

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Kim Krogman

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, July 24, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda (Chairman)-
- III. Staff Reports-
 - a. Program census: Felony: 13 / DWI: 10
#terminated or opted out: 1 paused (Pending Residential Treatment)
screened and not admitted: 1
screened and accepted: (1- FEL, 1- DWI)
graduated: 2
pending: Felony Crt: 7, DWI Crt: 3
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Five point update
 - b. Picnic update
 - c. Treatment change update

New Business:

 - a. Coordinator Call/Training Update
 - b. DWI Court Graduation- July 18th
 - c. Advisory Board Member Change
 - d. Dept. of Health director meeting
 - e. Clerk of Dist. Court Meeting presentation
- V. Other Business:
- VI. Public Forum:

ADJOURN-

Consent Agenda:

- 1. Minutes from the June 19, 2019 Board Meeting
- 2. Purchase Orders / Invoice

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Kim Krogman

Adult Treatment Courts Board Meeting Minutes
When: Wednesday, June 19, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:05 p.m. Board Members Present at Meeting –Ron Wirthwein, Kim Krogman, Scott Mooney, Del Shelstad, Ryan McGrath, and Cheryl Chitwood. Staff Present – Chad Beeman, Kolby Matheny, Scott Appley & Breanne Ramirez (Recorder). Board Members Absent – Janiece, Lynch, Tomi Barbour, Judge Paul Phillips, and Rhonda Stryker.
- II. Consent Agenda (Chairman)- Consent agenda passed unanimously.
- III. Staff Reports-
 - a. Program census: Felony: 13 / DWI: 10
#terminated or opted out: 1 paused (Pending Residential Treatment)
screened and not admitted: 1
screened and accepted: (1- FEL, 1- DWI)
graduated: 2
pending: Felony Crt: 7, DWI Crt: 3
Chad reported that there are a lot of referrals for the felony court waiting to be accepted into the program. Chad explained that since we are transitioning from Behavioral Health to Personal Frontiers, he is trying to space the referrals out so felony side is not so top heavy. He also explained that one felony participant will be paused in the program due to her needing residential treatment. Once she completes residential she will resume in the program. For the DWI side, he said there really has not been any good quality candidates being referred at this time. He also reported that two felony participants graduated on June 18th and one DWI participant will graduate on June 20th.
 - b. Budget/Revenue: Update will be Presented.
Breanne explained that the program is still on budget with June being the last month in the fiscal year. She also explained that that the court has utilized all of the state funding for treatment, so we are now having to spend out of 1% funds received from the Care Board.
- IV. Old Business:
 - a. Contract Update – Chad explained that the final contract was signed by the County Commissioners yesterday, June 18th at the meeting and will be sent to the Department of Health.

- b. Training Update (Defensive Tactics, Tx Court Requirements) – Chad explained that the Defensive Tactics training went really well with the Sheriff’s Department and he hopes to do the training at least twice a year. He also would like to have Scott and Kolby do some deescalation training. Chad also explained that the Department of Health is now requiring certificates to be sent for all training.

New Business:

- a. Coordinator Call/Training Update – Chad reported that the coordinator training in Cheyenne went over the new Five Point data system and he feels like it will be a useful tool. The last day to input data in the current data system called WYCST is June 26th, and the new data system will be available on July 1st. Chad also said that the Department of Health is working on two new assessments to better capture individuals with high risk/high needs.
- b. DWI Court Graduation- June 20th. Chad announced that one DWI participant will be graduating and feels he will do well after the program.
- c. Annual Picnic - June 25th (Alumni, Current Participants, Sponsors, Employers, Family, Board, & Team). Chad explained that since there will be no court on June 25th, the team decided to do the annual picnic for former and present participants at the Dalbey Memorial Park and invited the board to attend. The Treatment Court is providing all of the food and drinks.
- d. Advisory Board Member Change - Chad explained that since Personal Frontiers is the new treatment provider, that Kim Krogman will have to be replaced as the advisory member. The board decided to vote on the new advisory member at the next board meeting.

V. Other Business: None.

VI. Public Forum: None.

ADJOURN- 12:40 p.m.

Consent Agenda:

- 1. Minutes from the May 29, 2019 Board Meeting
- 2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for July 17, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 30,800.81	Includes paychecks issued on July 3 rd .
Smart Start	PO# 19000202	\$ 236.00	8 Participants
Visa	PO# 18012677	\$ 450.97	Stamps, Graduation Plaques, Graduation Cakes (2), Punch, Cookies, & Meal for Coordinator Training
Behavioral Health – June Billing		\$ 17,840.60	\$4956.25 paid by 1% Supplemental & \$12884.35 paid by Care Board. They were billing two months behind, so you can see the huge increase with their final bill.
Norchem – June	PO# 19000210	\$ 604.50	93 8 Drug Panels
PharmChem Inc.	PO# 19000203	\$ 28.55	1 Sweat Patch Analysis
Chad Beeman	PO# 18012683	\$ 280.72	Mileage to/from Coordinator Training in Cheyenne June 9 – June 10 th .

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,957.00	\$61,000.55	77%	Invoices still pending. Will have final numbers in August.
City of Gillette 1%	\$ 10,500.00	\$0	100%	We used 100% on Substance Abuse Treatment.
County 1%	\$ 15,000.00	\$323.09	97%	Funds used for part of final bill from BHS & Invoice from Clear Creek for Mental Health Services.
County 1% Supplemental	\$15,015.00	\$9227.25	30%	Funds used for part of final bill from BHS.
Program Participant Fees	\$300,221.17 Where we sat Last Month	\$297,995.97 Where we sit Now	16%	
County Match	\$70,441.00	\$0	100%	

Revenues Received

Program	Amount Received
Monthly Total (6/1/2019 – 6/30/2019)	\$3,165.00