

AGENDA

CAMPBELL COUNTY BOARD OF COMMISSIONERS

DG REARDON, Chairman
RUSTY BELL
BOB MAUL
DEL SHELSTAD
COLLEEN FABER

AUGUST 4, 2020

09:00 MEETING CALLED TO ORDER PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- A. [Consent Agenda](#)
-

VOUCHERS

- B. Vouchers

PUBLIC COMMENT

- C. 9:05 For the Good of the County*

OPEN GOVERNMENT

- D. 9:15 County Information

REGULAR BUSINESS

- E. [9:20 Board Appointment, Employee Recognition Committee](#) Allie Buechler
F. [9:25 Stuart Ranch Tower & Building Space Agreement](#) Sheriff Matheny
G. [9:30 Service Provider Agreement, Adolescent Substance Abuse Treatment](#) Jim Lyon
H. [9:35 Service Provider Agreement, Adult Substance Abuse Treatment](#) Jim Lyon
I. [9:40 Service Provider Agreement, Individual & Family Treatment](#) Jim Lyon
J. [9:45 District Support Grant Annual Report FY 2019-20](#) Kevin King
K. [9:50 District Support Grant, Rocky Point I&S](#) Kevin King
L. [9:55 Johnson Simple Subdivision](#) Megan Nelms
M. [10:00 Congestion Mitigation and Air Quality \(CMAQ\) Resolution](#) Kevin Geis
N. [10:05 Tyler Technologies, Historical Index Module](#) Susan Saunders
O. [10:10 Mill Levy Report](#) Troy Clements

PUBLIC HEARING

- P. [10:30 Chapter 4 Proposed Amendments](#) Jed Holder

REGULAR BUSINESS II

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Q. 10:35 Chapter 4 Proposed Amendments

Jed Holder

R. [10:40 Easement Agreement, Donkey Creek Pathway](#)

Carol Seeger

ADJOURN

Consent Agenda

MINUTES

Board of Commissioners Regular Meeting, July 21, 2020
Board of Commissioners Managers Meeting, July 21, 2020
Board of Commissioners Fire Board Meeting, July 22, 2020

MONTHLY REPORTS

County Clerk – June 2020
Treasurer's Office – June 2020

PAYROLL PAYMENTS

July 11, 2020

AGREEMENTS - OPTIONAL ONE PERCENT FY2020-21

Contract for Services between the Board of Campbell County Commissioners and AVA Community Art Center in the amount of \$3,600.

Contract for Services between the Board of Campbell County Commissioners and Campbell County Conservation District in the amount of \$270,000.

Contract for Services between the Board of Campbell County Commissioners and Campbell County Healthcare Foundation in the amount of \$4,500.

Contract for Services between the Board of Campbell County Commissioners and CLIMB Wyoming in the amount of \$22,500.

Contract for Services between the Board of Campbell County Commissioners and Boys and Girls Club of Campbell County in the amount of \$117,000.

Contract for Services between the Board of Campbell County Commissioners and Edible Prairie Project in the amount of \$6,300.

Contract for Services between the Board of Campbell County Commissioners and Energy Capital Economic Development in the amount of \$117,000.

Contract for Services between the Board of Campbell County Commissioners and Gillette Abuse Refuge Foundation, Inc. (GARF) in the amount of \$83,160.

Contract for Services between the Board of Campbell County Commissioners and Gillette Main Street in the amount of \$4,500.

Contract for Services between the Board of Campbell County Commissioners and Northern Community College District on behalf of Gillette College in the amount of \$795,000 and an additional \$5,000 for Area 59 Memberships for Veterans.

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Contract for Services between the Board of Campbell County Commissioners and Personal Frontiers, Inc in the amount of \$27,000.

Contract for Services between the Board of Campbell County Commissioners and Second Chance Ministries in the amount of \$18,000.

Contract for Services between the Board of Campbell County Commissioners and Visitation and Advocacy Center in the amount of \$58,500.

Contract for Services between the Board of Campbell County Commissioners and Wright Community Assistance in the amount of \$7,200.

Contract for Services between the Board of Campbell County Commissioners and Youth Emergency Services, Inc. in the amount of \$283,500.

POSITION VACANCY JUSTIFICATIONS

Children’s Developmental Services – Early Head Start Home Visitor
Public Works/Facilities Maintenance – Custodian I
Sheriff’s Office – Detention Officer

HAND WARRANTS

Campbell County Clerk Tax Account	\$315,658.40
	AMOUNT
Campco Federal Credit Union	276.01
Campbell County Parks & Recreation Activity Fund	31.00
Campbell County Treasurer – HSA/FLX	44,052.65
Great West Trust Company	35,741.66
Wyoming Child Support	1,688.38
CCCBT	32,161.13
CCEHBTA – Health	974,483.58
CCEHBTA – Dental	42,968.60
Delta Dental Plan of Wyoming	2,116.40
Internal Revenue Service	2,998.20
Wyoming Department of Revenue & Taxation	857.85
Circuit Court of Campbell County	30.00
Wyoming Department of Workforce Services – WC	89,516.09

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The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Office of County Commissioners
July 22, 2020
Gillette, WY

The Campbell County Board of Commissioners met with the Fire Board on Wednesday, July 22, 2020 at 5:30 PM.

Present were DG Reardon, Rusty Bell, Bob Maul, Del Shelstad, Colleen Faber, Commissioners; Susan F. Saunders, County Clerk and Carol Seeger, Commissioners Administrative Director and members of the Fire Board.

Chief Bender gave a presentation which provided updates on wildland fires, staffing plans, COVID – 19 responses and future training for firefighters.

Discussion was held on the new employee evaluation form and COVID grants.

Discussion was held on the ladder truck being replaced in the next fiscal year.

There being no further business to come before the Board, the meeting was adjourned at 7:15 PM.

Susan F. Saunders, Deputy Clerk
Board of County Commissioners

DG Reardon, Chairman
Board of County Commissioners

Office of County Commissioners
July 21, 2020
Gillette, WY

The Campbell County Board of Commissioners met with the County Managers, Tuesday, July 21, 2020 at 2:00 PM.

Present were DG Reardon, Rusty Bell, Bob Maul, Commissioners; Kendra Anderson, Deputy County Clerk; Carol Seeger, Commissioners Administrative Director and Jenny Staeben, Deputy County Attorney. Commissioners Del Shelstad and Colleen Faber were absent from the meeting.

The Commissioners asked to have position vacancy justifications be discussed during a Directors Meeting. If agreed upon, the position vacancy justification would be added to the consent agenda for the next regular Commissioners meeting.

David King, Emergency Management Coordinator, discussed the new mass notification system, Everbridge.

Carol Seeger discussed the audit findings and deadline dates for this years' audit.

Carol Seeger asked to limit use of company credit cards for business that will direct bill the county.

Commissioner Reardon discussed documentation for COVID grants and the infrared thermometer.

Jane Glaser, Public Health Director, provided on update on COVID – 19.

Brandy Elder, HR Director, discussed the blood draw, the employee picnic and training on the new employee evaluations.

No being no further action, the meeting was adjourned at 2:40 PM.

Kendra Anderson, Deputy Clerk
Board of County Commissioners

DG Reardon, Chairman
Board of County Commissioners

Office of County Commissioners
July 21, 2020
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, July 21, 2020. Chairman Reardon called the meeting to order at 9:00 AM. Pastor Ed Sisti led in prayer and Chairman Reardon led the Pledge of Allegiance.

Present were DG Reardon, Rusty Bell, Bob Maul, Del Shelstad, Collen Faber, Commissioners; Kendra Anderson, Deputy County Clerk; Carol Seeger, Commissioners Administrative Director and Jenny Staeben, Deputy County Attorney.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Special Meeting, June 29, 2020
Board of Commissioners Directors Workshop, July 6, 2020
Board of Commissioners Executive Session, July 6, 2020
Board of Commissioners Regular Meeting, July 7, 2020

MONTHLY REPORTS:

Clerk of District Court – June 2020
Sheriff's Office – June 2020
Sheriff's Office, Detention – June 2020

PAYROLL PAYMENTS:

June 27, 2020

LETTERS OF SUPPORT:

Submission of letter of support for the issuance of a gaming license to 307 Horse Racing, LLC to operate live horse racing at the CAM-PLEX facilities.

Submission of letter of support for Visionary Broadband's application for broadband funding from the State of Wyoming's CARE's Funding allotment.

LINE ITEM TRANSFERS:

Public Works - Transfer \$6,031 from 020.7085 District Support Grants to 020.7085.43 Oriva Hills I&S; transfer \$2,019 from 020.7085 District Support Grants to 020.7085.39 Overbrook I&S; transfer \$495 from 020.7085 District Support Grants to 020.7085.21 Rocky Point I&S

POSITION VACANCY JUSTIFICATION:

Adult Treatment Court – Administrative Assistant
CAM-PLEX – Event Technician
Public Health – Administrative Assistant

REMOTE ACCESS REQUEST:

Liz Edwards – Fair Coordinator

SCHOLARSHIPS:

Approval of Abigail Music, Ryan Schmit, and Spencer Gauthier for the University of Wyoming 2020-2021 County Commissioners Scholarship and approval of up to \$3,000 (\$500 per semester, per student) from Operating Contingency 013.7531 for scholarships for Dezerae Cortez, Mikaela Easton, and Warren Carr.

Approval of Elizabeth Wood for the University of Wyoming 2020-2021 County Commissioners Renewal Scholarship and approval of up to \$6,000 (\$500 per semester, per student) from Operating Contingency 013.7531 for scholarships for Jessica Reyes-Castro, Emanuel Diaz, Cynthia Reyes, Jacque VanVleet, Madison Strohschein, and Wyatt Geis.

HAND WARRANTS:

Campbell County Clerk Tax Account	\$316,641.11
Campbell County Parks & Recreation Activity Fund	31.00
Campbell County Treasurer – HSA/FLX	43,792.65
Campco Federal Credit Union	276.01
Circuit Court of Campbell County	102.19
Jonna Blakesly	90.91
Great West Trust Company	35,741.66
Wyoming Child Support	1,724.39
Dana M. Miller	125.00
Circuit Court of Campbell County	40.00
Campbell County Sheriff Civil Account	50.00
Wyoming Retirement System	176.16

Commissioner Bell moved to approve all items of the Consent Agenda as presented.

Commissioner Maul seconded the motion. All Voted-Aye. Carried.

No public comment was provided.

No open government topics were provided.

Commissioner Faber moved to approve Resolution Number 2046 approving Wyoming Downs, LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events within Campbell County, Wyoming at 2209 S. Douglas Highway, as presented.

Commissioner Bell seconded the motion. Commissioner Bell, Aye, Commissioner Maul, Nay, Commissioner Shelstad, Aye, Commissioner Faber, Aye, Chairman Reardon Aye. Carried.

Commissioner Maul moved to approve the request for change in position allocation for the addition of a Captain in the Fire Department, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Community Juvenile Services Board Contract between the State of Wyoming, Department of Health, and the Campbell County Board of Commissioners to provide services per Wyoming Statute 14-9-108(a)(iv), with a total payment not to exceed \$60,972 for the term of the contract, July 1, 2020 to June 30, 2021, as presented. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved to approve the contract between Wyoming Secretary of State's Office and Campbell County Clerk's Office for physical improvements to secure the storage of election information and equipment, in the amount not to exceed \$19,228.34, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Campbell County for Public Health personnel salaries to support contact tracing and other outbreak response activities, County Health Officer pay for outbreak response activities, and human SARS-CoV-2 testing costs, in the amount not to exceed \$803,328 for the term March 13, 2020 through December 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the WYFI Participation Agreement between Campbell County and Wyoming Department of Health, Division of Healthcare Financing, Wyoming Frontier Information (WYFI) to participate in the transmission of data through the data exchange, as presented. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to approve Resolution Number 2047 of Support for the United States Department of Energy's permitting of Jordan Cove's Facility in the State of Oregon, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve up to \$1,200 from General County Staff Development 013.6517.2 to pay tuition fees with the FY 2020-2021 Gillette Area Leadership Institute for Todd Chatfield, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the submission of the Coronavirus Relief Grant Application to the Office of State Lands and Investments (OSLI), as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved award Everbridge the bid to provide mass notification services to Campbell County in the amount of \$14,385.90 annual fee and \$1,150.87 set-up fee and authorize the execution, upon approval and review of legal, of all documents, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

The Board convened into the Board of Equalization at 10:20 AM.

Commissioner Bell moved to approve the following Order Dismissing Appeals with Prejudice: Docket Number 2019-03 Carbon Creek Energy, LLC; Docket Number 2019-04 Powder River Midstream, LLC; Docket Number 2019-05 Carbon Creek Energy, LLC and Powder River Midstream, LLC and approve the following Order Dismissing Appeals with Prejudice and Vacating Hearing: Docket Numbers 2020-01, 2020-02, and 2020-03 Powder River Coal Company. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

The Board adjourned the Board of Equalization and reconvened into their regular meeting at 10:25 AM.

Commissioner Bell moved to approve Resolution Number 2048 approving the submission of an application for the creation of a community college district and creation of a task force. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

The Board recessed at 10:30 AM.

The Board reconvened into their regular meeting at 3:00 PM.

A workshop was held with Dru Bower, Dru Consulting, Eric Dille, Director of Government Relations and Spencer Kimball, Government Relations Advisor regarding the support for EOG Resources.

It was the consensus of the Board to provide support for EOG Resources during the comment period.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 3:45 PM. The next regular meeting of the Commissioners will be held Tuesday, August 4, 2020, at 9:00 AM in the Commissioners Chambers in the Courthouse.

Kendra Anderson, Deputy County Clerk
Board of County Commissioners

DG Reardon, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net

COUNTY CLERK
MONTHLY STATEMENT.
JUNE 2020

Approved by the Board of County
Commissioners this..... day of
.....A.D. 20.....
.....
.....
.....
.....
.....

The State of Wyoming } ss.
County of Campbell }

This instrument was filed
on the ____ day of _____
20 ____.

County Clerk

By _____
Deputy

COUNTY CLERK'S MONTHLY STATEMENT

Statement of the collections of Susan F. Saunders as Campbell County Clerk within and for the County of Campbell, State of Wyoming, for the month ending JUNE 2020 and filed with the County Clerk for presentation to the Board of County Commissioners of said County as required by Wyoming Statute 18-3-814.

Recording Fees	<u>\$15,232.00</u>
Marriage Licenses.....	<u>840.00</u>
Chattel Mortgages.....	<u>6,344.00</u>
Certificates of Titles.....	<u>20,100.00</u>
Miscellaneous Receipts.....	<u>3,467.50</u>
Interest.....	<u>580.00</u>
Refunds.....	<u>580.00</u>
 TOTAL	 <u>\$46,563.50</u>

Info for Treasurer's Office

WY Titles	<u>1340</u>	@ \$15.00 =	<u>20,100.00</u>
SO Vins	<u>107</u>	@ \$10.00 =	<u>1,070.00</u>
PD Vins	<u>160</u>	@ \$10.00 =	<u>1,600.00</u>
GF Vins	<u>8</u>	@ \$10.00 =	<u>80.00</u>
HP Vins	<u> </u>	@ \$10.00 =	<u> </u>
WC Vins	<u> </u>	@ \$10.00 =	<u> </u>

STATE OF WYOMING)
)ss.
COUNTY OF CAMPBELL)

I hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned, and that the same has been paid into the County Treasury.

WITNESS my hand and seal the _____ day of _____,

Susan F. Saunders, Campbell County Clerk

BY: _____, Deputy

COUNTY CLERK'S MONTHLY STATEMENT

Statement of the collections of Susan F. Saunders as Campbell County Clerk within and for the County of Campbell, State of Wyoming, for the month ending JUNE and filed with the County Clerk for presentation to the Board of County Commissioners of said County as required by Wyoming Statute 18-3-814.

Recording Fees	\$14,401.00
Marriage Licenses.....	360.00
Chattel Mortgages.....	4,210.00
Certificates of Titles.....	15,645.00
Miscellaneous Receipts.....	2,342.58
Interest.....	
Refunds.....	109.50
TOTAL	\$37,068.08

Info for Treasurer's Office

WY Titles	1043	@ \$15.00	=	\$15,645.00
SO Vins	75	@ \$10.00	=	750.00
PD Vins	106	@ \$10.00	=	1060.00
GF Vins	12	@ \$10.00	=	120.00
HP Vins		@ \$10.00	=	
WC Vins		@ \$10.00	=	

STATE OF WYOMING)
)ss.
 COUNTY OF CAMPBELL)

I hereby certify that the above is a true and correct statement of the monies collected by me as such officer during the month above mentioned, and that the same has been paid into the County Treasury.

WITNESS my hand and seal the _____ day of _____,

Susan F. Saunders, Campbell County Clerk

BY: _____, Deputy

FISCAL YEAR 2019-2020
June 30, 2020

FIB	353153976	85,094.66
FNB	007-8	11,161,484.13
ACH	308-5	3,935.83
FNB CCSD	086-8	2,512.39
FNB Flex	568-1	18,356.59
FNB Flex Interest	568-1	7.22
FNB Health Benefits	315-8	1,714,528.59
FNB Special Escrow	74-4	8,652,625.62
FNB Airport PFC Account	133-3	194,409.47
FNB Library Credit Card Fees	862-1	1,061.09
FNB Museum Credit Card Fees	11092301	293.39
FNB North Landfill Credit Card Fees	864-8	4,129.14
FNB Narcotics Federal Forfeitures	107-4	0.00
FNB Recreation Credit Card Fees	139-2	10,607.98
FNB State Drug Forfeiture Funds	132-5	14,572.25
FNB Taxes Paid in Protest	2075305	841,737.29
FNB-CDSCC-Region 13 Preschool Service	24-8	0.00
FNB-CDSCC-Early Head Start	91-4	84.37
NSF Checks		4,078.65
Long & Short-Treasurer		2,100.00
Clerk-Dist Crt-Sheriff-Engineer-Landfill-Public Health-Parks & Rec		8,639.50
Cash & Currency		6,150.00
TOTAL CASH ACCOUNTS	22,726,408.16	
TOTAL TDOA'S	247,025,365.16	
Premium & Discounts		22,538.91
WGIF-Building Maintenance		39,365,876.84
WGIF-Campus Maintenance		4,110,265.64
WGIF-Campus Maintenance Tec		2,552,874.20
WGIF-Capital Replacement Reserve		94,450,401.19
WGIF-Fleet Management		6,441,002.90
WGIF-Fleet Mgmt-PLB -City		704,456.52
WGIF-Gillette College Activity & Education Center		10,176.82
WGIF-Gillette College Rodeo		3,169.60
WGIF-Jt Powers Rec Maint Fund		8,783,302.22
WGIF-Road Equipment		2,392,895.11
WGIF-1% Road Machinery Repl		500,005.08
WGIF-Short Term Future Cap Const		15,379,017.61
WYOSTAR-1% Municipalities		1,145,792.63
WYOSTAR-1% Optional		8,355,333.51
WYOSTAR-Cap Fac Excess		70,588.67
WYOSTAR-CCSD Dist Fund		0.00
WYOSTAR-Enhanced 911		307,450.52
WYOSTAR-Fleet Management		0.00
WYOSTAR-General		39,050,305.04
WYOSTAR-General Held Revenues		6,114,895.33
WYOSTAR-Health Benefits		4,084,854.71
WYOSTAR-PILT		4,139,611.45
WYOSTAR-Pronghorn Center Main Reserve		1,323,065.69
WYOSTAR-SCFM		4,330,951.76
WYOSTAR-Town of Wright Rec Maintenance		1,662,091.66
WYOSTAR-Wyoming Lottery/Off Track Betting		1,746,980.46
TOTAL		269,774,312.23

174,693,443.73

70,584,940.97

Approved by the Board of County Commissioners this _____ day of _____, 2020.

THE STATE OF WYOMING

ss.

County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do depose and say that I am County Treasurer within and for the County of Campbell in the State aforesaid; that the within and foregoing represents a true and correct Trial Balance of my records at the close of business June, 2020; that my statement of Cash is just, true and correct, so help me God.

Rachael Knust
County Treasurer

Subscribed and sworn to before this 23 day of July, 2020.

Dwight Saunders
County Clerk

6/30/2020		
Airport	0.00	0.00
American Road	0.00	0.00
Antelope Valley	0.00	0.00
Bennor Estates	0.00	0.00
BOCHES	0.00	0.00
Bond Disclosure	4,500.00	4,500.00
Box N Ranch Rd	0.00	0.00
Brunsen	0.00	0.00
Buckskin	0.00	0.00
Car Company Tax	0.00	0.00
Cash Reserve	15,000,000.00	15,000,000.00
Cemetery	0.00	0.00
Central Campbell County	0.00	0.00
Certificates of Purchase	(267.88)	(267.88)
City of Gillette	0.00	0.00
Collins Heights	0.00	0.00
Cottonwood I&S	0.00	0.00
County Sales Tax	0.95	0.95
Country Living Acres	0.00	0.00
Countryside I&S	0.00	0.00
Crestview I & S	0.00	0.00
Donkey Creek	0.00	0.00
Eight Mile I&S	0.00	0.00
Fair	0.00	0.00
Fire	0.00	0.00
Foundation	(0.00)	0.00
Fox Park	0.00	0.00
Fox Ridge	0.00	0.00
Freedom Hills	0.00	0.00
General County	33,224,612.59	33,224,612.59
Graceland	0.00	0.00
Green Valley Estates	0.00	0.00
Health Benefits Trust	5,799,383.30	5,799,383.30
Heritage Village	(0.00)	0.00
High Country Estates	0.00	0.00
Highway VIN Fees	0.00	0.00
Hospital	0.00	0.00
Hospital Bond	40.43	40.43
Hospital Bond Interest	5.02	5.02
Interstate Industrial	0.00	0.00
Investments-1% Muni Jt Powers	1,145,792.63	1,145,792.63
Investments-1% Optional	8,355,333.51	8,355,333.51
Investments-Building Maintenance	39,365,876.84	39,365,876.84
Investments-Campus Maintenance	4,110,265.64	4,110,265.64
Investments-Campus Tech Center- Fund 004/027	2,552,874.20	2,552,874.20
Investments-Cap Fac Excess	70,588.67	70,588.67
Investments-Capital Replace Reserve	94,450,401.19	94,450,401.19
Investments-Enhanced 911 Fees	307,450.52	307,450.52
Investments-Fleet Management	10,038,359.61	10,038,359.61
Investments-Gillette College	13,346.42	13,346.42
Investments-Jt Powers Rec Maintenance - Fund 028	8,783,302.22	8,783,302.22
Investments-PILT	4,139,611.45	4,139,611.45
Investments-Pronghorn Center Main Reserve	1,323,065.69	1,323,065.69
Investments-SCFM County Road Funds	4,330,951.76	4,330,951.76
Investments-Short Term Future Capital Construction-Fund 696	15,379,017.61	15,379,017.61
Investments-Town of Wright Rec Maintenance-Fund 695	1,662,091.66	1,662,091.66
Investments-Wyoming Lottery/Off Track Betting	1,746,980.46	1,746,980.46
Library	0.00	0.00
Lodging Tax	(0.00)	0.00
Los Caballos	0.00	0.00
McKenny	0.00	0.00
Meadow Springs I&S	0.00	0.00
Means	0.00	0.00
Means,Carter,N Hannum	0.00	0.00
Moon Ridge	0.00	0.00
Motor Vehicle County Fees	7,408,126.75	7,408,126.75
Motor Vehicle State Fees	48,982.15	48,982.15
Motor Vehicle Non Apportioned Fees	1,257.00	1,257.00
Motor Vehilce Temp Sticker/paper Fee	145.00	145.00
Mobile Machinery County Fees	28,686.27	28,686.27
Mobile Machinery Pro-Rate	3,699.73	3,699.73
Motor Vehicle Pro-Rate	84,558.75	84,558.75
Motor Vehicle In Transit Permit	120.00	120.00
Motor Vehicle Temp Worker Decals	0.00	0.00
Museum	0.00	0.00
North Rangeland	0.00	0.00
Organ Donor Donations	0.00	0.00
Oriva Hills	0.00	0.00
Overbrook I&S	0.00	0.00
Peoples	0.00	0.00
Pineview	0.00	0.00
Pinnacle Heights	0.00	0.00
Prairieview	72,047.98	72,047.98
Predatory	0.00	0.00
Premium & Discounts	22,538.91	22,538.91
Rafter D	0.00	0.00
Recreation	0.00	0.00
Rock Road I&S	0.00	0.00
Rocky Point	0.00	0.00
Rustic Hills	0.00	0.00
Sales & Use Tax	707,308.16	707,308.16

School--1 Mill Optional	0.00	0.00
School--6 Mill County Wide	797.17	797.17
School--25 Mill Special School	3,321.57	3,321.57
School--BOCES	0.00	0.00
School--Cap Main	0.00	0.00
School--General School	120.35	120.35
School--Rec Mill	132.87	132.87
School Bond Redemption	0.00	0.00
School Bond Redemption Interest	0.00	0.00
Small Buttes	0.00	0.00
South Douglas Hwy	0.00	0.00
Southern Industrial	0.00	0.00
Southfork Estates	0.00	0.00
Southside	0.00	0.00
Special Escrow	8,648,125.62	8,648,125.62
Stonegate Estates	0.00	0.00
Sundog	0.00	0.00
Taxes-Transportable Homes	4,678.28	4,678.28
Taxes-2019	0.00	0.00
Taxes-Interest 2019	0.00	0.00
Taxes-2018	0.00	0.00
Taxes-Interest 2018	(0.00)	0.00
Taxes-2017	0.00	0.00
Taxes-Interest 2017	(0.00)	0.00
Taxes-2016	0.00	0.00
Taxes-Interest 2016	0.00	0.00
Taxes-2015	0.00	0.00
Taxes-Interest 2015	0.00	0.00
Taxes-2014	0.00	0.00
Taxes-Interest 2014	0.00	0.00
Taxes-2013	0.00	0.00
Taxes-Interest 2013	0.00	0.00
Taxes-2012	0.00	0.00
Taxes-Interest 2012	0.00	0.00
Taxes-2011	0.00	0.00
Taxes-Interest 2011	0.00	0.00
Taxes-2010	0.00	0.00
Taxes-Interest 2010	0.00	0.00
Taxes-2009	0.00	0.00
Taxes-Interest 2009	0.00	0.00
Taxes-2008	0.00	0.00
Taxes-Interest 2008	0.00	0.00
Taxes-2007	0.00	0.00
Taxes-Interest 2007	0.00	0.00
Taxes-2006	0.00	0.00
Taxes-Interest 2006	0.00	0.00
Taxes-2005	0.00	0.00
Taxes-Interest 2005	0.00	0.00
Taxes-2004	0.00	0.00
Taxes-Interest 2004	0.00	0.00
Taxes-2003	0.00	0.00
Taxes-Interest 2003	0.00	0.00
Taxes-2002	0.00	0.00
Taxes-Interest 2002	0.00	0.00
Taxes-2001	0.00	0.00
Taxes-Interest 2001	0.00	0.00
Taxes-2000	0.00	0.00
Taxes-Interest 2000	0.00	0.00
Taxes-1999	0.00	0.00
Taxes-Interest 1999	0.00	0.00
Taxes-1998	0.00	0.00
Taxes-Interest 1998	0.00	0.00
Taxes-1997	0.00	0.00
Taxes-Interest 1997	0.00	0.00
Taxes-1996	0.00	0.00
Taxes-Interest 1996	0.00	0.00
Taxes-1995	0.00	0.00
Taxes-Interest 1995	0.00	0.00
Taxes-1994	0.00	0.00
Taxes-Interest 1994	0.00	0.00
Taxes-1993	0.00	0.00
Taxes-Interest 1993	0.00	0.00
Taxes-1992	0.00	0.00
Taxes-Interest 1992	0.00	0.00
Taxes-1991	0.00	0.00
Taxes-Interest 1991	0.00	0.00
Taxes-1990	0.00	0.00
Taxes-Interest 1990	0.00	0.00
Taxes Paid in Protest	936,081.18	936,081.18
Town of Wright	0.00	0.00
Veterans Exemptions	0.00	0.00
Watercraft VIN Fees	0.00	0.00
Weed & Pest	0.00	0.00
Wessex Impr & Service	0.00	0.00
Wild Horse Creek I&S	0.00	0.00
Wildlife Conservation Donation	0.00	0.00
Wright Water & Sewer	0.00	0.00
	269,774,312.24	269,774,312.23
	269,774,312.23	Balance on Daily
	269,774,312.23	Balance on Trial B
	(0.00)	

SUMMARY

COUNTY TREASURER
of
Campbell County

6/30/2020

THE STATE OF WYOMING

SS.

County of Campbell

I, Rachael Knust, being first duly sworn according to law, on my oath do
depose and say that I am County Treasurer within and for the County of Campbell in the
State aforesaid; that the within and foregoing represents a true and correct Summary of
all my Receipts and Disbursements by me as such Treasurer, during the time herein
designated, so help me God.

Crystal Conley, Deputy
County Treasurer

Subscribed and sworn to before me this 23 day of July, A.D. 2020.

Edward Saunders

County Clerk

Filed in the office of the County Clerk

, A.D. 2020

County Clerk.

Approved by the Board of County
Commissioners this 5th day of June, 2020

PAYROLL PAYMENT

FOR THE PAY PERIOD (s) ENDING

July 11, 2020
_____, _____
_____, _____

We do hereby approve the County Payroll as presented this 4th day of August, 2020

Member

Member

Member

Member

Chairman

**CONTRACT FOR SERVICES AGREEMENT
AVA COMMUNITY ART CENTER
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and AVA Community Art Center, P.O. Box 7145, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall provide CONTRACTOR, upon receipt of an invoice the sum of \$3,600 for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Operate an art facility in Campbell County that includes classroom opportunities as well as space for artists to exhibit and sell their work.
2. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.
3. Ensure all Board Members attend a board training workshop at least once during their term of service.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

AVA Community Art Center

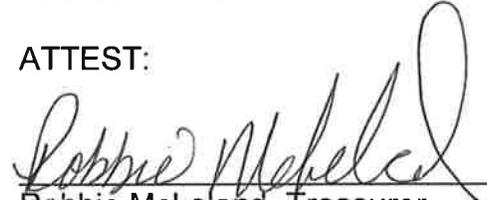


Tim Williams, President
Board of Directors

6/27/20

Date

ATTEST:



Robbie McLeland, Treasurer

**CONTRACT FOR SERVICES AGREEMENT
BOYS AND GIRLS CLUB OF CAMPBELL COUNTY
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Boys and Girls Club of Campbell County, 410 Lakeside Dr., Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$44,550 for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Reimbursement up to \$44,550 to assist in providing funding for children unable to pay to participate in CONTRACTOR's year-round after school activities and enrollment in summer programs. An itemized accounting for each child participating must accompany the invoice for reimbursement.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500

S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a board training workshop once during their Board term.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.
2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

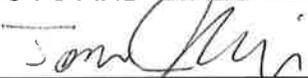
D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

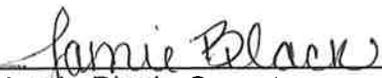
BOYS AND GIRLS CLUB OF CAMPBELL COUNTY



Tom Jasiak, Chairman
Board of Directors

6-30-2020
Date

ATTEST:



Jamie Black, Secretary

**CONTRACT FOR SERVICES AGREEMENT
CAMPBELL COUNTY CONSERVATION DISTRICT
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Campbell County Conservation District, 601 West 4 J Road, Suite D, P.O. Box 2577, Gillette, Wyoming, (hereafter, "DISTRICT").

Purpose: This agreement is for the purpose of memorializing the DISTRICT'S acceptance of the COUNTY'S contribution of funds pursuant to W.S. 11-16-133(b).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the DISTRICT quarterly, upon receipt of a detailed invoice and accurate supporting documentation, in an amount not to exceed \$270,000.00 during the term of this agreement.

Termination: DISTRICT may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by DISTRICT or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and DISTRICT shall be required to reimburse COUNTY for monies paid to DISTRICT under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: DISTRICT shall:

1. Provide soil and water conservation programs, resources and education to the citizens of Campbell County.
2. Submit to the County a monthly financial statement and program statistics, with specific detail on how County funds are being expended. By the 5th of each month all reports and documentation are due to the Campbell County Office of Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by the DISTRICT Board and signed by the Board Chairman.
3. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.

4. Ensure all Board Members attend a board training workshop at least once during their service on the board.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the DISTRICT is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

CAMPBELL COUNTY CONSERVATION DISTRICT

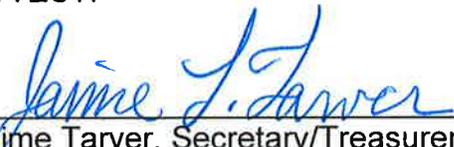


Lindsay Wood, Chairman
Board of Directors

7/14/20

Date

ATTEST:



Jaime Tarver, Secretary/Treasurer

**CONTRACT FOR SERVICES AGREEMENT
CAMPBELL COUNTY HEALTHCARE FOUNDATION
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Campbell County Healthcare Foundation, 300 South Burma Avenue, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of an invoice the sum of \$4,500. during the term of this agreement for the service outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Acquire and provide vaccine and related supplies to deliver vaccine to Campbell County youth.

2. Submit to Campbell County an annual financial statement and program statistics, with specific detail on how County funds are being expended for County residents. By the 13th of March 2021, please submit all reports and documentation to: Campbell County Office of Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by the CONTRACTOR Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

Campbell County Healthcare Foundation



Karen Clarke, Past President and VIP member
Board of Directors

7/1/20

Date

ATTEST:



Nachele McGrath
Executive Director



OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

D.G. Reardon, Chairman
Rusty Bell
Bob Maul
Del Shelstad
Colleen Faber

23 June 2020

Ms. Nachele McGrath, Executive Director
Campbell County Healthcare Foundation
300 S. Burma Ave.
Gillette, WY 82716

Dear Ms. McGrath:

Please find enclosed the Campbell County Healthcare Foundation Contract for Services for fiscal year 2020-2021. Please sign and return to the Campbell County Office of Commissioners at the address listed above. An executed copy will be returned to you.

As you can see from the enclosed contract, you have been approved for \$4,500 in Optional One Percent funds to assist in acquiring vaccine and related supplies to deliver vaccine to Campbell County youth.

The funds under the contract will be released to you upon the presentation of an invoice(s) and please note the additional financial reporting responsibilities set out in the enclosed agreement.

Thank you for your assistance during the budget process and if you have any questions, please contact me.

Sincerely,

Carol Seeger
Commissioners Administrative Director

Enc.
Cc: Susan Saunders

JUL 6 2020

The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.

**CONTRACT FOR SERVICES AGREEMENT
CLIMB WYOMING
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and CLIMB Wyoming, 405 West Boxelder Road #B4, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$22,500 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Continue career training programs in Campbell.
2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a Board Training Workshop once during their Board term.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

CLIMB WYOMING

Laura Hewitt Ladd

Laura Hewitt Ladd, Board President
Ray Fleming Dinneen, Executive Director

6/29/2020

Date

ATTEST:

Kelly Barlow

Kelly Barlow, Board Treasurer

6/29/2020

**CONTRACT FOR SERVICES AGREEMENT
EDIBLE PRAIRIE PROJECT
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Edible Prairie Project, 900 Brentwood Court, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, in an amount not to exceed \$6,300 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Operate a fair, resilient and sustainable community food system that supports independent family-scale agriculture in Campbell County.
2. Submit to the County an annual financial statement and program statistics, with specific detail on how County funds are being expended to the Office of Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by the CONTRACTOR Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.

4. Ensure all Board Members attend a board training workshop at least once during their term of service.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

EDIBLE PRAIRIE PROJECT



Lexi Ostlund, Chair

7/2/2020
Date

ATTEST:



Lisa Palazzari, Secretary

**CONTRACT FOR SERVICES AGREEMENT
ENERGY CAPITAL ECONOMIC DEVELOPMENT
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Energy Capital Economic Development, 345 Sinclair, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a); and for the purpose of furthering industrial development, as authorized by W.S. 18-3-521.

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR quarterly, upon receipt of an invoice and accurate supporting documentation, in an amount not to exceed a total of \$117,000 for the services set out below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Pursuant to W.S. 18-3-521, advertise the resources of the county, make efforts to further the county's commercial and industrial development, and encourage exhibits at fairs, expositions and conventions.

2. Submit to the County a monthly financial statement and program statistics, with specific detail on how County funds are being expended. By the 5th of each month all reports and documentation are due to the Campbell County Office of Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by the CONTRACTOR Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.

4. Ensure all Board Members attend a board training workshop at least once during their term of service.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

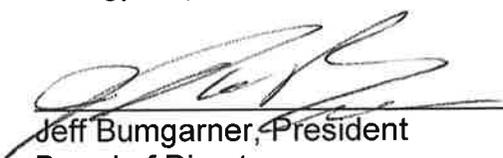
D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

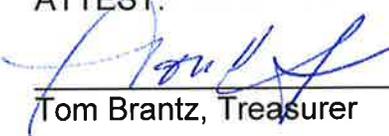
Energy Capital Economic Development



Jeff Bumgarner, President
Board of Directors

7-2-20
Date

ATTEST:



Tom Brantz, Treasurer

**CONTRACT FOR SERVICES AGREEMENT
GILLETTE ABUSE REFUGE FOUNDATION, INC. (GARF)
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Gillette Abuse Refuge Foundation, Inc. (GARF), 910 East Third, Suite I, P.O. Box 3110, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$83,160 for operating costs.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Provide community facilities, services, and programs, used or operated to provide shelter and crisis services for victims of family violence or sexual assault to the citizens of Campbell County.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a board training workshop annually, to maintain eligibility for CSBG funding.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.
2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

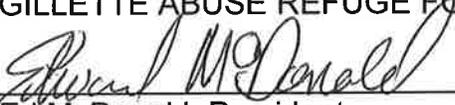
D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

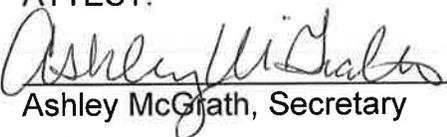
GILLETTE ABUSE REFUGE FOUNDATION, INC.



Ed McDonald, President
Board of Directors

7-1-2020
Date

ATTEST:



Ashley McGrath, Secretary

**CONTRACT FOR SERVICES AGREEMENT
GILLETTE MAIN STREET
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Gillette Main Street, P.O. Box 7256, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, in an amount not to exceed a total of \$4,500 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Provide economic and social opportunities by promoting and strengthening the viability and historic preservation of downtown Gillette.
2. Submit to Campbell County a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. By the 5th of each month all reports and documentation are due to: Campbell County Office of Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by the CONTRACTOR Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.
4. Ensure all Board Members attend a board training workshop at least once during their term of service.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity or any other defense provided by law.
2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

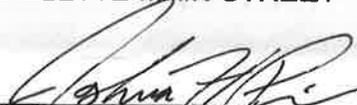
D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

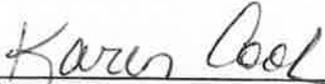
GILLETTE MAIN STREET



Josh Pierce, President
Board of Directors

06/29/2020
Date

ATTEST:



Karen Cook, Treasurer

**CONTRACT FOR SERVICES AGREEMENT
NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT – GILLETTE COLLEGE
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Northern Wyoming Community College District on behalf of- Gillette College, 300 West Sinclair, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a); and for the purpose of furthering industrial and economic development, as authorized by W.S. 18-3-521.

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR quarterly, upon receipt of a detailed invoice and accurate supporting documentation, an amount not to exceed a total of \$795,600 during the term of this agreement for the services outlined below in paragraph 1 and reimbursement of up to \$5,000 for services set out in paragraph 2.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Recruit and retain faculty at Gillette College and maintain Gillette campus facilities.
2. Memberships for veterans to Area 59.
3. Submit to the County a monthly financial statement and program statistics, with specific detail on how County funds are being expended. By the 5th of each month all reports and documentation are due to the Campbell County Office of Commissioners,

500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by the CONTRACTOR Board and signed by the Board Chairman.

4. Submit to the COUNTY a copy of your annual financial compilation, review, or audit when completed.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties a portion of the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

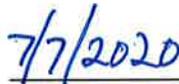
ATTEST:

Susan F. Saunders, County Clerk

NWCCD – GILLETTE COLLEGE



Walter Tribley, President
Northern Wyoming Community College District



Date

ATTEST:



Janell Oberlander, Gillette College Vice President

**CONTRACT FOR SERVICES AGREEMENT
PERSONAL FRONTIERS, INC
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Personal Frontiers, Inc., 310 South Miller Avenue, P.O. Box 754, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$27,000 for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. \$27,000 to assist with funding to offset the sliding fee scale with the actual cost of providing counseling to clients in Campbell County.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a Board Training Workshop annually, to maintain eligibility for CSBG funding.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.
2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

PERSONAL FRONTIERS, INC.



Jay Mahylis, President
Board of Directors

6-29-20
Date

ATTEST:



Kris Jordon, Secretary

**CONTRACT FOR SERVICES AGREEMENT
SECOND CHANCE MINISTRIES
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Second Chance Ministries, 706 Longmont Street, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$18,000 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Provide assistance to clients residing in Campbell County to transition into the community following release from incarceration with a focus on obtaining employment.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a Board Training Workshop once during their Board term.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

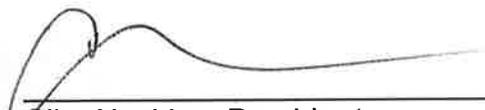
D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

SECOND CHANCE MINISTRIES



Clint Haskins, President
Board of Directors



Date

ATTEST:



Maggie McCreary-McCoy, Secretary

**CONTRACT FOR SERVICES AGREEMENT
VISITATION AND ADVOCACY CENTER 6TH JUDICIAL DISTRICT
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Visitation and Advocacy Center, 300 South Carey, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$58,500 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Administer a program of Visitation and Advocacy for children adjudicated to be in need of supervision, abused, neglected, or otherwise in need of advocacy within the Sixth Judicial District, specifically services for children in Campbell County.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

4. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
5. Participate in an annual compliance monitoring visit with the CARE Board.
6. Ensure all Board Members attend a Board Training Workshop once during their term on the Board.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

VISITATION AND ADVOCACY CENTER

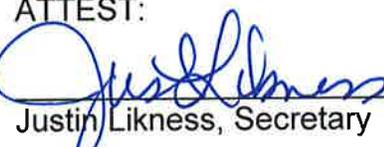


Sawley Wilde, President
Board of Directors

6-30-20

Date

ATTEST:



Justin Likness, Secretary

**CONTRACT FOR SERVICES AGREEMENT
WRIGHT COMMUNITY ASSISTANCE
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Wright Community Assistance, P.O. Box 476, Wright, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$7,200 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Provide assistance and resources to low-income citizens of southern Campbell County.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.

4. Participate in an annual compliance monitoring visit with the CARE Board.

5. Ensure all Board Members attend a board training workshop once during their term on the Board.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity, or any other defense provided by law.

2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

D.G. Reardon, Chairman
Board of Commissioners

Date

ATTEST:

Susan F. Saunders, County Clerk

WRIGHT COMMUNITY ASSISTANCE

Anne H Ziegenhorn

Anne Ziegenhorn, Chairman
Board of Directors

7/10/20

Date

ATTEST:

Lorrie Cossins

Lorrie Cossins, Secretary/Treasurer

**CONTRACT FOR SERVICES AGREEMENT
YOUTH EMERGENCY SERVICES, INC.
Fiscal Year 2020-2021**

Parties: This agreement is made between the Board of County Commissioners, Campbell County, Wyoming, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming, (hereafter "COUNTY") and Youth Emergency Services, Inc., 905 North Gurley, Gillette, Wyoming, (hereafter, "CONTRACTOR").

Purpose: This agreement is for the purpose of establishing the terms and conditions of the contract for services between COUNTY and CONTRACTOR, as authorized by W.S. 35-1-614 (a).

Term: This agreement shall be in effect for a one-year term beginning July 1, 2020 and ending on June 30, 2021.

Payment: The COUNTY shall reimburse the CONTRACTOR, upon receipt of a detailed invoice and accurate supporting documentation, up to a total of \$283,500 during the term of this agreement for the services outlined below.

Termination: CONTRACTOR may terminate this agreement thirty (30) days after giving notice in writing to COUNTY of intent to terminate. COUNTY may terminate this agreement at any time for any breach thereof by CONTRACTOR or due to lack of sufficient funds in the county treasury. Termination by either party ceases further obligation on the part of COUNTY to make further payments under this agreement and CONTRACTOR shall be required to reimburse COUNTY for monies paid to CONTRACTOR under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: CONTRACTOR shall:

1. Operate a Crisis Shelter, Y.E.S. House and Group Home. Funds may also be used to leverage state and federal grant opportunities.

2. Submit to the Campbell County CARE Board a monthly financial statement and program statistics, with specific detail on how County funds are being expended for County residents. All reports and supporting documentation are due to the CARE Board by the 5th of each month in care of: Campbell County Office of the Commissioners, 500 S. Gillette Avenue, Suite 1100, Gillette, WY 82716. All submitted documentation must be approved by your Board and signed by the Board Chairman.

3. Submit to the COUNTY a copy of your previous year's annual financial compilation, review, or audit when completed.
4. Participate in an annual compliance monitoring visit with the CARE Board.
5. Ensure all Board Members attend a board training workshop annually to maintain eligibility for CSBG funding.

Miscellaneous Provisions:

1. By entering into this agreement, COUNTY does not waive its sovereign immunity or any other defense provided by law.
2. It is understood by both parties the funding provided to the CONTRACTOR is budgeted through the Optional One Percent Sales Tax account, most recently approved by the voters of Campbell County in November 2018.

Signatures:

CAMPBELL COUNTY

 D.G. Reardon, Chairman
 Board of Commissioners

 Date

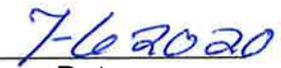
ATTEST:

 Susan F. Saunders, County Clerk

YOUTH EMERGENCY SERVICES, INC.



 Tom Roberts, President
 Board of Directors



 Date

ATTEST:



 Deborah Proctor, Secretary

2020-055

POSITION VACANCY JUSTIFICATION

Department:	CDS-CC	Date:	July 17, 2020
Position Title: Early Head Start Home Visitor			
Classification Band:	108	Current Salary:	\$50,373.89
Salary Range:			
Minimum:	46942.16	Mid-Point:	58677.70
Maximum:		Maximum:	70413.24
Position Justification:			
Termed incumbent: [REDACTED]			
Position Originated:			

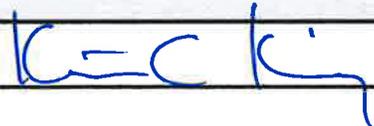
Funding Source for Position:	County	<input type="checkbox"/>		State	<input type="checkbox"/>	WIC Program
	Federal	<input checked="" type="checkbox"/>		Other	<input type="checkbox"/>	(Please explain)
Classification:	Full Time	<input checked="" type="checkbox"/>	Part Time	<input type="checkbox"/>	Number of Hours	
	Exempt	<input checked="" type="checkbox"/>	Non-Exempt	<input type="checkbox"/>		
Reason for Vacancy:	Replacing Termination	<input checked="" type="checkbox"/>	New Position	<input type="checkbox"/>		
Existing Budgeted Position:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If No, Please explain:	
Benefit Eligible:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Please explain:	
Department Head Signature:						
Commissioner Approval:						

Routing: Original: HR for review; HR forward to Commissioners' for approval & signature; return to HR; HR file and make copy to send to requesting department.

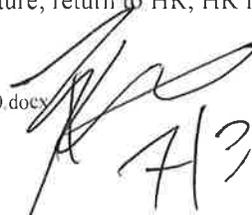
Be 7/21/2020

2020-056

POSITION VACANCY JUSTIFICATION

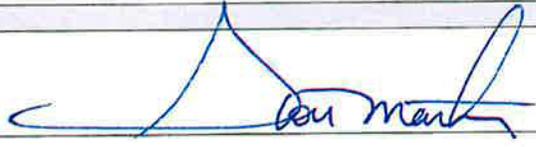
Department:	Public Works / Facilities Maintenance	Date:	7.31.20		
Position Title: Custodian I					
Classification Band:	101	Current Salary:	\$14.19/hr - \$29,515.20		
Salary Range: \$26,647.90 - \$39,971.85					
Minimum:	\$12.81	Mid-Point:	\$16.01	Maximum:	\$19.22
Position Justification: Employee Voluntary Termination 7.30.20					
Termed incumbent:	[REDACTED]				
Position Originated: Budgeted Position for fiscal year 20/21					
Funding Source for Position:	County	<input checked="" type="checkbox"/> YES		State	WIC Program
	Federal			Other	(Please explain)
Classification:	Full Time	<input checked="" type="checkbox"/> YES	Part Time		Number of Hours 2080
	Exempt		Non-Exempt	<input checked="" type="checkbox"/> x	
Reason for Vacancy:	Replacing Termination	<input checked="" type="checkbox"/> x	New Position		
Existing Budgeted Position:	Yes	<input checked="" type="checkbox"/> x	No		If No, Please explain:
Benefit Eligible:	Yes	<input checked="" type="checkbox"/> x	No		Please explain:
Department Head Signature:	 7.31.2020				
Commissioner Approval:					

Routing: Original: HR for review; HR forward to Commissioners' for approval & signature; return to HR; HR file and make copy to send to requesting department.


 7/31/2020

2020-054

Position Vacancy Justification

Department:	Sheriff's Office	Date:	7/29/2020
Position Title:	Detention Officer		
Classification Band / Range:	S01	Current Salary of Incumbent:	\$32.92
Salary Range:	Min \$24.48	Mid	Max \$30.57
Justification for Hiring Position:	Filling existing budgeted position.		
Termed Incumbent:	Senior Detention Officer [REDACTED]		
Position Originated:	Budgeted Position for fiscal year 2020-2021		
Funding Source for Position:	County: Yes	State:	Federal:
			Other:
			Explain Other:
Status Code:	Full-Time Yes	Part-Time	Number of Annual Hours: 2080
Reason for Vacancy:	Replacement due to Termination: X	Replacement due to Retirement:	New Position:
Existing Budgeted Position:	Yes		
Benefit Eligible:	Yes		
Department Head Signature & Date			7/29/20
Commissioner Approval & Date:			

[Handwritten Signature] 7/29/2020

The following page(s) contain the backup material for Agenda Item: [9:20 Board Appointment, Employee Recognition Committee](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



MEMORANDUM

...from H.R./Risk Management

TO: Campbell County Board of Commissioners
Daniel Reardon, Chair
Rusty Bell
Del Shelstad
Robert Maul
Colleen Faber

FROM: Melissia Kershner
HR/Risk Management Generalist

DATE: August 18, 2020

SUBJECT: Employee Recognition Committee Appointment

The Campbell County Employee Recognition Committee is comprised of eight members from different departments within the County. The eight members currently serve staggered three-year terms. One term was recently vacated by Natalie Linneman on June 30, 2020. The committee has a new nomination from CAM-PLEX to fill the vacancy.

A nomination has been submitted for:

Tamala Schmidt by ReNae Keuck, CAM-PLEX

I would like to thank all the employees who have served on this very important committee as well as the department heads willing to support this committee.



Committee Nomination Form

Committee Name: Employee Recognition Committee

Nomination Submitted by: DeNae Keuck CAM-PLEX
Name Department

Employee Nominated: Tamala Schmidt Box Office Manager
Name Job Title

Reason for Nomination:

Tamala would be a great fit for the Employee Recognition Committee. She is very outgoing + loves to interact with other people. She has been looking for ways to be more involved with the community so this would be perfect for her.

DeNae Keuck
Signature

7/29/2020
Date

The following page(s) contain the backup material for Agenda Item: [9:25 Stuart Ranch Tower & Building Space Agreement](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**Stuart Ranch Tower and Building Space Agreement
Campbell County Sheriff
KCWC-TV/Wyoming Public Broadcasting System**

THIS AGREEMENT is made and entered into this 1st day of July, 2020, between the Campbell County, by and through the Campbell County Sheriff (**Sheriff**), 600 West Boxelder Road, Gillette, Wyoming 82718 and KCWC-TV/Wyoming (**PBS**), a public television station licensed to Central Wyoming College, 2660 Peck Avenue, Riverton, Wyoming 82501.

WHEREAS, Campbell County constructed, operates and maintains a communications tower and equipment building situated in Campbell County, Wyoming on property currently leased from Ark Land Company pursuant to: *Communications Tower Lease Agreement dated May 24, 2014, as amended between Jacobs Ranch Coal LLC, as successor in interest to Paul R. Stuart as Trustee of the Paul R. Stuart Revocable Trust, dated September 18, 1996 and Campbell County (Stuart Ranch Tower)*;

WHEREAS, PBS retained Tower Engineering Company, 21907 64th Avenue West, Suite 140, Mountlake Terrace, WA 98043-1198 to perform a structural analysis of the Stuart Ranch Tower and feasibility study to determine current and future loading conditions;

WHEREAS, the study is beneficial to the Sheriff's present and future communications operations and PBS's use of the tower is beneficial to the citizens of Campbell County;

WHEREAS, PBS wants to utilize available space on the Stuart Ranch Tower and equipment building.

THEREFORE, Sheriff and PBS agree as follows:

1. Property and Use: Sheriff grants PBS space on its tower and in its equipment building to install the following equipment belonging to PBS:
 - a. Kathrein SL8 – 60' North Leg
 - b. Kathrein RR Series Parafletcher – 10' Southwest Leg
 - c. Space in Equipment Building for equipment rack.
2. Regulatory Compliance: PBS shall comply with all laws, ordinances, rules or regulations of all appropriate governmental authorities affecting the use of the Stuart Ranch Tower and equipment building. PBS shall obtain and maintain in good standing all necessary licenses and permits to allow and authorize the use of the Stuart Ranch Tower and equipment building.
3. Equipment/Operations: PBS equipment must be installed, maintained, and operated in a manner which does not interfere with the operations of the Sheriff's communications capabilities or tower use including that of other tower and building space users. In the event PBS's equipment causes any interference to existing communications operations, PBS shall immediately take all necessary steps to correct or eliminate the interference.

Sheriff shall not be liable for loss of damage to PBS equipment caused by Sheriff or third parties.

4. Modification: Once installed, PBS shall not make changes to the location of the equipment added to the communications tower or building pursuant to this and in accordance with this Agreement without written prior approval of Sheriff.
5. Access: PBS agrees that its use of the tower is contingent upon the grant of ingress and egress by the landowner, ARK Land Company. It shall be PBS's responsibility to obtain said grant.
6. Rental Amount: In exchange for granting PBS tower and equipment building space, PBS agrees to pay the Sheriff One Hundred and Fifty dollars (\$150.00) per month payable on or before the fifth day of each month.
7. Utilities: Sheriff agrees to pay the reasonable, customary and normal utilities of PBS at the site, but in no event, will Sheriff be required to pay more than seventy (\$70.00) per month attributable to PBS. In the event, the utilities appear to be more than seventy (\$70.00) per month, the parties agree to renegotiate the rental amount.
8. Maintenance: All costs and expenses incurred in connection with the installation, maintenance, and repair of PBS equipment shall be borne by PBS. PBS agrees to hold Sheriff, Campbell County, its agents and employees harmless from any and all claims arising from the installation, use, maintenance, repair or removal of PBS's equipment on the communications tower and equipment building.
9. Term and Termination: The term of this Agreement shall be two (2) years beginning July 1, 2020 and terminating June 31, 2022. The Agreement will automatically renew for four (4) year terms unless earlier terminated by Sheriff upon 60 days written notice. The Sheriff may terminate this Agreement at any time upon 60 days written notice.
10. Notices:

Campbell County Sheriff's Office
600 West Boxelder
Gillette, WY 82718
Email: JLW05@ccgov.net

Wyoming PBS
2660 Peck Avenue
Riverton, WY 82501
Email: jwilliam@cw.edu

11. Applicable Law: This Agreement is governed by the laws of the State of Wyoming and exclusive jurisdiction and venue shall be in the appropriate court in Campbell County, Wyoming.
12. Sovereign Immunity: Sheriff or Campbell County does not waive its sovereign immunity and or its governmental immunity by entering into this Agreement and fully retains all immunities and defenses by law regarding any action based upon this agreement.
13. Governmental Claims: Any actions or claims against Sheriff or Campbell County under this Agreement must be in accordance with and are controlled by the Wyoming Governmental Claims Act. W.S.§1-39-101 et seq.

CAMPBELL COUNTY BOARD OF COMMISSIONERS

_____ Date: _____
DG Reardon, Chairman

CAMPBELL COUNTY SHERIFF

_____ Date: _____
Scott Matheny

WYOMING PBS

_____ Date: _____
Terry Dugas, General Manager

The following page(s) contain the backup material for Agenda Item: [9:30 Service Provider Agreement, Adolescent Substance Abuse Treatment](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

**OFFICE**

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

D.G. Reardon, Chairman
Rusty Bell
Bob Maul
Del Shelstad
Colleen Faber

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: Service Provider Agreement Youth Emergency Services, Inc.

DATE: 07/30/20

Attached is a Service Provider Agreement between Juvenile and Family Drug Court and Youth Emergency Services, Inc. This document states that the YES House will provide adolescent substance abuse treatment for the JFDC program. This Service Provider Agreement is a requirement of the Juvenile and Family Drug Courts Court Supervised Treatment (CST) grant contract. YES House can receive up to \$22,350.00 under the terms of this agreement. YES House will submit bills, and they will be paid every month, up to \$22,350.00 over the fiscal year. Jim Lyon will be presenting this agreement.

Thank you!

**CAMPBELL COUNTY JUVENILE & FAMILY DRUG COURT
ADOLESCENT SUBSTANCE USE TREATMENT
SERVICE PROVIDER AGREEMENT
Campbell County Board of Commissioners/Youth Emergency Services, Inc.
Agreement No. 2020 – 21**

THIS AGREEMENT is made and entered into between the Campbell County Juvenile and Family Drug Court-Court Supervised Treatment Program, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming 82716 (Program), by and through the Campbell County Board of Commissioners and Youth Emergency Services, Inc. 905 North Gurley Avenue, Gillette, Wyoming 82716 (Provider).

IN CONSIDERATION of the mutual covenants and obligations expressed herein, it is agreed by and between the parties hereto as follows:

1. This Agreement shall be deemed to have commenced on July 1, 2020, and shall remain in full force and effect until June 30, 2021.
2. Provider shall be the adolescent substance use treatment provider for Program. Provider agrees to provide services in accordance with this Agreement and its Letter Proposal dated June 12, 2020, attached hereto and incorporated by this reference.
3. Provider shall bill monthly for services provided by a properly executed voucher presented to the Program Coordinator at 500 South Gillette Avenue, Suite B600, Gillette, Wyoming 82716, for review prior to approval and payment. Requests for payment shall not exceed the total sum of \$22,350.00 (unless otherwise approved by the Management Committee) during the entire term of this Agreement.
4. Provider shall attempt to recover all costs of treatment for services rendered under this Agreement from public and private health insurance and from government benefit Programs prior to seeking payment from the Program. Provider shall provide the Program Coordinator with a monthly accounting of all billings made to such sources for services provided to Program clients pursuant this Agreement. Any amounts recovered from such sources shall be credited against compensation owed to the Provider under this agreement and shall be shown on the monthly invoice.
5. To the fullest extent permitted by law, Provider agrees to indemnify and hold harmless the Program, Program Committee, Campbell County its elected and appointed officials, sponsors, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses, arising from or in connection with, this Agreement except to the extent liability is caused by the sole negligence or willful misconduct of the Program, Program Committee or Campbell County. Provider shall maintain Professional Liability or Errors and Omissions Liability insurance protecting against all claims arising from the Provider's alleged

or real professional errors, omissions, or mistakes in the performance of professional duties under this Agreement, with minimum limits of \$1,000,000.00 each occurrence and \$1,000,000.00 general aggregate. Provider acknowledges its understanding of this paragraph and realizes a potential financial obligation to the Program in the event of litigation.

6. Program and Provider shall treat as confidential and not disclose to others, information (including technical information, experience, or data) regarding either parties' plans or Programs which come within the knowledge of the parties, without in each instance, securing the prior written consent of the other party, unless such disclosure is required by law or legal process. Nothing contained herein shall prevent, either Provider or Program from disclosing to others or using any manner of information which either party may show: (a) has been published or has become part of the public domain by acts of Provider or Program; (b) has been furnished or made known to Provider or Program by third parties without restrictions on its disclosure; or (c) was in either parties' possession prior to the disclosure thereof by Program or Provider to each other. Further, Provider shall maintain and restrict disclosure of records regarding Program clients in accordance with all state, local and federal laws.

7. General provisions:

a. The services to be performed by Provider are those of an independent contractor and not as an employee of Program. Provider agrees to assume responsibility for payment of all applicable federal, state and local taxes or contributions imposed or required under employment insurance, social security, income tax and worker's compensation with respect to performance of this Agreement.

b. Program and Provider are independent entities and their employees and volunteers are not to be considered agents or employees of the other.

c. This Agreement and attached documents, including the Agreement between Campbell County and the Wyoming Department of Health represents the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral.

d. Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

e. This Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

f. The parties mutually understand and agree this Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if Program is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of

the parties to this Agreement that any provision herein may be severed from the Agreement as a whole.

g. If any dispute arises between the parties from or concerning this Agreement or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, Sixth Judicial District, sitting in Gillette, Wyoming. The parties hereby waive any objection that a suit or proceeding brought in the foregoing forum is brought in an improper or inconvenient forum or otherwise should be heard in any other forum for any reason including, without limitation, insufficiency in the service of process. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to Provider and to Program executing this Agreement. Nothing in this provision is intended nor shall it be construed as to waive Program's sovereign immunity in any way.

h. Program shall have the sole discretion on whether or not Provider is providing services as required pursuant to this Agreement. Program reserves the right to terminate the Agreement upon signs of repudiation by Provider that go to the essence of the Agreement. In the event Program believes Provider has or will breach its agreement, Program shall promptly notify Provider in writing of the alleged breach or possible repudiation. Provider shall have ten (10) days from the date of such notice within which to inform Program of its plan to cure the breach or repudiation but in no case shall Provider take more than thirty (30) days to cure the breach or repudiation unless agreed upon in writing by the parties. If the breach or repudiation is such that it renders performance of the Agreement impossible or impracticable then Program shall, at its option terminate the agreement upon ten (10) day written notice to the Provider. If Provider fails to cure the breach or repudiation within the time agreed upon the Agreement shall terminate immediately. In such event, all finished documents, data, models, and reports prepared under this Agreement shall become the property of Program upon payment for services rendered through the termination of the Agreement.

i. Provider certifies and warrants no gratuities, kick-backs, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.

j. The parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

k. The parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, et seq., and/or any properly promulgated rules and regulations relating thereto, and each party further agrees to indemnify, release, save and hold harmless the other and their officers, agents and employees from any causes of action or claims or demands arising out of the failure of that party in performing this Agreement to comply with the requirements, responsibilities and/or duties as such are set forth in the Americans with Disabilities Act and/or properly promulgated rules and regulations related thereto.

l. Program and Campbell County do not waive its Governmental Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into this Agreement. Further, Program and Campbell County fully retain all immunities and defenses provided by law with regard to any action, whether in tort, agreement or any other theory of law, based on this Agreement.

m. Program and Provider affirm, to their knowledge, no Provider employee has any personal beneficial interest whatsoever in the Agreement described herein. No staff member of Provider, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

n. Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond its control, and without the fault or the negligence of the party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of the party.

o. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring action for breach of this Agreement. This provision is not intended to waive County's sovereign immunity in any way and shall not be construed to waive County's sovereign immunity in any way.

p. Program's payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services provided by Provider, this Agreement may be terminated by Campbell County at the end of the period for which funds are available. Program shall notify Provider, at the earliest possible time, of the services which will or may be effected by a shortage of funds. No penalty shall accrue to Program in the event this provision is exercised, and Program shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision. This provision shall not be interpreted or construed to permit Program to terminate this Agreement to acquire similar services from another party.

q. All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed below or when personally delivered to the party. A party may change its address and/or the designated attention person for notice hereunder

by giving written notice to the other party.

Campbell County Juvenile and Family Drug Court

Attention: Jim Lyon, Jr.
200 South Gillette Ave., Suite B600
Gillette, WY 82716

Youth Emergency Services, Inc.

Attention: Sherilyn England
905 North Gurley Avenue
Gillette, WY 82716

r. Either party may terminate this agreement upon a sixty (60) day written notice provided to the other party.

CAMPBELL COUNTY BOARD OF COMMISSIONERS

BY: _____ Dated _____
DG Reardon, Chairman

YOUTH EMERGENCY SERVICES, INC

BY: Sherilyn England Dated 7/23/2020
Sherilyn England, Executive Director

905 N. Gurley
Gillette, WY 82716



307.686.0669
Fax: 307.686.2121

June 12, 2020

Attn: Juvenile Family Drug Court Board
500 S. Gillette Ave
Gillette, WY 82716

To Whom It May Concern:

Youth Emergency Services, Inc. is submitting its intent to continue providing AIOP (Adolescent Intensive Outpatient Program) to the Juvenile Family Drug Courts' clients from July 1, 2020 to June 30, 2021 at the same rate with no changes. The program anticipates serving between three to six JFDC clients on any given month.

COST PROPOSAL

Client Intake	Initial intake and program orientation	\$100
Phase I Groups	6 hour per week, 32 group sessions minimum	\$43.48 per hour, \$65.22 per group
Phase II Groups	3 hour per week, 20 group sessions minimum	\$43.48 per hour, \$65.22 per group
Phase III Groups	1.5 hour per week, 10 group sessions minimum	\$43.48 per hour, \$65.22 per group
Individual and Family Therapy	2 hours per month minimum, 7 months minimum	\$100 per hour
Clinical Staffing	1 hour week treatment team, 1 hour week court staffing, 1 hour week judicial review. Averaging 3 hours per week at \$100 per hour, 52 weeks	\$100 per hour
10 JFDC Clients a year	Annual program cost	\$40,000.00

Please contact me if you have any questions. The Y.E.S. House is looking forward to another successful year serving JFDC clients and helping them to be healthy and successful!

Sincerely,

Clark Fairbanks
Assistant Director
Youth Emergency Services, Inc.

The following page(s) contain the backup material for Agenda Item: [9:35 Service Provider Agreement, Adult Substance Abuse Treatment](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

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Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

D.G. Reardon, Chairman
Rusty Bell
Bob Maul
Del Shelstad
Colleen Faber

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: Service Provider Agreement Personal Frontiers, Inc.

DATE: 07/30/20

Attached is a Service Provider Agreement between Juvenile and Family Drug Court and Youth Emergency Services, Inc. This document states that the Personal Frontiers will provide adult substance abuse treatment for the JFDC program. This Service Provider Agreement is a requirement of the Juvenile and Family Drug Courts Court Supervised Treatment (CST) grant contract. Personal Frontiers can receive up to \$51,184.84 under the terms of this agreement. Personal Frontiers will submit bills, and they will be paid every month, up to \$51,184.84 over the fiscal year. Jim Lyon will be presenting this agreement.

Thank you!

**CAMPBELL COUNTY JUVENILE & FAMILY DRUG COURT
ADULT SUBSTANCE USE TREATMENT
SERVICE PROVIDER AGREEMENT
Campbell County Board of Commissioners/Personal Frontiers, Inc.
Agreement No. 2020 – 21**

THIS AGREEMENT is made and entered into between the Campbell County Juvenile and Family Drug Court-Court Supervised Treatment Program, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming 82716 (Program), by and through the Campbell County Board of Commissioners and Personal Frontiers, Inc. P.O. Box 754 Gillette, Wyoming 82717 (Provider).

IN CONSIDERATION of the mutual covenants and obligations expressed herein, it is agreed by and between the parties hereto as follows:

1. This Agreement shall be deemed to have commenced on July 1, 2020, and shall remain in full force and effect until June 30, 2021.

2. Provider shall be the primary adult substance use treatment provider for Program. Provider agrees to provide services in accordance with this Agreement and its Letter Proposal dated June 15, 2020, attached hereto and incorporated by this reference.

3. Provider shall bill monthly for services provided by a properly executed voucher presented to the Program Coordinator at 500 South Gillette Avenue, Suite B600, Gillette, Wyoming 82716, for review prior to approval and payment. Requests for payment shall not exceed the total sum of \$51,184.84 (unless otherwise approved by the Management Committee) during the entire term of this Agreement.

4. Provider shall attempt to recover all costs of treatment for services rendered under this Agreement from public and private health insurance and from government benefit programs prior to seeking payment from the Program. Provider shall provide the Program Coordinator with a monthly accounting of all billings made to such sources for services provided to Program clients pursuant this Agreement. Any amounts recovered from such sources shall be credited against compensation owed to the Provider under this agreement and shall be shown on the monthly invoice.

5. To the fullest extent permitted by law, Provider agrees to indemnify and hold harmless the Program, Program Committee, Campbell County its elected and appointed officials, sponsors, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses, arising from or in connection with, this Agreement except to the extent liability is caused by the sole negligence or willful misconduct of the Program, Program Committee or Campbell County. Provider shall maintain Professional Liability or Errors and Omissions Liability insurance protecting against all claims arising from the Provider's alleged or real professional errors, omissions, or mistakes in the performance of professional duties under

this Agreement, with minimum limits of \$1,000,000.00 each occurrence and \$1,000,000.00 general aggregate. Provider acknowledges its understanding of this paragraph and realizes a potential financial obligation to the Program in the event of litigation.

6. Program and Provider shall treat as confidential and not disclose to others, information (including technical information, experience, or data) regarding either parties' plans or programs which come within the knowledge of the parties, without in each instance, securing the prior written consent of the other party, unless such disclosure is required by law or legal process. Nothing contained herein shall prevent, either Provider or Program from disclosing to others or using any manner of information which either party may show: (a) has been published or has become part of the public domain by acts of Provider or Program; (b) has been furnished or made known to Provider or Program by third parties without restrictions on its disclosure; or (c) was in either parties' possession prior to the disclosure thereof by Program or Provider to each other. Further, Provider shall maintain and restrict disclosure of records regarding Program clients in accordance with all state, local and federal laws.

7. General provisions:

a. The services to be performed by Provider are those of an independent contractor and not as an employee of Program. Provider agrees to assume responsibility for payment of all applicable federal, state and local taxes or contributions imposed or required under employment insurance, social security, income tax and worker's compensation with respect to performance of this Agreement.

b. Program and Provider are independent entities and their employees and volunteers are not to be considered agents or employees of the other.

c. This Agreement and attached documents, including the Agreement between Campbell County and the Wyoming Department of Health represents the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral.

d. Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

e. This Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

f. The parties mutually understand and agree this Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if Program is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of

the parties to this Agreement that any provision herein may be severed from the Agreement as a whole.

g. If any dispute arises between the parties from or concerning this Agreement or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, Sixth Judicial District, sitting in Gillette, Wyoming. The parties hereby waive any objection that a suit or proceeding brought in the foregoing forum is brought in an improper or inconvenient forum or otherwise should be heard in any other forum for any reason including, without limitation, insufficiency in the service of process. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to Provider and to Program executing this Agreement. Nothing in this provision is intended nor shall it be construed as to waive Program's sovereign immunity in any way.

h. Program shall have the sole discretion on whether or not Provider is providing services as required pursuant to this Agreement. Program reserves the right to terminate the Agreement upon signs of repudiation by Provider that go to the essence of the Agreement. In the event Program believes Provider has or will breach its agreement, Program shall promptly notify Provider in writing of the alleged breach or possible repudiation. Provider shall have ten (10) days from the date of such notice within which to inform Program of its plan to cure the breach or repudiation but in no case shall Provider take more than thirty (30) days to cure the breach or repudiation unless agreed upon in writing by the parties. If the breach or repudiation is such that it renders performance of the Agreement impossible or impracticable then Program shall, at its option terminate the agreement upon ten (10) day written notice to the Provider. If Provider fails to cure the breach or repudiation within the time agreed upon the Agreement shall terminate immediately. In such event, all finished documents, data, models, and reports prepared under this Agreement shall become the property of Program upon payment for services rendered through the termination of the Agreement.

i. Provider certifies and warrants no gratuities, kick-backs, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.

j. The parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

k. The parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, et seq., and/or any properly promulgated rules and regulations relating thereto, and each party further agrees to indemnify, release, save and hold harmless the other and their officers, agents and employees from any causes of action or claims or demands arising out of the failure of that party in performing this Agreement to comply with the requirements, responsibilities and/or duties as such are set forth in the Americans with Disabilities Act and/or properly

promulgated rules and regulations related thereto.

l. Program and Campbell County do not waive its Governmental Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into this Agreement. Further, Program and Campbell County fully retain all immunities and defenses provided by law with regard to any action, whether in tort, agreement or any other theory of law, based on this Agreement.

m. Program and Provider affirm, to their knowledge, no Provider employee has any personal beneficial interest whatsoever in the Agreement described herein. No staff member of Provider, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

n. Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond its control, and without the fault or the negligence of the party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of the party.

o. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring action for breach of this Agreement. This provision is not intended to waive County's sovereign immunity in any way and shall not be construed to waive County's sovereign immunity in any way.

p. Program's payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services provided by Provider, this Agreement may be terminated by Campbell County at the end of the period for which funds are available. Program shall notify Provider, at the earliest possible time, of the services which will or may be effected by a shortage of funds. No penalty shall accrue to Program in the event this provision is exercised, and Program shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision. This provision shall not be interpreted or construed to permit Program to terminate this Agreement to acquire similar services from another party.

q. All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the

party for whom intended at such parties' address listed below or when personally delivered to the party. A party may change its address and/or the designated attention person for notice hereunder by giving written notice to the other party.

Campbell County Juvenile and Family Drug Court

Attention: Jim Lyon, Jr.
200 South Gillette Ave., Suite B600
Gillette, WY 82716

Personal Frontiers, Inc.

Attention: Donna Morgan
P.O. Box 754
Gillette, WY 82717-0754

r. Either party may terminate this agreement upon a sixty (60) day written notice provided to the other party.

CAMPBELL COUNTY BOARD OF COMMISSIONERS

BY: _____ Dated _____
DG Reardon, Chairman

PERSONAL FRONTIERS, INC

BY: Donna Morgan Dated 7/27/2020
Donna Morgan, Executive Director

PERSONAL FRONTIERS, INC.
310 S. Miller Ave. STE G
Gillette, WY 82716
307-686-1189

June 15, 2020

Dear JFDC Board of Directors:

Please use this letter as verification that Personal Frontiers, Inc. would like to continue offering services for the clients of JFDC.

We would keep all pricing as is, with one change:

- Personal Frontiers would like to add that clients not appearing for appointments will be assessed a \$25.00 no call no show fee. This fee would be billed to the client and not JFDC.

We hope to have a continued positive relationship with the team at JFDC.

Please let us know if you have any questions or concerns.

Respectfully,

Donna Morgan (*Electronically Signed*)
Executive Director

The following page(s) contain the backup material for Agenda Item: [9:40 Service Provider Agreement, Individual & Family Treatment](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



OFFICE

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Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

D.G. Reardon, Chairman
Rusty Bell
Bob Maul
Del Shelstad
Colleen Faber

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: Service Provider Agreement Counseling Connections

DATE: 07/30/20

Attached is a Service Provider Agreement between Juvenile and Family Drug Court and Counseling Connections. This document states that Counseling Connections will provide individual and family therapy for the JFDC program. This Service Provider Agreement is a requirement of the Juvenile and Family Drug Courts Court Supervised Treatment (CST) grant contract. Counseling Connections can receive up to \$53,747.70 under the terms of this agreement. Counseling Connections will submit bills, and they will be paid every month, up to \$53,747.70 over the fiscal year. Jim Lyon will be presenting this agreement.

Thank you!

**CAMPBELL COUNTY JUVENILE & FAMILY DRUG COURT
INDIVIDUAL AND FAMILY THERAPY & MENTAL HEALTH
SERVICE PROVIDER AGREEMENT
Campbell County Board of Commissioners/Counseling Connections, LLC
Agreement No. 2020-2021**

THIS AGREEMENT is made and entered into between the Campbell County Juvenile and Family Drug Court-Court Supervised Treatment Program, 500 South Gillette Avenue, Suite 1100, Gillette, Wyoming 82716 (Program), by and through the Campbell County Board of Commissioners and Counseling Connections, LLC 707 West 8th Street, Gillette, Wyoming 82716 (Provider).

IN CONSIDERATION of the mutual covenants and obligations expressed herein, it is agreed by and between the parties hereto as follows:

1. This Agreement shall be deemed to have commenced on July 1, 2020, and shall remain in full force and effect until June 30, 2021.

2. Provider shall be the primary individual and family therapy treatment provider for Program. Provider agrees to provide services in accordance with this Agreement and the Letter Proposal dated June 10, 2020, attached hereto and incorporated by this reference.

3. Provider shall bill monthly for services provided by a properly executed voucher presented to the Program Coordinator at 500 South Gillette Avenue, Suite B600, Gillette, Wyoming 82716, for review prior to approval and payment. Requests for payment shall not exceed the total sum of \$53,747.70 (unless otherwise approved by the Management Committee) during the entire term of this Agreement.

4. Provider shall attempt to recover all costs of treatment for services rendered under this Agreement from public and private health insurance and from government benefit programs prior to seeking payment from the Program. Provider shall provide the Program Coordinator with a monthly accounting of all billings made to such sources for services provided to Program clients pursuant to this Agreement. Any amounts recovered from such sources shall be credited against compensation owed to the Provider under this agreement and shall be shown on the monthly invoice.

5. To the fullest extent permitted by law, Provider agrees to indemnify and hold harmless the Program, Program Committee, Campbell County its elected and appointed officials, sponsors, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses, arising from or in connection with, this Agreement except to the extent liability is caused by the sole negligence or willful misconduct of the Program, Program Committee or Campbell County. Provider shall maintain Professional Liability or Errors and Omissions Liability insurance protecting against all claims arising from the Provider's alleged

or real professional errors, omissions, or mistakes in the performance of professional duties under this Agreement, with minimum limits of \$1,000,000.00 each occurrence and \$1,000,000.00 general aggregate. Provider acknowledges its understanding of this paragraph and realizes a potential financial obligation to the Program in the event of litigation.

6. Program and Provider shall treat as confidential and not disclose to others, information (including technical information, experience, or data) regarding either parties' plans or programs which come within the knowledge of the parties, without in each instance, securing the prior written consent of the other party, unless such disclosure is required by law or legal process. Nothing contained herein shall prevent, either Provider or Program from disclosing to others or using any manner of information which either party may show: (a) has been published or has become part of the public domain by acts of Provider or Program; (b) has been furnished or made known to Provider or Program by third parties without restrictions on its disclosure; or (c) was in either parties' possession prior to the disclosure thereof by Program or Provider to each other. Further, Provider shall maintain and restrict disclosure of records regarding Program clients in accordance with all state, local and federal laws.

7. General provisions:

a. The services to be performed by Provider are those of an independent contractor and not as an employee of Program. Provider agrees to assume responsibility for payment of all applicable federal, state and local taxes or contributions imposed or required under employment insurance, social security, income tax and worker's compensation with respect to performance of this Agreement.

b. Program and Provider are independent entities and their employees and volunteers are not to be considered agents or employees of the other.

c. This Agreement and attached documents, including the Agreement between Campbell County and the Wyoming Department of Health represents the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral.

d. Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

e. This Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

f. The parties mutually understand and agree this Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if Program is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of

the parties to this Agreement that any provision herein may be severed from the Agreement as a whole.

g. If any dispute arises between the parties from or concerning this Agreement or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, Sixth Judicial District, sitting in Gillette, Wyoming. The parties hereby waive any objection that a suit or proceeding brought in the foregoing forum is brought in an improper or inconvenient forum or otherwise should be heard in any other forum for any reason including, without limitation, insufficiency in the service of process. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to Provider and to Program executing this Agreement. Nothing in this provision is intended nor shall it be construed as to waive Program's sovereign immunity in any way.

h. Program shall have the sole discretion on whether or not Provider is providing services as required pursuant to this Agreement. Program reserves the right to terminate the Agreement upon signs of repudiation by Provider that go to the essence of the Agreement. In the event Program believes Provider has or will breach its agreement, Program shall promptly notify Provider in writing of the alleged breach or possible repudiation. Provider shall have ten (10) days from the date of such notice within which to inform Program of its plan to cure the breach or repudiation but in no case shall Provider take more than thirty (30) days to cure the breach or repudiation unless agreed upon in writing by the parties. If the breach or repudiation is such that it renders performance of the Agreement impossible or impracticable then Program shall, at its option terminate the agreement upon ten (10) day written notice to the Provider. If Provider fails to cure the breach or repudiation within the time agreed upon the Agreement shall terminate immediately. In such event, all finished documents, data, models, and reports prepared under this Agreement shall become the property of Program upon payment for services rendered through the termination of the Agreement.

i. Provider certifies and warrants no gratuities, kick-backs, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.

j. The parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.

k. The parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, et seq., and/or any properly promulgated rules and regulations relating thereto, and each party further agrees to indemnify, release, save and hold harmless the other and their officers, agents and employees from any causes of action or claims or demands arising out of the failure of that party in performing this Agreement to comply with the requirements, responsibilities and/or duties as such are set forth in the Americans with Disabilities Act and/or properly promulgated rules and regulations related thereto.

l. Program and Campbell County do not waive its Governmental Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into this Agreement. Further, Program and Campbell County fully retain all immunities and defenses provided by law with regard to any action, whether in tort, agreement or any other theory of law, based on this Agreement.

m. Program and Provider affirm, to their knowledge, no Provider employee has any personal beneficial interest whatsoever in the Agreement described herein. No staff member of Provider, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

n. Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond its control, and without the fault or the negligence of the party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of the party.

o. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring action for breach of this Agreement. This provision is not intended to waive County's sovereign immunity in any way and shall not be construed to waive County's sovereign immunity in any way.

p. Program's payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services provided by Provider, this Agreement may be terminated by Campbell County at the end of the period for which funds are available. Program shall notify Provider, at the earliest possible time, of the services which will or may be effected by a shortage of funds. No penalty shall accrue to Program in the event this provision is exercised, and Program shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision. This provision shall not be interpreted or construed to permit Program to terminate this Agreement to acquire similar services from another party.

q. All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed below or when personally delivered to the party. A party may change its address and/or the designated attention person for notice hereunder

by giving written notice to the other party.

Campbell County Juvenile and Family Drug Court

Attention: Jim Lyon, Jr.
200 South Gillette Ave., Suite B600
Gillette, WY 82716

Counseling Connections, LLC

Attention: Jamie Hurich
707 West 8th Street
Gillette, WY 82716

r. Either party may terminate this agreement upon a sixty (60) day written notice provided to the other party.

CAMPBELL COUNTY BOARD OF COMMISSIONERS

BY: _____ Dated _____
DG Reardon, Chairman

COUNSELING CONNECTIONS, LLC

BY: Jamie Hurich Dated 7-29-20
Jamie Hurich, Partner

June 10, 2020

To: Campbell County Juvenile and Family Drug Court
500 South Gillette Avenue
Gillette, WY 82716

Attention: Jim Lyon

Counseling Connections is delighted to have the opportunity to continue to provide Mental Health Services to the participants of Campbell County Juvenile and Family Drug Court. Our services include Mental Health Intakes, Individual Mental Health Counseling, Family Counseling and Discharge Assessments as needed. Weekly Progress Notes will be emailed prior to Thursday Court Proceedings.

Counseling Connections will continue to provide the same quality services to both Juvenile and YIT participants. We will not increase the cost per hour of our services through June 30, 2021. In addition to Mental Health Services, Counseling Connections will provide Clinical Representation to Staff Meetings, Weekly Court Proceedings, Treatment Team Meetings, Monthly Board Meetings and Case Management, as needed.

We look forward to another year of working with your organization. Campbell County Youth and Family Drug Court is one of Campbell County's greatest resources. We are honored to play a part in this much needed, highly respected program. Thank you!

Sincerely,

Jamie Hurich, MS, LPC, NCC

The following page(s) contain the backup material for Agenda Item: [9:45 District Support Grant Annual Report FY 2019-20](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

MEMORANDUM

TO: Board of Commissioners
FROM: Kevin King, Director
DATE: August 4, 2020
SUBJECT: FY19-20 District Support Grant wrap-up report

FY19-20 was a light year for our District Support Grant program, mirroring the local economic conditions in the County. 16 grants were awarded to 14 Districts, compared to 19 grants awarded to 14 Districts the previous year. The total dollar amount awarded was down over 23.5% from the previous year. We were below both the 10-year and 5-year average totals. As you know, this program is funded by Optional 1% tax dollars and is the only program like it in the State of Wyoming.

FY19-20 highlights include:

- 16 grants awarded (27% less than 5-year average)
- 14 separate Districts received grants
- \$138,251 in grants awarded (20% less than 5-year average)
- \$78,699 awarded for water projects
- \$46,302 awarded for road projects
- \$1,026,570 in total project value (18% less than 5-year average)

A graphical representation of FY19-20 grant awards and details has been attached to this memo.

Also, we have compiled District Support Grant stats for the last five and ten fiscal years.

5-Year highlights of the period 7/1/2015 to 6/30/2020 (FY15-16 through FY19-20) include:

- 109 grants were awarded (22 average annual)
- \$868,793 in grants awarded (\$173,759 average annual) (14% of total project funding)
- \$6,222,134 in total project value (\$1,244,427 average annual)

10-Year highlights of the period 7/1/2010 to 6/30/2020 (FY10-11 through FY19-20) include:

- 229 grants were awarded (23 average annual)
- \$2,197,252 in grants awarded (\$219,725 average annual) (19% of total project funding)
- \$11,510,537 in total project value (\$1,151,054 average annual)

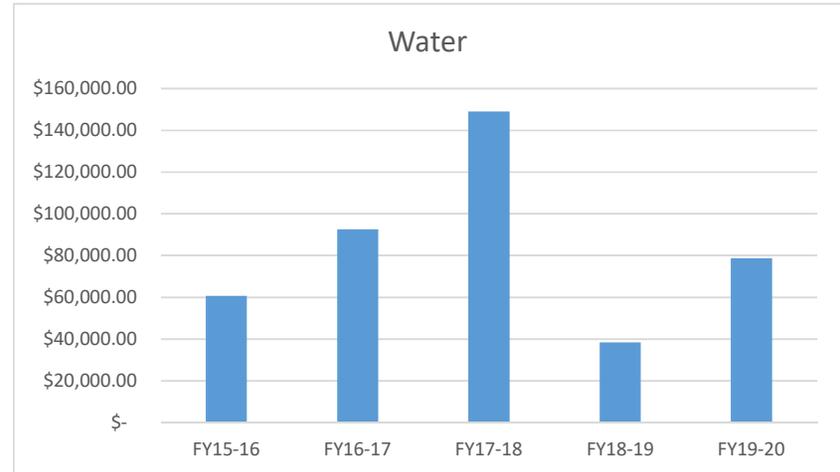
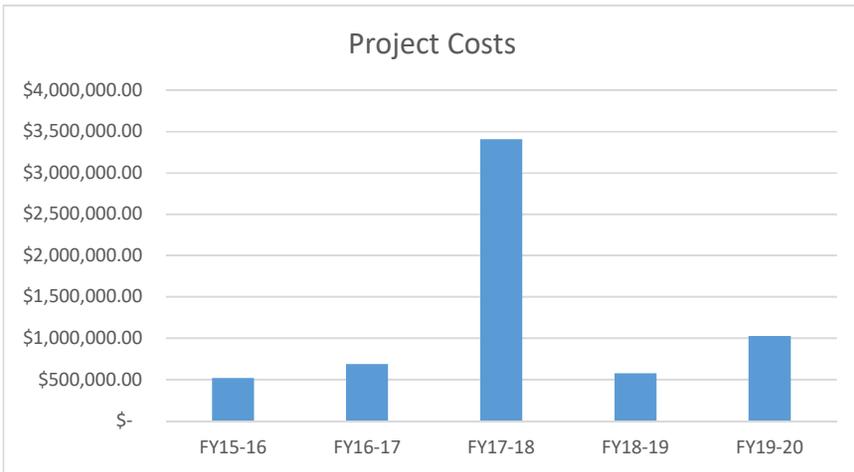
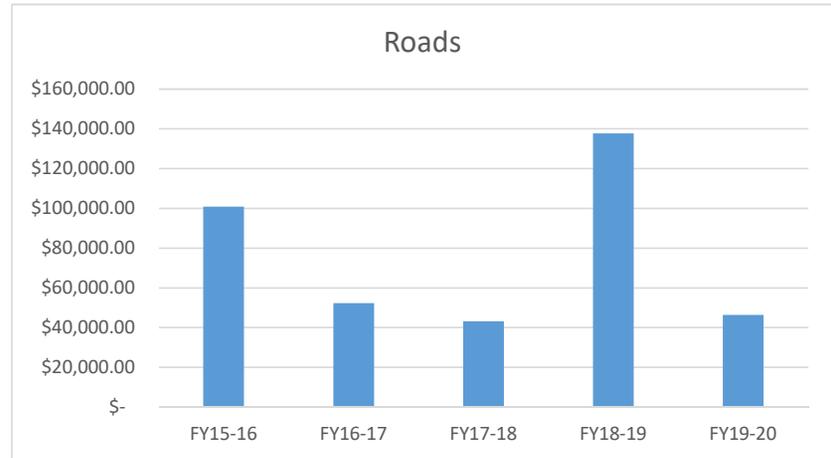
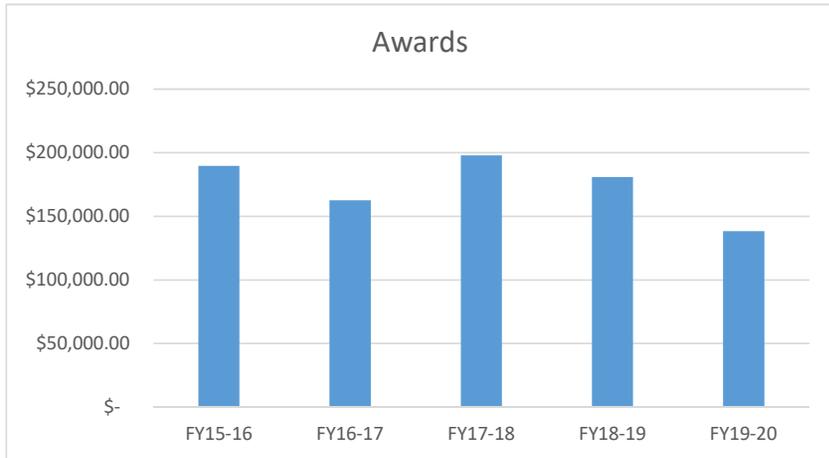
A graphical representation of these 5-year and 10-year highlights are attached to this memo.

FY 19-20 District Support Grant Master List

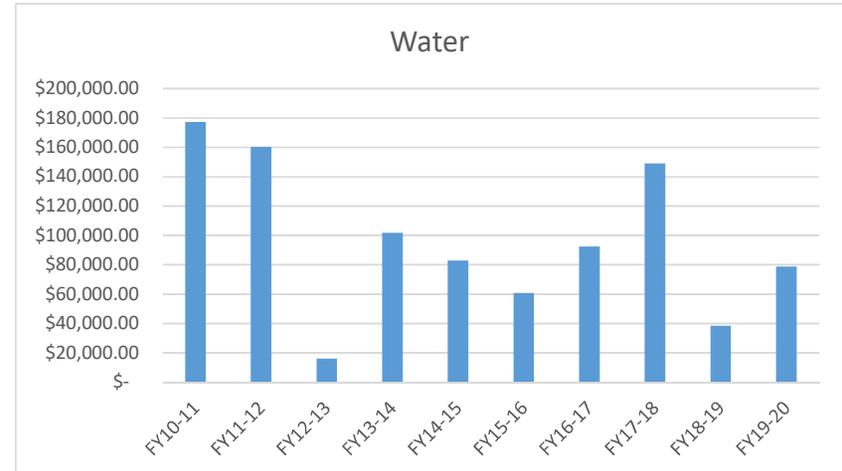
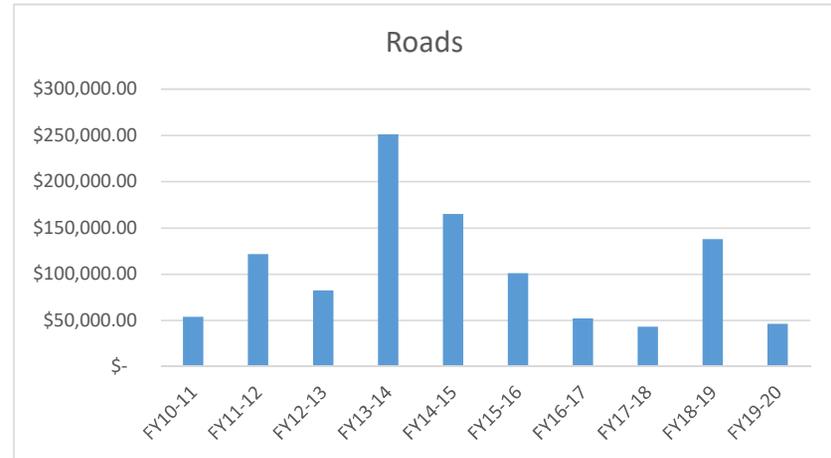
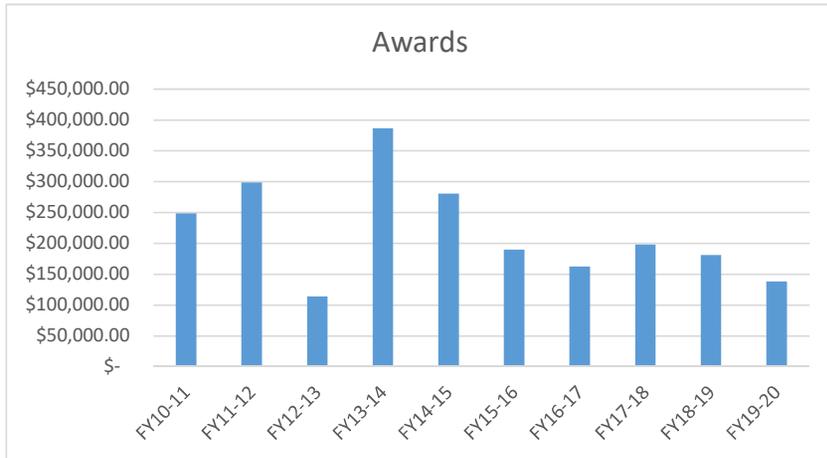
Meeting Date	District Name	Project Cost	Grant Award	Budget Remaining	Project Description
Beginning Approved Budget				\$ 275,000.00	
08/06/19	Pineview	\$ 680,000.00	\$ 44,601.00	\$ 230,399.00	Design/Construction of Water Project
12/17/19	Central Campbell County	\$ 136,393.00	\$ 34,098.00	\$ 196,301.00	Emergency repair to pump #6
12/17/19	Brunsen Road	\$ 12,395.00	\$ 3,099.00	\$ 193,202.00	Road Maintenance
04/07/20	Fox Ridge	\$ 14,502.00	\$ 3,626.00	\$ 189,576.00	Road Maintenance
04/07/20	Central Campbell	\$ 5,750.00	\$ 2,875.00	\$ 186,701.00	Street Sweeping
04/07/20	Means, Carter, N. Hannum	\$ 11,900.00	\$ 2,975.00	\$ 183,726.00	Mag Chloride Application
04/07/20	Prairieview Champion Ventures	\$ 3,600.00	\$ 1,800.00	\$ 181,926.00	Street Sweeping
04/07/20	Central Campbell	\$ 16,301.00	\$ 4,075.00	\$ 177,851.00	Sewer Line Jetting
04/07/20	Eight Mile	\$ 8,500.00	\$ 2,683.00	\$ 175,168.00	Mag Chloride Application
04/07/20	Bennor Estates	\$ 6,800.00	\$ 1,700.00	\$ 173,468.00	Mag Chloride Application
04/07/20	Box n Ranch	\$ 9,643.00	\$ 2,411.00	\$ 171,057.00	Roadway Surfacing
04/21/20	Rozet Ranchettes	\$ 39,482.00	\$ 9,871.00	\$ 161,186.00	Roadway Surfacing
04/21/20	Graceland	\$ 36,906.00	\$ 9,227.00	\$ 151,959.00	Roadway Surfacing
04/21/20	Stonegate	\$ 21,790.00	\$ 5,448.00	\$ 146,511.00	Road Maint/Dust Control
05/05/20	Rustic Hills	\$ 16,629.00	\$ 5,262.00	\$ 141,249.00	Road Maintenance
06/15/20	Little Thunder	\$ 5,979.00	\$ 4,500.00	\$ 136,749.00	District Formation
Total FY19-20 Awards		\$ 1,026,570.00	\$ 138,251.00	13.47%	
Budget Remaining			\$ 136,749.00	50% Budget Remaining	

Breakdown of FY19-20 District Support Grant Awards		
Grant Type	Total	Percentage
Meters/water	\$ 78,699.00	56.9%
Road Maintenance	\$ 46,302.00	33.5%
Street Sweeping	\$ 4,675.00	3.4%
Sewer Jetting	\$ 4,075.00	2.9%
Engineering/grant requests	\$ -	0.0%
District Formation	\$ 4,500.00	3.3%
Total	\$ 138,251.00	100.0%

Compiled stats for FY15-16 through FY19-20



Compiled stats for FY10-11 through FY19-20



The following page(s) contain the backup material for Agenda Item: [9:50 District Support Grant, Rocky Point I&S](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



Department of Public Works - Engineering Division

Kevin C. King, P.E., Director

500 S. Gillette Avenue, Suite 1400 Gillette, WY 82716 | 307-685-8061 Office | 307-687-6468 Fax

DISTRICT SUPPORT GRANT MEMORANDUM

SECTION 1 - General

FROM: Kevin C. King, P.E., Public Works Executive Director
TO: Board of County Commissioners
SUBJECT: District Support Grant Application From: **Rocky Point I&S**
DATE: 7/28/2020

Rocky Point I&S has submitted a District Support Grant application in the amount of \$594 for application of 2000 gallons of mag chloride dust control on Rocky Point Drive

SECTION 2 - Grant Type and Priority **Gravel Road, Priority 6**

SECTION 3 - Costs and Eligibility **Enlargement Eligible? Yes**

Total Estimated Project Cost:	\$1,800			
Total Number of District Lots:	29			
Total allowable grant over a 5-yr period:	29	lots	@	\$1,500
				\$ 43,500
Total amount of Grants approved over current 5-yr period:				\$ 11,274
Total amount not subject to \$1500/lot limitation				\$ 6,731
Remaining Grant eligibility this current 5-yr period:				\$ 38,957
Current Fiscal Year Awards	\$ 594			O.K.
Remaining Eligibility this Fiscal Year	\$ 38,957	O.K.		

SECTION 4 - Compliance

Rocky Point I&S District is in compliance with the elections office per a 6/12/2020 memo

SECTION 5 - Analysis **Gravel Road, Priority 6**

Gravel Road, Priority 6 (PR-6) 50% up to \$50,000 drainage, 33% up to \$50,000 connecting roads, 25% up to \$50,000 gravel

%	Total	Grant	Item
100	\$ -	\$ -	
50	\$ -	\$ -	
33	\$1,800	\$ 594.00	Approved at 33% due to connective subdivisions
25	\$ -	\$ -	
Totals	\$ 1,800	\$ 594	

SECTION 6 - Quotes Received

	Company	Total	Notes: \$0.90 per gallon
1	Dustbusters, Inc.	\$ 1,800	
2			
3			
4			

SECTION 7 - Recommendation

I recommend the Board approve the District Support Grant request from Rocky Point I&S Improvement and Service District in an amount not to exceed \$ 594 for application of 2000 gallons of mag chloride dust control on Rocky Point Drive

Funding History

5 year	\$11,274
10 year	\$31,432
Since 2011	\$36,774

Approved? Y or N \$ Date Approved



DISTRICT SUPPORT GRANT APPLICATION

District Name: Rocky Point W: S Dist. Requested Amount: \$594.00

Mailing Address: PO Box 3533 Gillette WY 82717

Contact Person: Rebecca Vondrak

Day Time Phone: (307) 686-1511

Is applicant requesting financial assistance to form a District? Yes No X

Is Applicant requesting financial assistance for connection to regional water? Yes No X

Is the project anticipated to be complete in the next 18 months? Yes X No

Description of proposed project: (Include engineering reports, portion to be funded by grant, etc.)
To apply 2,000 gal of Mag Chloride on Rocky Point Dr.

Total project cost (estimated) (itemize on separate sheet): \$1,800.00 2,000 gall Mag. Chloride @ 90¢ per gal.

Projected start date: Aug 2020 Projected completion date: Aug 2020

Briefly describe why the project is needed:
To help control dust on Rocky Point Dr. for betterment of the road.

Governing Board members: Lara Koehler, Clyde Owen, Bryan Michael, KC Barnes, Dean Adams

Acreage (approximate) of district or proposed district: 76.09 Acres

Date of district formation (if applicable) N/A

Number of lots: 30 lots - 29 residential lots - 1 resident occupies 2 lots

Population of District: N/A

Ratio of developed and undeveloped land: None undeveloped

Is area legally platted? yes

District boundary map included? yes

Is District zoned? yes If so, what is it zoned? Residential

Is District in compliance with the Elections Office? (Submit letter of compliance). yes

FINANCIAL INFORMATION

Current Mill Levy for the Subdivision \$ 16.9%

Current Assessed Valuation (County Assessor's Office) \$ 715,937 Apr 2020

Current Indebtedness \$ None

Current Income Statement and Balance Sheet \$ Average yearly income 44,000
Acct Balance ending 20 FY
June 30, 2020 \$27,959.01

Water and sewer rates, tap fees, plant investment fees, association or district dues (Describe)
\$120 per month HOA/water assessment w/base rate included water - Mill Levy

Will project generate user fees, charges, other revenues or income revenue?

Yes _____ No X

List and describe other potential funding sources:
None

Other pending applications for funding:
None

Land developers or others whose business ventures will directly benefit from project and funding or other assistance requested, received, or pledged from these sources:
N/A

Respectfully submitted,

[Signature]

Title: president

Attest:
[Signature]
Secretary

Rocky Point Water & Sewer District

P.O. BOX 3533 GILLETTE, WYOMING 82717
TEL 686-1511 FAX 686-1511

rebecca_tobey@yahoo.com

July 24, 2020

To whom it may concern:

The Rocky Point Water and Sewer District is requesting a District Support Grant in the amount of \$594.00. This is 33% of our bided project amount, which is \$1,800 for 2,000 gallons of Mag. Chloride to be applied to the road by the end of August to help with dust control on Rocky Point Drive. The board is asking for 33% again this year due to usage on the road from other subdivisions in the area. During the recent construction on Highway 50 the homeowners also saw an increase of usage on their roadway as well. I have attached a map to show how the road is used by those other than Rocky Point Homeowners.

If any other information is required or needed to further assist in the progress of this grant please contact me at the office - 686-1511, and I'll be happy to help!

Sincerely,



Rebecca Vondrak
Administrative Manager

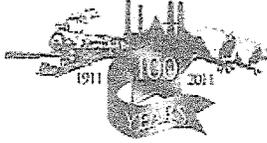
District Support Grant Roadway Cost Estimate Template

Contracto Dustbusters

ROADWAY PROJECT INFORMATION											
District										Submit one form for each road	
	Surfacing			Blading		Drainage/Ditch			Dust Control		
Road Name	Len (Ft)	Wid (Ft)	Thick (In)	Len (Ft)	Wid (Ft)	Len (Ft)	Deep (Ft)	Culverts?	Len (Ft)	Wid (Ft)	

CONTRACTOR PRICING					
Check if Apply	Surfacing	Tons	\$/Ton *	Total \$	*includes aggregate, delivery and placement of aggregate. If mixing two aggregates (ie concrete/asphalt), fill out both rows. If cost does not include placement of aggregate, please state and then include it under blading below. Scoria is often in cubic yards instead of tons. If this is the case, mark out tons and put in CY
	Limestone (I, W, L)				
	Scoria (2" max)				
	Crushed Concrete				
	Crushed Asphalt				
	Other (Specify)				
Surfacing Subtotal					
Check if Apply	Blading	Hrs	\$/Hr *	Total \$	* includes cost of water and application of water to road surface. May also include blading shoulders for drainage to ditches
	Crowning/Surfacing				
	Water Truck				
Blading Subtotal					
Check if Apply	Drainage	LF	\$/LF *	Total \$	* includes materials and installation of culverts. For ditches, cost includes cutting ditches, disposing of excess material if applicable, and any erosion protection measures necessary
	Install 12" culvert				
	Install 18" culvert				
	Install 24" culvert				
	Cut Ditches				
Drainage Subtotal					
Check if Apply	Dust Control	Gallons	\$/Gallon *	Total \$	* includes product and application of product to roadway
	Mag Chloride	2000	0.9	\$1,800	
	Other (Specify)				
Dust Control Subtotal				\$1,800	
Total Cost Estimate					

Campbell County
CENTENNIAL



Office of
COUNTY CLERK

500 S. Gillette Avenue, Suite 1600 • P.O. Box 3010 • Gillette, Wyoming 82717-3010
Phone: 307.682.7285 • Fax: 307.687.6455

June 12, 2020

To: Rebecca Vondrak
RE: Rocky Point Water and Sewer District

The compliance requirements below have been met by the Rocky Point Water and Sewer District. Having met the requirements, Rocky Point Water and Sewer District is currently in compliance with the Campbell County Elections Office.

Notice of Board -- 05/07/2020

Final Budget -- 07/29/2019

Public Records -- 05/07/2020

Map - YES

Department of Audit - YES

Department of Revenue - YES

Sincerely,

Charity D. Stewart
Elections Coordinator

Rocky Point W & S District #29
 020.7085.21
 29 Lots

Date	Description	Award	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6 25%	Priority 6 33%	Priority 6 50%	Priority 7	Priority 8	Disbursed	Remaining	Project Cost
4/15/2008	Road Maintenance & Repair	5,342.00												5,342.00	
5/28/2008	Pay req 1-Final												5,078.94	263.06	
6/8/2012	DSG 2012.04 Road Improvement	6,879.01						6,879.01						6,879.01	
12/19/2013	Pay req 1												281.17	6,597.84	
6/25/2014	Pay req 2-Final												318.75	6,279.09	
7/21/2015	DSG 2015.03 Meter pits/readers	13,279.00			13,279.00									13,279.00	
8/26/2015	Pay Req 1												6,647.85	6,631.15	
3/15/2016	Pay req 2-Final												6,631.15	0.00	
4/17/2018	DSG 2017.17 Road Maintenance	1,485.00							1,485.00					1,485.00	
10/16/2018	Pay req 1-Final												1,462.90	22.10	
11/6/2018	DSG 2018.09 Well Pump	4,633.00						4,633.00						4,633.00	
12/3/2018	Pay req 1-Final												4,633.00	0.00	
4/16/2019	DSG 2018.19 Road Maintenance	4,562.00							4,652.00					4,562.00	
11/12/2019	Pay Req 1 - Final												3,939.70	622.30	
7/7/2020	DSG 20.01 Dust Control	594.00							594.00					594.00	

5yr total	11,274.00	0.00	0.00	0.00	0.00	0.00	4,633.00	6,731.00	0.00	0.00	0.00	10,035.60
10yr	31,432.01											
Since inception	36,774.01											

29 Eligible	43,500.00
Awards	11,274.00
Disbursements	10,035.60
Subject to 1500.	4,633.00
Not subject to 1500.	6,731.00
Remaining current 5-yr period	38,957.00

not subject to \$1500/lot limitation

picked up 1% sign 10.10.18

FY 20-21 District Support Grant Master List

Meeting Date	District Name	Project Cost	Grant Award	Budget Remaining	Project Description
Beginning Approved Budget				\$ 225,000.00	
07/07/20	Rocky Point	\$ 1,800.00	\$ 594.00	\$ 224,406.00	Road Maintenance
07/07/20	Overbrook	\$ 8,075.00	\$ 2,019.00	\$ 222,387.00	Road Maintenance
07/07/20	Oriva Hills	\$ 24,123.00	\$ 6,031.00	\$ 216,356.00	Road Maintenance
Total FY20-21 Awards		\$ 33,998.00	\$ 8,644.00	25.43%	
Budget Remaining			\$ 216,356.00	96% Budget Remaining	

Breakdown of FY19-20 District Support Grant Awards		
Grant Type	Total	Percentage
Meters/water	\$ -	0.0%
Road Maintenance	\$ 8,644.00	100.0%
Street Sweeping	\$ -	0.0%
Sewer Jetting	\$ -	0.0%
Engineering/grant requests	\$ -	0.0%
District Formation	\$ -	0.0%
Total	\$ 8,644.00	100.0%

The following page(s) contain the backup material for Agenda Item: [9:55 Johnson Simple Subdivision](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



Memorandum Department of Public Works

TO: Campbell County Board of Commissioners

FROM: Megan Nelms, AICP, Planner and Zoning Administrator

DATE: July 23, 2020

SUBJECT: Johnson Simple Subdivision
NE $\frac{1}{4}$ NE $\frac{1}{4}$, NW $\frac{1}{4}$ NE $\frac{1}{4}$ and NE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 24, T49N, R73W

Case Number: 20.03 CRSD

Summary: The applicant is proposing to subdivide 101.78 acres into two parcels, a 10-acre tract and a 91.78-acre tract. It should be noted that the proposed 91.78-acre tract cannot be further subdivided through the Simple Subdivision process.

Current Zoning: Unzoned

Proposed Zoning: Unzoned – No zoning required outside the Joint Plan Boundary

Planning Commission Recommendation: At their June 18, 2020 meeting the Planning Commission recommended APPROVAL of the proposed simple subdivision, pending completion of all planning considerations.

Staff Recommendation: Staff recommends APPROVAL of the proposed simple subdivision.

500 South Gillette Avenue
Suite 1400
Gillette, Wyoming 82716



Public Works Department
(307) 685-8061
(307) 687-6349 Fax

**Johnson
Simple Subdivision**

July 23, 2020

Planning Commissioners Meeting
June 18, 2020

Board of Commissioners Meeting

Applicant: Nick Johnson

Case Number: 20.03 CRSD

Agent: Cevin Imus, LSI Inc.

Summary: The applicant is proposing to subdivide 101.78 acres into two parcels, a 10-acre tract and a 91.78-acre tract. It should be noted that the proposed 91.78-acre tract cannot be further subdivided through the Simple Subdivision process.

Legal Description: NE $\frac{1}{4}$ NE $\frac{1}{4}$, NW $\frac{1}{4}$ NE $\frac{1}{4}$ and NE $\frac{1}{4}$ NW $\frac{1}{4}$, Section 24, T49N, R73W

Location: The property is located approximately 3-miles south of the City of Gillette, on the east side of Highway 50, directly across from Piper Acres Subdivision.

Current Zoning: Unzoned

Proposed Zoning: Unzoned – No zoning required outside the Joint Plan Boundary

Existing Land Use: Vacant grasslands. There is an existing home on the proposed 10-acre tract.

Adjacent Land Use: North: Residence on larger tracts (UZ)
South: Vacant grasslands (UZ)
East: Residences on larger tracts & Shiplap Subdivision (UZ & R-L)
West: Highway 50 & residences on larger tracts (UZ)

Water Source: Individual Wells

Wastewater: Individual Septic Systems

Planning Considerations:

1. Sealed, original Record of Survey
2. In the written legal descriptions, within the descriptions, on the second line, the range needs to be corrected from 72 to 73.
3. There is currently (1) permitted residential access to Highway 50 for Parcel 1. Prior to any access being constructed for Parcel 2, the landowner must complete a WYDOT access permit application process.
4. Standard Planning Considerations:
 - a. Updated Owners & Encumbrance Report (not less than three months old)
 - b. Consent to Subdivide from WCDA
 - c. Publisher's Affidavit

Staff Recommendation: Staff recommends APPROVAL of the proposed simple subdivision, pending completion of all planning considerations.

Planning Commission Recommendation:

Board of Commissioners' Decision:

SUBDIVISION PERMIT APPROVAL – CAMPBELL COUNTY BOARD OF COMMISSIONERS

The foregoing Subdivision Application dated _____, 20__ by _____ and the attached Record of Survey dated _____, 20__ is approved by the Board of Commissioners in and for the County of Campbell, State of Wyoming, this ____ day of _____, 20 __, A.D.

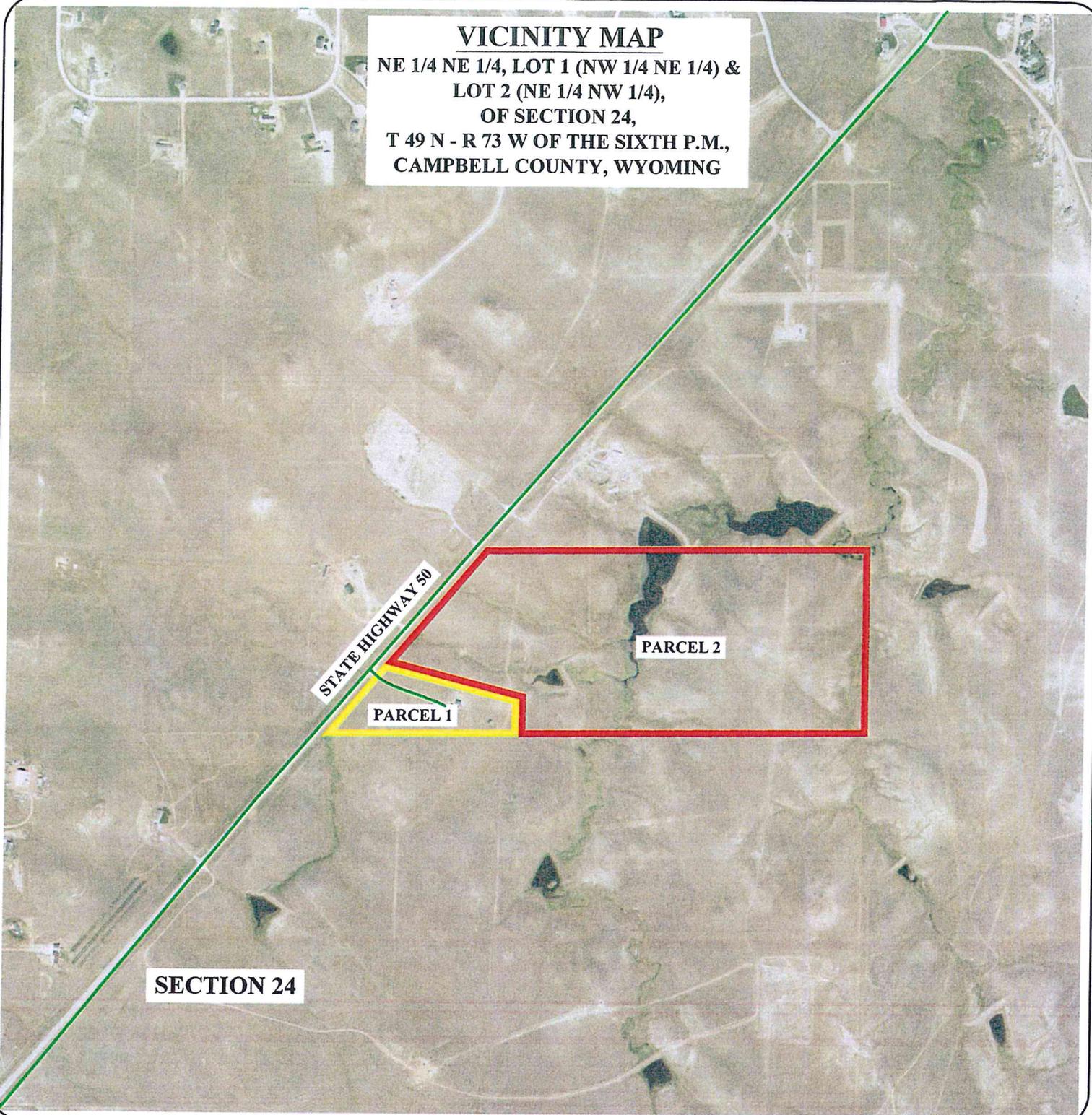
Chairman of the Board

Attest:

Clerk of the Board

VICINITY MAP

NE 1/4 NE 1/4, LOT 1 (NW 1/4 NE 1/4) &
LOT 2 (NE 1/4 NW 1/4),
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

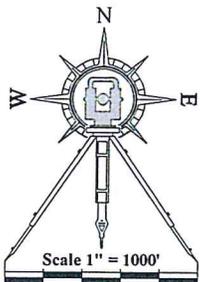


SECTION 24

STATE HIGHWAY 50

PARCEL 1

PARCEL 2



LEGEND

 = GRADED ROAD

Prepared For:

EMERY & KELLY WALKER FAMILY REVOCABLE TRUST
P.O. BOX 2255
GILLETTE, WY 82717

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:

RECORD OF SURVEY - VICINITY MAP
NE 1/4 NE 1/4, LOT 1 (NW 1/4 NE 1/4) &
LOT 2 (NE 1/4 NW 1/4),
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

REVISION HISTORY

CREATED BY: CLEPINE

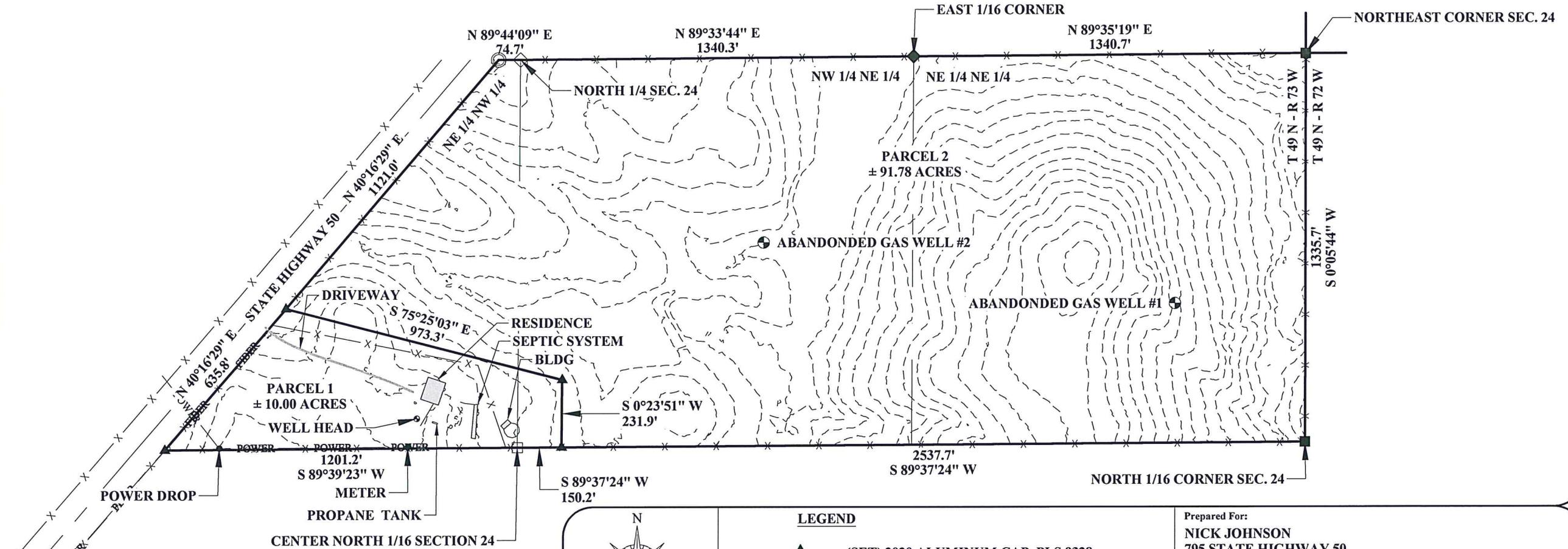
CREATION DATE: 5/12/2020

REVIEWER: CCI

APPROVED DATE: 5/13/2020

SITE PLAN

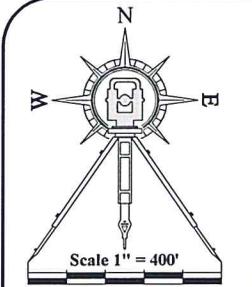
NE 1/4 NE 1/4, NW 1/4 NE 1/4 & NE 1/4 NW 1/4,
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING



PUBLIC WORKS

JUN 11 2020

Planning Department



BASIS OF BEARING:
GPS GRID BEARINGS

REVISION HISTORY

CREATED BY: CLEPINE
REVIEWER: CCI

CREATION DATE: 6/4/2020
APPROVED DATE: 6/8/2020

LEGEND

- ▲ = (SET) 2020 ALUMINUM CAP, PLS 9328
- ◊ = (FOUND) 1984 ALUMINUM CAP, LS 548
- ◆ = (FOUND) 1991 B.L.M. BRASS CAP
- = (FOUND) 1989 B.L.M. BRASS CAP
- = (FOUND) ALUMINUM CAP, RLS 2333
- = (FOUND) CALCULATED FROM FOUND OFFSETS
- x — x — = EXISTING FENCE
- — — — — = POWER LINE
- — — — — = FIBER OPTIC LINE
- - - - - = 5' CONTOUR LINES

Prepared For:
NICK JOHNSON
 795 STATE HIGHWAY 50
 GILLETTE, WY 82718

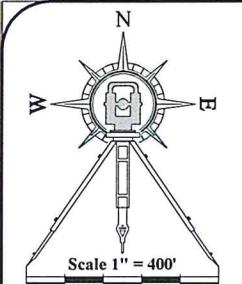
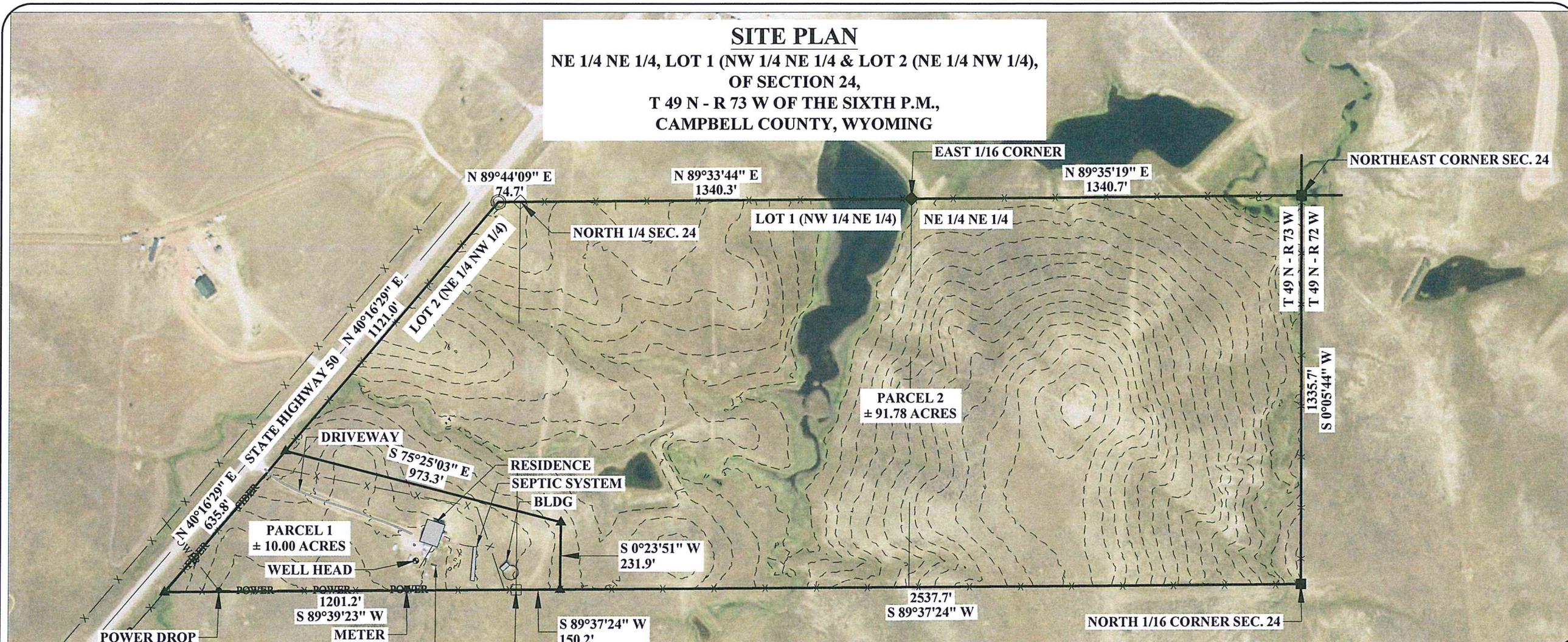
Prepared By:
LAND SURVEYING INCORPORATED
 209 N. WORKS AVENUE
 GILLETTE, WY 82716



Location:
SITE PLAN
 NE 1/4 NE 1/4, NW 1/4 NE 1/4 &
 NE 1/4 NW 1/4,
 OF SECTION 24,
 T 49 N - R 73 W OF THE SIXTH P.M.,
 CAMPBELL COUNTY, WYOMING

SITE PLAN

NE 1/4 NE 1/4, LOT 1 (NW 1/4 NE 1/4 & LOT 2 (NE 1/4 NW 1/4),
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING



BASIS OF BEARING:
GPS GRID BEARINGS

REVISION HISTORY

CREATED BY: CLEPINE
REVIEWER: CCI

LEGEND

- ▲ = (SET) 2020 ALUMINUM CAP, PLS 9328
- ◇ = (FOUND) 1984 ALUMINUM CAP, LS 548
- ◆ = (FOUND) 1991 B.L.M. BRASS CAP
- = (FOUND) 1989 B.L.M. BRASS CAP
- = (FOUND) ALUMINUM CAP, RLS 2333
- = (FOUND) CALCULATED FROM FOUND OFFSETS
- x — x — = EXISTING FENCE
- — — — — = POWER LINE
- — — — — = FIBER OPTIC LINE
- - - - - = 5' CONTOUR LINES

Prepared For:
NICK JOHNSON
795 STATE HIGHWAY 50
GILLETTE, WY 82718

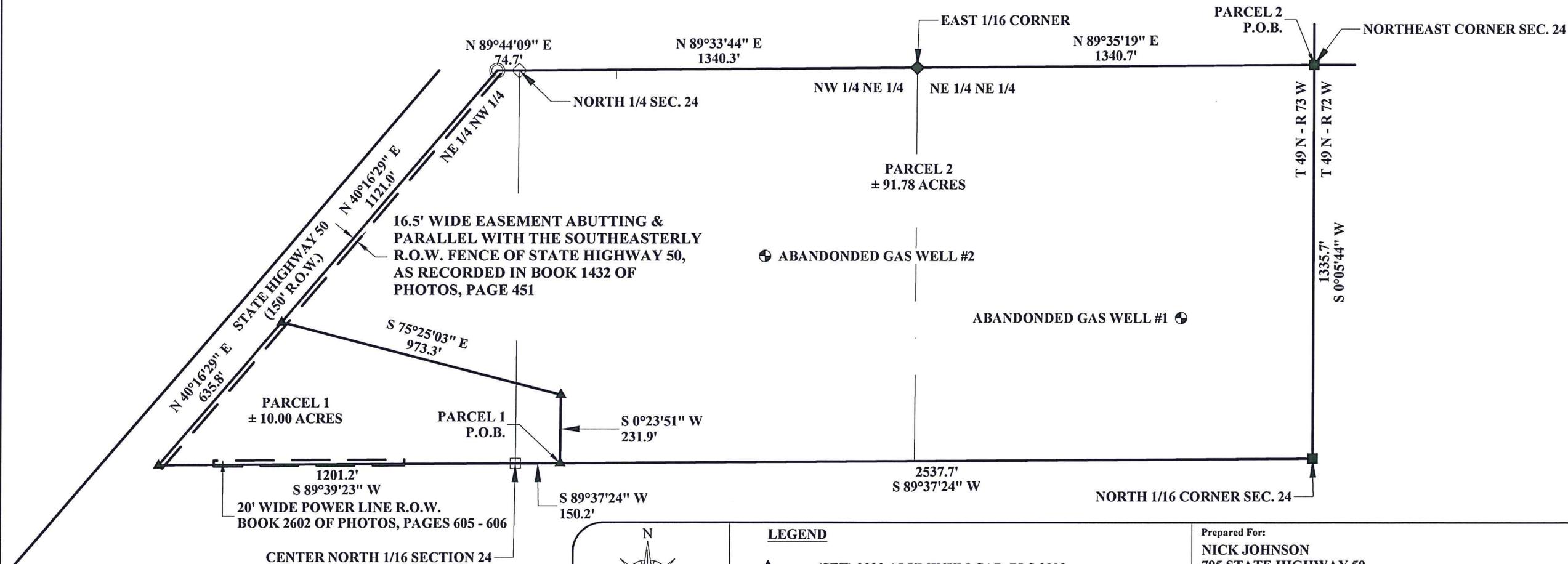
Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



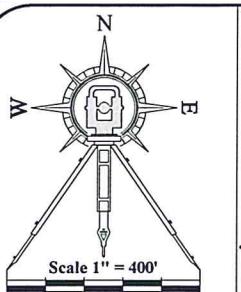
Location:
SITE PLAN
NE 1/4 NE 1/4, LOT 1 (NW 1/4 NE 1/4) &
LOT 2 (NE 1/4 NW 1/4),
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

RECORD OF SURVEY

NE 1/4 NE 1/4, NW 1/4 NE 1/4 & NE 1/4 NW 1/4,
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING



I, Cevin C. Imus, of Gillette Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed under my direct supervision on May 11, 2020, by Kris Anderson, and that the said "RECORD OF SURVEY" is accurately represented on this plat detailing the corners accepted and set out on the ground as shown hereon.



LEGEND	
	= (SET) 2020 ALUMINUM CAP, PLS 9328
	= (FOUND) 1984 ALUMINUM CAP, LS 548
	= (FOUND) 1991 B.L.M. BRASS CAP
	= (FOUND) 1989 B.L.M. BRASS CAP
	= (FOUND) ALUMINUM CAP, RLS 2333
	= (FOUND) CALCULATED FROM FOUND OFFSETS
	= EASEMENT ROW

Prepared For:
NICK JOHNSON
 795 STATE HIGHWAY 50
 GILLETTE, WY 82718

Prepared By:
LAND SURVEYING INCORPORATED
 209 N. WORKS AVENUE
 GILLETTE, WY 82716



Location:
RECORD OF SURVEY
 NE 1/4 NE 1/4, NW 1/4 NE 1/4 &
 NE 1/4 NW 1/4,
OF SECTION 24,
 T 49 N - R 73 W, OF THE SIXTH P.M.,
 CAMPBELL COUNTY, WYOMING

BASIS OF BEARING: GPS GRID BEARINGS	
REVISION HISTORY	
CREATED BY: CLEPINE	CREATION DATE: 6/4/2020
REVIEWER: CCI	APPROVED DATE: 6/24/2020

LEGAL DESCRIPTION PARCEL 1

NW 1/4 NE 1/4 & NE 1/4 NW 1/4,
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

Legal Description:

A tract of land situated in a portion of NW 1/4 NE 1/4 & NE 1/4 NW 1/4 lying East of the Easterly Right Of Way of State Highway 50 in Section 24, Township 49 North, Range 73 West, of the Sixth Principal Meridian, Campbell County, Wyoming; and being more particularly described as follows:

Commencing at the Northeast corner of said Section 24, said corner being monumented with a 1989 B.L.M. Brass cap; Thence S 0°05'44" W, a distance of 1,335.7 feet, along the East line of said Section 24 to the North 1/16 corner of Sections 24 & 19, said corner being monumented with a 1989 B.L.M. brass cap; Thence S 89°37'24" W, a distance of 2,537.7 feet along the South line of NE 1/4 NE 1/4 & NW 1/4 NE 1/4, to a point, said point being monumented with a 2020 Aluminum cap, PLS 9328, and also the POINT OF BEGINNING:

Thence continuing along said South line, S 89°37'24" W, a distance of 150.2 feet, to the Center North sixteenth corner of said Section 24, said corner being monumented with an Aluminum cap, RLS 2333; Thence S 89°39'23" W, a distance of 1,201.2 feet along the South line of NE 1/4 NW 1/4, to a point on the Easterly Right Of Way of State Highway 50, said point being monumented with a 2020 Aluminum cap, PLS 9328; Thence N 40°16'29" E, a distance of 635.8 feet along said Easterly Right of Way to a point, said point being monumented with a 2020 Aluminum cap, PLS 9328; Thence S 75°25'03" E, a distance of 973.3 feet to a point, said point being monumented with a 2020 Aluminum cap, PLS 9328; Thence S 0°23'51" W, a distance of 231.9 feet, to the POINT OF BEGINNING:

Said tract having a total area of 10.00 acres, more or less.

Prepared For:

NICK JOHNSON
795 STATE HIGHWAY 50
GILLETTE, WY 82718

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:

RECORD OF SURVEY - PARCEL 1
NW 1/4 NE 1/4 &
NE 1/4 NW 1/4,
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

REVISION HISTORY

CREATED BY: CLEPINE

CREATION DATE: 6/4/2020

REVIEWER: CCI

APPROVED DATE: 6/24/2020

P:\2020\JOHNSON, NICK\20-076A\DRAFTING\20-076A 20200512 CAL\20076A_SITE PLAN.DWG

LEGAL DESCRIPTION PARCEL 2

NE 1/4 NE 1/4, NW 1/4 NE 1/4 &
NE 1/4 NW 1/4,
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

Legal Description:

A tract of land situated in a portion of NE 1/4 NE 1/4, NW 1/4 NE 1/4 & NE 1/4 NW 1/4 lying East of the Easterly Right Of Way of State Highway 50 in Section 24, Township 49 North, Range 73 West, of the Sixth Principal Meridian, Campbell County, Wyoming; and being more particularly described as follows:

Commencing at the Northeast corner of said Section 24, said corner being monumented with a 1989 B.L.M. Brass cap, and also being the POINT OF BEGINNING:

Thence S 0°05'44" W, a distance of 1,335.7 feet, along the East line of said Section 24 to the North 1/16 corner of Sections 24 & 19, said corner being monumented with a 1989 B.L.M. brass cap; Thence S 89°37'24" W, a distance of 2,537.7 feet along the South line of NE 1/4 NE 1/4 & NW 1/4 NE 1/4, to a point, said point being monumented with a 2020 Aluminum cap, PLS 9328; Thence N 0°23'51" E, a distance of 231.9 feet, to a point on the North line of said Section 24, said point being monumented with a 2020 Aluminum cap, PLS 9328; Thence N 75°25'03" W, a distance of 973.3 feet to a point on the Easterly Right Of Way of State Highway 50, said point being monumented with a 2020 Aluminum cap, PLS 9328; Thence N 40°16'29" E, a distance of 1,121.0 feet, along said Easterly Right Of Way line to a point on the North line of NE 1/4 NW 1/4 of said Section 24, said point being monumented with offset accessory rebars; Thence N 89°44'09"E, a distance of 74.7 feet, along said North line to the North Quarter corner of said Section 24, said corner being monumented with an Aluminum cap, RLS 548; Thence N 89°33'44" E, a distance of 1,340.3 feet, along the North line of NW 1/4 NE 1/4 to the East sixteenth corner of Sections 24 & 13, said corner being monumented with a 1991 B.L.M. Brass cap; Thence N 89°35'19" E, a distance of 1,340.7 feet, along the North line of the NE 1/4 NE 1/4 to the POINT OF BEGINNING:

Said tract having a total area of 91.78 acres, more or less.

Prepared For:

NICK JOHNSON
795 STATE HIGHWAY 50
GILLETTE, WY 82718

Prepared By:

LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716



Location:

RECORD OF SURVEY - PARCEL 2
NE 1/4 NE 1/4, NW 1/4 NE 1/4 &
NE 1/4 NW 1/4,
OF SECTION 24,
T 49 N - R 73 W OF THE SIXTH P.M.,
CAMPBELL COUNTY, WYOMING

REVISION HISTORY

CREATED BY: CLEPINE

CREATION DATE: 6/4/2020

REVIEWER: CCI

APPROVED DATE: 6/24/2020

P:\2020\JOHNSON, NICK\20-076A\DRAFTING\20-076A 20200512 CAL\20076A_SITE PLAN.DWG



500 South Gillette Avenue
Suite 1400
Gillette, Wyoming 82716
(307) 685-8061
(307) 687-6349

DEPARTMENT OF PUBLIC WORKS
JUNE 18, 2020
PRE-MEETING WORKSHOP
CAMPBELL COUNTY PLANNING COMMISSION

The June 18, 2020 pre-meeting workshop of the Campbell County Planning Commission began at 6:00 P.M. in the Commissioner's Chambers. Members present were: Bob Jordan, Marc Matlick, Todd Hildebrand and Kurt Siebenaler. Staff present were Megan Nelms, Planner and Zoning Administrator and Clark Melinkovich, Senior Engineer & County Recorder.

No official action was taken.

The workshop adjourned at 7:00 P.M.

Megan Nelms, AICP
Planner and Zoning Administrator

MEMBERS PRESENT

Todd Hildebrand, Chairman
Bob Jordan, Vice Chair
Marc Matlick, Member
Kurt Siebenaler, Member

MEMBERS ABSENT

Miles Williams, Member

STAFF MEMBERS PRESENT

Megan Nelms, Planner and Zoning Administrator
Clark Melinkovich, Senior Engineer & County Recorder

The meeting was brought to order by Chairman Hildebrand at 7:00 p.m.

Approval of Minutes

Chairman Hildebrand called for a motion for the approval of the minutes from the April 16, 2020 County Planning Commission meeting. Marc Matlick motioned; Bob Jordan seconded. All voted aye. Motion carried.

**Case No. 20.03 CRSD – Johnson Simple Subdivision
Nick Johnson/Cevin Imus, LSI Inc.**

Chairman Hildebrand introduced the case and asked staff to present. Megan Nelms presented the case, and recommended approval of the simple subdivision request, pending completion of all planning considerations.

Chairman Hildebrand asked if there were any public comments received for the case? Megan stated she had not received any comments. She also stated that the applicant has informed staff that the purpose of the subdivision is for refinancing purposes only, he has no intentions of subdividing. The bank is just requiring a smaller separate, deeded parcel for his home as the collateral.

Commissioner Siebenaler inquired if Mr. Johnson had any plans for future subdividing or selling the larger acreage or if he had made any contact with WYDOT about future access for proposed Parcel 2. Mr. Johnson said he has not, and he has no intentions of building on the 91-acre parcel, so it had not crossed his mind to investigate another access/approach from Highway 50. Mr. Siebenaler then asked if the proposed parcel layout fit with the existing topography if Mr. Johnson or anyone in the future wanted to fence the 10-acres? Mr. Johnson stated that it does.

The chairman asked if any of the Commissioners had any additional questions or comments on the case? There were none. With that, Chairman Hildebrand asked for a motion. Commissioner Jordan moved to approve case number 20.03 CRSD, Johnson

Simple subdivision request, pending completion of all planning considerations.
Commissioner Matlick seconded.

Voting was as follows:

Bob Jordan	Yes
Todd Hildebrand	Yes
Kurt Siebenaler	Yes
Marc Matlick	Yes

Motion Carried	4/0.
----------------	------

**Case No. 20.02 COSP – Piper Acres, Phase I - Final Plat
TLC Developments, LLC/Tony MacDonald, KLJ Engineering**

Chairman Hildebrand introduced the next case and asked staff to present. Megan Nelms presented the case, and recommended approval of the final plat, pending completion of all planning considerations.

Chairman Hildebrand asked if there were any public comments received for the case? Megan stated she had received one phone call but had not received any comments. Chairman Hildebrand asked if the board had any questions or comments.

Tom Civin, representative of TLC Developments, LLC approached the Board. Commissioner Jordan inquired as to the progress of the formation of the improvement & service district for the subdivision. Mr. Civin stated that his attorney, Patrick Carpenter, had filed the petition and they are in the waiting period and waiting for it to run its course. Commissioner Siebenaler inquired about the approach permit with WYDOT and how that was coming along. Mr. Civin stated they had some cosmetic changes and technical details that were needed to the plans.

Chairman Hildebrand asked about Mr. Civin's plan for road maintenance within the subdivision. Mr. Civin stated that it would be part of the improvement & service district, that it would be their responsibility. The chairman clarified his question, stating he was asking about the plan. Mr. Civin is putting gravel roads, and Mr. Hildebrand would like to know what the plan for maintenance and collection of maintenance fees is. Mr. Hildebrand stated he lives in a subdivision with gravel roads, and he has experience in dealing with maintenance. He stated that the plan can't be, "we'll see what happens and deal with it as it comes." There must be an operational plan and money in place. Mr. Civin stated that he was sure they would have some time after the roads were initially installed to get a plan together and the improvement & service district will have something in place regarding when maintenance will happen, as well as funds for unforeseen events or issues. Mr. Hildebrand then inquired about what that plan will be, since Mr. Civin is the one forming the new district?

Mr. Civin responded that he hasn't gotten that far yet. Mr. Hildebrand asked how he could file to form a new district if he didn't have that information in place yet. Megan stated that usually, a maintenance plan for infrastructure or other subdivision issues is something that would be addressed in the improvement & service district by-laws or a new subdivision's HOA documents, depending on which type of entity a developer was planning to utilize. Megan stated that as far as she is aware, a new district does not have to complete their bylaws until the district is formed. She stated that is the reasoning behind the planning consideration, that Mr. Civin provide a copy of any proposed covenants, as many new subdivisions include their covenants and HOA bylaws/operating procedures all as one document. Staff would like to see those preliminary documents from Mr. Civin prior to recording of the final plat for Phase I.

Mr. Hildebrand then asked what the total length of roadway was between Highway 50 and the Red Hills Subdivision? Megan stated that the entire subdivision contains about three miles of roadway. Senior Engineer Melinkovich stated that the length of Piper Blvd, the road from Highway 50 to Red Hills, including the side streets and cul-de-sacs is approximately 6,000 feet, so just over a mile of road. Mr. Hildebrand said he was addressing this topic because his subdivision spends approximately \$35,000 to maintain 1-mile of gravel roadway with 3" of crushed limestone. He understands they won't be re-doing the road every year, but he is looking at over 1-mile of roadway within the first phase and only 27 lots. Mr. Hildebrand asked if Mr. Civin had yet considered what the assessment/fees would be per lot to ensure that maintenance could be covered?

Mr. Civin stated that his plan is to build the infrastructure and sell the 27 lots and move forward with additional lots. There was additional discussion regarding what assessments might be, and Mr. Hildebrand said he wants Mr. Civin to start thinking about costs because he does not want people to move out there and then be shocked by the cost of I&S assessments or dues, or have the subdivision lack the funds to maintain the roads. Commissioner Jordan stated that they want to see it all done right up front. Mr. Civin agreed, stating he does as well.

Commissioner Jordan then inquired about the County Commissioners seeing the district bylaws. Megan re-iterated that the planning consideration requires Mr. Civin to submit at least a preliminary set of bylaws and/or covenants, which would be included in the Commissioner's packet and semi-finalized at approval by the Board of Commissioners.

Mr. Jordan then asked about Mr. Civin's phasing plan for building the roads. Mr. Civin stated that he would build the roads as the phases require and to subdivision standard. Engineer Melinkovich stated that the submitted road plans show 4" inches of a scoria and 2" inches of limestone on top for a 6" road base. This is in line with what is required for road infrastructure in the subdivision regulations. Mr. Jordan stated that he wanted to ensure the roads were installed prior to lots being sold. Megan clarified that yes, the regulations required all infrastructure to be installed and completed prior to recording of the plat, or the developer may enter into an Improvements Agreement with the County and provide a letter of credit for 125% of the costs of the outstanding infrastructure if he

desires to sell lots prior to completion. He then would have up to 24 months to complete all items within the Improvements Agreement.

There was discussion about the process of forming a district and any issues. Megan stated the biggest issue will probably finding new owners who move to the subdivision who want to serve on the I&S Board. Mr. Hildebrand inquired about when Mr. Civin would turn over responsibility of the district to the homeowners. Mr. Civin responded that he would stay active with the District for quite some time. He said that leaving too early can complicate things, so he plans to be around for a while.

Mr. Jordan then asked about the distance from Running Hills Road as it exits Red Hills into Piper Acres to the front door of the house at 7500 Running Hills Rd. Megan stated that Running Hills will be constructed within the Red Hills Subdivision for access to Piper Acres. However, the right-of-way was platted when Red Hills was first recorded, and the owners of that home knew it was right-of-way and an access point for potential development to the south when they placed their home on the property.

Mr. Siebenaler asked Megan about the timeline and when the plat moves to the County Commission for approval. Megan stated that every planning consideration must be completed prior to the Board of Commissioners reviewing and approving the final plat for recording. Megan said that staff works to get as much information as possible to bring before the Planning Commission, as they will not see a plat again before it is approved by the Board of Commissioners, however, staff's role is to ensure that all considerations are met, or an Improvements Agreement and associated letter of credit is provided, prior to final approval of the plat.

Mr. Jordan said he thought the roads got a little bigger. Mr. Civin stated he didn't think they made many changes; however, they did straighten out Piper Blvd. It is his opinion, and he said the traffic engineers with WYDOT feel that most people will utilize the entrance and exit to the subdivision at the Highway 50 access point. Chairman Hildebrand said that he is going to respectfully disagree with WYDOT and that he thinks this direct connection between Highway 50 and Force Road will lead to more traffic cutting through the Red Hills and Stonegate Subdivisions. This is another reason why he is so concerned about the road maintenance plan. He sees significant traffic that is non-native to Stonegate go through his subdivision.

Chairman Hildebrand then asked if there were any further questions or comments. There were none. With that, Chairman Hildebrand asked for a motion. Commissioner Siebenaler moved to approve case number 20.02 COSP, the Piper Acres, Phase I final plat, pending completion of all planning considerations. Commissioner Matlick seconded.

Voting was as follows:

Bob Jordan	Yes
Todd Hildebrand	Yes

Kurt Siebenaler	Yes
Marc Matlick	Yes
Motion Carried	4/0.

Adjournment

There being no further business to come before the Board, Chairman Hildebrand adjourned the meeting at 7:44 p.m.

Todd Hildebrand, Planning Commission Chairman
mn

NOTE: Campbell County Planning Commission meeting minutes contain a summary of discussions and are not intended to be verbatim.

WARRANTY DEED

944088

NEW LAND COMPANY, LLC, a Wyoming Limited Liability Company, **GRANTOR** of Jefferson County, State of Colorado, for and in consideration of Ten dollars and other good and valuable consideration in hand paid, receipt whereof is hereby acknowledged, **CONVEYS AND WARRANTS** to **NICK JOHNSON, GRANTEE**, whose address is 7021 Robin Drive, Unit B, Gillette, WY 82718 the following described real estate, situate in Campbell County, State of Wyoming, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State, to-wit:

A tract of land being all of the N1/2NE1/4 and that portion of the NE1/4NW1/4 lying East of Highway 50 of Section 24, Township 49 North, Range 73 West, 6th P.M., Campbell County, Wyoming, and more particularly described as follows:

Beginning at the North ¼ corner of Section 24; thence N89°37'12"E along the north section line of said Section 24 a distance of 2684.87 feet to the NE section corner; thence S00°00'07"E a distance of 1335.62 feet; thence S89°39'36"W a distance of 2692.99 feet; thence S89°36'05"W a distance of 1199.47 feet to the eastern boundary of State Highway 50; thence N40°16'32"E along said eastern boundary a distance of 1758.36 feet to the north boundary of said Section 24; thence N89°30'13"E along the north boundary a distance of 70.82 feet to the point of beginning.

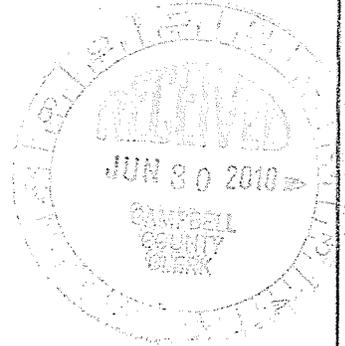
Subject, however, to all reservations, covenants, conditions, restrictions, rights-of-way and easements of record, and special assessment districts, if any; taxes for the year 2010 and subsequent years.

GRANTORS specifically reserve all right, title and interest to all oil, gas, coal bed methane gas and other minerals.

WITNESS, the hand of said grantor this 29th day of June, 2010.

NEW Land Company, LLC

By: Ben R Doud

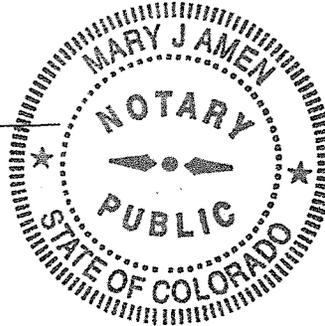


**STATE OF COLORADO
COUNTY OF JEFFERSON**

The foregoing instrument was acknowledged before me this 28th day of June, 2010, by Ben R Doud, Manager of NEW Land Company, LLC, a Wyoming Limited Liability Company

Witness my hand and official seal.

Mary J. Amen
Notary Public:
My commission expires 3.5.14



RECORDED ✓
ABSTRACTED ✓
INDEXED ✓
CHECKED ✓

944088 Recorded on **6/30/2010** at **2.26.00** Fee **8.00**
Book **2548** of **PHOTOS** Pages **234** to **234**
Susan F. Saunders, Campbell County Clerk by: **R. JORGENSEN**



First American

Guarantee

CLTA Guarantee Form No. 28 -
Condition of Title

ISSUED BY

First American Title Insurance Company

GUARANTEE NUMBER

5026900-3466894

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE GUARANTEE CONDITIONS ATTACHED HERETO AND MADE A PART OF THIS GUARANTEE.

FIRST AMERICAN TITLE INSURANCE COMPANY

a Nebraska corporation, herein called the Company

GUARANTEES

against loss or damage not exceeding the Amount of Liability stated in Schedule A sustained by the Assured by reason of any incorrectness in the Assurances set forth in Schedule A

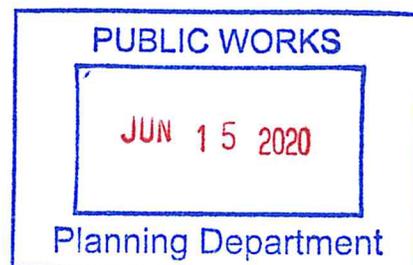
First American Title Insurance Company

Dennis J. Gilmore, President

Greg L. Smith, Secretary

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EXCLUSIONS FROM COVERAGE

Except as expressly provided by the assurances in Schedule A, the Company assumes no liability for loss or damage by reason of the following:

- (a) Defects, liens, encumbrances, adverse claims or other matters against the title to any property beyond the lines of the Land.
- (b) Defects, liens, encumbrances, adverse claims or other matters, whether or not shown by the Public Records (1) that are created, suffered, assumed or agreed to by one or more of the Assureds; or, (2) that result in no loss to the Assured.
- (c) Defects, liens, encumbrances, adverse claims or other matters not shown by the Public Records.
- (d) The identity of any party shown or referred to in any of the schedules of this Guarantee.

- (e) The validity, legal effect or priority of any matter shown or referred to in any of the schedules of this Guarantee.
- (f) (1) Taxes or assessments of any taxing authority that levies taxes or assessments on real property; or, (2) proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not the matters excluded under (1) or (2) are shown by the records of the taxing authority or by the Public Records.
- (g) (1) Unpatented mining claims; (2) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (3) water rights, claims or title to water, whether or not the matters excluded under (1), (2) or (3) are shown by the Public Records.

GUARANTEE CONDITIONS

1. Definition of Terms.

The following terms when used in the Guarantee mean:

- a. the "Assured": the party or parties named as the Assured in Schedule A, or on a supplemental writing executed by the Company.
- b. "Land": the Land described or referred to in Schedule A, and improvements affixed thereto which by law constitute real property. The term "Land" does not include any property beyond the lines of the area described or referred to in Schedule A, nor any right, title, interest, estate or easement in abutting streets, roads, avenues, alleys, lanes, ways or waterways.
- c. "Mortgage": mortgage, deed of trust, trust deed, or other security instrument.
- d. "Public Records": those records established under California statutes at Date of Guarantee for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without knowledge.
- e. "Date of Guarantee": the Date of Guarantee set forth in Schedule A.
- f. "Amount of Liability": the Amount of Liability as stated in Schedule A.

2. Notice of Claim to be Given by Assured.

The Assured shall notify the Company promptly in writing in case knowledge shall come to an Assured of any assertion of facts, or claim of title or interest that is contrary to the assurances set forth in Schedule A and that might cause loss or damage for which the Company may be liable under this Guarantee. If prompt notice shall not be given to the Company, then all liability of the Company shall terminate with regard to the matter or matters for which prompt notice is required; provided, however, that failure to notify the Company shall in no case prejudice by the failure and then only to the extent of the prejudice.

3. No Duty to Defend or Prosecute.

The Company shall have no duty to defend or prosecute any action or proceeding to which the Assured is a party, notwithstanding the nature of any allegation in such action or proceeding.

4. Company's Option to Defend or Prosecute Actions; Duty of Assured to Cooperate.

Even though the Company has no duty to defend or prosecute as set forth in Paragraph 3 above:

- a. The Company shall have the right, at its sole option and cost, to institute and prosecute any action or proceeding, interpose a defense, as limited in Paragraph 4 (b), or to do any other act which in its opinion may be necessary or desirable to establish the correctness of the assurances set forth in Schedule A or to prevent or reduce loss or damage to the Assured. The Company may take any appropriate action under the terms of this Guarantee, whether or not it shall be liable hereunder, and shall not thereby concede liability or waive any provision of this Guarantee. If the Company shall exercise its rights under this paragraph, it shall do so diligently.
- b. If the Company elects to exercise its options as stated in Paragraph 4(a) the Company shall have the right to select counsel of its choice (subject to the right of the Assured to object for reasonable cause) to represent the Assured and shall not be liable for and will not pay the fees of any other counsel, nor will the Company pay any fees, costs or expenses incurred by an Assured in the defense of those causes of action which allege matters not covered by this Guarantee.
- c. Whenever the Company shall have brought an action or interposed a defense as permitted by the provisions of this Guarantee, the Company may pursue any litigation to final determination by a court of competent jurisdiction and expressly reserves the right, in its sole discretion, to appeal from an adverse judgment or order.
- d. In all cases where this Guarantee permits the Company to prosecute or provide for the defense of any action or proceeding, the Assured shall secure to the Company the right to so prosecute or provide for the defense of any action or proceeding, and all appeals therein, and permit the Company to use, at its option, the name of such Assured for this purpose. Whenever requested by

GUARANTEE CONDITIONS (Continued)

the Company, the Assured, at the Company's expense, shall give the Company all reasonable aid in any action or proceeding, securing evidence, obtaining witnesses, prosecuting or defending the action or lawful act which in the opinion of the Company may be necessary or desirable to establish the correctness of the assurances set forth in Schedule A to prevent or reduce loss or damage to the Assured. If the Company is prejudiced by the failure of the Assured to furnish the required cooperation, the Company's obligations to the Assured under the Guarantee shall terminate.

5. Proof of Loss or Damage.

- a. In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Assured furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.
- b. In addition, the Assured may reasonably be required to submit to examination under oath by any authorized representative of the Company and shall produce for examination, inspection and copying, at such reasonable times and places as may be designated by any authorized representative of the Company, all records, books, ledgers, checks, correspondence and memoranda, whether bearing a date before or after Date of Guarantee, which reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Assured shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect and copy all records, books, ledgers, checks, correspondence and memoranda in the custody or control of a third party, which reasonably pertain to the loss or damage. All information designated as confidential by the Assured provided to the Company pursuant to this paragraph shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Assured to submit for examination under oath, produce other reasonably requested information or grant permission to secure reasonable necessary information from third parties, as required in the above paragraph, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this Guarantee to the Assured for that claim.

6. Options to Pay or Otherwise Settle Claims: Termination of Liability.

In case of a claim under this Guarantee, the Company shall have the following additional options:

- a. To pay or tender payment of the Amount of Liability together with any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay.

- b. To pay or otherwise settle with the Assured any claim assured against under this Guarantee. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay; or
- c. To pay or otherwise settle with other parties for the loss or damage provided for under this Guarantee, together with any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either of the options provided for in 6 (a), (b) or (c) of this paragraph the Company's obligations to the Assured under this Guarantee for the claimed loss or damage, other than the payments required to be made, shall terminate, including any duty to continue any and all litigation initiated by the Company pursuant to Paragraph 4.

7. Limitation Liability.

- a. This Guarantee is a contract of Indemnity against actual monetary loss or damage sustained or incurred by the Assured claimant who has suffered loss or damage by reason of reliance upon the assurances set forth in Schedule A and only to the extent herein described, and subject to the Exclusions From Coverage of This Guarantee.
- b. If the Company, or the Assured under the direction of the Company at the Company's expense, removes the alleged defect, lien, or encumbrance or cures any other matter assured against by this Guarantee in a reasonably diligent manner by any method, including litigation and the completion of any appeals therefrom, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused thereby.
- c. In the event of any litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals therefrom.
- d. The Company shall not be liable for loss or damage to the Assured for liability voluntarily assumed by the Assured in settling any claim or suit without the prior written consent of the Company.

8. Reduction of Liability or Termination of Liability.

All payments under this Guarantee, except payments made for costs, attorneys' fees and expenses pursuant to Paragraph 4 shall reduce the Amount of Liability under this Guarantee pro tanto.

9. Payment of Loss.

- a. No payment shall be made without producing this Guarantee for endorsement of the payment unless the Guarantee has been lost or destroyed, in which case proof of loss or destruction shall be furnished to the satisfaction of the Company.
- b. When liability and the extent of loss or damage has been definitely fixed in accordance with these Conditions, the loss or damage shall be payable within thirty (30) days thereafter.

GUARANTEE CONDITIONS (Continued)

10. Subrogation Upon Payment or Settlement.

Whenever the Company shall have settled and paid a claim under this Guarantee, all right of subrogation shall vest in the Company unaffected by any act of the Assured claimant.

The Company shall be subrogated to and be entitled to all rights and remedies which the Assured would have had against any person or property in respect to the claim had this Guarantee not been issued. If requested by the Company, the Assured shall transfer to the Company all rights and remedies against any person or property necessary in order to perfect this right of subrogation. The Assured shall permit the Company to sue, compromise or settle in the name of the Assured and to use the name of the Assured in any transaction or litigation involving these rights or remedies.

If a payment on account of a claim does not fully cover the loss of the Assured the Company shall be subrogated to all rights and remedies of the Assured after the Assured shall have recovered its principal, interest, and costs of collection.

11. Arbitration.

Either the Company or the Assured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Assured arising out of or relating to this Guarantee, any service of the Company in connection with its issuance or the breach of a Guarantee provision, or to any other controversy or claim arising out of the transaction giving rise to this Guarantee. All arbitrable matters when the amount of liability is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Assured. All arbitrable matters when the amount of liability is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Assured. Arbitration pursuant to this Guarantee and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.

12. Liability Limited to This Guarantee; Guarantee Entire Contract.

- a. This Guarantee together with all endorsements, if any, attached hereto by the Company is the entire Guarantee and contract between the Assured and the Company. In interpreting any provision of this Guarantee, this Guarantee shall be construed as a whole.
- b. Any claim of loss or damage, whether or not based on negligence, or any action asserting such claim, shall be restricted to this Guarantee.
- c. No amendment of or endorsement to this Guarantee can be made except by a writing endorsed hereon or attached hereto signed by either the President, a Vice President, the Secretary, an Assistant Secretary, or validating officer or authorized signatory of the Company.

13. Severability.

In the event any provision of this Guarantee, in whole or in part, is held invalid or unenforceable under applicable law, the Guarantee shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

14. Choice of Law; Forum.

- a. Choice of Law: The Assured acknowledges the Company has underwritten the risks covered by this Guarantee and determined the premium charged therefor in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of Guaranties of the jurisdiction where the Land is located.

Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims that are adverse to the Assured and to interpret and enforce the terms of this Guarantee. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.

- b. Choice of Forum: Any litigation or other proceeding brought by the Assured against the Company must be filed only in a state or federal court within the United State of America or its territories having appropriate jurisdiction.

15. Notices, Where Sent.

All notices required to be given the Company and any statement in writing required to be furnished the Company shall include the number of this Guarantee and shall be addressed to the Company at **First American Title Insurance Company, Attn: Claims National Intake Center, 5 First American Way, Santa Ana, California 92707. Phone: 888-632-1642 (claims.nic@firstam.com).**



First American

Schedule A

CLTA Guarantee Form No. 28 -
Condition of Title

ISSUED BY

First American Title Insurance Company

GUARANTEE NUMBER

5026900-3466894

File No.: 3466894

Guarantee No. 3466894

Amount of Liability: \$300.00

Date of Guarantee: April 20, 2020 at 7:30 A.M.

Fee: \$250.00

1. Name of Assured:

Land Surveying Incorporated

2. The estate or interest in the Land which is covered by this Guarantee is:

Fee

3. The Land referred to in this Guarantee is described as follows:

Real property in the County of Campbell, State of Wyoming, described as follows:

A tract of land being all of the N $\frac{1}{2}$ NE $\frac{1}{4}$ and that portion of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ lying east of Highway 50 of Section 24, Township 49 North, Range 73 West, 6th P.M., Campbell County, Wyoming, and more particularly described as follows:

Beginning at the North $\frac{1}{4}$ corner of Section 24; thence N89°37'12"E along the north section line of said Section 24 a distance of 2684.87 feet to the NE section corner, thence S00°00'07"E a distance of 1335.62 feet; thence S89°39'36"W a distance of 2692.99 feet; thence S89°36'05"W a distance of 1199.47 feet to the eastern boundary of State Highway 50; thence N40°16'32"E along said eastern boundary a distance of 1758.36 feet to the north boundary of said Section 24; thence N89°30'13"E along the north boundary a distance of 70.82 feet to the point of beginning.

4. ASSURANCES:

According to the Public Records as of the Date of Guarantee,

a. Title to the estate or interest in the Land is vested in:

Nick Johnson

b. Title to the estate or interest is subject to defects, liens, or encumbrances shown in Schedule B which are not necessarily shown in the order of their priority.



First American

Schedule B

CLTA Guarantee Form No. 28 -
Condition of Title

ISSUED BY

First American Title Insurance Company

GUARANTEE NUMBER

5026900-3466894

File No.: 3466894

1. Right of Way, including terms and conditions contained therein:
Granted To: State of Wyoming
For: Public Road
Recorded: July 23, 1941
Recording Information: Book 9 of Misc. Page 413

2. Surface Use Agreement including the terms and conditions thereof:
Between: Swansong Ranch, LLC
And: Barrett Resources Corp
Recorded: November 15, 2000
Recording Information: Book 1632 of Photos, Page 150

3. Right of Way Agreement for Gas Pipelines including the terms and conditions thereof:
Between: Swansong Ranch Co.
And: Bear Paw Energy, LLC
Recorded: January 28, 2003
Recording Information: Book 1835 of Photos, Page 202

4. Right of Way Agreement and Surface Use Agreement including the terms and conditions thereof:
Between: Swansong Ranch Co.
And: Bear Paw Energy, LLC
Recorded: January 28, 2003
Recording Information: Book 1835 of Photos, Page 238

5. Easement, including terms and conditions contained therein:
Granted to: Powder River Energy Corporation
For: electric lines and associated facilities and equipment
Recorded: January 11, 2011
Recording Information: Book 2602 of Photos, Page 605

6. Unrecorded Leases and periodic tenancies, if any.

7. Mortgage and the terms and conditions thereof.

Mortgagor: Nick Johnson, a single man
Mortgagee: First National Bank of Gillette
Amount: \$300,000.00
Recorded: February 01, 2012
Recording Information: Book 2685 of Photos, Page 276

Assignment of Mortgagee's interest:

Assignee: Wyoming Community Development Authority
Recorded: February 13, 2012
Recording Information: Book 2687 of Photos, Page 370

CONSENT TO SUBDIVIDE

COMES NOW, Wyoming Community Development Authority who the holder and real party in interest in the documents entitled Mortgage, recorded 13 February 2012 in Book 2687, Page 370 between Nick Johnson and Wyoming Community Development Authority

For the following described property;

A tract of land being all of the N $\frac{1}{2}$ NE $\frac{1}{4}$ and that portion of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ lying east of Highway 50 of Section 24, Township 49 North, Range 73 West, 6th P.M., Campbell County, Wyoming, and more particularly described as follows:

Beginning at the North $\frac{1}{4}$ corner of Section 24; thence N89°37'12"E along the north section line of said Section 24 a distance of 2684.87 feet to the NE section corner, thence S00°00'07"E a distance of 1335.62 feet; thence S89°39'36"W a distance of 2692.99 feet; thence S89°36'05"W a distance of 1199.47 feet to the eastern boundary of State Highway 50; thence N40°16'32"E along said eastern boundary a distance of 1758.36 feet to the north boundary of said Section 24; thence N89°30'13"E along the north boundary a distance of 70.82 feet to the point of beginning.

Hereby consent to the subdivision by Nick Johnson for the following described property, to-wit:

A tract of land being all of the N $\frac{1}{2}$ NE $\frac{1}{4}$ and that portion of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ lying east of Highway 50 of Section 24, Township 49 North, Range 73 West, 6th P.M., Campbell County, Wyoming, and more particularly described as follows:

Beginning at the North $\frac{1}{4}$ corner of Section 24; thence N89°37'12"E along the north section line of said Section 24 a distance of 2684.87 feet to the NE section corner, thence S00°00'07"E a distance of 1335.62 feet; thence S89°39'36"W a distance of 2692.99 feet; thence S89°36'05"W a distance of 1199.47 feet to the eastern boundary of State Highway 50; thence N40°16'32"E along said eastern boundary a distance of 1758.36 feet to the north boundary of said Section 24; thence N89°30'13"E along the north boundary a distance of 70.82 feet to the point of beginning.

I hereby agree that to the best of my knowledge, binding arrangements have been made to assure purchasers of any part of the subdivision that upon full payment of the purchase price, a deed can and will be delivered conveying merchantable title subject only to noted reservations or restriction or record and free of encumbrances not specifically assumed by the purchasers, subject only to a proportionate share of such taxes and assessments thereon.

DATED this 23 day of July, 2020

Gayle L. Anderson as DIRECTOR OF MORTGAGE SERVICING (Title) for Wyoming
Community Development Authority

STATE OF WYOMING)

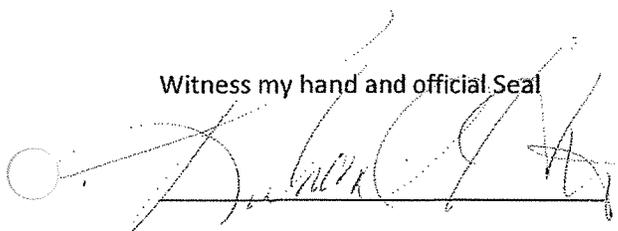
) SS

COUNTY OF NATRONA)

The foregoing instrument was acknowledged before me this 23 day of July, 2020

Gayle L. Anderson, DIRECTOR OF MORTGAGE SERVICING (title) for
Wyoming Community Development Authority.

Witness my hand and official Seal



My commission expires: 8/5/22



Name	Mailing Address	Mailing City	Mailing St	Mailing Zip
New Land Company LLC	25528 Genesee Trail Rd	Golden	CO	80401
Jesus & Peggy S Cervantes	755 State Highway 50	Gillette	WY	82718
Douglas W & Robin R Baker	PO Box 3322	Gillette	WY	82717
Nick Johnson	795 State Highway 50	Gillette	WY	82718
Randy & Gail Parker	814 State Hwy 50	Gillette	WY	82718
Kyle Eugene & Erin Elizabeth Innes	888 Black & Yellow Rd	Gillette	WY	82718
Cs Ruby LLC	PO Box 339	Gillette	WY	82717

AFFP

NOTICE OF APPLICATION FOR SUBD

Affidavit of Publication

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

Ann Kennedy Turner, being duly sworn, says:

That she is Publisher of the The Gillette News Record, a daily newspaper of general circulation, printed and published in Gillette, Campbell County, Wyoming; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

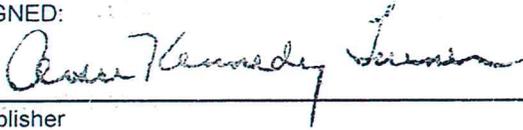
June 09, 2020, June 16, 2020

NOTICE OF
APPLICATION FOR
SUBDIVISION
PERMIT

Notice is hereby given that Nick Johnson, Gillette, Wyoming applied for a permit to subdivide part of the N1/2NE1/4 and that portion of the NE1/4NW1/4 laying East of State Highway 50 Section 24, T49N-R73W, Campbell County, Wyoming. A final plat will be reviewed at the Campbell County Planning Commission meeting on June 18, 2020 at 7:00 p.m. in the Campbell County Commission Chambers at 500 South Gillette Ave. The plat can be reviewed at the Campbell County Public Works Department, 500 South Gillette Avenue, Gillette, Wyoming.
June 9, 16, 2020

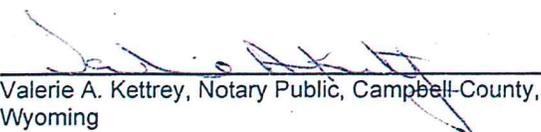
That said newspaper was regularly issued and circulated on those dates:

SIGNED:



Publisher

Subscribed to and sworn to me this 16th day of June 2020.


Valerie A. Kettrey, Notary Public, Campbell County, Wyoming

My commission expires: August 03, 2021

Publication Fees: \$ 89.26

pd



00010115 00361672

Land Surveying Inc.
209 N. Works Ave.
GILLETTE, WY 82716



The following page(s) contain the backup material for Agenda Item: [10:00 Congestion Mitigation and Air Quality \(CMAQ\) Resolution](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Carol J. Seeger, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

D.G. Reardon, Chairman
Rusty Bell
Bob Maul
Del Shelstad
Colleen Faber

MEMORANDUM

TO: Campbell County Commissioners

FROM: Bethany Raab

RE: CMAQ Application

DATE: 07/30/20

Attached is an application for CMAQ (Congestion Mitigation and Air Quality Improvement Program). This application request is for \$249,600.00, in which \$49,920.00 is the local match required (20%), and the other portion \$199,680.00 is the federal share (80%). These funds will be used to purchase dust suppression chemicals for the Black & Yellow Road (15 miles), Savageton Road (5.50 miles), Clarkelen Road (37.10 miles), and Turnercrest Road (6.00 miles). Kevin Geis will be presenting this information.

Thank you!

**RESOLUTION FOR THE APPLICATION OF
CONGESTION MITIGATION AIR QUALITY GRANT FUNDS**

RESOLUTION NO. 2050

WHEREAS, Campbell County has identified a need for funding to address dust mitigation and for the safety and health of the residents of Campbell County; and

WHEREAS, Congestion Mitigation Air Quality (CMAQ) Grant Funds are available through the Wyoming Department of Transportation; and

WHEREAS, upon approval of funding, Campbell County will be able to suppress dust on approximately twenty-four (24) miles of County Roads to include Savageton, Clarkelen, Black & Yellow, and Turnercrest, and to further address dust problems arising from the current drought; and

WHEREAS, the application for the CMAQ grant request must be submitted by August 15, 2020 for this funding cycle; and

WHEREAS, the Board of County Commissioners has determined the use of CMAQ funding for dust mitigation will benefit the safety and health of the residents of Campbell County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners in and for Campbell County that Campbell County shall file an application with the Wyoming Department of Transportation for CMAQ funding to apply chemical dust suppressants on County Roads within Campbell County.

BE IT FURTHER RESOLVED that the Chairman, D.G. Reardon, is authorized to execute and the County Clerk to attest any CMAQ agreement or application on behalf of Campbell County.

PASSED, APPROVED AND ADOPTED this 4th day of August, 2020.

**BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING**

D.G. Reardon, Chairman

Rusty Bell

Bob Maul

Del Shelstad

Colleen Faber

ATTEST: _____
Susan F. Saunders, County Clerk

CMAQ Applicant Information

Sponsor:

Name of Sponsor: Campbell County Government		
Project Name: Campbell County Roads Dust Suppression		
Sponsor Type: County Government		
Specify Other:		
DUNS: 071413140		
Mailing Address: 500 South Gillette Avenue, Suite 1100		
City: Gillette	State: WY	Zip: 82716

Contact Person: Kevin Geis		
Title: Road & Bridge Executive Director		
Email: kfg14@ccgov.net		Phone: 307-682-4411
LPA Certified: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	LPA Certification Expiration: 12/31/2021	
LPA Certified Individual (if not Contact Person): Charity Knopp		

Joint Sponsor:

Joint Sponsor: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Joint Sponsor's Name:		
Mailing Address:		
City:	State:	Zip:

Contact Person:		
Title:		
Email:		Phone:

Funding Request

20% Local Match	80% Federal (CMAQ Request)	Estimated Cost Per Mile	Total Project Cost
\$49,920.00	\$199,080.00		\$249,000.00
Specify source of match funding:			

Sponsor Certification Statement

Read and check each statement below certifying:

- The Sponsor is familiar with the Congestion Mitigation Air Quality Program eligibility criteria;
- The budget accurately reflects cost of proposed project;
- The information provided is true and correct to the best of the Sponsor's knowledge;
- The Sponsor understands this is a reimbursement-based award and if funded, the Sponsor must pay costs and will be reimbursed as invoices are submitted with documentation;
- The Sponsor will be responsible for ensuring future maintenance and ongoing upkeep of the completed project.

Sponsor Signature
 (Authorized Official)
 DG Reardon, Board of Commissioners Chairman

Date



CMAQ Attachment A: Project Description

Name of Sponsor

Project Type (Select all that apply):

- County Road Dust Suppression (Chemical applications, i.e. Magnesium Chloride;
- County Road Upgrading (Placing gravel to reduce fugitive dust);
- Acquisition of Right-of-Way required for this project;
- Preliminary Engineering; Utility Adjustment;
- Environmental Mitigation; Air Quality Testing and Monitoring;
- Other Air Quality improvements to Public Road(s)

Describe:

Project Location:

Describe the location of the project using any mileposts, landmarks, significant intersections, etc. Our project will be in southern Campbell County and will include all or portions of Black & Yellow, Savageton, Clarkelen and Turnercrest Roads. These roads are located in and around energy impacted areas and there is still a lot of production water being hauled to disposals which affects these roads .

Identify the type of suppressant(s) to be used:

Liquid chloride (magnesium or calcium) or liquid lignosulfonate

(PRIORITY 1) Purchase of dust suppressant ONLY? Yes No

(PRIORITY 2) Purchase of dust suppressant and qualified contractor for application.

OR

Purchase of dust suppressant, gravel and use sponsor's own forces for application.

Yes No

*If proposal is to use the Sponsor's Own Forces and incorporating gravel or fill dirt:

Where is the gravel coming from?

Has the pit been previously cleared through the National Environmental Policy Act (NEPA)?

Yes No

(PRIORITY 3) Purchase of dust suppressant, gravel and qualified contractor for application.

Yes No



Does the County utilize Private Industry Permitting for industrial use of the roads or have Road Use Agreements with operators to offset maintenance costs? Yes No

Are any roads listed in the application NOT owned by the County? Yes No

If Yes, which roads applied for are NOT County owned?

If Yes, does the County have a Memorandum of Agreement or Memorandum of Use (MOA/MOU) with the road owner? Yes No

If No, explain why the County is applying for Federal CMAQ funds roads not owned or maintained under agreement by the County.

Does the County provide funding (OVERMATCH) for ongoing maintenance of the roads listed in the application that assist in dust mitigation outside CMAQ funded dust suppressant application? Yes No

Physical Description:

Surface Type: Crushed Rock	If Other, please specify:
Approximate Length: 24 miles <input type="checkbox"/> N/A	Approximate Width: 24 - 30 <input type="checkbox"/> N/A
Provide additional information on AADT for each road applied for here: Turnercrest - 339 Clarkelen - Savageton & Black&Yellow - TBD	

Project Timeline:

(Must be started in same Fiscal Year as funds applied for)

Completion of PS&E	Completion of Final Engineering/Bid Documents	Bid Advertisement	Begin Construction	Complete Project
Nov 2020	Dec 2020	Jan 2021	April 2021	Sept 2022

Project Benefits:

Check the following uses of the roads that this project provides

Industry - Oil Extraction Industry - Gas Extraction Industry - Coal Mining

Industry - Other Minerals Industry - Gravel Industry - Solar

Industry - Wind Manufacturing Railroad

Farming Ranching Residential

Recreation/Tourism Other, describe:

Briefly describe the improvements outlined in the above **Project Benefits** section:

Dust suppression will decrease fugitive dust, thus helping the health and safety of residents, operators, livestock and wildlife along the roads. Added benefit is roadway stabilization which decreases the amount of routine maintenance that needs performed.



Project Administration:

How will the project design and contract bidding documents be produced?

- Reimbursement for these activities will not be sought by the Sponsor.
- Sponsor Employed Engineer (Must be a full time employee of the Sponsor.)
- Consulting Engineer (To be selected after notification of project award and Notice to Proceed, as a result of a qualifications based selection.)

Who will review the project design and contract bid documents for the Sponsor?

- Reimbursement for these activities will not be sought by the Sponsor.
- Sponsor Employed Engineer (Must be a full time employee of the Sponsor.)
- Consulting Engineer (To be selected after notification of project award and Notice to Proceed, as a result of a qualifications based selection.)

Who will perform the construction management?

- Reimbursement for these activities will not be sought by the Sponsor.
- Sponsor Employed Engineer (Must be a full time employee of the Sponsor.)
- Consulting Engineer (To be selected after notification of project award and Notice to Proceed, as a result of a qualifications based selection.)

Brief Project Summary:

Outline the need for the project and the benefits of the project:

The requested roads are in energy impacted areas. Even with the downturn and slowdown, there are still some completions being performed and there is continual production water disposal. There are multiple disposal sites in the area and these roads service the production field and the water disposals. Multi-axle tankers with heavy loads continue to haul to disposals, generating dust and degrading the roads. This project will help to improve sections along these roads.

**CMAQ Attachment C: Project Estimating Worksheet
Campbell County Government**

Project Sponsor :

Instructions:

- * Only input information in grey shaded areas, if applicable.
- * Enter "0" in the percentages column if not seeking federal participation.
- * Only work performed after the execution of a cooperative agreement is eligible for federal reimbursement.
- * All requests will be rounded up to the nearest hundred dollars

	Proposed Funding / Match Rates	Local		Federal			
		Local	20.00%	Federal	80.00%		
CMAQ Project							
	Percentages	Project Totals	Proposed Local Match Percentage	Local Cash Match	Proposed Federal Percentage	Federal Amount Requested	
Description (Include amounts for federal-aid items only)							
*EITHER * Cost of Dust Suppressant Materials	100.00%	\$249,600.00		\$49,920.00		\$199,680.00	
* OR * Cost of Contractor Application of Dust Suppressant and Purchased Materials				\$0.00		\$0.00	
Air Quality Monitoring				\$0.00		\$0.00	
Construction Contingency 5% to 10% of PCE (Quantity overruns, etc.)		\$0.00	20.00%	\$0.00	80.00%	\$0.00	
Construction Engineering (Consultant) 0% or 10% of PCE (If Sponsor wishes to have this item reimbursed, consultants shall be selected through established procedures.)		\$0.00		\$0.00		\$0.00	
Preliminary Engineering (Consultant) 0% to 15% of PCE (If Sponsor wishes to have this item reimbursed, consultants shall be selected through established procedures.)		\$0.00		\$0.00		\$0.00	
Other Costs:				\$0.00		\$0.00	
Total Estimate:		\$249,600.00		\$49,920.00		\$199,680.00	
Total Project Estimate		\$249,600.00	Total Local Match		\$49,920.00	Total Federal Funding	\$199,680.00



CMAQ Attachment D: Environmental Considerations

Campbell County Government

Does this proposed project have any unusual environmental features associated with it?

Yes No

If Yes, please describe:

Are there any registered historic structures or sites involved with the project?

Yes No

If Yes, please describe:

Are there any live watercourses or bodies of water being encountered?

Yes No

If Yes, please describe:



CMAQ Attachment F: Lobbying Certificate

Lobbying Certification Statement

The undersigned Campbell County Government certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq .)]
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Project Sponsor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Sponsor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

Signature

D.G. Reardon, Board Chairman

Date



CMAQ Attachment G: Right-of-Way Campbell County Government

Local Public Agency Right-of-Way & Utility Certificate

Local Public Agencies (LPAs) are required to submit proof of the following to WYDOT.

Campbell County Government hereby certifies to the Wyoming Department of Transportation and the Federal Highway Administration that:

The acquisition of Right-of-Way was not required. All work proposed is within Right-of-Way obtained or acquired prior to programming this project.

OR

All necessary rights-of-way have been acquired including legal and physical possession in accordance with all applicable laws and regulations noted below. No persons of business have been or will be displaced by this project. All requirements of 23 CFR 635.309(b)(c)(g)&(h). Authorization, 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs, and the Wyoming Relocation Assistance Act of 1973, Sections 16-7-101 through 16-7-121.

Utility relocations/adjustments are not required for completion of this project.

OR

Utility relocations/adjustments within the project limits of construction have been completed, or are incorporated in the contract plans as biddable work.

There is no work involving railroad right-of-way for the completion of this project.

OR

All necessary arrangements have been made for railroad work to be completed as required for proper coordination with the construction.

This undersigned certifies the above information is accurate as of the date below:

Signature

D.G. Reardon, Board Chairman

Date



CMAQ Attachment H: Internal Review's Risk Assessment

Campbell County Government

Have there been any key personnel Changes in the direct implementation and administration of grant awards during the previous year? (Key personnel include the project administrator, accounting, budget, or controller personnel) [2 CFR 200.331(a)(6)(3)] Yes No

Has the organization as a whole (Re: Personnel) remained unchanged during the previous year? Yes No

Has the accounting/financial system remained the same as last year? Yes No

If No, explain:

Does your entity receive federal grant money **directly** from any federal awarding agencies (FTA, FHWA, NHTSA, etc.)? These monies do not have any WYDOT involvement for applications, payments, etc. [2 CFR 200.331(a)(6)(4)]. Yes No

Has a federal agency monitored, inquired or been directly involved in outstanding award(s)? Yes No

Has a federal agency ever performed a review or audit of outstanding award(s)? Yes No

If Yes, did the federal agency determine that there were no financial or compliance issues? Yes No

If No, provide a description of the financial and/or compliance issues as detailed by the federal agency:

Does your entity have written procedures for procurement transactions? [2 CFR 200.313-318] Yes No

Does the Sponsor anticipate requesting reimbursement through the project for Indirect Cost? Yes No

(Indirect [F&A] costs means those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. To facilitate equitable distribution of indirect expenses to the cost objectives served, it may be necessary to establish a number of pools of indirect [F&A] costs. Indirect [F&A] cost pools must be distributed to benefitted cost objectives on bases that will produce an equitable result in consideration of relative benefits derived.) [2 CFR 200.56]

Does the Sponsor have an Approved Indirect Cost rate with WYDOT? Yes No N/A

If No, does the Sponsor propose using the de minimis rate of 10%? Yes No N/A



CMAQ Attachment I: Title VI

[INSERT TITLE VI FORM]

Campbell County Government



CMAQ Attachment J: *sam.gov* Proof of Registration
[INSERT sam.gov Proof of Current Registration]
Campbell County Government



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.

Log In

Login.gov FAQs

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 08/15/2020 from 8:00 AM to 10:00 PM

Entity Dashboard

Campbell, County of
 DUNS: 071413140 CAGE Code: 4F0J5
 Status: Active
 Expiration Date: 10/17/2020
 Purpose of Registration: Federal Assistance Awards Only

500 S Gillette Ave Ste 1700
 Gillette, WY, 82701-1250
 UNITED STATES

- ▶ [Entity Overview](#)
- ▶ [Entity Registration](#)
 - ▶ [Core Data](#)
 - ▶ [Assertions](#)
 - ▶ [Reps & Certs](#)
 - ▶ [POCs](#)
- ▶ [Exclusions](#)
 - ▶ [Active Exclusions](#)
 - ▶ [Inactive Exclusions](#)
 - ▶ [Excluded Family Members](#)

[RETURN TO SEARCH](#)

Entity Overview

Entity Registration Summary

Name: Campbell, County of
Doing Business As: Campbell County Treasurer
Business Type: US Local Government
Last Updated By: Rachael Knust
Registration Status: Active
Activation Date: 10/18/2019
Expiration Date: 10/17/2020

Exclusion Summary

Active Exclusion Records? No



IBM-P-20200717-1140
WWW3

- [Search Records](#)
- [Data Access](#)
- [Check Status](#)
- [About](#)
- [Help](#)
- [Disclaimers](#)
- [Accessibility](#)
- [Privacy Policy](#)
- [FAPHS.gov](#)
- [GSA.gov/LAE](#)
- [GSA.gov](#)
- [USA.gov](#)

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Log In

Login.gov FAQs

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 08/15/2020 from 8:00 AM to 10:00 PM

Learn About Registration Status

[How do I start a new registration?](#)

[What is Draft status?](#)

[What is Work in Progress status?](#)

[What is Submitted status?](#)

[What is Active status?](#)

[What is Expired status?](#)

What If?

[What if my entity fails TIN validation?](#)

[What if my entity fails CAGE Code validation?](#)

[What if I still need help?](#)

What's Next?

[Find Your Registration in SAM](#)

SAM Status Tracker

Check Entity Registration Status

Page Description

You can quickly check an entity's registration status in SAM by entering a DUNS Number or CAGE Code. The SAM Status Tracker will show you the current status of that entity's most recent record, as well as tell you what steps are left to complete based on why they are registering.

The SAM Status Tracker only returns the registration status for publicly-searchable registration records. If you are a Federal government user, please log into SAM and use the Search Records link in the main navigation menu to view registrations or data that are not publicly available.

Use the SAM Status Tracker Now

Check registration status by typing in a DUNS Number.

DUNS Number 071413140 Plus 4 (Optional)

Or, check registration status by typing in a CAGE Code.

CAGE Code

Search

Clear

Campbell, County of

Status: Active

Your registration was activated on Oct 18, 2019. It expires on Oct 17, 2020 which is one year after you submitted it for processing.



Core Data

Completed



Assertions

Not Required



Reps & Certs

Not Required



POCs

Completed



Submit

Completed



Processing

Completed



Active

Completed



IBM-P-20200717-0140
WWW1

- Search Records
- Data Access
- Check Status
- About
- Help
- Disclaimers
- Accessibility
- Privacy Policy
- FAPHS.gov
- GSA.gov/IAE
- GSA.gov
- USA.gov

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The following page(s) contain the backup material for Agenda Item: [10:05 Tyler Technologies, Historical Index Module](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.



Proposal

Local Government Division

***Historical Index Module
Document Pro***

Presented to:

Cindy Longwell

Campbell County
500 S Gillette Ave Suite 1600
Gillette, WY 82716
307-682-7285

Proposal date:

June 10, 2020

Submitted by:

Erin Walker
800-554-4434
Erin.Walker@tylertech.com

Tyler Technologies
Local Government Division
5519 53rd Street
Lubbock, Texas 79414

Investment Summary

Cindy Longwell
Campbell County
June 10, 2020



Cost Breakdown

Proposal Valid for 120 days

Software	Cost	Annual Fees
Historical Index License Fees	1,600	384
	1,600	
Professional Services	Cost	
Implementation Services	2,900	
	2,900	
Project Total	4,500	384

Remote Services Only

Please see page 5 for payment terms

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Client Approval: _____

Date: _____

Print Name: _____

PO#: _____

Software Licenses

Cindy Longwell
Campbell County
June 10, 2020



Application Software	QTY	License Fee	Annual Fees
<hr/>			
Document Pro Suite			
<hr/>			
Historical Index Module	1	1,600	384
Historical Index Allows for viewing digitized index books online.			
<hr/>			
Document Pro Suite		1,600	384
<hr/>			
Application and System Software Total		1,600	384
<hr/>			

Professional Services

Cindy Longwell
Campbell County
June 10, 2020



Application Professional Services Summary	Estimated Hours	Estimated Services
Services		
Document Pro Suite	10	2,900
Professional Services Total	10	2,900

Services Breakdown	Hours	Services
Document Pro Suite		
Historical Index (Alpha Index)		
Project Management	2	300
Services for software implementation and training.	8	1,200
Conversion Services		1,400
Import of images and configuration of path/search terms		
<i>(Conversion fee assumes data/images are delivered to Tyler Technologies in the correct format, as outlined in attached Historical Index Conversion Specifications. If they are not delivered in the correct format, additional charges will apply).</i>		
Document Pro Suite Total	10	2,900

Existing Client Terms

Cindy Longwell
Campbell County
June 10, 2020



Existing Client Terms

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

License fees for Tyler and third party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available for download by the Client;

Fees for hardware are invoiced upon delivery;

Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;

Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

Implementation and other professional services fees shall be invoiced as delivered.

Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.

Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.

Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.

If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.

Expenses associated with onsite services are invoiced as incurred.

The following page(s) contain the backup material for Agenda Item: [10:10 Mill Levy Report](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Campbell County
REPORT OF VALUATIONS, LEVIES AND TAXES
2020

COUNTY VALUATION (as fixed by State Board):

4,242,015,313

STATE LEVIES

LINE	PURPOSE OF LEVY	LEVY	TAXES LEVIED
101	STATE GENERAL FUND (4 MILLS MAXIMUM) Art. 15, 4; Wyo. Stat. 39-13-104(a)(i)		-
102	STATE CHARITABLE INSTITUTIONS (1 MILL MAXIMUM)		-
103	STATE DEBT AND INTEREST Art. 16, 1 & 2; Wyo. Stat. 39-11-102, 1 (e), Wyo. Stat. 39-13-104(a)(iii) Wyo. Stat. 9-4-904. Wyo. Stat. 24-8-104.		-
104	SCHOOL FOUNDATION PROGRAM (12 MILLS MAXIMUM) Art. 15, 15 Wyo. Stat. 21-13-303(a) and (c)	12.000	50,904,184
110	TOTAL STATE LEVY & TAXES	12.000	50,904,184

COUNTY LEVIES- Operating

201	COUNTY HOSPITAL OPERATION		-
202	COUNTY LIBRARY OPERATION		-
203	COUNTY FAIR OPERATION		-
204	COUNTY MUSEUM OPERATION		-
205	PUBLIC ASSISTANCE AND SOCIAL SERVICES		-
206	AIRPORT OPERATION		-
207	CIVIL DEFENSE		-
208	COUNTY BUILDING FUND		-
209	ROAD AND BRIDGE PURPOSES		-
210	RECREATION PURPOSES		-
211	PUBLIC HEALTH PURPOSES		-
212	AGRICULTURE & HOME ECONOMICS		-
213	OTHER COUNTY GENERAL FUND	11.276	47,832,965
214	FIRE PROTECTION (1 MILL MAXIMUM) (enter valuation in row below)		-
220	TOTAL OPERATING LEVY & TAXES (12 MILLS MAXIMUM)	11.276	47,832,965

COUNTY LEVIES- Bonds & Interests

225	TOTAL COUNTY BONDS & INTEREST LEVY & TAXES		-
------------	---	--	---

COUNTY LEVIES- GRAND TOTALS

250	TOTAL COUNTY LEVY & TAXES (Lines 220 & 225)	11.276	47,832,965
------------	--	---------------	-------------------

LINE	PURPOSE OF LEVY	LEVY	TAXES LEVIED
------	-----------------	------	--------------

SCHOOL DISTRICT LEVIES

<i>[Tax District Number]</i>		VALUATION	4,242,015,313
301	OPERATING LEVY (25 MILLS MANDATORY)	25.000	106,050,383
302	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)	0.500	2,121,008
302a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
302b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
303	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
304	BUILDING FUND		-
305	RECREATION (1 MILL MAXIMUM)	1.000	4,242,015
306	BONDS & INTEREST (TOTAL)		-
310	TOTALS	26.500	112,413,406

<i>[Tax District Number]</i>		VALUATION	
311	OPERATING LEVY (25 MILLS MANDATORY)		-
312	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
312a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
312b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
313	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
314	BUILDING FUND		-
315	RECREATION (1 MILL MAXIMUM)		-
316	BONDS & INTEREST (TOTAL)		-
320	TOTALS	-	-

<i>[Tax District Number]</i>		VALUATION	
321	OPERATING LEVY (25 MILLS MANDATORY)		-
322	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
322a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
322b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
323	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
324	BUILDING FUND		-
325	RECREATION (1 MILL MAXIMUM)		-
326	BONDS & INTEREST (TOTAL)		-
330	TOTALS	-	-

<i>[Tax District Number]</i>		VALUATION	
331	OPERATING LEVY (25 MILLS MANDATORY)		-
332	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
332a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
332b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
333	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
334	BUILDING FUND		-
335	RECREATION (1 MILL MAXIMUM)		-
336	BONDS & INTEREST (TOTAL)		-
340	TOTALS	-	-

<i>[Tax District Number]</i>		VALUATION	
341	OPERATING LEVY (25 MILLS MANDATORY)		-
342	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
342a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
342b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
343	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
344	BUILDING FUND		-
345	RECREATION (1 MILL MAXIMUM)		-
346	BONDS & INTEREST (TOTAL)		-
350	TOTALS	-	-

LINE	PURPOSE OF LEVY	LEVY	TAXES LEVIED
------	-----------------	------	--------------

[Tax District Number]		VALUATION	
351	OPERATING LEVY (25 MILLS MANDATORY)		-
352	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
352a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
352b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
353	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
354	BUILDING FUND		-
355	RECREATION (1 MILL MAXIMUM)		-
356	BONDS & INTEREST (TOTAL)		-
360	TOTALS	-	-

[Tax District Number]		VALUATION	
361	OPERATING LEVY (25 MILLS MANDATORY)		-
362	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
362a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
362b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
363	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
364	BUILDING FUND		-
365	RECREATION (1 MILL MAXIMUM)		-
366	BONDS & INTEREST (TOTAL)		-
370	TOTALS	-	-

[Tax District Number]		VALUATION	
371	OPERATING LEVY (25 MILLS MANDATORY)		-
372	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
372a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
372b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
373	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
374	BUILDING FUND		-
375	RECREATION (1 MILL MAXIMUM)		-
376	BONDS & INTEREST (TOTAL)		-
380	TOTALS	-	-

[Tax District Number]		VALUATION	
381	OPERATING LEVY (25 MILLS MANDATORY)		-
382	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
382a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
382b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (2.5 MILLS MAXIMUM)		-
383	VOCATIONAL, TERM. CONTINUATION & ADULT ED. (2.5 MILLS MAXIMUM)		-
384	BUILDING FUND		-
385	RECREATION (1 MILL MAXIMUM)		-
386	BONDS & INTEREST (TOTAL)		-
390	TOTALS	-	-

SIX MILL COUNTY SCHOOL LEVY		VALUATION	4,242,015,313
391	MANDATORY 6 MILL COUNTY SCHOOL LEVY AND TAXES	6.000	25,452,092

TOTAL SCHOOL DISTRICT LEVIES		
392	TOTAL SCHOOL TAXES (Lines 310,320,330,340,350,360,370,380,390,& 391)	137,865,498

COMMUNITY COLLEGE DISTRICT		VALUATION	
394	COMMUNITY COLLEGE OPERATIONS (4 MILLS)		-
395	ADDITIONAL COMMUNITY COLLEGE OPERATIONS (1 MILL)		-
396	ADDITIONAL COMMUNITY COLLEGE OPERATIONS (1- 5 MILLS, VOTER APPROVED)		-
397	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (0.5 MILL)		-
397a	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (0.5 MILL)		-
397b	BOARD OF COOPERATIVE EDUCATIONAL SERVICES (0.5 MILL)		-
398	BONDS & INTEREST (TOTAL)		-
399	TOTALS	-	-

MUNICIPAL LEVIES

LINE	PURPOSE OF LEVY	LEVY	TAXES LEVIED
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City of Gillette			
150		VALUATION	290,281,695
401	OPERATING (8 MILL MAXIMUM)	8.000	2,322,254
402	BONDS & INTEREST (TOTAL)		-
403	TOTALS	8.000	2,322,254

Town of Wright			
147		VALUATION	10,408,297
404	OPERATING (8 MILL MAXIMUM)	8.000	83,266
405	BONDS & INTEREST (TOTAL)		-
406	TOTALS	8.000	83,266

[Name]			
[Tax District Number]		VALUATION	
407	OPERATING (8 MILL MAXIMUM)		-
408	BONDS & INTEREST (TOTAL)		-
409	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
410	OPERATING (8 MILL MAXIMUM)		-
411	BONDS & INTEREST (TOTAL)		-
412	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
413	OPERATING (8 MILL MAXIMUM)		-
414	BONDS & INTEREST (TOTAL)		-
415	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
416	OPERATING (8 MILL MAXIMUM)		-
417	BONDS & INTEREST (TOTAL)		-
418	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
419	OPERATING (8 MILL MAXIMUM)		-
420	BONDS & INTEREST (TOTAL)		-
421	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
422	OPERATING (8 MILL MAXIMUM)		-
423	BONDS & INTEREST (TOTAL)		-
424	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
425	OPERATING (8 MILL MAXIMUM)		-
426	BONDS & INTEREST (TOTAL)		-
427	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
428	OPERATING (8 MILL MAXIMUM)		-
429	BONDS & INTEREST (TOTAL)		-
430	TOTALS	-	-

[Name]			
[Tax District Number]		VALUATION	
431	OPERATING (8 MILL MAXIMUM)		-
432	BONDS & INTEREST (TOTAL)		-
433	TOTALS	-	-

TOTAL MUNICIPAL LEVIES			
450	TOTAL MUNICIPAL TAXES (Lines 403,406,409,412,415,418,421,424,427, 430, & 433)		2,405,520

SPECIAL DISTRICT LEVIES AND TAXES

LINE	NAME OF SPECIAL DISTRICT AND TAX DISTRICT #	VALUATION	LEVY	TAXES LEVIED
501	HOSPITAL DISTRICT - 100	4,242,015,313	3.000	12,726,046
502	CEMETERY DISTRICT - 100	4,242,015,313	0.826	3,503,905
503	WEED & PEST	4,242,015,313	0.454	1,925,875
504	HERITAGE VILLAGE W & S DISTRICT - 103	4,105,191	8.000	32,842
505	ROCKY POINT W & S DISTRICT - 129	715,937	8.000	5,727
506	ROCKY POINT W & S DISTRICT - 129 (Maintenance)	715,937	8.900	6,372
507	WRIGHT W & S DISTRICT - 146	13,731,176	8.000	109,849
508				-
509				-
510				-
511				-
512				-
513				-
514				-
515				-
516				-
517				-
518				-
519				-
520				-
521				-
522				-
523				-
524				-
525				-
526				-
527				-
528				-
529				-
530				-
531				-
532				-
550	TOTAL SPECIAL DISTRICT TAXES (Lines 501 thru 532)			18,310,616

GRAND TOTALS

601	LINE 110, TOTAL STATE TAXES LEVIED	50,904,184
602	LINE 250, TOTAL COUNTY TAXES LEVIED	47,832,965
603	LINE 392, TOTAL SCHOOL DISTRICT TAXES LEVIED	137,865,498
604	LINE 399, TOTAL COMMUNITY COLLEGE TAXES LEVIED	-
605	LINE 450, TOTAL MUNICIPAL TAXES LEVIED	2,405,520
606	LINE 550, TOTAL SPECIAL DISTRICT TAXES LEVIED	18,310,616
610	GRAND TOTAL, ALL TAXES LEVIED	257,318,783

STATE OF WYOMING)
) ss.
Campbell County)

I, Troy D. Clements, County Assessor for the County of Campbell, do hereby certify that the within and foregoing report of valuations, levies and taxes for the year 2020 is true and correct. In Testimony Whereof, I have hereunto set my hand this 5th day of August A.D., 2020.

County Assessor

The following page(s) contain the backup material for Agenda Item: [10:30 Chapter 4 Proposed Amendments](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Memo

To: Campbell County Commissioners

From: Jed Holder, Building Code Official

CC: Kevin King, Carol Seeger, Megan Nelms

RE: Chapter 4 Revision--Public Comment

During the public comment segment of 2020 Chapter 4 Rules changes/updates, we received no public comments. We did receive two comments from Commissioner Faber outlined below.

Section 12, A.11.a) p.4-23 Language used for un-zoned septic systems.

Section 12, A ,5a) (12) p.4-21 Suggested to eliminate the drinking fountain requirements.

CHAPTER 4
RULES REGULATING CONSTRUCTION
Amended December, 2018

Section 1. Authority.

This Chapter is adopted pursuant to the authority granted by W.S. 18-5-105, W.S. 35-9-121 and W.S. 35-11-304 and supersedes all previous Rules Regulating Construction.

Section 2. Definitions.

As used in this Chapter, the following definitions apply:

- A. "Applicant" means the owner or authorized agent making application for a permit.
- B. "Automatic Sprinkler System" is an integrated system of a water source, piping, and heat activated fire suppression devices designed in accordance with fire protection engineering standards as fully defined in 2015 IFC Chapter 2.
- C. "Average Daily Demand" means the total annual water use divided by the number of days the system was in operation. A minimum average daily demand of four hundred (400) gallons per day per Water Service Connection shall be used, unless the annual water use is available. Comparable records may be used if approved by the Building Code Official.
- D. "Building Division" means the division of the Campbell County Department of Public Works responsible for issuing Building, Electrical, Mechanical and Plumbing Permits and performing inspections on that work.
- E. "Building Code Appeals Board" means a Board created by the Campbell County Commissioners (Resolution 1449) to hear and decide appeals of orders, decisions or determinations made by the Building Code Official or Fire Code Official relative to the application and interpretation of this code.
- F. "Building Code Official" means the officer or other designated authority or a duly authorized representative charged with the administration and enforcement of this code. The position of Building Code Official is also referred to as the "Administrative Authority", "Authority Having Jurisdiction", "Code Official", and "Fire Code Official" as those titles are used to refer to the individual responsible for administration and enforcement of the codes adopted in this Chapter.
- G. "Building Permit" means an official certificate of authorization by the Building Division for construction, enlargement or alteration of a building in accordance with Section 6.

- H. “Central Stations” means a system or a group of systems in which the operations of circuits and devices are transmitted automatically to, recorded in, maintained by, and supervised from a listed central station that has competent and experienced servers and operators who, upon receipt of a signal, take such action as calling the local dispatch (fire or law enforcement).
- I. “Commercial Building” means all buildings not included in the definition of Residential buildings.
- J. “Community Water System” means a water supply system that has no more than nine (9) Water Service Connections and serves fewer than twenty-five (25) individuals with water for human consumption, which is permitted through the Campbell County Public Works Department and Chapter 4, Rules Regulation Construction.
- K. “Cross Connection” means any actual or potential connection between a potable water supply and any other source or system through which it is possible to introduce contamination into the system.
- L. “Delegation Agreement” means the current agreement between the Wyoming Department of Environmental Quality and Campbell County in accordance with W.S. 35-11-304 by which Campbell County has assumed authority for the enforcement and administration of the permitting of ~~Residential~~ Small Wastewater Systems, publicly owned and controlled sewage collection facilities, and publicly owned and controlled water distribution facilities.
- M. “Electrical Wiring Permit” means an official certificate of authorization issued by the Building Division in accordance with W.S. 35-9-120(e) and 35-9-121 and Section 7.
- N. “Engineer” means a professional engineer licensed with the State of Wyoming Board of Professional Engineers and Professional Land Surveyors. In Section 13, any item required to be completed by an Engineer may also be completed by a professional geologist licensed with the Wyoming State Board of Professional Geologists.
- O. “Farm or Ranch Operation” means that the primary use of the property where the structures are located, along with any leased or owned property adjacent to or in close proximity to the subject parcel, is to produce agricultural products or to graze livestock for monetary profit as a primary source of income.
- P. “Flood Damage Prevention Resolution” is a resolution adopted by the Campbell County Commissioners on January 2, 2008 for the purpose of minimizing losses due to flooding in specific areas of the county.
- Q. “Looped Water System” means a water distribution system whereby any Water Service Connection can receive water from two (2) directions.

Commented [SGP1]: We are proposing to strike the word 'residential', just leaving the term 'small wastewater systems'. Small Wastewater Systems as defined by DEQ already encompasses residential. By striking the word 'residential' here, it removes that limitation and leaves the scoping authority to the delegation agreement that is in effect at the time.

- R. “Mechanical Permit” means an official certificate of authorization by the Building Division for heating, ventilation, air conditioning and gas line work in accordance with Section 8.
- S. “Meter Pits” must be Mueller single or double meter pits or an approved equal and shall contain backflow prevention and shut-off valves. Approval shall be made by the Building Code Official.
- T. “Owner” means the person holding title to real property.
- U. “Platted Subdivision” means any parcel or lot created through the subdivision plat process and where a map, drawn to scale by a licensed surveyor, showing how a portion of land is divided into blocks and lots, and showing streets, alleys and easements, common areas, dedications and other attributes, pursuant to the requirements of Campbell County Chapter 6, Subdivision Regulations and W.S. 18-5-306, is recorded in the land vault of the County Clerk’s Office. Parcels created through a Record of Survey or subdivision exemption process shall not be considered part of a platted subdivision.
- V. “Plumbing Permit” means an official certificate of authorization issued by the Building Division in accordance with Sections 9 and 10 for domestic or commercial water supplies, sewage disposal, and all piping and materials necessary to complete these activities.
- W. “Potable Water” means water meeting EPA Primary Drinking Water Standards.
- X. “Remodeling” includes repairing, altering, or expanding a building or its plumbing, mechanical or electrical systems.
- Y. “Residential” means a building where more than half of the floor area is used for dwelling purposes.
- Z. “Rules Regulating Construction” means this document as adopted by the Board of Commissioners.
- AA. “Small Wastewater System” means any sewage system, disposal system, or treatment works having simple hydrologic and engineering needs which is intended for wastes originating from a single Residential unit serving no more than four (4) families or which distributes two thousand (2,000) gallons or less of domestic sewage per day.
- BB. “Water Service Connection” means any water line or pipe connected to a distribution supply main or pipe for the purpose of conveying water to a water user’s system.

Section 3. Applicability of Rules Regulating Construction.

- A. The provisions of this Chapter shall apply to any construction or installation for which an application for a Building Permit, Electrical Wiring Permit, Mechanical Permit or Plumbing Permit is required by the Building Division.
- B. The provisions of this Chapter shall not apply to any construction or installation that Campbell County is preempted by state or federal law from regulating or permitting.
- C. This Chapter shall supersede all previous rules and regulations, resolution, or building codes adopted by Campbell County.

Section 4. Enforcement of Rules Regulating Construction.

- A. The Building Division shall enforce the Rules Regulating Construction prescribed in Chapter 4 for that portion of Campbell County lying outside of the corporate limits of the City of Gillette and the Town of Wright.
- B. The Building Code Official shall have the authority to render interpretations and enforce the Rules Regulating Construction.
- C. Violation penalties, re-inspection fees, and appeals.
 - 1. Persons who violate a provision of any of the Rules Regulating Construction or fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Building Code Official, or of a permit or certificate issued under provisions of any of the Rules Regulating Construction, shall be subject to a fine of \$250 per day. Each day that a violation continues after due notice has been served shall be deemed a separate offense.
 - 2. Upon issuance of a stop work notice from the Building Code Official, work that is being done contrary to the provisions of any of the Rules Regulating Construction or in a dangerous or unsafe manner shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner's agent, or to the person performing the work. The notice shall state the condition under which work is authorized to resume. Where an emergency exists, the Building Code Official shall not be required to give a written notice prior to stopping the work. Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as the person is directed to perform to remove a violation or unsafe condition, shall be subject to the penalties set forth in Section 4.C.1.
 - 3. The first two (2) inspections for each portion of construction or type of work are performed free of charge. Each additional re-inspection that is needed due to incorrect work will be assessed a fee of \$60. The fee must be paid in person at the Building Division office prior to scheduling the reinspection.

4. The first two (2) commercial plan reviews will be completed free of charge. A \$250 fee will be assessed and added to the cost of the Building Permit for each subsequent review which is needed due to incorrect material.
5. A \$60 fee will be assessed when any work commences prior to obtaining a required permit.
6. Appeals from the decision or actions of the Building Code Official shall be to the Building Code Appeals Board in accordance with its established rules and procedures.
7. The Building Code Official reserves all other rights and remedies available under the law to enforce the Rules Regulating Construction.

Section 5. General Permit Requirements.

- A. All applications for permits under this Chapter require the following:
 1. Zoning Certificate. For zoned parcels, an approved Zoning Certificate from the Planning and Zoning Division shall be required prior to issuance of any permit. Refer to Chapter 7, Zoning Regulations for requirements.
 2. An approved site plan. The site plan shall be a drawing, to scale or clearly dimensioned, showing the uses and structures (existing or proposed) for a parcel of land. The plan shall include a north arrow, property lines, streets, location of all buildings, wells (water and methane), septic tank and leach field, as well as the location for a future replacement leach field, easements/rights-of-way, and the location of utilities including electrical service lines, water lines, sewer/septic lines, natural gas and propane & LPG lines, etc. (existing and proposed). The Building Code Official, per IBC 107.2.5, may also require a grading plan and/or spot elevation to address topographical and drainage issues on a site by site basis.
 - a) Culverts are required for new driveway approaches that cross drainage ditches. Culvert installation shall be as specified in the subdivision disclosure statement, or as approved by the Building Code Official. Minimum size is twelve (12) inches in diameter. Driveway and culvert installation may be subject to approval by the subdivision Improvement and Service District or Homeowners Association.
 3. Plans to verify compliance with the Rules Regulating Construction. Plans shall be drawings that show the shape, size, and location of important details relating to the construction of all buildings. The plans shall clearly indicate the nature and extent of the work proposed and show, by details or other means, that the work will conform to the Rules Regulating Construction.
- B. The Building Code Official shall issue permits under this Chapter after determining that the proposed project will comply with the Rules Regulating Construction.

- C. The applicant shall maintain a copy of all permits, approved plans, job sign off sheet, and plan review documents available on the job site.
- D. Per the current Campbell County Chapter 8, Addressing Standards, all properties must display the assigned address with address numbers which are clearly visible from the roadway. Inspection by the Building Division will not be performed upon the property until those assigned address numbers are posted.
 - 1. Campbell County Public Works shall issue a new address for all properties not currently assigned a valid address, and shall re-assign property addresses as applicable, upon review. No properties shall obtain a building permit without a valid County issued address.

Section 6. Building Permits.

- A. Except as provided in subsection C of this section, before performing any work, any person constructing or remodeling a residential dwelling, public, commercial, or industrial building shall apply to the Building Division to obtain a Building Permit.
- B. For all public, commercial or industrial buildings, a Commercial Site Plan Review application and meeting shall be required prior to applying for a Building Permit. The application and submittal schedule for Commercial Site Plan Review meetings can be found in the Public Works Office or on the county website.
- C. A Building Permit shall not be required for:
 - 1. A public, commercial, or industrial building associated with the extraction of oil, gas, coal or other minerals.
 - 2. Structures located o parcels used exclusively for Farm and Ranch Operations as defined within Section 2. Definitions of this document.
 - 3. One- and two-family residential dwelling located outside a Platted Subdivision.
 - 4. Any Manufactured home designed and constructed per HUD Standards.
- D. A \$250 fee will be charged for all new Commercial Building Permits. Reinspection fees may apply per Section 4(C)(3).
- E. For homes built off site to IRC standards, onsite inspections are required per Section 11. In addition, a third-party inspection report is required from the manufacturer.

Section 7. Electrical Wiring Permits.

- A. Except as provided in subsection B. of this section, before performing any work, any person installing electrical equipment in new construction or remodeling of a building, mobile home, or premises shall apply to the Building Division to obtain an Electrical Wiring Permit.
- B. An Electrical Wiring Permit shall not be required for:
 - 1. Structures located on parcels used exclusively for Farm and Ranch Operations as defined within Section 2, Definitions of this document. Electrical contractors performing work on parcels of deeded land forty (40) acres or greater shall comply with W.S. 35-9-123(b).
 - 2. Any installation associated with the extraction of oil, gas, coal or other minerals.

Section 8. Mechanical Permits.

- A. Except as provided in subsection B. of this section, before performing any work, any person installing a heating or air conditioning system or gas lines in a building or structure shall apply to the Building Division to obtain a Mechanical Permit.
- B. A Mechanical Permit shall not be required for:
 - 1. Structures located on parcels used exclusively for Farm and Ranch Operations as defined within Section 2. Definitions of this document.
 - 2. Buildings and structures associated with the extraction of oil, gas, coal, or other minerals.

Section 9. Plumbing Permits.

- A. Except as provided in subsection B. of this section, before performing any work, any person installing plumbing in a building or structure, or modifying or installing a Community Water System, or Small Wastewater System, shall apply to the Building Division to obtain a Plumbing Permit.
- B. A Plumbing Permit shall not be required for:
 - 1. Structures located on parcels used exclusively for Farm and Ranch Operations as defined within Section 2, Definitions of this document.
 - 2. Buildings or structures associated with the extraction of oil, gas, coal, or other minerals.
- C. No Plumbing Permits for new Residential or any Commercial construction will be issued until the applicant provides proper verification that a potable water source will be provided to the project.

1. For on-lot wells a copy of the valid State Engineer’s Office well permit for the proposed use shall be required.
2. For shared wells, a valid Shared Well Agreement shall be submitted along with a copy of the State Engineer’s Office well permit for the proposed use.
3. For connections to Community or Public Water Systems, written verification shall be submitted from the owner of the system indicating the system has adequate capacity and that permission is granted to make the connection.

Section 10. Plumbing Permit for Residential Small Wastewater Systems.

- A. ~~Before permitting any work, a~~ Any person installing a Residential Small Wastewater System shall apply to the Building Division to obtain a Plumbing Permit prior to starting work. All wastewater systems shall comply with Appendix 2 to Chapter 4 Regulations, ~~the Delegation Agreement.~~
1. ~~All Small Wastewater Systems for residential dwellings shall be permitted, inspected, and approved through the Building Division. If the percolation rate is less than one minute per inch, or more than 60 minutes per inch, the Small Wastewater System must be designed and sealed by an Engineer.~~
 2. ~~A complete application is required prior to inspection in the field. The application shall clearly identify the location and results of the percolation tests, the location and materials for the proposed leach field, the length of the individual legs, depth to the base of the infiltrator or the leach field and the location of a replacement field.~~
 1. Any system that is not a Small Wastewater System for a Residential dwelling shall be permitted through the Wyoming Department of Environmental Quality. Any system for which Campbell County does not have current delegated authority from DEQ to permit shall be permitted through DEQ.
 2. Prior to re-energizing any home or business on a parcel where no information on the Small Wastewater System is on file, the septic tank shall be pumped to verify a 4000 gallon minimum capacity as required by Appendix 2 to Chapter 4 Regulations. ~~Wyoming DEQ for single family dwellings with 4 bedrooms or less.~~

Commented [SGP2]: The wording in this section is modified to include any Small Wastewater System for domestic sewage, whether from a home or a business as found in the definition for Small Wastewater Systems on page 4-3. The word ‘residential’ is struck throughout here in Section 10 where it might conflict with our delegated authority agreement with DEQ.

Commented [SGP3]: Appendix 2 is a new document created for the purposes of permitting and design of Small Wastewater Systems. The intent is to provide all information in one easy to understand document.

Commented [SGP4]: Items 1 and 2 here are struck because they are addressed in Appendix 2 to Chapter 4, thereby reducing redundancy and confusion.

Commented [SGP5]: This section is struck in its’ entirety and reworded.

Our delegated authority as agreed upon between Campbell County and the DEQ defines what we can and cannot permit. The proposed change here is intended to simplify the text and point the user to our delegated authority agreement for guidance on scope of authority.

Commented [SGP6]: We have added the word ‘business’ to reflect that small wastewater systems are not limited to only residential homes. We propose to strike certain words here that are already addressed in Appendix 2 to Chapter 4 to eliminate redundancy and avoid confusion.

Section 11. Inspections.

- A. The Building Division shall perform required inspections during the normal course of construction and notify the Owner and builder of any violations found during any inspection.
- B. If an inspection reveals that a life-threatening code violation exists, or that a project has commenced before the required permits have been obtained, the Building Division or Building Code Official shall issue a violation notice and a stop work order to the Owner.

- C. Upon completion of a project requiring a permit under this Chapter, and prior to occupancy, the Building Division shall perform a final inspection to determine conformance with the approved plans and codes. When there are no violations, a certificate of occupancy shall be issued.

Section 12. Adoption of Rules Regulating Construction.

- A. The following documents are adopted by reference into Chapter 4, Rules Regulating Construction for Campbell County, Wyoming:
 - 1. International Fire Code, 2018 Edition, including Appendices A, D, E, F, G and B (B only applies in certain circumstances as outlined below).

Appendix B only applies in areas with access to a water supply capable of supplying the required fire flows.

- a) The following amendments to the International Fire Code, as adopted by Section 12(A)(1) above, are hereby made a part of this rule.

(1) Section 101.1 of the International Fire Code is amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of Campbell County hereinafter referred to as "this code".

(2) Section 108, Board of Appeals, is repealed in its entirety.

(3) Section 401.3.2 Alarm Activations, the following is added:

401.3.2.1 Central Stations. Central stations shall immediately notify the Campbell County Sheriff's Office Dispatch for dispatch of the fire department of alarm signals initiated by any fire alarm, fire extinguishing system or equipment. Supervisory signals shall be relayed to the Campbell County Sheriff's Office Dispatch for dispatch of the fire department. The fire department must be notified by faxed or electronic report of all trouble signals which exist for greater than a single 6-hour time period. Campbell County Sheriff's Office Dispatch, for the fire department, shall be contacted prior to notification of the subscriber.

(4) Section 505.1, Address Numbers, amended to read as follows:

505.1 New and existing building shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. If the structure is not visible from the roadway because of terrain, trees or other obstruction, the address numbers shall be posted on both sides of a post which shall be a minimum of four (4') feet and maximum of seven (7') feet in height above the ground in a visible location within twenty (20') feet of a public road at the Access Drive to the structure. These numbers shall contrast with their background. Address

numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.

Exceptions: Structures within twenty-five (25') feet of a public road may place the addresses on the structure.

- (5) Section 506.1, Where Required. Delete the first sentence and amend the section as follows:

Key boxes (Knox Box) shall be provided for Fire Department entry for all Commercial occupancies. The key boxes shall be installed on all new businesses before occupancy is granted. Any existing business that obtains a permit to do any work or change of use or occupancy shall be required to install a key box before the work can be completed and approved and occupancy resumed. The key box shall be located within 10 feet of the front doors, a minimum of 6 feet above the ground level and not to exceed 7 feet in height unless approved in writing by the Building Code Official. The Building Division has the ordering forms for key boxes. The key box shall be of an approved type and shall contain items necessary to gain access as required by the Fire Department.

- (6) Section 507.1, Required water supply. Amended to read as follows:

For areas with access to a water supply capable of supplying the required fire flows, fire protection shall be provided. For areas that do not have a water supply capable of providing fire flows, the Campbell County Fire Department tanker-shuttle system will be utilized as the fire protection method.

- (7) Section 507.1.1, Building, or portions of buildings which are hereafter constructed or moved into the jurisdiction which are required to be equipped with an Automatic Sprinkler System shall have access to an approved water system capable of providing the required Automatic Sprinkler System fire flows or shall provide an approved on-site water storage and delivery system capable of providing such flows.

- (8) Section 507.5.1, Where Required. Amended to read as follows:

For areas with access to a water supply system capable of supplying required fire flows, fire hydrants providing the required fire flows shall be located within 500 feet of the building as measured by an approved route around the exterior of the facility or building.

- (9) Section 901.4.6.1, Clearances of the International Fire Code, a new section is added to read as follows:

901.4.6.1 Clearances. Fire Protection Equipment shall not be obstructed or concealed. Fire Protection Equipment includes, but is not limited to, the following: fire sprinkler control valves, risers, hose stations, standpipes, and fire alarm panels. A minimum of eight (8") inches on each side and a clear access

width of three (3') feet shall be maintained in front of the fire protection equipment.

- (10) Section 903.2.8 is amended to include an exception to read as follows: Group R-3 (one- and two-family dwellings) shall not be required to install an automatic sprinkler system.

2. International Building Code; 2018 Edition, including Appendixes C and J;

- a) The following amendments to the International Building Code, as adopted by Section 12(A)(2) above, are hereby made a part of this rule:

- (1) Section 101.4.1 Gas. The provisions of the International Fuel Gas Code shall apply to gas piping systems extending from the point of delivery to the inlet connections of appliance and installation and operation of residential and commercial gas appliances and related accessories.
- (2) Section 101.4.2 Mechanical. The provisions of the International Mechanical Code shall apply to the installation, alterations, repair and replacement of mechanical systems including equipment, appliances, fixtures, fittings and/or appurtenances, ventilation, heating, cooling, air-conditioning and refrigeration systems, incinerators and other energy-related systems.

- (3) Section 101.4.3 Plumbing. Amended to read as follows:

The provisions of the International Plumbing Code shall apply to the installation, alteration, repair and replacement of plumbing systems including equipment, appliances, fixtures, fittings and appurtenances where connected to a water or sewage system, and all aspects of a medical gas system. The provisions of the Delegation Agreement shall apply to private sewage disposal systems.

- (4) Section 101.4.4 Property Maintenance. Amended to read as follows:

The provisions of the International Property Code are adopted; only to the extent as it applies to fire and life-safety issues for Commercial and Residential Structures.

- (5) Section 101.4.5 Fire Protection. The provisions of the International Fire Code shall apply to matters affecting or relating to structures, processes and premises from the hazard of fire and explosions arising from storage, handling or use of structures, materials or devices; from conditions hazardous to life, property or public welfare in the occupancy of structures or premises; and from the construction, extension, repair, alteration or removal of fire suppression, automatic sprinkler systems and alarm systems or fire hazards in the structure or on the premises from occupancy or operation.

- (6) Section 101.4.6 of the International Building Code is repealed.

(7) Section 102.6 Existing Structures. Amended to read as follows:

The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code, the International Fire Code, or as is deemed necessary by the Building Code Official for the general safety and welfare of the occupants and the public.

(8) Section 103.3 Deputies. Amended to read as follows:

In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the Building Code Official shall have the authority to appoint a deputy-building official, related technical officers, inspectors, plan examiners, and other employees. Such employees shall have powers as delegated by the Building Code Official.

(9) Section 109 Fees is repealed.

(10) Section 113 Board of Appeals is repealed in its entirety.

(11) Section 114.3 Prosecution of Violation is repealed in its entirety.

(12) Chapter 13 Energy Efficiency is repealed in its entirety.

(13) Section 1608.2 Ground Snow Load. [Repeal in its entirety and replace with:](#)

[Minimum roof snow loads:](#) 1:12 pitch and flatter roofs (4.76 degrees) shall be designed for a minimum [balanced](#) roof [snow](#) load of 35 [pounds per square foot](#) with no reductions. [The effects of unbalanced snow, drifting, sliding snow, and ponding shall be](#) [The effects of unbalanced snow, drifting, sliding snow, and ponding shall be](#) [The effects of unbalanced snow, drifting, sliding snow, and ponding shall be considered](#) [in addition to the balanced snow load where applicable.](#)

Greater than 1:12 pitch roofs (4.76 degrees) shall be designed for a minimum [balanced](#) roof [snow](#) load of 30 pounds per square foot with no reductions. [The effects of unbalanced snow, drifting, sliding snow, and ponding shall be](#) [The](#) effects of unbalanced snow, drifting, sliding snow, and ponding shall be considered [in addition to the balanced snow load](#) where applicable.

(14) Section 1609.3 Basic Design Wind Speed. Amended to read as follows:

Basic Design Wind Speed 115, Nominal Wind Speed 90 Exposure C

Commented [SGP7]: The changes to this section do not change the requirements or intent of the previous version. The previous language was confusing. The new language was developed with the aid of both private local and county staff structural engineers who helped make the language more precise and clear utilizing terminology common to design professionals.

Climatic and Geographical Design Criteria

Minimum Roof Live Snow Load (psf)	Basic Design Wind Speed Per IBC 1609.3 Wind Speed 115 Nom. 90 mph	Seismic Design Category	Subject to Damage From			Winter Design Temp (°f)	Ice Barrier Underlayment Requirements	Flood Hazards	Air Freezing Index	Mean Annual Temp (°f)
			Weathering	Frost Line Depth (in.)	Termite					
30-35*	Exp.C	B	Severe	42	Slight / moderate	-5	Yes	Jan. 02 2008	2000	45

*See Section 12.A.2.a.(12) 1:12 pitch and flatter, 35 psf. 1:12 pitch and greater, 30 psf.

- (15) Section 1612 Flood Loads is repealed in its entirety and replaced with the following:

The Flood Damage Prevention Resolution. All new construction of buildings, structures, and portions of buildings and structures, including substantial improvements and restoration of substantial damage to buildings and structures shall comply with the above document.

- (16) 1803.5.3 Expansive Soils.

The Building Code Official shall require soil tests to be performed for all commercial and industrial buildings.

- (17) Section 1809.4 Depth of Footings. Amended to read as follows:

The minimum depth of footings below the undisturbed ground surface shall be 42" inches; or protected from frost with an approved method.

- (18) 1904.3 Sulfate exposures is added and reads as follows:

Concrete that will be exposed to sulfate-containing solutions or soils shall comply with the maximum water-cementitious materials ratios, minimum specified compressive strength and be made with the appropriate type of cement in accordance with the provisions of ACI 318, Section 4.3.

Exception: Unless the owner or applicant supplies results from a soils investigation containing data on sulfates, the owner or applicant must use a concrete mix design meeting the following specifications:

Use Type V cement or increase the amount of Type II Modified cement in concrete to obtain a maximum water-to-cement ratio of 0.45 (by weight,

normal weight concrete) and a minimum compressive strength f_c of 4000 pounds per square inch (psi).

- (19) Section 2901.1 Scope. Amended to read as follows:

The provisions of this Chapter and the International Plumbing Code shall govern the erection, installation, alteration, repairs, relocation, replacement, addition to, use or maintenance of plumbing equipment and systems. Toilet and bathing rooms shall be constructed in accordance with Section 1209 of the IBC 2018. Plumbing systems and equipment shall be constructed, installed, and maintained in accordance with the International Plumbing Code. ~~Residential~~ Small Wastewater Systems shall conform to the Delegation Agreement.

Commented [SGP8]: We are proposing to strike the word 'residential', just leaving the term 'small wastewater systems'.

Again, this is meant to remove limitations on our authority and rely on our current delegation agreement as stated here.

3. International Residential Code, 2018 Edition, including Appendixes A, B, C and E.

The International Residential Code (IRC) is adopted for the purpose of providing standards for residential construction, including plumbing and mechanical codes on Platted Subdivision Lots. Electrical provisions are obtained from the currently adopted NEC. To obtain a Certificate of Occupancy all applicable portions of the IRC shall apply.

- (a) The following amendments to the International Residential Code, as adopted by Section 12(A)(3) above, are hereby made a part of this rule:

- (1) Section R104.10.1 Areas Prone to Flooding is repealed and replaced with the following:

All residential construction in areas prone to flooding shall comply with Flood Damage Prevention Resolution.

- (2) Section R105.2 Work Exempt from Permit is amended to read as follows:

Work Exempt from Permit.

Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Permits shall not be required for the following:

Building: Numbers 1 through 10 remain unchanged, add number 11 as follows:

- (11) Non-habitable accessory structures including, but not limited to, pole barns and similar structures that meet the following requirements:

1. There shall be clear separation distance of seven (7') feet between the structure and any dwelling;
2. The structure shall not be attached to a dwelling with a breezeway or other form of connecting structure; and
3. The clear roof span is less than 61 feet.

- (3) Section R108 Fees is repealed.
- (4) Section R109.1.3 Flood Plain Inspections. Amended to read as follows:

For construction in areas prone to flooding, as established in Flood Damage Prevention Resolution.

- (5) Section R112 Board of Appeals is repealed.
- (6) Section 112.2 is added to read as follows:

Criteria for issuance of a variance for areas prone to flooding shall be in accordance with Article IV, Section C of the Flood Damage Prevention Resolution.

- (7) Section R114.2 Unlawful Continuance is repealed.
- (8) Table R301.2(1) replaced with the following:

Climatic and Geographical Design Criteria

Minimum Roof Live Snow Load (psf)	Basic Design Wind Speed Per IBC 1609.3 Wind Speed 115 Nom. 90 mph	Seismic Design Category	Subject to Damage From			Winter Design Temp (°f)	Ice Barrier Underlayment Requirements	Flood Hazards	Air Freezing Index	Mean Annual Temp (°f)
			Weathering	Frost Line Depth (in.)	Termite					
30-35*	Exp.C	B	Severe	42	Slight / moderate	-5	Yes	Jan. 02 2008	2000	45

*1:12 pitch and flatter, 35 psf. 1:12 pitch and greater, 30 psf. See Section 12.A.2.a.(12)

Commented [SGP9]: Language in this table was amended to reflect the changes to Ground Snow Load found in Section 12.A.2.a.(13), page 4-12.

- (9) Table R302.1(2) of the International Residential Code is repealed.
- (10) Section R302.13 of the International Code is repealed.

- (11) Section R309.5 of the International Residential Code is repealed.
- (12) Sections R310.2.3.2 & R310.3.2.1 Drainage of the International Residential Code is amended to read as follows:
- R310.2.3.2 & R310.3.2.1 Drainage. Window wells and Bulkhead enclosures shall be designed for proper drainage by connecting to the building's foundation drainage system required by Section 405.1 or by an approved alternative method.
- (13) Section R313.1 & R313.2 of the International Residential Code is repealed.
- (14) Sections R313.1.1 & R313.2.1 of the International Residential Code is amended to read as follows:
- Sections R313.1.1 & R313.2.1 When provided, automatic residential fire sprinkler systems for buildings covered under the International Residential Code shall be designed and installed in accordance with IRC Section P2904 or NFPA 13D.
- (15) R401.4 Soil tests.
- In areas likely to have expansive, compressible, shifting or other unknown soil characteristics, the Building Code Official shall require a soil investigation to determine the soil's characteristics at a particular location.
- Exception: In lieu of a soil investigation, the owner shall submit to the Building Code Official a signed and sealed letter from an Engineer stating that the soils are adequate for the proposed application. The letter shall reference Table R401.4.1 from the International Residential Code and specify the appropriate Class of Material to be used for the foundation design.
- (16) Chapter 11 Energy Efficiency is repealed in its entirety.
- (17) M1411.8 Locking access port caps is repealed in its entirety.
- (18) M1502.4.2 Duct Installation repealed in its entirety and replaced with:
- Duct Installation. Dryer exhaust ducts shall be supported at intervals not to exceed 4 feet and shall be secured in place. The insert end of the duct shall extend into the adjoining duct or fitting in the direction of airflow. Exhaust duct joints shall be sealed in accordance with Section M1601.4.1. Ducts shall not be joined with screws or similar fasteners.

- (19) M1701.2.1 Exhaust and ventilation system, add a new section to the IRC. All dwellings shall have make-up air for the exhaust systems provided in the following manner:

Piping for the make-up air shall come from the exterior of the dwelling to the return-air duct of the HVAC system, or to an opening in a laundry room or other acceptable location. A four (4") inch minimum diameter pipe shall be used.

- (20) Section G2406.2 Prohibited Locations. Exceptions 3 & 4 are repealed and replaced with the following:

Unvented fuel burning equipment shall not be installed, used, or maintained within a dwelling unit.

- (21) Section G2444.1 Unit Heaters. This section is repealed.

- (22) Section G2445.2 Prohibited Use. Amended to read as follows:

Unvented room heaters shall not be used in attached or detached garages unless protected by a carbon monoxide detection system and equipped with an oxygen-depletion safety system.

- (23) Section G2445.4 Unvented Room Heaters, Prohibited Locations. Amended to read as follows:

The location of unvented room heaters shall comply with Section G2406.2 as amended in this document.

- (24) Section P2503.5.1 Rough Plumbing. Drain, waste and venting systems shall be tested on completion of the rough piping installation by water or by air with no evidence of leakage. Either test shall be applied to the drainage system in its entirety or in sections after rough piping has been installed, as follows:

1. Water test. Each section shall be filled with water to a point not less than 10 feet above the highest fitting connection in that section, or to the highest point in the complete system. Water shall be held in the section under test for a period of 15 minutes. The system shall prove leak free by visual inspection.
2. Air Test. The portion under test shall be maintained at a gauge of 5 pounds per square inch (psi). This pressure shall be held without introduction of additional air for a period of 15 minutes.

- (25) Section P2601.3 Flood Hazard Area. Amended to read as follows:

In areas prone to flooding as established by Flood Damage Prevention Resolution, plumbing fixtures, drains, and appliances shall be located or installed in accordance with Article V Section A of the above document.

- (26) Section P2602.2 Flood Resistant Installation. Amended to read as follows:

In areas prone to flooding as established by the Flood Damage Prevention Resolution: Remainder of the section unchanged.

- (27) Section P2603.5.1 Sewer Depth. Amended to read as follows:

Building sewers that connect to private sewage disposal systems shall be a minimum of thirty-six (36") inches below finished grade at the point of septic tank connection. All building sewer piping shall be a minimum of thirty-six (36") inches below grade.

- (28) Section P2603.5 Freezing. Amend the last sentence to read:

All water service lines and exterior water pipes shall be installed not less than five-foot six (5'6") inches below grade.

Exception: Lawn watering systems need not be installed at the above depth.

Add the following language to the end of this section:

Water services for mobile/manufactured homes shall use a Woodford Thermaline, or equivalent water connector, or shall be placed in a 12" diameter by 5 ft. deep pipe located up under the home.

- (29) Section P2705.1 Installation, item #3 is repealed.

- (30) Section P3001.3 Flood-resistant Installation. Amended to read as follows:

In areas prone to flooding as established by the Flood Damage Prevention Resolution, drainage, waste, and vent systems shall be located and installed to prevent infiltration of floodwaters into the systems and discharges from the systems into floodwaters.

- (31) Delete Chapters 34 through 42 (Electrical Provisions) of the International Residential Code and replace with the [2020 NEC](#).

- (32) Add Appendix E, Section AE101 General. Amended to read as follows:

Section AE101.1 General. These provisions shall be applicable to all manufactured homes used as a single dwelling unit and shall apply to the following: Remainder of this section unchanged.

Commented [SGP10]: Amending to the 2020 NEC as required by Wyoming State Statute. See page 4-21 for full explanation.

- (33) Section AE304 Fees is repealed. There are no fees for plan review or inspections. Re-inspection fees may apply per Section 4. C. 3.
4. International Mechanical Code, 2018 Edition, including Appendix A.
- a) The following amendments to the International Mechanical Code, as adopted by Section 12(A)(4) above are hereby made a part of this rule.
- (1) Section 106.5 Fees is repealed. There are no fees for plan review or inspections. Re-inspection fees may apply per Section 4. C. 3.
- (2) Section 108.4 Violation Penalties is repealed.
- (3) Section 108.5 Stop Work Order is repealed.
- (4) Section 109 Means of Appeal is repealed in its entirety.
- (5) Section 301.2 Energy Utilization is repealed.
- (6) Section 303.3 Prohibited Locations. Amended to read as follows:
- Except in attached or detached garages protected with a carbon monoxide detection system and equipped with an oxygen-depletion safety system, unvented fuel burning equipment shall not be installed, used, maintained, or permitted to exist in any building.
- (7) Table 403.3.1.1 shall be amended to include footnote i. Footnote i shall read as follows: For repair garages, the required 0.75 cfm per square ft. of exhaust airflow may be achieved by providing 0.25 cfm of continuous airflow per sq. ft. with an additional 0.50 cfm of intermittent airflow per sq. ft. when installed in accordance with Section 404.
- (8) Section 501.3 Outdoor Discharge. The air removed by every mechanical exhaust system shall be discharged at a point where it will not cause a nuisance and from which it cannot again be readily drawn in by a ventilating system. An attic not used for make-up air may have exhaust ducts terminate in the attic. The exhaust duct shall extend to a minimum of six (6") inches above the insulation.
- (9) Section 604.1 General. Delete the reference to the International Energy Conservation Code. The rest of the section to remain as is.
5. The International Plumbing Code, 2018 Edition, including Appendix A and B:
- a) The following amendments to the International Plumbing Code, as adopted by Section 12.A.5 above, are hereby made a part of this rule.

- (1) Section 106.6 Fees is repealed. There are no fees for plan review or inspections. Re-inspection fees may apply per Section 4.C.3.
- (2) Section 108.4 Violation Penalties is repealed.
- (3) Section 108.5 Stop Work Orders is repealed.
- (4) Section 109 Means of Appeal is repealed in its entirety.
- (5) Section 305.4 Freezing. The last sentence is amended to read as follows:

Exterior water supply system piping shall be installed below the frost line and not less than five-foot six (5'6") inches below grade.

Exception: Lawn watering systems need not be installed at the above depth.

Add the following language to the end of this section:

Water services for mobile/manufactured homes shall use a Woodford Thermaline, or equivalent water connector, or shall be placed in a 12" diameter by 5 ft. deep pipe located up under the home.

- (6) Section 305.4.1 Sewer Depth is amended to read as follows:

Building sewers that connect to private sewage disposal systems shall be a minimum of 36" inches below finished grade at the point of septic tank connection. Building sewers shall be a minimum of 36" inches below grade. All sewer lines will be required to have a full-size end of line cleanout.

- (7) Section 312.3 Drainage and Vent air test. Drain, waste, venting systems shall be tested on completion of the rough piping installation by water or by air with no evidence of leakage. Either test shall be applied to the drainage system in its entirety, or in sections after the rough piping has been installed, as follows:

Water test. Each section of piping shall be filled with water to a point not less than 10 feet above the highest fitting connection in that section, or to the highest point in the completed system. Water shall be held in the test section (under test) for a period of 15 minutes. The system shall prove leak free by visual inspection.

Air Test. The portion under test shall be maintained at a gauge of 5 pounds per square inch (psi). This pressure shall be held without introduction of additional air for a period of 15 minutes. A contractor using air to test plastic pipe shall be aware of the risk.

- (8) 602.1 General. WATER REQUIRED is amended to read as follows:

602.1 General.

Every structure equipped with plumbing fixtures and utilized for human occupancy or habitation shall be provided with a potable supply of water in the amounts and at the pressures specified in this Chapter. All shared wells shall be required to install a dual check valve on each water service line. If all Community Water System regulations are met, the system requirements in Section 13 of this document may be used in place of those prescribed in the 2018 International Plumbing Code.

- (9) Section 701.2 Sewer Required is amended to read as follows:

Every building having plumbing fixtures installed and all premises having drainage piping shall be connected to a public sewer, where available, or an approved private sewage disposal system in accordance with the Delegation Agreement.

- (10) Section 708.1.1.2 Base of stack is added to read as follows:

A full-size cleanout shall be provided at each end of the line base waste or soil stack.

- (11) Section 903.2 Frost Closure shall be amended to the following:

Vent extensions through a roof or wall shall not be less than 3 inches in diameter. Any increase in size of the vent shall be made not less than 1 foot below the roof line.

- (12) Section 410.2 Small Occupancies shall be amended as follows:

Drinking fountains shall not be required for an occupant load of 30 or fewer.

6. The National Electrical Code, 2020 Edition; as copyrighted by the National Fire Protection Association, including Article 80, also known as Annex H.
- a) The following amendments to the National Electrical Code, as adopted by Section 12(A)(6) above, are hereby made a part of this rule.
- (1) Section 80.1(2) of the National Electric Code is repealed.
- (2) Section 80.15 Electric Board of the National Electric Code is renamed Building Code Appeals Board.
- (3) Section 80.15(A) of the National Electric Code is repealed.

Commented [SGP11]: This is a proposed new amendment to Chapter 4.

The original text exempts drinking fountains for buildings with design occupant loads of 15 or fewer. This amendment expands that exemption to a more lenient requirement.

This proposed change is intended to address a code requirement that may not necessarily apply to structures located in a rural setting.

Commented [SGP12]: The State of Wyoming adopted the 2020 edition of the NEC effective January 1, 2020. By state statute, Campbell County must update our ordinance to match the States' adoption of the 2020 NEC no later than July 1, 2020.

- (4) Sections (B) through (H) of Section 80.15 of the National Electric Code are repealed.
 - (5) Sections 80.23(B)(3) of the National Electric Code is repealed.
 - (6) Section 80.27 Inspectors Qualifications:
 - (a) Inspectors qualifications as required by Statue Statute 35-9-121(a)(iv) for Home Rule requirements only. For Local enforcement, all Inspectors employed by Campbell County can/will do Electrical Inspections.
 - (b) Sections 80.27(B), (C) and (D) are repealed.
 - (7) Sections 80.33 and 80.35 are repealed.
 - (8) Section 230.70(A)(1) Readily Accessible Location is amended to read as follows:

The service disconnecting means shall be installed at a readily accessible location outside of a building or structure. (Note: Mobile Homes and Manufactured Homes shall comply with Article 550 of the National Electrical Code.)
 - (9) Section 230.79(C) of the National Electrical Code is amended to read as follows:
 - (a) One- and Two-Family Dwellings and Townhouses. For a one-family, two-family or townhouse dwelling, the service disconnecting means shall have a rating of not less than 200 amperes, 3-wire.
 - (10) Section 250.53(A)(2) Exception shall be repealed in its entirety.
7. The International Existing Building Code 2018;
- a) The following amendments to the International Existing Building Code, as adopted by Section 12.A.7 above, are hereby made a part of this rule.
 - (1) Section 101.4.2 Building previously occupied, reference to the International Property Maintenance Code is removed.
 - (2) Section 1401.2 Conformance, reference to the International Property Maintenance Code is removed.
8. The International Fuel Gas Code 2018 Edition, including all Appendices;
- a) The following amendments to the International Fuel Gas Code, as adopted by Section 12(A)(8) above, are hereby made a part of this rule.

- (1) Section 106.6, Fee Schedule, is repealed. There are no fees for plan review or inspections. Re-inspection fees may apply per Section 4.C.3.
- (2) Section 108.4, Violation Penalties is repealed.
- (3) Section 108.5, Stop Work Orders is repealed.
- (4) Section 109, Means of Appeal is repealed in its entirety.
- (5) Section 303.3, Exceptions #3 and #4 are deleted.
- (6) Section 621.4 Prohibited Locations is amended to read as follows:

Except in attached or detached garages protected with a carbon monoxide detection system and equipped with an oxygen-depletion safety system, unvented room heaters shall not be installed with occupancies in Groups A, B, E, F, H, I, M or R.

- 9. The Liquefied Petroleum Gas Code (NFPA 58), 2014 Edition, including all Appendices.
- 10. The Flood Damage Prevention Resolution.

11. Wyoming DEQ, Water Quality Rules and Regulations, Chapter 25 [as amended in Appendix 1 to Chapter 4](#), and supplemented as follows:

- a) There shall be a maximum of one (1) septic system per any **un-zoned** parcel 10 acres or less in size and no more than one (1) septic system per each **un-zoned** ten (10) acres area on larger parcels. Multiple septic systems shall be spaced a minimum of 600 feet apart.
- ~~b) The current Campbell County Public Works Building Division Small Wastewater System Record shall be used for percolation test procedures, leach field sizing, system design, installation parameters and documentation.~~
- ~~c) Remove Sections 5 and 8 — use Small Wastewater System Record.~~
- ~~d) Remove Sections 10c, 10d, 14, 15-16, 17, 19 and Appendix B. DEQ to regulate these items.~~

Commented [SGP13]: DEQ Chapter 25 as amended is now being added to Chapter 4 as an appendix, rather than a separate document apart from Chapter 4, 'Rules for Construction'. This is more appropriate and reduces confusion for administration.

Commented [SGP14]: The addition of the term 'un-zoned' is intended to eliminate confusion over the administration of this section.

Chapter 7 'Zoning Regulations' already addresses minimum requirements for land development within any zoning district.

This section was always intended to apply to un-zoned parcels and has been administrated as such. The added language simply removes any ambiguity and gives greater clarity to the original intent.

Section 13. Community Water Systems.

- A. Scope. The provisions of this section shall apply to the minimum design and installation requirements for a Community Water System.
- B. Purpose. The purpose of these standards is to:
 - 1. Protect the health, safety, and welfare of the users of the water system.
 - 2. Provide an alternative method for providing water in lieu of using Chapter 6 of the 2018 International Plumbing Code.
- C. Applicability.
 - 1. The system must have no more than nine (9) Water Service Connections and must serve fewer than twenty-five (25) individuals with water for human consumption.
 - 2. A Community Water System shall not be used when serving an average of at least 25 people with water for human consumption for at least 60 days a year. These systems qualify as Public Water Systems per EPA (Environmental Protection Agency) and requirements related to them are found in Wyoming DEQ Water Quality Rules and Regulations Chapter 12.
 - 3. For all new systems with four (4) or more Water Service Connections, a Community Water System is required.
 - 4. For multi-unit apartment complexes on single parcels, the requirements in Section 13 based on numbers of Water Service Connections regarding flow, pressure, pipe sizing, etc. do not apply as written and must be modified accordingly.
- D. Design Parameters and System Requirements.
 - 1. Community Water Systems shall comply with Wyoming DEQ Water Quality Rules and Regulations, Chapter 12, except as amended below:
 - (a) Level of Treatment. Treatment shall be provided to produce a potable water supply that is bacteriological, chemically, radiologically, and physically safe as determined by an Engineer.
 - (b) Surface Water Supplies. Surface water shall not be used for potable water sources.
 - (c) Ground Water Supplies. Disinfection equipment shall not be required unless the above level of treatment cannot be obtained. When disinfection equipment is necessary it shall be designed by an Engineer.

- (d) Treatment. When treatment is required, one treatment unit capable of the maximum demand shall be required and shall be designed by an Engineer.
 - (e) Equipment Providing Required Flows. Multiple pumping and/or treatment equipment shall not be required. However, equipment needs shall be determined by an Engineer.
 - (f) Alternative Power. Alternative power shall not be required unless fire protection is provided.
 - (g) Flow and Pressure Requirements.
 - (1) Pressure shall be reviewed by an Engineer and included in the design report.
 - (2) The design flow for the system shall be 7 gallons per minute (gpm) for each Water Service Connection plus an additional 10 gpm.
 - (3) When the design flow from (2) is proportioned to the 1/3 of the locations with the highest head loss, a minimum of forty (40) psi shall be met at those locations.
 - (4) When the design flow rate from (2) is proportioned to the 1/2 of the locations with the highest head loss, a minimum of twenty-five (25) psi shall be met at those locations.
 - (h) Finished Water Storage.
 - (1) Storage shall not be required if a twenty-four (24) hour pump test of the yield and drawdown of the well taken as described in DEQ Chapter 12 demonstrates the well can produce a minimum of ten (10) gpm per Water Service Connection and that a submersible pump has been installed which can provide pressures as called for in g(3) and g(4).
 - (2) When the above criteria cannot be met, finished water storage shall be provided in the amount of two (2) times the average daily demand for the system.
 - (i) Pumping Units. Single pumping units as necessary shall be provided. Alarms are not required at attended pump stations.
2. A design report, plans, and hydraulic analysis shall be provided by an Engineer.

3. The Community Water System shall be subject to all applicable codes, permits, and inspections required by the Building Division.
4. Backflow prevention in accordance with the 2018 International Plumbing Code shall be installed.
5. Piping material shall be any material allowed for potable water piping in Table 605.4 of the 2018 International Plumbing Code.
6. When providing potable water to four (4) to six (6) Water Service Connections, a looped supply line of no smaller than two (2) inches in diameter shall be provided. A water service line shall be extended to the property line for each parcel.
7. When providing potable water to seven (7) to nine (9) connections a looped supply line no smaller than three (3") inches in diameter shall be provided. A water service line shall be extended to the property line for each parcel.
8. Pressure tanks shall be provided in accordance with pump manufacturers recommendations. Minimum volumes shall be three (3) gallons per Water Service Connection for variable speed drive pumps and fifteen (15) gallons per Water Service Connection for conventional pumps.
9. In addition to the above requirements, forty (40') feet of surface casing shall be installed and the annular space between the borehole and the surface casing shall be filled with cement, grout, or bentonite slurried material. The well bore shall not continue until the surface casing is installed.
10. Flushing hydrants shall be provided as determined by an Engineer.
11. Water wells shall be placed at a maximum density of two (2) per forty (40) acres and shall provide a minimum of two (2) gpm per Water Service Connection.

E. Construction Requirements.

1. Permitting is required. Contract Public Works Engineering Division for permit forms and general requirements prior to construction.
2. During construction, inspections are required by an Engineer to verify that the project is being built according to the approved and permitted design, and that all requirements are being met.

3. During construction, inspection is required by Campbell County Public Works Engineering Division. Forty-eight (48) hour notice must be given prior to any work being done.
4. The entire Community Water System shall be disinfected and flushed in accordance with the Wyoming Public Works Standard Specifications prior to water samples being taken.
5. Water samples shall be taken at the curb stop for each Water Service Connection and shall be tested.

F. Closeout and Documentation Requirements.

1. The Engineer shall provide 'as constructed plans' for the Community Water System within thirty (30) days of completion.
2. Maintenance of a Community Water System shall be provided for by a water well agreement or home/landowner association documents filed at the Campbell County Clerk's Office.
3. Access and utility easements shall be provided for the water well and storage tanks. Easements shall be filed at the Campbell County Clerk's Office.
4. A copy of the U.W.5 Water Well Permit from the State Engineer's Office shall be provided.
5. Water well 'as-constructed' data shall be provided by an Engineer demonstrating the water well was constructed in accordance with the current Wyoming State Engineer's Office Water Well Minimum Construction Standards.
6. At a minimum, water quality testing shall be conducted and reviewed by an Engineer for the following: Total Dissolved Solids (TDS), Nitrate & Nitrite as N, Total Coliform, Sulfates, Calcium, Magnesium, Sodium, Chloride, Iron, Zinc, Lead, Fluoride, Manganese, Copper, Arsenic, pH, and E-Coli. SAR (Sodium Absorption Rate) and/or other constituents to be reviewed as considered as necessary.
7. The test results from the water samples taken at each Water Service Connection shall be submitted with the record documents.
8. A written report from an Engineer analyzing EPA Primary Drinking Water Standards is required.

9. A map from an Engineer or professional land surveyor shall be provided for all Community Water Systems that identifies bearings & distances from property corners to the distribution lines.

List of Appendices

[Appendix 1: DEQ Chapter 25 Amended](#)

[Appendix 2: Campbell County Small Wastewater System Permit Workbook and Application](#)

Commented [SGP15]: The List of Appendices is an addition to Chapter 4 for the purposes of codifying all technical and permitting requirements for Small Wastewater Systems into one location.

CERTIFICATE OF ADOPTION OF RULES

Adopting Entity: Campbell County Board of County Commissioners

Rules Adopted: Chapter 4, Rules Regulating Construction (These are amended rules)

Summary of Amendments: Clarification of current language for Roof Snow Load design standards and small wastewater systems (no change to current requirements), update the National Electric Code to the 2020 edition as required by state statute, and amend the International Plumbing Code to ease requirements of when drinking fountains are deemed necessary.

Statutory Authority: W.S. 18-5-201
W.S. 35-9-121

Date Rules Proposed & Available for Inspection: June 16, 2020

Copies mailed to all on the mailing list: Yes

Date of Public Hearing: August 4, 2020

Date of Final Adoption: August 4, 2020

Effective Date: Immediately upon filing with the County Clerk

I hereby certify the attached rules are a true and correct copy of rules adopted by the Campbell County Board of County Commissioners in accordance with the Wyoming Administrative Procedure Act.

D.G. Reardon, Chairman
Board of Commissioners

ATTESTED:

Susan Saunders, County Clerk

The following page(s) contain the backup material for Agenda Item: [10:40 Easement Agreement, Donkey Creek Pathway](#)

*Individuals wishing to provide public comment are asked to sign in prior to the start of the meeting, provide contact information and the topic(s) to be discussed.

Easement for Pedestrian Walkway

Campbell County, Wyoming, by and through its Board of County Commissioners, of 500 S. Gillette Ave., Ste. 1100, Gillette, Wyoming, (Grantor), for and in consideration of Ten Dollars (\$10) and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, does grant and convey unto the City of Gillette, Wyoming, a city of the first class, of 201 E. 5th Street, Gillette, Wyoming, Grantee, an easement upon the following described real property for the purpose of a pedestrian walkway for use by the general public:

See attached exhibits A and B

This grant of easement conveyed herein is for the sole purpose of a pedestrian walkway for use by the general public and the construction, maintenance and operation of the same for which Grantee shall be solely responsible. Grantee shall keep the walkway in good order and repair and shall restore any areas disturbed in the construction and maintenance of the easement to a condition comparable to that prior to the construction activity.

This easement shall run with the land and shall be binding upon the Grantor and Grantee and their heirs, successors and assigns.

Witness my hand this _____ day of August, 2020.

CAMPBELL COUNTY, WYOMING

D.G. Reardon, Chairman

STATE OF WYOMING)
)§
COUNTY OF CAMPBELL)

The foregoing instrument was acknowledged before me by D.G. Reardon, as Chairman of the Campbell County Board of Commissioners, on this _____ Day of _____ 2020.

Witness my hand and official seal.

Notary Public

My commission expires:

EXHIBIT A

DESCRIPTION

A TWO PART GENERAL UTILITY AND ACCESS EASEMENT LOCATED IN Tract A OF THE GILLETTE TECH CENTER PHASE II SUBDIVISION AS RECORDED IN BOOK 9 OF PLATS, PAGE 7 OF THE CAMPBELL COUNTY CLERKS RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

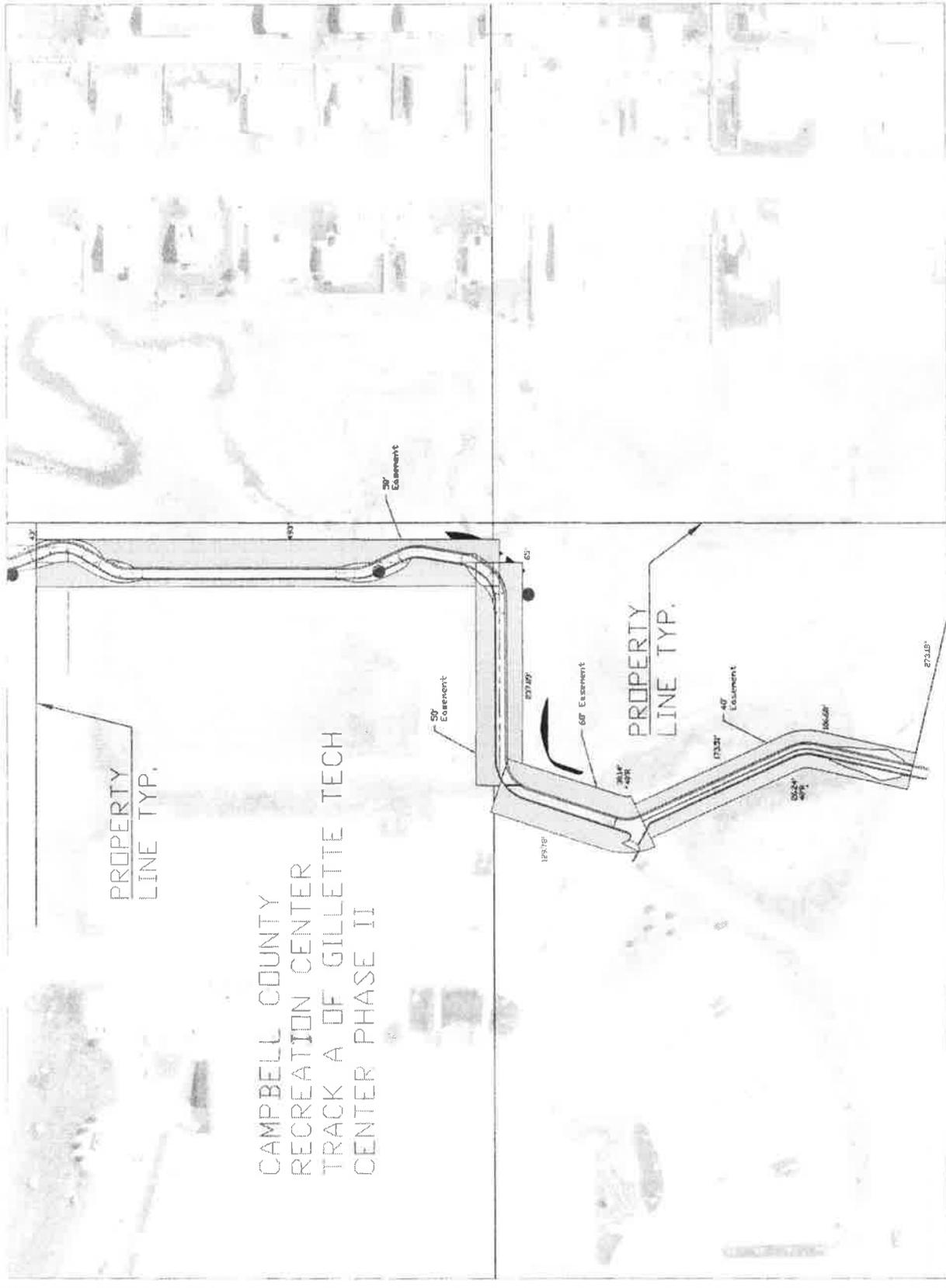
PART 1 - A 50' EASEMENT COMMENCING AT THE NORTHEAST CORNER OF Tract A, WEST ALONG THE NORTH PROPERTY LINE 43' TO A POINT BEING THE CENTERLINE AND TRUE POINT OF BEGINNING, THENCE SOUTH 493' PARRELL TO THE EAST PROPERTY LINE TO A POINT, THENCE WEST PERPENDICTULAR TO THE EAST PROPERTY LINE 237.89 TO A POINT BEING THE END OF THE 50' EASEMENT.

PART 2 - AN EASEMENT COMENCING AT THE SOUTHEASTERN CORNER OF Tract A ALSO BEING THE RIGHT-OF WAY OF SHOSHONE AVENUE, WEST ALONG THE SOUTH PROPERTY LINE 273.18 TO A POINT ALSO BEING THE CENTERLINE OF A 40' EASEMENT, THENCE NORTHEASTERLY PERPENDICTULAR TO THE SOUTH BOUNDRY 106.68' TO A 40' RADIUS CURVE TO THE LEFT, THENCE ALONG SAID CURVE 26.24' TO THE CENTERLINE OF THE EASEMENT, THENCE NORTHWESTERNLY 173.51' TO A 40' RADIUS OF A CURVE TO THE RIGHT ALSO BEING THE START OF THE CENTERLINE OF A 60' WIDE EASEMENT, THENCE ALONG SAID CURVE 30.14' TO THE CENTERLING OF THE EASEMENT, THENCE NORTHEASTERLY 131.66' ALONG THE CENTERLINE TO THE END OF THE 50' EASEMENT DISCRIBE IN PART 1.

CAMPBELL COUNTY
RECREATION CENTER
Donkey Creek Connections Pathway

EXHIBIT B

DATE: 11/11/11
BY: [Signature]
PROJECT: [Signature]



PROPERTY
LINE TYP.

CAMPBELL COUNTY
RECREATION CENTER
TRACK A OF GILLETTE TECH
CENTER PHASE II

PROPERTY
LINE TYP.