CAMPBELLCOUNTY

ADULT TREATMENT COURTS
500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6376

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, August 19, 2020 @ 12:00 p.m.
Where: Adult Treatment Court Conference room

I. CALL TO ORDER

II. Consent Agenda

III. Staff Reports-
   a. Program Census: Felony: 12 / DWI:10
      # terminated or opted out: 0 DWI, 1 Fel
      # screened and not admitted:
      # screened and accepted: (2- DWI, 2 Fel)
      # absconded: 1 Fel
      # graduated: 1 DWI
      # pending: Felony Crt:2, DWI Crt: 4
      # in hold status for treatment: 0
   b. Budget/Revenue: Update will be Presented

IV. Old Business:
   a. F.A. Policy Subcommitte Meeting Update(next 9/9)
   b. Appreciation and Recognition reception TBD
   c. Personnel Position vacancy update
   d. CST virtual site visit update
   e. Coordinator call update

   New Business:
   a. Judge vacancy
   b. Training state Gillette host
   c. Waive nutrition class requirement temporaily

V. Other Business:

VI. Public Forum:

Consent Agenda: Purchase Orders/Invoice and Minutes from July 15, 2020 Meeting

CAMPBELLCOUNTY

ADULT TREATMENT COURTS
500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6376

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Minutes
When: Wednesday, July 15, 2020 @ 12:00 p.m.
Where: Adult Treatment Court Conference Room

I. CALL TO ORDER –12:02 p.m. Board Members Present – Ron Wirthwein, Tomi Barbour, Cheryl Chitwood, Scott Mooney and Rhonda Stryker. Staff Present – Chad Beeman, Kolby Matheny, Scott Appley and Breanne Ramirez (Recorder). Board Members Absent – Judge Paul Phillips, Del Shelstad, Ryan McGrath, Janeice Lynch and Sarah Bailey.

II. Consent Agenda – Approved unanimously.

III. Staff Reports-

a. Program Census: Felony: 11 / DWI:11
terminated or opted out:3, 0 DWI, 0 Fel
screened and not admitted: 2 Fel- Candidates both Self-Denied
screened and accepted: (4- DWI, 1 Fel)
absconded: 1 Fel
graduated: 1 DWI
pending: Felony Crt:2, DWI Crt: 4
in hold status for treatment: 0
Chad reported that there are 11 participants in each treatment court. He said there are four potential participants on DWI side and two potential participants on the felony side. One DWI participant will graduate on Thursday, July 16th.

b. Budget/Revenue: Update will be Presented
Breanne said the budget is in good shape and that it is the end of the fiscal year. The court spent 95% of the state grant.

IV. <u>Old Business:</u>

a. Firearm Policy Subcommittee Meeting Update – Chad reported that the subcommittee met last week. Everyone was on the same page and suggested

there be a policy for training. The subcommittee suggested that they review the school district policy. Chad said it is more extensive that what is needed, but he is reviewing job descriptions across the united states to see how similar job positions are worded for carrying of firearms. Chad said he is hoping to have options presented in August for the next subcommittee meeting.

b. Appreciation and Recognition reception TBD – Chad said that reception is on hold due to the Governor extending health orders and the Senior Center is still not open to the public. He still plans on recognizing everyone but will need to wait until a venue is available.

New Business:

a. Judge Phillips Letter – Judge Phillips submitted a letter of resignation as the Felony Treatment Court Judge. Judge Phillips said he has a lot on his plate and is needing to step away from being the Felony Treatment Court Judge. A motion was made to approve his resignation. The motion was moved by Cheryl Chitwood seconded by Tomi Barbour and was approved unanimously. Chad said that Judge Phillips plans on still attending Treatment Court until a replacement judge has been found.
b. Personnel Position Vacancy – Chad reported that Breanne Ramirez, the administrative assistant, is leaving and her last day is Friday, July 17th. He said asked for the position be part-time at 30 hours and said the position vacancy should be on the agenda for the next County Commissioner's meeting.
c. DWI Court Grad 1 Participant – Chad reported that the participant will graduate tomorrow, July 16th. The court will attempt to do his graduation in the courtroom with cupcakes without the public in attendance.
d. CST Virtual Site Visit July 16th – Chad reported that CST will be doing a virtual site visit tomorrow, July 16th. They are going to call into staffing via zoom and will observe the court and graduation by video. He said they are just observing how each treatment court does things and they are hoping to do an in person on-site visit in the Spring. Chad also reported that the Department of Health has announced that cuts to Treatment Court budgets will be coming and will be announced at a later date.
e. Presentation to G.A.L.I. 1:30 p.m. July 15th – Chad said that he will be presenting at GALI for fifteen minutes and will explain the cost savings to Campbell County.
f. PFI Painting Community Service – Chad said that PFI called about offering community service to the participants to help paint the PFI office. Chad said in the past the board did not want to have participants doing community service at PFI. Ron suggested that we should keep it that way, and Tomi had some reservations. The board agreed to not have participants do community service at PFI.
g. Pending Charge Discretion for Team – Chad said that a potential participant has a pending misdemeanor charge out of another state. The board discussed and agreed to allow the team to decide whether to accept the participant despite the pending charge.

V. Other Business: None.

VI. Public Forum: None.

Consent Agenda: Purchase Orders/Invoice and Minutes from June 17, 2020 Meeting.

Adjourned: 12:30 p.m.

Board Approved on: _____

Signature:

_____

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for August 19, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		$ 18,864.90	3 pay periods this month instead of normal 2, and paid out admin assistant comp time. (5 hours)
Personal Frontiers	PO# 21000551	$ 4076.25	Paid by CST
Verizon	PO# 21000186	$ 105.36	2 Phones Lines

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	$289,158.30	$275,428.42	4.42%	
City of Gillette 1%	$ 10,500.00	$10,500.00	0%	
County 1%	$ 13,500.00	$13,500.00	0%	
County 1% Supplemental	$ 15,000.00	$15,000.00	0%	
Program Participant Fees	**Starting Balance for FY20/21** $307,905.00	**Current Balance** $295,940.00		
County Match	$ 93,547.00	$93,547.00	0%	

Revenues Received

Program	Amount Received
Monthly Total (07/01/2020 – 07/30/2020)	$2,940.00