

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda When: Wednesday, February 19, 2020 @ 12:00 p.m. Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda -
- III. Staff Reports-
 - a. Program Census: Felony: 17 / DWI: 10
 - # terminated or opted out: 2 Fel, 1 DWI (Expelled)
 - # screened and not admitted: 0
 - # screened and accepted: (0- DWI, 0 Fel)
 - # graduated: 0
 - # pending: Felony Crt: 3, DWI Crt: 2
 - # in hold status for treatment- 0
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. New Court Subcommittee Update
 - b. Update on Office Move

New Business:

 - a. Care Board and City 1% Applications for Board Approval
 - b. Renew Board Positions J.L. and C.C.
 - c. Coordinator Call Update
 - d. Next Graduation Potential Dates
- V. Other Business:
- VI. Public Forum:

Consent Agenda: Minutes from the January 15, 2020 Board Meeting

- 1. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Agenda
When: Wednesday, January 15, 2020 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:05 p.m. Board Members Present – Judge Paul Phillips, Tomi Barbour, Del Shelstad, Cheryl Chitwood and Sarah Bailey. Staff Present – Chad Beeman, Scott Appley, and Breanne Ramirez (Recorder). Board Members Absent – Ron Wirthwein, Ryan McGrath, Janeice Lynch, Scott Mooney, and Rhonda Stryker.
- II. Consent Agenda – The Chairman concluded that there was no quorum, so the consent agenda was sent out to be approved by the board via email right after the meeting adjourned.
- III. New Business:
 - a. Clark Melinkovich Presentation and Tour of Proposed New Office Space. Clark Melinkovich, Engineer III with Public Works explained what entities will be moving to the courthouse annexation in the purchased Cloud Peak building and passed out the design plans for the first floor. It was explained that Guardian Ad Litem, Public Defender's, Adult Treatment Court, and additional conference rooms will be located on the first floor, and the County Attorney's Office will occupy the second floor. The board members present toured the new courthouse annexation building to see where the new Treatment Court office will be located and the potential layout of the space including a conference room, reception area, office space, and storage.
- IV. Other Business: None.
- V. Public Forum: None.

ADJOURNED – 12:30 p.m.

Consent Agenda: Minutes from the December 18, 2019 Board Meeting
1. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for February 19, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 25,245.06	
Personal Frontiers	PO# 19007172	\$ 6,387.72	Paid by State
	PO# 19007168	\$ 2,291.23	Paid by City
Smart Start – January Billing	PO# 19007887	\$ 472.00	7 Participants
Norchem Drug Testing	PO # 19007167	\$ 1,239.45	178 Drug Panels, 1 Spice Panel, 2 ETG by LC/MS/MS, 2 THC by LC/MS/MS, 1 Buprenorphine Screen
Postage	PO# 19006579	\$ 1.95	
Clear Creak	PO# 19006577	\$ 85.00	1 DWI Participant – Paid by City
Clear Creek	PO# 19007561	\$ 120.00	1 Felony Participant – Paid by City
Verizon	PO# 19007886	\$ 104.36	2 Phone Lines
New Horizons – Nichole Taylor	PO# 19007888	\$ 215.00	1 DWI Participant – Paid by City
Bennett, Weber & Hermstad LLP	PO# 19007175	\$ 3,005.00	Audit – Final Billing

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$132,835.42	54%	
City of Gillette 1%	\$ 10,500.00	\$7,543.77	28%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	Starting Balance for FY19 \$301,955.78	Current Balance \$294,318.78		Still an estimate.
County Match	\$70,441.00	\$27,276.00	61%	

Revenues Received

Program	Amount Received
Monthly Total (01/01/2020 – 01/31/2020)	\$4,025.00