

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6376

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, July 15, 2020 @ 12:00 p.m.
Where: Adult Treatment Court Conference room

- I. CALL TO ORDER
- II. Consent Agenda
- III. Staff Reports-
 - a. Program Census: Felony: 11 / DWI:11
 - # terminated or opted out:3, 0 DWI, 0 Fel
 - # screened and not admitted: 2 Fel- Candidates both Self-Denied
 - # screened and accepted: (4- DWI, 1 Fel)
 - # absconded: 1 Fel
 - # graduated: 1 DWI
 - # pending: Felony Crt:2, DWI Crt: 4
 - # in hold status for treatment: 0
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Firearm Policy Subcommittee Meeting Update
 - b. Appreciation and Recognition reception TBD

New Business:

 - a. Judge Phillips Letter
 - b. Personnel Position Vacancy
 - c. DWI Court Grad 1 Participant
 - d. CST Virtual Site Visit July 16th
 - e. Presentation to G.A.L.I. 1:30 p.m. July 15th
- V. Other Business:
- VI. Public Forum:

Consent Agenda: Purchase Orders/Invoice and Minutes from June 17, 2020 Meeting

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Adult Treatment Courts Board Meeting Agenda
When: Wednesday, June 17, 2020 @ 12:00 p.m.
Where: Adult Treatment Court Conference room

- I. CALL TO ORDER – 12:04 p.m. Board Members Present – Judge Paul Phillips, Ron Wirthwein, Del Shelstad, Cheryl Chitwood, Ryan McGrath, Janeice Lynch, Rhonda Stryker and Sarah Bailey. Staff Present – Chad Beeman, Scott Appley, Kolby Matheny, and Breanne Ramirez (Recorder). Board Members Absent: Tomi Barbour and Scott Mooney.
- II. Consent Agenda – Approved unanimously.
- III. Staff Reports-
 - a. Program Census: Felony: 9 / DWI: 9
terminated or opted out: 3, 1 DWI, 2 Fel
screened and not admitted: 1 Fel- pending
screened and accepted: (2- DWI, 0 Fel)
absconded: 1 Fel
graduated: 1 DWI
pending: Felony Crt: 2, DWI Crt: 4
in hold status for treatment: 0
Kolby Matheny presented that we have 9 participants on the Felony Court side and are going to schedule a Thinking for a Change class for the majority of the participants. He said there are four potentials, and one declined after already starting IOP. The nine current participants he feels are good participants and that the majority of participants are on level 3 and have passed 180 days. He is hoping to get numbers up as two were expelled and one has absconded. Judge Phillips said that some of the participants have made some remarkable progress. One is pending to meet with the team next week and one we are waiting to be sentenced at the end of the month. Judge Phillips said he sent a letter to the District Court judges that we are open for business and that we need referrals. Scott Appley

reported there are 9 in the DWI Court, and two just started last week. He said that three potential participants will meet with the team tomorrow. Another gentlemen will meet with the team in a couple of weeks. He also reported that two participants are having marital problems, and two are ready to graduate and are doing well. Judge Phillips said he could not be happier with PFI for their response to the pandemic and was still providing services.

- b. Budget/Revenue: Update will be Presented.
Breanne reported that we are on track with only one month left in the fiscal year. Chad reported that we are meeting with Beth Raab and Susan Saunders to wrap up the fiscal year and finalize some budget moves.

IV. Old Business:

- a. Update on Office Move – Chad reported that the move to the old Cloud Peak Building has been put on hold due to the county budget.
- b. Firearm Policy Subcommittee Meeting July 8 – Chad said anyone on the board is welcome to attend. Carol would like to have the HR Director and Eric Seaman on the board since he helped with the school district come up with a policy. Carol would also like the badges discussed as well. Chad said that he would send out a calendar meeting invite.
- c. Update on Funding and Next FY Budget – Chad reported that the funding application was approved by the County Commissioners and Chad sent off the signed contract to the Department of Health.
- d. Appreciation and Recognition reception – Chad would like to reserve the Senior Center once they open to recognize the graduates and appreciation to sponsors, employers, board members and members of the treatment court team. Chad will come back to the board with a date at a later time.

V. New Business:

- a. Request to reinstate in person 12-step meetings. The board discussed that that in person 12-step meetings be reinstated. A motion was proposed by Ron Wirthwein and seconded by Rhonda Stryker. The motion passed.
- b. Scott reported on a webinar he watched for the testing of oral fluids. He said it is weak on the testing of alcohol, but it would be good to test for other controlled substances. He said the cost would not be much more than what we are paying now. Presumptive positive tests will still need to be confirmed. Kolby said they would be used in conjunction with urine tests, but still need to do some more research.

- VI. Other Business: Chad talked about some educational classes. He said that the Thinking for a Change class will start on Sunday evenings starting on July 26, and the Colors Class will be coming up. He said that the required nutrition class might need to be waived because it is not available right now. They are working on getting a DWI participant getting some VA benefits. They are also working with a felony participant with some tutoring for the HiSET.

VII. Public Forum: None.

Consent Agenda: Purchase Orders/Invoice and Minutes from May 20, 2020 Meeting

Adjourned: 12:48 p.m.

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for July 15, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 28,058.16	
Personal Frontiers	PO# 19012589	\$ 3,138.75	Paid by City
Personal Frontiers	PO# 21000004	\$ 2,613.60	
Norchem	PO#19012094	\$ 553.45	79 Drug Panels, 1 Spice Panel, 1 Designer Stimulant Panel
Visa #1	PO # 19012587	\$ 220.78	Office Supplies
Visa #2	PO# 19012580	\$ 150.00	Quality of Life for Felony Participant – Dental Evaluation
Verizon	PO# 19012096	\$ 104.04	2 Phones Lines
New Horizons	PO# 19012099	\$ 215.00	Mental Health for Felony Participant
New Horizons	PO# 19012101	\$ 85.00	Mental Health for DWI Participant

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$19,522.72	93%	
City of Gillette 1%	\$ 10,500.00	\$95.02	99%	
County 1%	\$ 15,000.00	\$7,656.25	49%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	Starting Balance for FY19 \$352,905.28	Current Balance \$316,269.26		
County Match	\$70,441.00	\$0	100%	

Revenues Received

Program	Amount Received
Monthly Total (06/01/2020 – 06/30/2020)	\$2,325.00