUSSION: John and Robert reported on the CVB committee meetings. Both meetings have been very preliminary with nothing decided.

G. New Business

I. DRAFT Museum Budget for Fiscal Year 2020-2021

DISCUSSION: Robert included the first draft for board perusal. The county wants all departments to hold the line or make cuts. We are to look for ways to cut expenses. All board members are asked to go over the draft budget for further discussion next month. The board will discuss the budget with the commissioners during the joint meeting in March.

H. Old Business

I. Crosswalk

DISCUSSION: John reported that he has called and talked with the local WYO Highway Commission board member Rick Newton from Buffalo. He has been invited to come visit the museum and see our problem firsthand.

I. General Discussion

I. Volunteer Dean Turley

DISCUSSION: Dean Turley passed away this past weekend. Services will be Saturday, 25 January at 10:00a.m. at Walker Funeral Home. There was some discussion about making a memorial donation or sending flowers. Robert will find out if a charity has been selected. Dean was a loyal volunteer at the museum for many years. He gave nearly 11 years and 3500 hours of service.

II. RMA Manager Position

DISCUSSION: Sandy reported that the RMA is in the process of hiring a 20-30 hr. per week manager position. Two qualified applicants are already in hand.

We want to be sure to invite them to the museum board meetings when they are on board.

III. Thank You cards

DISCUSSION: Cards were signed by board members for future unspecified use.

J. Executive Session - Personnel

Tami Bishop moved to convene an executive session for the purpose of discussing personnel matters. Lalia Jagers seconded the motion. No debate. Motion passed unanimously.

Lalia Jagers moved to adjourn the executive session and return to the regular agenda. Rita Cossitt Mueller seconded the motion. No debate. Motion passed unanimously.

K. Adjourn

There being no further business Tami Bishop moved to adjourn the meeting. Lalia Jagers seconded. The meeting was adjourned by Board President Daly at 8:36 p.m.

The next regular board meeting will be on February 18th with dinner at 5:30 p.m. and meeting beginning at 6:00 p.m.

January 21, 2020 Board Meeting Minutes submitted by Secretary Rita Cossitt Mueller

CCRM Board Member

Date

CCRM Board Member

Date

CAMPBELL COUNTY GOVERNMENT
BUDGET VARIANCE REPORT
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	February Expenditures	2019 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
EXPENDITURES								
PERSONNEL SERVICES								
SALARIES AND WAGES								
FULLTIME - REGULAR	10,325.27	267,953.00	162,784.59	.00	60.75	105,168.41	39.24	6022.
FULLTIME - O.T.	453.35	1,542.00	1,647.28	.00	106.82	105.28-	6.82-	6023.
PART-TIME - REGULAR	.00	10,000.00	.00	.00	.00	10,000.00	100.00	6024.
PART-TIME - O.T.	.00	.00	.00	.00	.00	.00	.00	6025.
SUMMER EMPLOYMENT GRANT	.00	.00	.00	.00	.00	.00	.00	6033.
ADD'L REQUESTED PAYROLL	.00	.00	.00	.00	.00	.00	.00	6038.
COMPENSATION ADJUSTMENT	.00	.00	.00	.00	.00	.00	.00	6039.
EMPLOYER CONTRIBUTIONS								
P/R TAX EXPENDITURES	808.16	21,382.00	12,447.55	.00	58.21	8,934.45	41.78	6041.
P/R BENEFIT EXPENDITURES	9,918.49	138,163.00	79,908.25	.00	57.83	58,254.75	42.16	6042.
FLEX SIGNUP	.00	.00	.00	.00	.00	.00	.00	6046.
	21,505.27	439,040.00	256,787.67	.00	58.48	182,252.33	41.51	
CONTRACTUAL SERVICES								
COMMUNICATION/TRANSPORTATI								
POSTAGE AND FREIGHT	.00	1,500.00	917.60	.00	61.17	582.40	38.82	6052.
TELEPHONE	.00	.00	.00	.00	.00	.00	.00	6053.
PRINTING/DUPLICATING								
PRINTING/SPECIAL FORMS	.00	.00	.00	.00	.00	.00	.00	6071.
BROCHURES	.00	.00	.00	.00	.00	.00	.00	6072.
PUBLICITY								
ADVERTISING	.00	7,500.00	3,346.42	.00	44.61	4,153.58	55.38	6092.
PUBLICATION/LEGAL NOTICE	.00	.00	.00	.00	.00	.00	.00	6093.
DUES AND SUBSCRIPTIONS								
PERIODICALS	.00	150.00	130.00	.00	86.66	20.00	13.33	6101.
ASSOC., COMM., DUES, & FEE	.00	1,225.00	350.00	.00	28.57	875.00	71.42	6102.
UTILITY SERVICE								
ELECTRICITY	.00	10,000.00	4,144.48	802.13	49.46	5,053.39	50.53	6112.
PROPANE, NATURAL GAS	.00	5,500.00	2,006.50	.00	36.48	3,493.50	63.51	6114.
GARBAGE COLLECTION	.00	.00	.00	.00	.00	.00	.00	6116.
PROFESSIONAL SERVICES								
FIRE SPRINKLER INSPECTIO	.00	.00	.00	.00	.00	.00	.00	6153.
MAINT/LICENSING AGREEMENTS								
OFF EQUIP MAINT CONTRACT	.00	2,000.00	807.85	98.00	45.29	1,094.15	54.70	6234.
HEATING/AIR CONDITIONING	.00	.00	.00	.00	.00	.00	.00	6237.
TRAVEL - EMPLOYEES								
AUTOMOBILE	.00	1,000.00	219.88	19.03	23.89	761.09	76.10	6281.
AIRPLANE, TRAIN, BUS	.00	.00	.00	.00	.00	.00	.00	6282.
MEALS AND LODGING	.00	300.00	58.73	.00	19.57	241.27	80.42	6283.
TRAVEL-OTHER								
AUTOMOBILE	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6301.
AIRPLANE, TRAIN, BUS	.00	.00	.00	.00	.00	.00	.00	6302.
MEALS AND LODGING	.00	1,000.00	613.23	.00	61.32	386.77	38.67	6303.
OTHER CONTRACTUAL SERVICES								
CONTRACT LABOR	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6321.
TRAINING AND DEVELOPMENT								
STAFF DEVELOPMENT	.00	1,000.00	848.40	.00	84.84	151.60	15.16	6517.2
CONFERENCE/SEMINAR/WRK	.00	2,500.00	1,990.00	.00	79.60	510.00	20.40	6517.3
TRAVEL & TRANSPORTATIO	.00	1,750.00	655.80	.00	37.47	1,094.20	62.52	6517.4
MEALS AND LODGING	.00	1,250.00	1,314.44	.00	105.15	64.44-	5.15-	6517.5
	.00	38,675.00	17,403.33	919.16	47.37	20,352.51	52.62	

CAMPBELL COUNTY GOVERNMENT
BUDGET VARIANCE REPORT
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	February Expenditures	2019 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
SUPPLIES								
OFFICE SUPPLIES								
GENERAL SUPPLIES	.00	5,000.00	1,413.54	25.31	28.77	3,561.15	71.22	6531.
COMPUTER SUPPLIES	.00	4,500.00	3,594.21	.00	79.87	905.79	20.12	6532.
OPERATING SUPPLIES								
EDUCATIONAL PROGRAMMING	.00	4,500.00	1,206.81	334.21	34.24	2,958.98	65.75	6554.
PHOTOGRAPHIC SUPPLIES	.00	1,000.00	141.99	.00	14.19	858.01	85.80	6556.
JANITORIAL SUPPLIES	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6666.
GASOLINE	.00	750.00	367.51	.00	49.00	382.49	50.99	6673.
GIFT SHOP PURCHASES	.00	10,750.00	5,391.02	487.27	54.68	4,871.71	45.31	6706.1
EXHIBITS	.00	4,000.00	3,076.00	.00	76.90	924.00	23.10	6712.
SALES TAX PAYMENTS	.00	750.00	609.52	.00	81.26	140.48	18.73	6713.
VOLUNTEER PROGRAM SUPPLI	.00	1,000.00	265.71	.00	26.57	734.29	73.42	6733.
REPAIRS AND MAINTENANCE								
GENERAL VEHICLE MAINT	.00	.00	.00	.00	.00	.00	.00	6755.
OFFICE FURNITURE & EQUIP	.00	500.00	156.45	.00	31.29	343.55	68.71	6762.
SECURITY SYSTEMS	.00	.00	.00	.00	.00	.00	.00	6764.
GROUNDS MAINTENANCE	.00	.00	.00	.00	.00	.00	.00	6770.
BUILDING MAINTENANCE	.00	500.00	146.90	.00	29.38	353.10	70.62	6777.
SHOP SUPPLIES	.00	500.00	27.00	.00	5.40	473.00	94.60	6778.
EXHIBITS MAINTENANCE	.00	5,000.00	2,685.10	1,036.22	74.42	1,278.68	25.57	6784.
	.00	39,750.00	19,081.76	1,883.01	52.74	18,785.23	47.25	
FIXED CHARGES								
INSURANCE								
VEHICLES & EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	6932.
OTHER INSURANCE	.00	1,500.00	.00	.00	.00	1,500.00	100.00	6948.
SURETY BONDS								
OTHER	.00	.00	.00	.00	.00	.00	.00	6958.
BOARD EXPENSES	.00	2,500.00	897.73	.00	35.90	1,602.27	64.09	7026.
GRANTS								
OTHER GRANTS-ANTICIPATIO	.00	.00	.00	.00	.00	.00	.00	7078.
INSTITUTE OF MUSEUM SERV	.00	.00	.00	.00	.00	.00	.00	7092.
WYO ARTS COUNCIL	.00	.00	.00	.00	.00	.00	.00	7093.
WYO COUNCIL - HUMANITIES	.00	.00	.00	.00	.00	.00	.00	7094.
NATL ENDOWMENT HUMANITIE	.00	.00	.00	.00	.00	.00	.00	7103.
	.00	4,000.00	897.73	.00	22.44	3,102.27	77.55	
CAPITAL OUTLAY								
MACHINERY AND EQUIPMENT								
GENERAL ITEMS	.00	.00	.00	.00	.00	.00	.00	7191.
ARTIFACTS	.00	500.00	135.84	.00	27.16	364.16	72.83	7242.
PROGRAM SUPPORT								
SPECIAL EVENTS	.00	8,000.00	4,926.55	.00	61.58	3,073.45	38.41	7362.
ACCRUED EXPEND - EOY ADJ	.00	.00	.00	.00	.00	.00	.00	7532.
WAGE ADJUSTMENT FUND	.00	.00	.00	.00	.00	.00	.00	7533.
	.00	8,500.00	5,062.39	.00	59.55	3,437.61	40.44	
	21,505.27	529,965.00	299,232.88	2,802.17	56.99	227,929.95	43.00	

CAMPBELL COUNTY GOVERNMENT
BUDGET VARIANCE REPORT
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	February Expenditures	2019 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
COMPANY 00001 TOTAL	21,505.27	529,965.00	299,232.88	2,802.17	56.99	227,929.95	43.00	

Collections Update

February 2020

Cataloging Update:

Cara added of the larger items and 44 photograph records (26 of which need to be completed) to PastPerfect for the May 2019 backlog. Cara has postponed cataloging the remaining May 2019 backlog to catalog the June 2018 backlog. Overall Cara has added 106 records to one of the June 2018 donations; there are at least 120 items remaining to catalog for this donation. A suitcase of items from this donation is airing out before of it can be cataloged or stored. The record for a flag that was on display in "Dear Folks" exhibit for almost a year has now been completed.

Volunteers:

A collections volunteer list has been created in Past Perfect to more efficiently track hours and projects. Two additional volunteers are working in collections – Gregory Hasman from the News Record and Graye Huskins, a former Experience Works employee. Graye has been trained to catalog in Past Perfect and has just completed the lithics from the Drew donation. She will now be moving on to a current backlog. Gregory has taken on the Gillette business research and will work to add to, and complete, the existing files.

Greg Bennick has been continuing to catalog one of the donations from the June 2018 backlog. He has added 257 records to Past Perfect and has approximately 100 items left to catalog. When this project is complete, he will catalog the remaining March 2019 Backlog.

Pat Donathan has been cataloging various WWII uniform parts that were purchased for the upcoming WWII exhibit and steaming them for display.

Charlene Busk recently completed scanning 109 negatives that were found (never cataloged). When she returns in mid-March, she will scan the remaining land documents from 2015 that were found/never cataloged. After this, she will scan more found/uncatalogued negatives in late March/April.

Graye Huskins returned on 2/4/2020. She finished the one donation in the 2017 backlog by adding/completing records in Past Perfect for 16 lithics, 1 metal point, and a pottery sherd. On Tuesday 2-18-2020 Graye will continue where Angela left off on cataloging the June 2018 2018.026.

Deaccessioning:

There are no suggested deaccessions for this month. Previous deaccessions are still in progress.

Loans:

Angela sent a reminder letter to the Eisele family about their overdue loan. There are two confirmation letters outstanding on the on the Benson paintings loan. There has been no reply on the Pond loan.

Inventory:

Currently, 268 objects (including 35 paintings) 460 photos, 281 archives (including 44 scrapbooks), and 36 library items have been marked as inventoried. This includes both existing and incoming donations. Scrapbooks are currently being inventoried without re-boxing while additional boxes are being shipped in. There was some delay in the progress of this project over the past month as the Past Perfect program was moved to the S Drive with complications and then moved to the O Drive with additional issues. The program appears to be functioning properly currently.

Internship:

We have received three full applications from universities in Georgia, New Jersey and South Dakota for the summer internship. Five applications were submitted through Facebook and applicants were directed to the link to complete the full application process. It is anticipated that applications will increase quickly as the deadline approaches. The collections department will have two interns this summer with set projects in the archive and in inventory.

Exhibit Update:

Work is continuing on the Campbell County women in World War II exhibit. We will be printing a test banner for the exhibit to test the space. The official title is *She Served Too: Campbell County Women in World War II*. The exhibit has an opening date of March 21st. In addition, a traveling exhibit *The Untold Story* from the National WASP WWII Museum will open at the same time.

Youth Education Board Report 2/18/2020

The final family day event will be February 15, 2020 and will be a STEM challenge event all about cars (i.e. Design a car of the future. Create a car using only a paper plate, cardboard, paper straws and a balloon). The numbers of children having signed up for the event are low, but we will have a great time all the same.

The WWII day committee will be meeting at 1 p.m. on Tuesday, February 18, 2020. We will be discussing a plan for set-up and any last-minute supply needs. General Mount will be bringing his WWII Jeep, and just this past week arrangements were made to include a second WWII vehicle: a ½ ton Dodge truck. The committee will be able to get into the Wyoming Center at 6:30 a.m. on the morning of March 24, 2020. Penny will be ordering donuts for breakfast both days. Sue Collins will be catering the lunch for both event days. The sixth-grade teachers have been sent their assigned time slots, and next week they will be sent a request to divide their students into four Platoons and send the names to the museum so we can form the official platoon.

Penny has been assisting with the research for the upcoming WWII exhibit, and using that information to update files for the Heroes station and the trading cards used for 6th grade WWII day.

Word went out on February 13, 2020, to our volunteer with the dates we need schoolmarms for the Spring session of pioneer school. Dr. Shannon and the teachers of the “neighborhood” section of Stocktrail Elementary have decided to bring their students on May 4, 2020. They are going to teach their students and make use of our building and supplies. As of Friday morning, volunteers have taken nine of the twenty-three days.

Maggie the fiberglass milk cow has finally arrived!! There will be a special story about her arrival in the News Record sometime in the week ahead. Maggie will make her debut at the Children’s Festival on Saturday, March 7, 2020, joining in on all the fun for children ages birth to 8 years old. The theme this year is “Barnyard” so there isn’t any better event to make her first “celebrity” appearance. The official date for the “Cow Party” to celebrate her arrival and taking her place in the Rockpile Museum family is set for Saturday April 4, 2020, from 1:00 p.m. to 3:00 p.m. There are plans for special themed refreshments and cow themed games.

On Thursday, February 13, 2020, a request was sent asking if Penny would be willing to work with the State Historical Society in hosting a special program featuring Kay Sebring-Roberts Kuhlmann who will be presenting a one-person characterization of Nellie Tayloe Ross this summer in Wyoming. The program is free, and Penny is in email talks with Ms. Sebring-Roberts Kuhlmann to finalize a date in June, either the 15th or the 17th in the evening, for her performance.

Board Report
February 2020
Education – Stephan

- Stephan apologizes that he cannot attend this month's board meeting but is grateful for the opportunity to represent the museum at the 1st Annual Lakota Food Summit in Rapid City. He is looking forward to making connections that will enable us to better tell the stories past & present of the Powder River Basin's Native history & culture.
- Thank you to Board Member, Ms. Lalia Jagers and to the Campbell County Master Gardners for running stations at the #NationalBoyScoutsDay Event on Saturday, February 8, 2020. We had 36 people come through and participate that day.
- Thank you to Ms. Pat Donathan for assisting with this month's Senior Outreach, Rockpile *Remembers!* as we celebrated #BlackHistoryMonth by sharing our Black Cowboys of Campbell County exhibit with both Primrose and Legacy this month. There were 16 residents at Primrose and 14 residents at Legacy who all enjoyed the program.
- *Black & Yellow Theatre: Voices of the Powder River Basin from the Black Hills to Yellowstone* will return this Saturday, February 22 at 11am & 2pm in the Kintz Room with Stephan's program *Jim Bridger & the Bard*. There will be NO *Black & Yellow Theatre* on Saturday, February 29.
- Ms. Joyce Jefferson will return to Gillette on Tuesday, March 10th to help us celebrate #WomensHistoryMonth with her presentation on Rockyford, WY Rancher, Lucretia Marchbanks. She will present as part of our Senior Outreach, Rockpile *Remembers!* at Primrose @ 10:30am and Legacy @ 2pm. Then she will present a public performance at 7pm right here in the Campbell County History Room that same evening.
- *Black & Yellow Theatre* will be hosting Native American Educators, Whitney Rencountre and Jessie Taken Alive-Rencountre on Saturday, March 14th with presentations at 11am and 2pm.
- We will have special programming for the opening of the *She Served Too: Campbell County Women in WWII* exhibit on Saturday, March 21st at 11am & 2pm.
- A special pop-up exhibit will be up in the museum the week of March 23rd in honor of #NationalMedalOfHonorDay that takes place annually on March 25th. This exhibit features the 10 MoH Recipients who are associated with Wyoming. 3 of which that were awarded the MoH for their actions in the Powder River Basin. Runs March 23 – 28.
- We are testing out a new #RockpileFeatureFriday on Social Media. This month our features are focused on #BlackHistoryMonth and next month they will focus on #WomensHistoryMonth. So far, our two posts from February 7th and 14th have been fairly popular with numerous reactions, shares, and comments. The posts to Facebook seem to be engaging a broader audience than our Instagram posts but both are seeing a good number of responses. Make sure you are following Facebook and Instagram to stay up with these posts:

Facebook: @campbellcountywyoming

Instagram: @campbell_county_wyoming