



***Collect. Preserve. Educate.***

***The Campbell County Rockpile Museum tells the story of the Powder River Basin.***

Rita Cossitt Mueller, President  
Lalia Jagers, Vice-President  
William Monahan, Secretary-Treasurer  
John Daly  
Tami Bishop

A. Call To Order And Introductions

B. Approval Of Agenda

C. Consent Agenda

Documents:

[CCRM BOARD CONSENT AGENDA 8-18-2020.PDF](#)  
[CCRM BOARD MINUTES JULY2020.PDF](#)  
[CCRM BUDGET VARIANCE REPORT 8-16-2020.PDF](#)

D. Collections And Exhibits

I. Collections/Exhibits Department Update

Documents:

[CCRM EXHIBITS AND COLLECTIONS DEPT UPDATE FOR 8-18-2020.PDF](#)

II. Collections Report

Documents:

[CCRM COLLECTIONS REPORT 8-18-2020.PDF](#)

E. Museum Program Updates

I. Visitation Report

II. Education Report

Documents:

CCRM YOUTH EDUCATION BOARD REPORT FOR 8-18-  
2020.PDF

III. Schedule

F. Old Business

- I. Museum Sign Move Update
- II. Budget Update: Vehicle Request

G. New Business

- I. Private Event Policy
- II. Photo Request/Reproduction Fee Schedule
- III. Museum Admission Discussion

H. General Discussion

- I. Brief Updates From The Director
- II. Other

I. Adjournment

The next regular board meeting will be on September 15, 2020 at 6:00 p.m. at the Rockpile Museum.

*Campbell County Rockpile Museum*  
900 W. 2nd Street Gillette, WY 82716 307-682-5723 [rockpile@vcn.com](mailto:rockpile@vcn.com)

**Rockpile Museum Board Meeting  
CONSENT AGENDA – August 18, 2020**

**Approval of Minutes**

July 21, 2020 Regular Meeting Minutes

**Expense Report**

As of August 16th, there are 8 purchase orders from the regular budget to be approved and paid totaling \$1,590.07. There are at least four outstanding receipts from the general museum accounts including First National Bank Visa, Office Depot, Black Hills Energy, and Sign Boss that will need board approval following the meeting.

The August 2020 vouchers are as follows:

City of Gillette	\$750.52
Associated Glass	\$204.13
Menards	\$22.84
Shoshone Distributing	\$118.00
Coca-Cola Bottling High Country	\$30.00
Mountain-Plains Museums Association	\$300.00
Vista Leasing Company	\$98.00
Rocky Mountain Business Equipment	\$66.58

For the month of July, there were 21 vouchers from our regular accounts totaling \$5,573.15. Eleven were from FY19-20 totaling \$2,406.64. Ten were from FY20-21 totaling \$3,166.51.

Bill Monahan signed the following vouchers after the regular July meeting:

First National Bank Visa 2962	\$398.59
Office Depot	\$430.38
Home Depot	\$32.86
Menards	\$54.78
Shoshone Distributing	\$359.82
Wyoming Cowgirl Soap	\$221.90

**REVENUE UPDATE:** As of 8/16/2020 we have brought in \$1,122.61 in revenue. All but \$3.00 of this was in gift shop sales.

**BUDGET VARIANCE for FY20-21 as of August 16, 2020**

*Collect. Preserve. Educate.*  
*The Campbell County Rockpile Museum tells the story of the Powder River Basin.*

**Minutes of the Regular Monthly Meeting  
of the CCRM Board of Directors  
July 21, 2020  
Rockpile Museum, 6:00 p.m.**

**A. Call to Order and Introductions**

The meeting was called to order a 6:00 p.m. by Board President John Daly, presiding officer.

Present: Museum Board Members: John Daly, Tami Bishop, Rita Cossitt Mueller, Lalia Jagers, and Bill Monahan.

Museum Staff: Director Robert Henning, Museum Educator Stephan Zacharias, and Exhibitions and Collections Manager Angela Beenken (via phone)

Absent: None

Guests: Brandy Elder, HR Director (via phone)

**B. Approval of Agenda**

Board reviewed agenda and John Daly called for changes or corrections. No changes or additional items were presented. Tami Bishop moved to approve the agenda for tonight's meeting as submitted, Lalia Jagers seconded the motion. Motion passed unanimously.

**C. Consent Agenda**

**Approval of Minutes**

June 16, 2020 Regular Meeting Minutes

**Expense Report**

As of July 21st, there are 16 purchase orders from the regular budget to be approved and paid totaling \$4,129.81. Twelve of these are from FY19-20 and four are from FY20-21. There are at least four outstanding receipts from the general museum accounts including First National Bank Visa, Office Depot, Menards, and Home Depot that will need board approval following the meeting.

The July 2020 vouchers are as follows:

FISCAL YEAR 2019-2020

Charter Spectrum	\$54.99
City of Gillette Utilities	\$598.35
DeBoer Mileage Reimbursement	\$25.42
Joyce Jefferson	\$250.00
Henning Mileage Reimbursement	\$19.67
Office Depot	\$162.79
Gillette News Record	\$635.00
Basin Radio Network	\$200.00
Farcountry Press	\$135.96
Rocky Mountain Business Equipment LLC	\$56.34
First National Bank Visa 2962	\$263.73
Black Hills Energy	\$59.38

FISCAL YEAR 2020-2021

Vista Leasing Company	\$98.00
Menards	\$49.34
Target Digital Solutions	\$1500.00
Menards	\$20.84

For the month of June, there were 21 vouchers from our regular accounts totaling \$13,276.04 and 3 vouchers from the 1% accounts totaling \$1,387.38.

Lalia Jagers signed the following vouchers after the regular June meeting:

Reeves Mileage Reimbursement	\$17.73
Office Depot	\$229.76
Weston County Historical Society	\$40.00
Campbell County Historical Society	\$90.00
Sir Speedy	\$1,687.57
Home Depot	\$30.43
First National Bank Visa 2962	\$3,645.92
First National Bank Visa 9833	\$3,028.41
First National Bank Visa 2962 - 1% Youth	\$119.94
B&H Photo Video - 1% Veterans	\$841.14

**REVENUE UPDATE:** Final revenue for FY19-20 was \$9,645.32 which was down from \$12,896.82 the previous year. We only brought in \$74.79 in the last 3.5 months. So far this new year we have brought in \$355.04.

**BUDGET VARIANCE for FY19-20 as of July 17, 2020**  
**BUDGET VARIANCE for FY20-21 as of July 17, 2020**

John Daly asked the board if they wished for any items to be removed from the consent agenda. No items were requested removed. Bill Monahan moved to approve all items of the consent agenda as presented; Rita Cossitt Mueller seconded the motion; motion approved unanimously.

## **D. Executive Session– Personnel**

Rita Cossitt Mueller moved to convene an executive session for the purpose of discussing personnel matters. Tami Bishop seconded the motion. No debate. Motion passed unanimously. Stephen Zacharias left the room; Angela Beenken severed the phone connection, and Lalia Jagers refrained from participation.

Bill Monahan moved to adjourn the executive session and return to the regular agenda. Lalia Jagers seconded the motion. No debate. Motion passed unanimously.

No action was taken following the executive session. Stephen Zacharias rejoined the meeting; Angela Beenken re-connected via phone.

## **E. Board Elections**

President Daly opened the floor for nominations.

### **I. President**

Rita Cossitt Mueller was nominated by Tami Bishop for the position of Board President and seconded by Lalia Jagers. Pres. John Daly called for further nominations three times. Hearing none Rita Cossitt Mueller was elected President unanimously. Pres. John Daly turned the meeting over to Pres. Rita Cossitt Mueller.

### **II. Vice President**

Lalia Jagers was nominated by Bill Monahan for the position of Board Vice President and seconded by Tami Bishop. After calling three times for further nominations and hearing none, Lalia Jaegers was elected Vice President unanimously.

### **III. Secretary/Treasurer**

Tami Bishop was nominated by Lalia Jagers for the position of Board Secretary/Treasurer and seconded by Bill Monahan.

Bill Monahan was nominated for the position of Board Secretary/Treasurer by Tami Bishop and seconded by Lalia Jagers. Pres. Rita Cossitt Mueller called for further nominations three times. Hearing none, she called for a vocal vote. The tie vote was broken by the chair and Bill Monahan was elected Secretary/Treasurer by a vote of 3 to 2.

## **D. Collections and Exhibits**

### I. Collections/Exhibits Department Update

**DISCUSSION:** Director Robert Henning went over the written collections update. The board appreciated the info about the collections. Lalia Jagers asked about the “no known donor” items which Angela Beenken discussed. Of note is the legal aspects of deaccessioning those items.

### II. Digital Public Library of America

**DISCUSSION:** Robert Henning reported on the DPLA contract.

### III. Collections Report

**DISCUSSION:** Robert discussed the nine (9) items donated since lifting the moratorium. He recommended holding item #3, the Beanery photo, for further research as he feels it is not actually the Beanery in Gillette.

A motion was made by Tami Bishop to approve the staff recommendations regarding the donations with the exception of item #3; seconded by Lalia Jagers. Motion passed unanimously.

### IV. Deaccessions

**DISCUSSION:** John Daly brought up the advantage of keeping the saddles as examples of the changes in saddle making. He also wondered if the saddles in our collection were periodically oiled. After discussion it was agreed that as the saddles were not used and would not be in the future, oiling is not necessary. A motion was made by Bill Monahan to approve the staff recommendations regarding the deaccessions; seconded by Tami Bishop. Motion passed 3 to 1.

## **E. Museum Program Updates**

### I. Visitation Report

**DISCUSSION:** Robert briefly reviewed the written report. Visitation is at about 50% of “normal” for our new normal. As there are no tours, outreach, group activities, etc., which account for 30-35%, it is about what is to be expected. Bill Monahan asked about social media. Stephen Zacharias reported time for creating posts has been limited since the reopening of the building.

### II. Education Reports

**DISCUSSION:** Rita Cossitt Mueller noted that we have not seen a report from Penny Schroder for two months and would like to see one for August.

Stephen Zacharias stated that lots of staff time was spent cleaning until recently when the museum has seen more volunteers. The Juneteenth program saw 44 views but most only spent 3 ½ minutes on a 90 minute program. Not much activity on FB because the fair and library are posting over. Stephen is using his time looking at long term projects for when interaction with patrons returns. He noted that there are lots of unemployed museum workers because of the pandemic. Rita Cossitt Mueller said that long term planning can be more focused now that we know we will be in the current building for the foreseeable future. Also, that consulting fees might be lower because of the employment situation. John Daly commented that his two grandsons didn't realize that the Rockpile museum is a county museum. Robert Henning stated that Campbell County is not traditionally a museum attending county. Hence, we should focus on drawing tourists. He encouraged everyone to subscribe to the museum YouTube channel and to share it with everyone.

### III. Schedule

- Aug. 13 – Dance Through the Decades 2021 Kickoff Meeting, 2:30 p.m.
- Aug. 18 – CCRM Board Meeting, 6:00 p.m.
- Aug. 20 – RMA Board Meeting, 2:30 p.m.
- Aug. 20-21 – Matt Avery artist in residence, 8:00 a.m. to 5:00 p.m.
- Aug. 24 – The Governor Lady: Nellie Tayloe Ross, 7:00 p.m.
- Aug. 27 – MEGA Mixer at Gillette College (RMA Participating)
- Sep. 19 – 2nd Annual NEWY Arch Fair

## F. Old Business

### I. Logo Revisions

**DISCUSSION:** We again discussed the logo revisions and Rita Cossitt Mueller shared her prototype with the rounded tops to look more like the actual rockpile. Robert Henning would like to see adoption of SOMETHING. Bill Monahan moved to accept the logo with Rita's rounded tops and deeper hues. Lalia Jagers seconded. No further discussion. Motion carried.

### II. School House Heating and Cooling

**DISCUSSION:** Robert Henning reported that the project is done! The Rockpile Museum Association funded almost \$7,500.00 to make it happen. Many thanks to them and especially the large donors Jerry Morel and Bill Hines.

## G. New Business

### I. Museum Assessment Program Follow-Up Visit

**DISCUSSION:** Robert Henning reported that a follow-up visit from Barbara Taylor is available at no charge. Discussion followed to bring the new board members

up to date on the assessment made three years ago. Robert stated that although there was no charge it was bound to be time consuming to have her return. He requested help in hosting Barbara Taylor. Tami Bishop stated that she needs to be aware of the economic downturn we are experiencing and that we would like to focus on drawing tourists. Tami Bishop, Bill Monahan, and Lalia Jagers all pledged to help with the hosting.

## II. Potential Long-term Volunteer

**DISCUSSION:** Robert Henning reported that there is a possibility of a two-year volunteer from the Church of Jesus Christ of Latter Day Saints. The young man is unable to serve a traditional mission and is available to serve a local service mission. Discussion followed about insurance, duties, ability to dismiss at will if needed, etc. Robert Henning will proceed with an interview and evaluation.

## III. Infrared Temperature Sensors

**DISCUSSION:** The county has a grant to provide COVID 19 temperature sensors. The museum will request one as it would be less invasive than a staff member taking individual patron temperatures. Safety of staff and patrons is a must.

## IV. Basin Radio Heartbeat of the Community

**DISCUSSION:** Robert Henning reported that the Rockpile Museum is July's Heartbeat of the Community on the local radio stations. It amounts to 665 commercials over the month at an estimated value of \$13,300. The add is well done and talks mostly about the history of the museum. Note: 46 years ago today the Rockpile Museum opened its doors for the first time.

## H. General Discussion

### I. Brief Updates from the Director

**DISCUSSION:**

- Joel Marquiss has been elected to the board of the RMA
- The concrete pad for "Eugene" the bison is in the process of being installed.
- John and Dara Corkery recently made a significant donation to the RMA.
- The interstate eastbound billboard, lost earlier this year to high winds, has been repaired and lighted. A westbound one is being considered.
- It is unknown if the school district is going to allow field trips for students because of COVID issues. Penny Schroder is looking at doing the Pioneer School (4<sup>th</sup> graders) and WWII Days (6<sup>th</sup> graders) virtually.

- Robert Henning stated that he has put out \$1,500 worth of media adds that will show up on personal devices in August and September.
- The CARES Act committee training for distance programming will be a POD Cast training.
- There will soon be a quarterly newsletter coming from the RMA.
- Rita Cossitt Mueller asked about the crosswalk: The county has submitted the grant. It will be two or more years before construction if and when the grant is approved.
- Robert Henning reported that next fiscal year will probably see a 20% cut in county funding across the board.
- Rita Cossitt Mueller asked about the new museum signs: Robert Henning stated that the signs and funds are here; he will start that project as soon as some of the current ones end—before winter.

II. Other

**DISCUSSION:** None

**I. Adjourn**

There being no further business President Rita Cossitt Mueller adjourned the meeting at 7:50p.m.

The next regular board meeting will be on August 18, 2020 at 6:00 p.m. at the Rockpile Museum.

July 21, 2020 Board Meeting Minutes submitted by Secretary Rita Cossitt Mueller

\_\_\_\_\_  
CCRM Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
CCRM Board Member

\_\_\_\_\_  
Date

CAMPBELL COUNTY GOVERNMENT  
BUDGET VARIANCE REPORT  
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	August Expenditures	2020 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
EXPENDITURES								
PERSONNEL SERVICES								
SALARIES AND WAGES								
FULLTIME - REGULAR	10,611.67	275,903.00	31,835.01	.00	11.53	244,067.99	88.46	6022.
FULLTIME - O.T.	41.01	2,250.00	41.01	.00	1.82	2,208.99	98.17	6023.
PART-TIME - REGULAR	639.00	5,000.00	1,389.00	.00	27.78	3,611.00	72.22	6024.
PART-TIME - O.T.	.00	.00	.00	.00	.00	.00	.00	6025.
SUMMER EMPLOYMENT GRANT	.00	.00	.00	.00	.00	.00	.00	6033.
ADD'L REQUESTED PAYROLL	.00	.00	.00	.00	.00	.00	.00	6038.
COMPENSATION ADJUSTMENT	.00	.00	.00	.00	.00	.00	.00	6039.
EMPLOYER CONTRIBUTIONS								
P/R TAX EXPENDITURES	847.42	21,662.00	2,511.94	.00	11.59	19,150.06	88.40	6041.
P/R BENEFIT EXPENDITURES	9,952.85	147,087.00	13,800.52	.00	9.38	133,286.48	90.61	6042.
FLEX SIGNUP	.00	.00	.00	.00	.00	.00	.00	6046.
	22,091.95	451,902.00	49,577.48	.00	10.97	402,324.52	89.02	
CONTRACTUAL SERVICES								
COMMUNICATION/TRANSPORTATI								
POSTAGE AND FREIGHT	.00	1,500.00	232.83	.00	15.52	1,267.17	84.47	6052.
TELEPHONE	.00	.00	.00	.00	.00	.00	.00	6053.
PRINTING/DUPLICATING								
PRINTING/SPECIAL FORMS	.00	.00	.00	.00	.00	.00	.00	6071.
BROCHURES	.00	.00	.00	.00	.00	.00	.00	6072.
PUBLICITY								
ADVERTISING	.00	7,500.00	1,500.00	.00	20.00	6,000.00	80.00	6092.
PUBLICATION/LEGAL NOTICE	.00	.00	.00	.00	.00	.00	.00	6093.
DUES AND SUBSCRIPTIONS								
PERIODICALS	.00	150.00	.00	.00	.00	150.00	100.00	6101.
ASSOC. COMM. DUES. & FEE	.00	1,250.00	.00	300.00	24.00	950.00	76.00	6102.
UTILITY SERVICE								
ELECTRICITY	.00	11,500.00	.00	750.52	6.52	10,749.48	93.47	6112.
PROPANE, NATURAL GAS	.00	6,050.00	.00	.00	.00	6,050.00	100.00	6114.
GARBAGE COLLECTION	.00	.00	.00	.00	.00	.00	.00	6116.
PROFESSIONAL SERVICES								
FIRE SPRINKLER INSPECTIO	.00	.00	.00	.00	.00	.00	.00	6153.
MAINT/LICENSING AGREEMENTS								
OFF EQUIP MAINT CONTRACT	.00	2,000.00	98.00	164.58	13.12	1,737.42	86.87	6234.
HEATING/AIR CONDITIONING	.00	.00	.00	.00	.00	.00	.00	6237.
TRAVEL - EMPLOYEES								
AUTOMOBILE	.00	500.00	.00	.00	.00	500.00	100.00	6281.
AIRPLANE, TRAIN, BUS	.00	.00	.00	.00	.00	.00	.00	6282.
MEALS AND LODGING	.00	300.00	.00	.00	.00	300.00	100.00	6283.
TRAVEL-OTHER								
AUTOMOBILE	.00	500.00	.00	.00	.00	500.00	100.00	6301.
AIRPLANE, TRAIN, BUS	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6302.
MEALS AND LODGING	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6303.
OTHER CONTRACTUAL SERVICES								
CONTRACT LABOR	.00	14,750.00	.00	.00	.00	14,750.00	100.00	6321.
TRAINING AND DEVELOPMENT								
STAFF DEVELOPMENT	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6517.2
CONFERENCE/SEMINAR/WRK	.00	2,500.00	.00	.00	.00	2,500.00	100.00	6517.3
TRAVEL & TRANSPORTATIO	.00	1,750.00	.00	.00	.00	1,750.00	100.00	6517.4
MEALS AND LODGING	.00	1,750.00	.00	.00	.00	1,750.00	100.00	6517.5
	.00	55,000.00	1,830.83	1,215.10	5.53	51,954.07	94.46	

CAMPBELL COUNTY GOVERNMENT  
BUDGET VARIANCE REPORT  
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	August Expenditures	2020 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
SUPPLIES								
OFFICE SUPPLIES								
GENERAL SUPPLIES	.00	5,000.00	505.22	22.84	10.56	4,471.94	89.43	6531.
COMPUTER SUPPLIES	.00	4,500.00	.00	.00	.00	4,500.00	100.00	6532.
OPERATING SUPPLIES								
EDUCATIONAL PROGRAMMING	.00	4,500.00	16.00	.00	.35	4,484.00	99.64	6554.
PHOTOGRAPHIC SUPPLIES	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6556.
JANITORIAL SUPPLIES	.00	1,200.00	.00	.00	.00	1,200.00	100.00	6666.
GASOLINE	.00	750.00	.00	.00	.00	750.00	100.00	6673.
GIFT SHOP PURCHASES	.00	11,000.00	597.72	148.00	6.77	10,254.28	93.22	6706.1
EXHIBITS	.00	5,000.00	.00	.00	.00	5,000.00	100.00	6712.
SALES TAX PAYMENTS	.00	750.00	.00	.00	.00	750.00	100.00	6713.
VOLUNTEER PROGRAM SUPPLI	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6733.
REPAIRS AND MAINTENANCE								
GENERAL VEHICLE MAINT	.00	.00	.00	.00	.00	.00	.00	6755.
OFFICE FURNITURE & EQUIP	.00	500.00	.00	.00	.00	500.00	100.00	6762.
SECURITY SYSTEMS	.00	.00	.00	.00	.00	.00	.00	6764.
GROUPS MAINTENANCE	.00	.00	.00	.00	.00	.00	.00	6770.
BUILDING MAINTENANCE	.00	1,000.00	.00	204.13	20.41	795.87	79.58	6777.
SHOP SUPPLIES	.00	500.00	124.96	.00	24.99	375.04	75.00	6778.
EXHIBITS MAINTENANCE	.00	5,000.00	.00	.00	.00	5,000.00	100.00	6784.
	.00	41,700.00	1,243.90	374.97	3.88	40,081.13	96.11	
FIXED CHARGES								
INSURANCE								
VEHICLES & EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	6932.
OTHER INSURANCE	.00	500.00	.00	.00	.00	500.00	100.00	6948.
SURETY BONDS								
OTHER	.00	.00	.00	.00	.00	.00	.00	6958.
BOARD EXPENSES	.00	2,500.00	91.78	.00	3.67	2,408.22	96.32	7026.
GRANTS								
OTHER GRANTS-ANTICIPATIO	.00	.00	.00	.00	.00	.00	.00	7078.
INSTITUTE OF MUSEUM SERV	.00	.00	.00	.00	.00	.00	.00	7092.
WYO ARTS COUNCIL	.00	.00	.00	.00	.00	.00	.00	7093.
WYO COUNCIL - HUMANITIES	.00	.00	.00	.00	.00	.00	.00	7094.
NATL ENDOWMENT HUMANITIE	.00	.00	.00	.00	.00	.00	.00	7103.
	.00	3,000.00	91.78	.00	3.05	2,908.22	96.94	
CAPITAL OUTLAY								
MACHINERY AND EQUIPMENT								
GENERAL ITEMS	.00	.00	.00	.00	.00	.00	.00	7191.
ARTIFACTS	.00	1,000.00	.00	.00	.00	1,000.00	100.00	7242.
PROGRAM SUPPORT								
SPECIAL EVENTS	.00	10,000.00	.00	.00	.00	10,000.00	100.00	7362.
ACCRUED EXPEND - EOY ADJ	.00	.00	.00	.00	.00	.00	.00	7532.
WAGE ADJUSTMENT FUND	.00	.00	.00	.00	.00	.00	.00	7533.
	.00	11,000.00	.00	.00	.00	11,000.00	100.00	
	22,091.95	562,602.00	52,743.99	1,590.07	9.65	508,267.94	90.34	

CAMPBELL COUNTY GOVERNMENT  
BUDGET VARIANCE REPORT  
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	August Expenditures	2020 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
COMPANY 00001 TOTAL	22,091.95	562,602.00	52,743.99	1,590.07	9.65	508,267.94	90.34	

# COLLECTIONS UPDATE

## 8/18/2020

### **Cataloging**

The June 2018 backlog is still in progress. There are 60 items remaining to catalog in the 2018.029 accession; the goal is to finish this by Friday 8-14. Completed items are being temporarily stored in Cara's office until space can be made in storage. Then, Cara will work on the remaining June 2018 backlog (2018.026).

1 Digital donation from July 2020 was cataloged in order to return the original item to the donor.

### **Social Media**

Angela and Cara have continued to post both the #HistoryMystery and Cabinet of Curiosities series. There were 3,731 people reached with HistoryMystery posts since the last report. The HistoryMystery posts had 164 total engagements, including 4 comments on possible identifications. We reached 5,655 people with the Cabinet of Curiosities posts. These had 290 engagements, including 16 Shares.

### **Archaeology Fair**

Cara and Penny met with Robert on August 6th and made the decision to go mostly virtual with the event in the interest of public safety and for the safety of our volunteers. The caterer has been notified, as have all volunteers. Archaeology activity bags will be given out to the public to do at home; this will include a competition activity that will have a prize at the end of September. Spencer Pelton will still give his presentation at the museum on September 18th with room capacity limited to 30 people. 2 people have already signed up as guests for this event. Flintknapper Chris Chitwood will give an in-person flintknapping demonstration on September 19th and has agreed to being filmed. Hide Tanner Wade Haakenson from the BLM is tentative for September 19th in-person demonstration – will know for sure by August 20th. A social media plan for all of September Archaeology Awareness Month is in progress. Cara will be working on this plan as well as PR. Committee will begin making a plan for video recordings of activities to go on social media and will begin preparing bags to give out beginning the second week of September.

Cara will continue contacting the tent company to buy the tents with the capital funds. Also, Cara will continue to purchase supplies for this year's fair and/or next year's fair.

### **Professional Development**

Angela and Cara have both signed up for an online Colorado-Wyoming Association of Museums (CWAM) training session on mount making on September 14th. Cara also signed up for the August 28th CWAM training about organizing, renaming, and cleaning up digital image files, as this might help with future digitization projects.

## **Exhibits**

Angela ordered a traveling poster exhibit from the Smithsonian *Votes for Women: A Portrait of Persistence*. This exhibit shares the story of women's suffrage as a story of voting rights, of inclusion in and exclusion from the franchise, and of our civic development as a nation. It celebrates the 100th anniversary of the Nineteenth Amendment and explores the complexity of the women's suffrage movement and the relevance of this history to Americans' lives today. This will be installed by August 18<sup>th</sup>, 2020 and remain in place until December 31<sup>st</sup>.

## **DPLA Update**

**Please see the attached documents showing the statistics for usage.**

There has been an increase in the views of the Past Perfect Online site.

An additional positive is that the museum can track where the views are coming from anywhere in the world.

# Collections Report

## Campbell County Rockpile Museum – August 2020

---

**1. Artwork and other Items that Belonged to Dixie Reece (see attached list)**

Square footage of storage space required: 9.95 ft<sup>2</sup>

Recommendation: Accession into Permanent Collection

**2. Stove from a sheepherder's wagon on ranch south of Gillette**

Square footage of storage space required: 16 ft<sup>2</sup>

Recommendation: Add to Props Collection

The stove came out of a sheepherder's wagon that was on the donor's ranch south of Gillette on Hwy. 50. The ranch was where the donor's great grandparents originally homesteaded in the early 1900s. Their last name was Bundy. Donor's mother, Mildred Huravitch, owned the ranch from 1962-1978 and was City Clerk in Gillette for 30 years. While the donor's family has a known background in Campbell County, the stove does not have clear provenance. The donor does not know where the stove is originally from or if it was used by her great grandparents. The museum only has one sheepherder's stove in the collection, and it is a different make/model than the stove being offered. Donor stated that the stove could be placed in the Props Collection. Education Department has indicated they would like the stove for hands-on exhibition.

**3. China (Plates saucers, teacups) painted by Margaret Bundy**

Square footage of storage space required: 3 ft<sup>2</sup>

Recommendation: Accession into Permanent Collection

Margaret Bundy, the donor's grandmother, homesteaded here. The china was stored and displayed in both Margaret Bundy's house and the house of the donor's mother, Mildred Huravitch.

**4. Magazine – "Wyoming 1890-1990"**

**Photocopy of WWII Letter -- April 20, 1942 - Edgar Sinkbeil in Fiji Islands to sister**

Square footage of storage space required: 0.98 ft<sup>2</sup>

Recommendation: Add magazine to Museum Staff Collection. Decline WWII Letter.

The letter came from the donor's uncle, Edgar Sinkbeil. The donor had three uncles from North Dakota who served in WWII. According to the donor the letter was hand-delivered rather than sent in the mail, so the letter was uncensored.

**5. 1894 Winchester 25-35 Rifle and 12 Gauge Twisted Barrel Eclipse Gun Co Shotgun that belonged to Pete Engdahl**

Square footage of storage space required: 6.22 ft<sup>2</sup>

Recommendation: Accession into Permanent Collection

There is one Winchester 25-35 currently in the collection made in 1927. According to the research, this rifle was produced in 1895 and has a connection to a homesteading family. There are no examples of the 12 Gauge Twisted Barrel Eclipse Gun Co shotgun located in the collection.

Pete Engdahl is the donor's grandfather. He homesteaded in Campbell and Crook County. He served in WWI. The rifle was on display at the Rockpile Museum in the past but was stolen when on loan. The rifle was recovered and returned to the lender. Pete also ran freight wagons from Belle Fourche. The donor's grandmother – Ioris Baker – was Pete's second wife. She taught at Duck Creek School and also homesteaded here. She helped plant the spruce trees in front of Twin Spruce School. Dick Engdahl, the donor's father, built homes here after returning from WWII.

**6. Variety of documents and membership information for Newcomers Club – See Attached List**

Square footage of storage space required: 1.49 ft<sup>2</sup>

Recommendation: Accession into Permanent Collection

The donor was president of the Newcomers club in 1981 (6-month office), after moving to Gillette in September 1980. The gavel was already in use when the donor became President. The club directories were no longer printed after 1986. According to the donor, the club always met in the basement of the Presbyterian Church in Gillette. The museum does not currently have any artifacts related to the Newcomers Club.

**7. Silver-tone trinket box with red velvet lining and sterling silver ring inside**

**3 metal bangle bracelets**

**Silver hand mirror**

**Glass container with silver-tone plastic beads – may have been a perfume bottle**

**Avon perfume bottle – milk glass with faux silver plastic base and lid**

**Glass perfume bottle with no maker info – gold-tone (possibly brass) metal decoration and top**

**Black perfume bottle with protruding woman's head – pump attached to lid**

Square footage of storage space required: 1.22 ft<sup>2</sup>

Recommendation: Decline

These items came from the old town of Wyodak. Dick Mader bought the houses in the late 1980s-early 1990s. They were torn down to create Wyodak mine. The donor's husband tore out the windows and floors of the houses; he found newspapers in the walls (not donated) and found the offered items in the crawl space of the attic of one of the homes. Donor does not know who the items belonged to.

**8. Smith Corona Typewriter/Word Processor with Manual**

Square footage of storage space required: 1.95 ft<sup>2</sup>

Recommendation: Decline

The donor teaches reading and recovery at Paintbrush in Gillette. She has taught in this school district for 22 years. She used this between 1994 and 1998 when she was earning her college degree at Chadron State College in Nebraska in elementary education. She graduated in December 1998. She originally bought the word processor with her high school graduation money in June 1994 from Nebraska Typewriter in Alliance, Nebraska.

**9. X-Ray Machine**

Square footage of storage space required: Unknown – Very large see photos

Recommendation: Decline due to space limitations

Donor was told that this was the first X-Ray machine in Campbell County. He said it belonged to Dr. Hoadley and that it dated to 1955. Donor's notes indicate that he purchased it in 1987 from a doctor, then possibly used it at the Veterinary Clinic. He said it produced very excellent quality x-rays.

**10. Book – “Powder River Campaigns and Sawyers Expedition 1865”**

**Book – “North From Texas” by James Shaw, 1952**

**2 Gillette Christmas Pins – 2009 and 2013**

**Paper Ad for Gillette Roundup**

**1985 Dwight Knott Sun Company Picture Ad**

**9 Photo Postcards of Gillette**

**2 Photo Postcards of Devils Tower**

**Long Photo Postcard with Museum image**

Square footage of storage space required: 1.67 ft<sup>2</sup>

Recommendation: Accession into Permanent Collection

None of these items are currently in the museum collection.

**11. Framed Reproduction of Beanery photograph (c. 1919), includes about 4 men and 6 women – including donor's father-in-law Jake Gilbertz**

Square footage of storage space required: 1.13 ft<sup>2</sup>

Recommendation: Accession into Permanent Collection

After further research, it is unknown where this photograph was taken. According to the 1920 Census in Gillette, Jake Gilbertz lived here and worked as a 1<sup>st</sup> cook in the “Lunch Room.” Although it is not indicated that this lunchroom was part of the Beanery, there are listings below his name on this same document that state “Burlington Lunch Room.” **See Attached Census**

**12. 3 Digital Scans of photographs showing Boss Lodge before it was remodeled and became Boot Hill.**

Square footage of storage space required: 0

Recommendation: Accession into Permanent Collection

## **Youth Education Board Report August 7, 2020**

Things have been busy these past few months in the youth education department. I have taken several online trainings both with the county and with Cuseum and other sources about Virtual programming. For the most part, what I learned is that the social media posts that Stephan and Cara have been doing are along the lines of activities that were being suggested by the presenters. Especially as far as other museums who face similar social media restrictions that we do as dictated by governing body rules. They emphasized that any contact with the museum audience is better than no contact. Just letting people know you are out there and still working on things. Even if it is just to share a hello and perhaps an on this date in history post.

Completed an online webinar presented by the Active Network and Brain Chase in April. The webinar was all about creating an online home learning class for K-12 students. There was a lot of valuable information on keeping children engaged with content and personalize curriculum. Teaching children with the help of virtual escape rooms and academic challenges. Children worked together in groups on things online, work on things and special challenges (like baking) offline with parents or on their own. Then come together as a group to discuss what they learned and find the clues. Sadly, this was more in line with classroom learning but someday if we had the digital and online tools this would be a great way to learn.

The Timelooper Foundations program webinar on “Starting Up Virtual Tours Quickly” suggested by Tami back in May. The point of the webinar was to share the secrets if bringing your institution up to date digitally to have a presence online in this COVID time. They shared a sample of a virtual tour that had been done using their app for Fords Theatre/Petersen House. It combined modern day footage of the home with photos of people from the time of President Lincoln’s assassination. The people featured were those who had been in the house the night the president died. You clicked on their image and they shared their bit of history from that day. It was very interesting, and it would be wonderful if we had the digital tools and the money to make this program work. A dream for the future.

The past few months have been busy, filled with covering the desks and assisting in the disinfecting of the grounds, keeping in touch with several of the volunteers, fulfilling research requests, planning and lots of research.

A significant amount of time was spent researching the history of the Campbell County Fair from the first community fair at Lone Star School on October 10, 1918 until August 1971. Other than learning that their 100<sup>th</sup> anniversary is a few years off, still it was interesting to see how the fair has evolved through the years and the side activities that were offered. Fun to track when the different classes and

categories of the fair began to be offered. That the first free Campbell County fair was held in 1922, and that schoolwork entries were some of the first projects judged. Fair fun started with community dinners, dances with the local band playing in the evenings. There were foot races & other games, horse racing was added, then carnivals came to be an added attraction. The Campbell County fair has had an interesting history, and it was interesting this year to see it basically go back to how it first began.

The fair research helped in creating the airplane learning lab as a report was found in the paper on September 8, 1929, that Tommy Matthews was scheduled to arrive that day to begin taking passengers for a ride in his airplanes. One of which was involved in the refueling of the Spokane Sun-God at Miles City. This led to research for information on the Spokane Sun-God's non-stop flight across the US and back and Tommy's role in refueling the plane in mid-air over Miles City. Research also included information on the only flight of the plane built by R.B. Marquiss & Eddie Pacot which was included along with some history and fun STEM activities for kids and parents.

Since then, Learning Labs have been created on Pioneer Arithmetic, Mother's Day, Father's Day, and Wagons for people to access from our website and have fun while learning together. Work is currently in progress to complete another lesson on school and victory gardens that should go up on the website very soon. It is my hope to be able to create a QR code that will allow interested parties visiting the museum to be able to access the wagon learning lab and to learn about the wagons currently on display.

On Wednesday, August 12, 2020, a meeting is set up with Kathy Kintz and me to talk about pioneer school for third graders going virtual, and whether-or-not she might be interested in acting as the schoolmarm. Some things to be determined are what type of materials (i.e. copies of the old math and reading texts, pens, ink, slates) we can supply to try and help create some of the experience the children will be missing. We are grateful to have the heating and air conditioning as that will make a lot of difference to the operation of the program. Although finding willing volunteers to play the part of the schoolmarm is becoming more and more difficult in normal times. At this point with the need for six-foot social distancing to be in place a virtual experience seems more likely as classrooms of 20 plus children have them sitting three to a bench.

On other fronts plans are confirmed with Matt Avery to be our artist in residence August 20 and 21<sup>st</sup> from 9:00 a.m. to 5:00 p.m. He will be working all day on a saddle project for anyone interested to come watch him work and ask questions. This will be followed by the program “The Governor Lady: Nellie Tayloe Ross,” presented by former Guernsey, WY native Kay Sebring-Roberts Kuhlmann. Originally scheduled for June 15, 2020, it has been rescheduled for Monday, August 24, 2020 at 7 p.m. The program is being sponsored by the Wyoming State historical society, the Campbell County Historical society with support from the Wyoming Humanities. The press for the program went out the week of August 7<sup>th</sup> and we made special note in the release that the capacity for the program is 30 people and that we will provide streaming of the program.

Time has also been devoted to working with Cara and the other Archaeology Fair committee members to plan for the fair and come up with fun and educational activities that will be enjoyed by all members of the community.

Contact has been made with the Oregon Trail center and Fort Caspar to learn about their Virtual history club, and how things are working for them. This information is coming in useful for the plans to take the Archaeology Fair virtual, as well as planning for family days. The hope is to be able to still have family day events though on a much smaller scale for in person activities as things go for the moment. Working on a plan for perhaps 25 children and their parents for in person activities and possibly offering crafts-to-go bags for activities for other interested parties. Christmas crafts would be the first one to go that way and there would not be a visit by Santa as would not be safe for photos and a talking with Santa this year. January will be about Homestead/Pioneer crafts with things like making a spool tractor, building a homestead house using craft sticks. Depending on how things work out with COVID rules, I had hoped for February to be an event for families to play Wyoming and Campbell County themed board games for learning and fun. But I may switch it back to Valentines crafts to go.

Finally, plans are to reach out to the WWII committee members within the next week to see about getting the team back together and begin making plans for 6<sup>th</sup> grade WWII day 2021. We need to start making plans for both in person and virtual possibilities. I have started saving teaching videos and lesson plans that will aid us should we need to go virtual.

A fun side note: I was invited by the Campbell County International airport to attend the fly in of the Flying Legends of Victory tour on my day off Monday, July 13, 2020. It was a great experience and gave me the idea to return Tuesday to take photos of the planes to use for WWII day and the heroes station. As it turned out the photos of the plane’s wings and rivets will also help with the home front station. To cap off that adventure in learning I took that Friday off and went for a trip of a lifetime to fly in the waist gunner position on the B-17G Super Fortress. I will be

able to share a little now with the 6<sup>th</sup> grade students what it was like to be in one of these mighty airships. I also took the opportunity to share with the story of Ira Shober and how he saved his fellow B-29 crew members with the parachute deployment. They had never heard the story before and were going to share it with their fellow B-29 crew members. Along with that I managed to squeeze in stories about B-25 pilots Theodore O. Wright and William Roe and B-17 Pilot Frank Hadley and Bombardier Glenn A. Sorenson with the help of some of our WWII day trading cards.