

## CAMPBELL COUNTY



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### ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716  
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair  
Ron Wirthwein/Vice Chair  
Tomi Barbour  
Del Shelstad  
Cheryl Chitwood  
Ryan McGrath  
Janeice Lynch  
Scott Mooney  
Rhonda Stryker  
Advisory Member: Sarah Bailey

**Adult Treatment Courts Board Meeting Minutes**  
**When: Wednesday, March 18, 2020 @ 12:00 p.m.**  
**Where: Adult Treatment Courts Conference Room**

- I. CALL TO ORDER- Meeting was conducted via email sent out on March 17, 2020
- II. Consent Agenda – Consent agenda was approved via email by the board.
- III. New Business:
  - a. PFI – The board was informed that PFI would hold individual and group sessions by a HIPPA compliant version of Zoom.
  - b. Waiver of April Participant Fees – Chad asked for the board to waive the participant fees for the month of April due to facilities temporarily closing and less services are being provided. The board voted via email to waive the fees for the month of April.
  - c. Online 12-Step Meetings – Chad asked for the board to approve the use of online 12-Step meetings due to inperson NA and AA meetings being suspended. The board voted via email to allow online 12-Step meetings.
  - d. Temporarily Suspend the 30 Hour Work Requirement – Chad asked the board to temporarily suspend the 30 hour work requirement for participants due to participants being layed off and schools closing. The board voted via email to temporarily suspend the work requirement.
  - e. Temporarily Suspend Community Service Requirement – Chad asked the board to temporarily suspend the community service requirement in order for a participant to advance phase levels. The board voted via email to temporarily suspend the community service requirement.
- IV. Other Business: None
- V. Public Forum: None

Consent Agenda: Minutes from the March 18, 2020 Board Meeting  
1. Purchase Orders / Invoice

Board Approved on: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Ronald E. Wirthwein, Vice-Chairman

## Expenses/Invoices

### for April 15, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 28,206.80	
Personal Frontiers		\$ 7,656.25	Paid by County 1% Funds
Smart Start – April Billing	PO# 19009815	\$ 232.00	2 Participants
Norchem Drug Testing	PO # 19009325	\$ 1,039.50	153 8 Drug Panels, 3 Spice Panels
Verizon	PO# 19009816	\$ 104.04	2 Phone Lines
Clear Creek Counseling	PO# 19009814	\$ 170.00	EMDR for 1 Participant

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#### Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$82,769.95	71%	
City of Gillette 1%	\$ 10,500.00	\$6,818.77	35%	
County 1%	\$ 15,000.00	\$7,656.25	49%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	<b>Starting Balance for FY19</b> \$352,905.28	<b>Current Balance</b> \$333,706.11		<b>We finally have a correct balance number. This is no longer an estimate.</b>
County Match	\$70,441.00	\$12,150.32	83%	

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#### Revenues Received

Program	Amount Received
Monthly Total (03/01/2020 – 03/31/2020)	\$4,260.00