



**Campbell County Parks & Recreation Department
Board of Director's Meeting, Recreation Center - Canyon Room
Gillette, Wyoming
February 26, 2018, 5:00 p.m.
Bobby Ingram, Chairman
Barb Pilon, Secretary/Treasurer
Mike Hladky
Clay Cundy
Justin Merryman**

- A. Call To Order
- B. Consent Agenda
 - I. 2017-18 Consent Agenda

Documents:

2017-18 CONSENT AGENDA.PDF

- II. January 22, 2018 Board Minutes

Documents:

BOARD MINUTES 1.22.18.PDF

- C. Items From Public
- D. Old Business
- E. New Business
 - I. Approve 2018-19 Capital And 1% Budgets
 - II. High School State Golf Fees
 - III. Ice Rental Agreement Addendum

Documents:

ADDENDUM TO ICE RENTAL AGREEMENT - GILLETTE
JUNIOR HOCKEY 2.2.18 (003).PDF

- F. Items From Staff

- I. Recreation Report - Adam Gibson
- II. Parks Report - Mike McNutt
- III. Golf Report - Dwayne Dillinger
- G. Items From Board
- H. Director's Report
 - I. 2018 - 19 Operational Budget
 - II. Next Meeting - March 26, 2018
- I. Adjournment

Enriching lives in Campbell County by providing high quality parks, recreation programs, facilities and services.

MINUTES

CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

January 22, 2018 - 5:00 P.M.

MEMBERS PRESENT: Bobby Ingram, Barb Pilon and Justin Merryman

MEMBERS ABSENT: Clay Cundy, Mike Hladky

STAFF PRESENT: Rick Mansur, Heather Harvey, Mike McNutt, Adam Gibson, Dwayne Dillinger

GUESTS PRESENT: Melissa Haddix (Gillette Hockey Association)

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on January 22, 2018 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairman Ingram. A quorum was present.
- II. Consent Agenda: ON A MOTION BY SECRETARY PILON AND SECONDED BY MR. MERRYMAN, THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE NOVEMBER 28,2018 AND DECEMBER 18,2018 BOARD MEETINGS AND THE JANUARY VOUCHER LIST TOTALING \$282,972.48.
- III. Items from Public: There were no "Items from the Public."
- IV. Old Business: There was no "Old Business."
- V. New Business:
 - A. Gillette Junior Hockey Ice Rental Fees
 - a. Melissa Haddix requested that the ice rental fees for the Spirit Hall Ice Arena be reduced from \$125 per hour to \$80 per hour for an upcoming hockey tournament. The board denied the request for reduced ice fees due to the actual costs to run the arena. The fees will continue to be lowered only for state tournaments,
 - B. Part-Time Staff Use of Facilities
 - a. The Facility Discount Policy was presented which would allow free use of recreation facilities to part-time, temporary and seasonal staff.

MR. MERRYMAN MOVED TO APPROVE THE FACILITY DISCOUNT POLICY AS PRESENTED. SECRETARY PILON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

VI. Items from Staff:

A. Recreation Report:

- a. Gibson reported that the 8th Annual Powerlifting Competition was a success. The state sanctioned event had 45 competitors from the tri-state region.
- b. Gibson reported that the Gillette Invitational Track meet was held in the Field House last weekend. There were over 800 competitors at the event.
- c. The 8th Annual Climbing Competition will be held on February 17, 2018.

B. Parks Report:

- a. McNutt reported that Spirit Hall Ice Arena has been very busy. The annual Skate Around the Tree event which was held on Christmas Eve and Christmas Day went very well.
- b. McNutt reported that the Parks staff has been very busy tearing down of the Festival of Lights at Cam-Plex Park, building a score booth for the Babe Ruth field and servicing various vehicles and equipment.

C. Bell Nob Report

- a. Dillinger reported that the Golf staff has been working equipment and painting the maintenance shop.
- b. Dillinger reported that he will be presenting options and recommendations for the Golf Tournament Policy.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. 2018-2019 Budget Dates

- a. Mansur presented the 2018-2019 Budget Dates.

B. University of Wyoming vs Montana State University Indoor Track Meet

- a. Mansur reported that the collegiate dual will be held on January 27, 2018. Staff is working to secure volunteers for this annual event.

C. Permission to Discharge Firearms at Bell Nob

- a. The City of Gillette has given the Bell Nob Golf Course staff permission to discharge firearms within the city limits for the purposes of waterfowl damage control on the golf course. This license will now allow staff and any designated hunters, as identified by Bell Nob staff, to hunt geese during the fall and sinter seasons as specified by Wyoming Game and Fish.

D. Next Meeting: The next meeting will be held February 26, 2018 at the Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:40 pm.

APPROVED SECRETARY

APPROVED CHAIRMAN

**ADDENDUM TO
CAMPBELL COUNTY PARKS AND RECREATION DEPARTMENT
ICE RENTAL AGREEMENT**

GILLETTE JUNIOR HOCKEY

This Addendum to the Agreement made on the 18th day of December 2017, by and between the **CAMPBELL COUNTY PARKS AND RECREATION DEPARTMENT** (CCPRD “Owner”) and **GILLETTE JUNIOR HOCKEY, LLC** (GJH “User”) is to clarify **Paragraph 10** to the original agreement with an effective date of April 16, 2018 through April 15, 2020.

10. **HOME GAME BEER SALES:** GJH may sell malt beverages on the leased premises during its time of use during the term of this lease beginning April 16, 2018 through April 15, 2020 if they hold a valid permit. GJH will receive 100% of revenue from malt beverage sales and will provide paid licensed security in the ice arena during the time that malt beverages are being sold. Sales of malt beverages will end with 10 minutes left on the clock in the third period. Security will end 30 minutes after the end of the game. User agrees to abide by and comply with all federal, state, county and city liquor laws and/or regulations. **Beverages are not to be served in glass containers. Liquor and wine will not be served at any event.**

All the other terms and conditions of the original lease agreement continue in full force and effect.

APPROVED BY:

Bobby Ingram, Chairman
Parks and Recreation Board of Directors

Date: _____, 2018

Jim Lundquist
Gillette Junior Hockey, LLC

Date: _____, 2018.

ATTEST: _____
Rick Mansur, Director
Parks and Recreation Department

Date: _____, 2018.