



***Collect. Preserve. Educate.***

***The Campbell County Rockpile Museum tells the story of the Powder River Basin.***

Rita Cossitt Mueller, President  
Lucas Fralick, Vice-President  
William Monahan, Secretary-Treasurer  
John Daly  
Tami Bishop

A. Call To Order And Introductions

B. Approval Of Agenda

C. Consent Agenda

Documents:

[CCRM CONSENT AGENDA 10-20-2020.PDF](#)  
[CCRM BOARD MINUTES FOR SEP2020.PDF](#)  
[CCRM BOARD MINUTES OCT. 6 WORKSHOP.PDF](#)  
[CCRM BOARD MINUTES OCT. 7 WORKSHOP.PDF](#)  
[CCRM BUDGET VARIANCE 10-20-20.PDF](#)

D. Collections And Exhibits

I. Collections/Exhibits Department Update

Documents:

[EXHIBITS AND COLLECTIONS UPDATE OCTOBER 2020.PDF](#)

II. Collections Report

Documents:

[COLLECTIONS REPORT OCTOBER 2020.PDF](#)

E. Museum Program Updates

I. Visitation Report

II. Education Report

Documents:

ROCKPILE MUSEUM YOUTH EDUCATION REPORT OCT  
2020.PDF

III. Schedule

F. Old Business

I. IMLS Inspire! Grant For Small Museums

II. Admission Fee

III. Museum Name Change

IV. Museum Landscaping

V. Issues From MAP Follow-Up

G. New Business

I. Joint CCRM/RMA Board Meeting

II. "Authors Day" With RMA

III. Gift Shop Reception For Christmas Shopping

IV. Board/Staff Holiday Dinner

V. New Museum Substitute

VI. Annual Employee Performance Evaluations

H. General Discussion

I. Brief Updates From The Director

II. Other

I. Adjournment

The next regular board meeting will be on November 17, 2020 at 6:00 p.m. at the Rockpile Museum.

**Rockpile Museum Board Meeting  
CONSENT AGENDA – October 20, 2020**

**Approval of Minutes**

September 15, 2020 Regular Meeting Minutes  
October 6, 2020 Strategic Planning Workshop Minutes  
October 7, 2020 Strategic Planning Workshop Minutes

**Expense Report**

As of October 16th, there are seven purchase orders from the regular budget to be approved and paid totaling \$3,925.21. There are at least three outstanding invoices from the general museum accounts including Walmart, First National Bank Visa, and Office Depot that will need board approval following the meeting.

The October 2020 vouchers are as follows:

Rocky Mountain Business Equipment	\$500.82
Omni Digital Productions	\$125.00
Gaylord Archival	\$2,361.91
Henning Mileage Reimbursement	\$24.32
Antler Works	\$360.00
Office Depot	\$462.79
Black Hills Energy	\$90.37

For the month of September, there were 20 vouchers from our regular accounts totaling \$14,333.37 and 2 vouchers from the 1% accounts totaling \$631.53.

Lucas Fralick signed the following vouchers after the regular September meeting:

Sue Collins	\$143.00
American Antiquities	\$54.00
Sign Boss	\$300.00
Walmart	\$49.96
Black Hills Energy	\$70.28
First National Bank Visa 9833	\$97.61
First National Bank Visa 2962	\$784.47
La Quinta	\$85.00
Omni-Digital Productions	\$300.00
Home Depot	\$21.94
Sign Boss	\$8,266.25
Historical Folk Toys LLC - 1% Youth	\$572.50
First National Bank Visa 2962 - 1% Youth	\$59.03

**REVENUE UPDATE:** As of 10/16/2020 we have brought in \$3,139.02 in revenue. All but \$12.06 of this was in gift shop sales.

**BUDGET VARIANCE for FY20-21 as of October 16, 2020**

*Collect. Preserve. Educate.*  
*The Campbell County Rockpile Museum tells the story of the Powder River Basin.*

**Minutes of the Quarterly Meeting of the Rockpile Museum Board  
of Directors and the Campbell County Commissioners  
September 15, 2020  
Rockpile Museum, 6:00 p.m.**

**I. Call to Order and Guest Introductions**

The meeting was called to order at 6:00 p.m. by Board President Rita Cossitt Mueller, presiding officer.

Present: Museum Board Members: Rita Cossitt Mueller, Bill Monahan, Tami Bishop, and Lucas Fralick

County Commissioners: Chairman D.G. Reardon, Bob Maul, Del Shelstad, and Coleen Faber

County Staff: County Clerk Susan Saunders, Commissioners' Administrative Director Carol Seeger, and Deputy County Attorney Jenny Staeben

Museum Staff: Director Robert Henning, Museum Educator Stephan Zacharias, and Exhibitions and Collections Manager Angela Beenken

Guests: Charlene Busk, Emily Simper, and Isaac Williams

Absent: Commissioner Rusty Bell and Board Member John Daly

**ROLL CALL:**

Rita:	POW Camps in Wyoming
Robert:	National Cash Register 100 year anniversary of local purchase.
Stephan:	Hispanic Heritage Month
Angela:	American Legion National POW MIA Recognition Day / American Legion Exhibit.
Bill:	Ten year anniversary of Hitching Post Arson
D.G. Reardon:	His father re-conditioned a local hearse that is still in occasional use.
Del Shelstad:	His father was Tool-Pusher on a locally famous burned drilling rig. The well required the efforts of Red Adair to extinguish.
Bob Maul:	Well fire pictures in the movie Hell Fighters are from the previously mentioned drilling rig explosion and fire. Mr. Maul also spoke about a number of Wally Cash's 55 gallon drums

being used in the filming of Close Encounters of a Third Kind, and his experience with the Budweiser Horse Team.

Carol Seeger: Carol spoke about Gold Star Mothers Day

## **II. Quarterly Meeting of the Campbell County Commissioners and Rockpile Museum Board**

### A. Follow-up on Social Media Request

#### **DISCUSSION:**

Carol Seeger advised that the Commissioners haven't had the opportunity to meet and discuss the results from a recent workshop held by Ivy. A Social Media Policy will be necessary, and no additional employees will be hired to monitor the social media program.

### B. Fleet Vehicle

#### **DISCUSSION:**

Commissioners and Carol Seeger stated that a fleet vehicle will be made available once one is transitioned out of the current rotation.

### C. Museum Admission Fee

#### **DISCUSSION:**

D.G. Reardon thought a nominal fee for out-of-town visitors might be acceptable. It was also brought up museums which charge a fee are apparently considered a higher quality for a choice to visit over a free museum. A number of other fee ideas were brought up including a possible discount agreement with Frontier Auto Museum. Another idea was a limited number of free visits, then charge a fee. Robert cautioned that a "ton" of revenue will probably not be realized with a fee program.

### D. Lot Next Door

**DISCUSSION:** No discussion.

### E. Museum Board Vacancy

**DISCUSSION:** Lucas Fralick has been chosen by the Commissioners as the new Museum Board Member.

### F. Other / General Discussion

**DISCUSSION:** It was noted by Charlene that the front of the museum needs extensive general clean-up. It is a first impression problem with very poor landscaping. The Commissioners said they would look into the problem.

### G. Adjourn Commissioners Meeting

The quarterly meeting was adjourned at 6:46 p.m. and the Commissioners left the meeting.

**Next Quarterly Museum Meeting is set for December 15, 2020 at 6:00 p.m. at the Rockpile Museum**

**Minutes of the Regular Monthly Meeting  
of the CCRM Board of Directors  
September 15, 2020  
Rockpile Museum, 6:55 p.m.**

**A. Approval of Agenda**

Board reviewed agenda and Rita Cossitt Mueller called for changes or corrections. No changes or additional items were presented, and the board approved the agenda by unanimous consent.

**B. Consent Agenda**

**Approval of Minutes**

August 18, 2020 Regular Meeting Minutes

**Expense Report**

As of September 15th, there are nine purchase orders from the regular budget to be approved and paid totaling \$4,160.86. There are at least three outstanding invoices from the general museum accounts including Home Depot, Walmart, and First National Bank Visa that will need board approval following the meeting.

The September 2020 vouchers are as follows:

CDW-Government	\$2,767.26
City of Gillette (utilities)	\$783.42
Vista Leasing Company	\$98.00
Menards	\$22.67
North Park Transportation	\$272.83
Sir Speedy	\$67.37
High Plains Press	\$103.76
Reeves Expense Reimbursement	\$29.97
Henning Mileage Reimbursement	\$15.58

For the month of August, there were 16 vouchers from our regular accounts totaling \$5,169.95. There were no 1% requests in August.

Bill Monahan signed the following vouchers after the regular August meeting:

Campbell County Chamber of Commerce	\$100.00
First National Bank Visa 2962	\$2,377.96
Lamar	\$500.00

**REVENUE UPDATE:** As of 9/11/2020 we have brought in \$2,273.64 in revenue. All but \$12.06 of this was in gift shop sales.

**BUDGET VARIANCE for FY20-21 as of August 11, 2020**

Rita Cossitt Mueller asked the board if they wished for any items to be removed from

the consent agenda. No items were requested removed. Lucas Fralick moved to approve all items of the consent agenda as presented; Bill Monahan seconded the motion; motion approved unanimously.

## **C. Collections and Exhibits**

### **I. Collections/Exhibits Department Update**

#### **DISCUSSION:**

Angela touched on Social Media increasing slightly and she expressed cautious optimism.

Stephan added that the social media issue will not be decided while it continues to be stalled at the current position. Final decisions at the Commissioner level remain needed.

### **II. Collections Report**

#### **DISCUSSION:**

Angela covered the eight items in the current collection report.

A motion was made by Lucas Fralick to approve the staff recommendations regarding the donations; seconded by Tami Bishop. Motion passed unanimously by 3 votes.

### **III. Deaccessions**

#### **DISCUSSION:**

A discussion was led by Robert, Stephan, and Angela regarding the deaccession of a number of firearms, primarily due to a lack of provenance.

A motion was made by Bill Monahan to approve the staff recommendations regarding the deaccession; seconded by Lucas Fralick. Motion passed unanimously/ by 3 votes.

## **E. Museum Program Updates**

### **I. Visitation Report**

#### **DISCUSSION:**

Visitations continue to be down about 50% from last year. On a national scale, visitation numbers in outdoor parks like Devils Tower and Yellowstone are higher than last year.

## II. Education Reports

### **DISCUSSION:**

Stephan spoke about his current efforts and his trainer experience in the Moab Museum. He also spoke about his recent outreach during the Our Wyoming Life Ranch Roundup at their ranch and Towers West Lodge.

## III. Schedule

- Sep. 17 – RMA Board Meeting, 2:30 p.m.
- Sep. 18 – Spencer Pelton Presentation, 7:00 p.m.
- Sep. 19 – 2nd Annual NEWY Arch Fair (Virtual)
- Oct. 15 – RMA Board Meeting, 2:30 p.m.
- Oct. 20 – CCRM Board Meeting
- Oct. 24, 25 – PR Antique and Craft Show at CAM-PLEX (RMA Event)

## F. Old Business

### I. Sign Move Update

#### **DISCUSSION:**

Signs have been moved!

### II. LDS Volunteer

#### **DISCUSSION:**

Issac Williams is the new volunteer. It is a two-year, full time volunteer program.

### III. MAP Follow-Up Dates

#### **DISCUSSION:**

A virtual meeting will hopefully be scheduled for October 6 -7 afternoons to go over the follow up Museum Assessments. The first assessment and strategic plan needs to be re-read and studied by Board Members before the 6<sup>th</sup> of October. Robert stated he will email the necessary reports to the Board.

## G. New Business

### I. Board Member Resignation

Bill Monahan moved to accept the resignation of Lalia Jagers from the Rockpile Museum Board of Directors. Tami Bishop seconded. Motion passed unanimously / by a vote of 3 to 0.

### II. Board Member Appointment

#### **DISCUSSION:**

Lucas Fralick was welcomed to the Board.

### III. Vice President Position

#### **DISCUSSION:**

Lucas Fralick was nominated, and unanimously elected as the Board Vice President.

## H. General Discussion

### I. Brief Updates from the Director

#### **DISCUSSION:**

Robert went over the new Storage Room current status (Phase II).

Robert stated he was currently working on a federal Museum and Library Services grant worth up to \$30,000.00 for a mobile storage system to be used in the new storage room.

### II. Other

#### **DISCUSSION:**

Robert covered the current employee status for substitute employees. Lucas Fralick's employment was terminated due to his new status as a board member.

The Board members expressed an interest on obtaining the proper contact information for Debbie in order to send Get Well cards.

## I. Adjourn

There being no further business, Lucas Fralick moved to adjourn the meeting; Tami Bishop seconded the motion, meeting was adjourned by Board President Cossitt Mueller at 8:17 p.m.

The next regular board meeting will be on October 20, 2020 at 6:00 p.m. at the Rockpile Museum.

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September 15, 2020 Board Meeting Minutes submitted by Bill Monahan.

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CCRM Board Member

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Date

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CCRM Board Member

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Date

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**Minutes of the CCRM Board of Directors  
Strategic Planning Workshop  
October 6, 2020  
Microsoft Teams Meeting, 1:15 p.m.**

**A. Call to Order and Introductions**

Campbell County Rockpile Museum Board of Directors Vice President Lucas Fralick called the workshop to order on Tuesday, October 6<sup>th</sup> at 1:15 p.m. in order to discuss the museum’s strategic plan.

Present: Lucas Fralick, Tami Bishop, and Bill Monahan

Absent: Rita Cossitt Mueller and John Daly

Guests: AAM Peer Reviewer Barb Taylor

**B. Map Follow-Up with Barb Taylor**

Barb led the three board members in a discussion of current museum operations and planning. No action was taken.

**C. Strategic Plan Discussion with Staff**

Museum staff members Robert Henning, Angela Beenken, Penny Schroder, and Stephan Zacharias joined the meeting at 3:00 p.m. to further discuss the museum’s strategic plan.

No action was taken by the board of directors.

**D. Adjournment**

Tami Bishop moved to adjourn the workshop, Bill Monahan seconded, and the meeting was adjourned at 4:25 p.m.

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October 6, 2020 Strategic Planning Workshop Minutes submitted by Bill Monahan

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CCRM Board Member

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Date

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CCRM Board Member

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Date

*Collect. Preserve. Educate.*  
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**Minutes of the CCRM Board of Directors  
Strategic Planning Workshop  
October 7, 2020  
Microsoft Teams Meeting, 1:00 p.m.**

**A. Call to Order and Introductions**

Campbell County Rockpile Museum Board of Directors President Rita Cossitt Mueller called the workshop to order on Wednesday, October 7th at 1:00 p.m. in order to discuss the museum’s strategic plan.

Present: Rita Cossitt Mueller, Lucas Fralick, Tami Bishop, Bill Monahan, Robert Henning, Angela Beenken, Penny Schroder, Stephan Zacharias, and Cara Reeves (for the first hour).

Absent: John Daly

Guests: AAM Peer Reviewer Barb Taylor

**B. Strategic Plan Discussion**

President Rita Cossitt Mueller led the board, staff, and consultant Barb Taylor through the museum’s strategic plan line by line for a discussion on goals, objectives, and work plans. No formal action was taken by the board of directors.

**C. Adjournment**

Lucas Fralick moved to adjourn the workshop, Bill Monahan seconded, and the meeting was adjourned at 3:22 p.m.

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October 7, 2020 Strategic Planning Workshop Minutes submitted by Bill Monahan

\_\_\_\_\_  
CCRM Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
CCRM Board Member

\_\_\_\_\_  
Date

CAMPBELL COUNTY GOVERNMENT  
BUDGET VARIANCE REPORT  
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	October Expenditures	2020 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
<b>EXPENDITURES</b>								
<b>PERSONNEL SERVICES</b>								
<b>SALARIES AND WAGES</b>								
FULLTIME - REGULAR	10,611.69	275,903.00	74,281.74	.00	26.92	201,621.26	73.07	6022.
FULLTIME - O.T.	.00	2,250.00	625.66	.00	27.80	1,624.34	72.19	6023.
PART-TIME - REGULAR	.00	5,000.00	2,421.00	.00	48.42	2,579.00	51.58	6024.
PART-TIME - O.T.	.00	.00	.00	.00	.00	.00	.00	6025.
SUMMER EMPLOYMENT GRANT	.00	.00	.00	.00	.00	.00	.00	6033.
ADD'L REQUESTED PAYROLL	.00	.00	.00	.00	.00	.00	.00	6038.
COMPENSATION ADJUSTMENT	.00	.00	.00	.00	.00	.00	.00	6039.
<b>EMPLOYER CONTRIBUTIONS</b>								
P/R TAX EXPENDITURES	795.35	21,662.00	5,817.13	.00	26.85	15,844.87	73.14	6041.
P/R BENEFIT EXPENDITURES	9,945.42	147,087.00	37,642.96	.00	25.59	109,444.04	74.40	6042.
FLEX SIGNUP	.00	.00	.00	.00	.00	.00	.00	6046.
	21,352.46	451,902.00	120,788.49	.00	26.72	331,113.51	73.27	
<b>CONTRACTUAL SERVICES</b>								
<b>COMMUNICATION/TRANSPORTATI</b>								
POSTAGE AND FREIGHT	.00	1,500.00	505.66	.00	33.71	994.34	66.28	6052.
TELEPHONE	.00	.00	.00	.00	.00	.00	.00	6053.
<b>PRINTING/DUPLICATING</b>								
PRINTING/SPECIAL FORMS	.00	.00	.00	.00	.00	.00	.00	6071.
BROCHURES	.00	.00	.00	.00	.00	.00	.00	6072.
<b>PUBLICITY</b>								
ADVERTISING	.00	7,500.00	2,054.00	.00	27.38	5,446.00	72.61	6092.
PUBLICATION/LEGAL NOTICE	.00	.00	.00	.00	.00	.00	.00	6093.
<b>DUES AND SUBSCRIPTIONS</b>								
PERIODICALS	.00	150.00	.00	.00	.00	150.00	100.00	6101.
ASSOC. COMM. DUES. & FEE	.00	1,250.00	300.00	.00	24.00	950.00	76.00	6102.
<b>UTILITY SERVICE</b>								
ELECTRICITY	.00	11,500.00	1,533.94	.00	13.33	9,966.06	86.66	6112.
PROPANE, NATURAL GAS	.00	6,050.00	129.24	90.37	3.62	5,830.39	96.37	6114.
GARBAGE COLLECTION	.00	.00	.00	.00	.00	.00	.00	6116.
<b>PROFESSIONAL SERVICES</b>								
FIRE SPRINKLER INSPECTIO	.00	.00	.00	.00	.00	.00	.00	6153.
<b>MAINT/LICENSING AGREEMENTS</b>								
OFF EQUIP MAINT CONTRACT	.00	2,000.00	360.58	500.82	43.07	1,138.60	56.93	6234.
HEATING/AIR CONDITIONING	.00	.00	.00	.00	.00	.00	.00	6237.
<b>TRAVEL - EMPLOYEES</b>								
AUTOMOBILE	.00	500.00	52.61	24.32	15.38	423.07	84.61	6281.
AIRPLANE, TRAIN, BUS	.00	.00	.00	.00	.00	.00	.00	6282.
MEALS AND LODGING	.00	300.00	27.92	.00	9.30	272.08	90.69	6283.
<b>TRAVEL-OTHER</b>								
AUTOMOBILE	.00	500.00	.00	.00	.00	500.00	100.00	6301.
AIRPLANE, TRAIN, BUS	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6302.
MEALS AND LODGING	.00	1,000.00	182.61	.00	18.26	817.39	81.73	6303.
<b>OTHER CONTRACTUAL SERVICES</b>								
CONTRACT LABOR	.00	14,750.00	8,266.25	.00	56.04	6,483.75	43.95	6321.
<b>TRAINING AND DEVELOPMENT</b>								
STAFF DEVELOPMENT	.00	1,000.00	100.00	.00	10.00	900.00	90.00	6517.2
CONFERENCE/SEMINAR/WRK	.00	2,500.00	55.00	.00	2.20	2,445.00	97.80	6517.3
TRAVEL & TRANSPORTATIO	.00	1,750.00	.00	.00	.00	1,750.00	100.00	6517.4
MEALS AND LODGING	.00	1,750.00	.00	.00	.00	1,750.00	100.00	6517.5
	.00	55,000.00	13,567.81	615.51	25.78	40,816.68	74.21	

CAMPBELL COUNTY GOVERNMENT  
BUDGET VARIANCE REPORT  
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	October Expenditures	2020 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
<b>SUPPLIES</b>								
<b>OFFICE SUPPLIES</b>								
GENERAL SUPPLIES	.00	5,000.00	1,008.39	.00	20.16	3,991.61	79.83	6531.
COMPUTER SUPPLIES	.00	4,500.00	3,327.25	.00	73.93	1,172.75	26.06	6532.
<b>OPERATING SUPPLIES</b>								
EDUCATIONAL PROGRAMMING	.00	4,500.00	99.94	.00	2.22	4,400.06	97.77	6554.
PHOTOGRAPHIC SUPPLIES	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6556.
JANITORIAL SUPPLIES	.00	1,200.00	165.43	.00	13.78	1,034.57	86.21	6666.
GASOLINE	.00	750.00	.00	.00	.00	750.00	100.00	6673.
GIFT SHOP PURCHASES	.00	11,000.00	849.48	360.00	10.99	9,790.52	89.00	6706.1
EXHIBITS	.00	5,000.00	978.54	.00	19.57	4,021.46	80.42	6712.
SALES TAX PAYMENTS	.00	750.00	.00	.00	.00	750.00	100.00	6713.
VOLUNTEER PROGRAM SUPPLI	.00	1,000.00	8.10	.00	.81	991.90	99.19	6733.
<b>REPAIRS AND MAINTENANCE</b>								
GENERAL VEHICLE MAINT	.00	.00	.00	.00	.00	.00	.00	6755.
OFFICE FURNITURE & EQUIP	.00	500.00	.00	.00	.00	500.00	100.00	6762.
SECURITY SYSTEMS	.00	.00	.00	.00	.00	.00	.00	6764.
GROUPS MAINTENANCE	.00	.00	.00	.00	.00	.00	.00	6770.
BUILDING MAINTENANCE	.00	1,000.00	283.51	.00	28.35	716.49	71.64	6777.
SHOP SUPPLIES	.00	500.00	124.96	.00	24.99	375.04	75.00	6778.
EXHIBITS MAINTENANCE	.00	5,000.00	167.20	2,824.70	59.83	2,008.10	40.16	6784.
	.00	41,700.00	7,012.80	3,184.70	24.45	31,502.50	75.54	
<b>FIXED CHARGES</b>								
<b>INSURANCE</b>								
VEHICLES & EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	6932.
OTHER INSURANCE	.00	500.00	.00	.00	.00	500.00	100.00	6948.
<b>SURETY BONDS</b>								
OTHER	.00	.00	.00	.00	.00	.00	.00	6958.
BOARD EXPENSES	.00	2,500.00	636.27	.00	25.45	1,863.73	74.54	7026.
<b>GRANTS</b>								
OTHER GRANTS-ANTICIPATIO	.00	.00	.00	.00	.00	.00	.00	7078.
INSTITUTE OF MUSEUM SERV	.00	.00	.00	.00	.00	.00	.00	7092.
WYO ARTS COUNCIL	.00	.00	.00	.00	.00	.00	.00	7093.
WYO COUNCIL - HUMANITIES	.00	.00	.00	.00	.00	.00	.00	7094.
NATL ENDOWMENT HUMANITIE	.00	.00	.00	.00	.00	.00	.00	7103.
	.00	3,000.00	636.27	.00	21.20	2,363.73	78.79	
<b>CAPITAL OUTLAY</b>								
<b>MACHINERY AND EQUIPMENT</b>								
GENERAL ITEMS	.00	.00	.00	.00	.00	.00	.00	7191.
ARTIFACTS	.00	1,000.00	11.90	.00	1.19	988.10	98.81	7242.
<b>PROGRAM SUPPORT</b>								
SPECIAL EVENTS	.00	10,000.00	1,441.05	125.00	15.66	8,433.95	84.33	7362.
ACCRUED EXPEND - EOY ADJ	.00	.00	.00	.00	.00	.00	.00	7532.
WAGE ADJUSTMENT FUND	.00	.00	.00	.00	.00	.00	.00	7533.
	.00	11,000.00	1,452.95	125.00	14.34	9,422.05	85.65	
	21,352.46	562,602.00	143,458.32	3,925.21	26.19	415,218.47	73.80	

CAMPBELL COUNTY GOVERNMENT  
BUDGET VARIANCE REPORT  
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	October Expenditures	2020 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
COMPANY 00001 TOTAL	21,352.46	562,602.00	143,458.32	3,925.21	26.19	415,218.47	73.80	

# Collections Update

10/2020

## Cataloging Update

The June 2018 backlog is still in progress. There are 28 items remaining to catalog in the 2018.029 accession; Cara is on vacation from October 4<sup>th</sup> to October 16<sup>th</sup>, so the goal is to finish this by October 17<sup>th</sup>. 5 boxes of completed textiles/clothing accessory items have been moved to the Annex conditioned storage; Cara has added these new locations to PastPerfect. Next, Cara will work on the remaining June 2018 backlog (2018.026).

Cara took condition photos of 3 of the July 2020 donations and added images to partial artifact records in PastPerfect. Cara completed 2 catalog records for Museum Staff Collection from July 2020 and 1 record of a staff purchased item; also created partial records for 5 other Museum Staff items that have come into the museum in 2020.

## Assessment

Angela is working on a Collections Assessment summary to add to the grant submitted for storage equipment. This will be completed before the Commissioners meeting November 3.

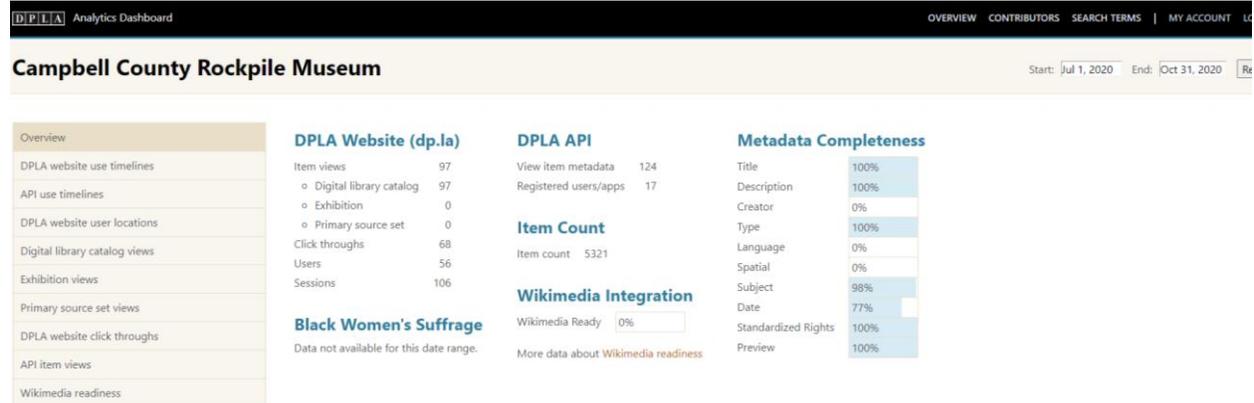
## DPLA

Since first upload in July the museum has had:

Item Views: 97

Click throughs: 68

Users: 56



## Social Media

Cara and Angela have continued to post Collections to Facebook. The History Mystery posts have reached 5,689 people and had a total of 499 engagements. 2 out of 3 of the Cabinet of Curiosities posts for this month were cross posted with the Archaeology Awareness Month posts. They reached 2,343 people and had a total of 84 engagements. The other posts reached 2,985 people and had 162 engagements.

2020 October 1

## **Archaeology Fair**

Spencer Pelton gave his program on the 18<sup>th</sup> with 30 people in the audience. The program was advertised on FB several times – it reached 2,422 people and had a total of 62 engagements. The video was streamed on YouTube and FB – the video has 23 views on YouTube; on Facebook, it has reached 1,292 people and had 186 engagements. Cara and Penny’s Cookie Excavation video has reached 124 views on YouTube. Cara has been editing a video that was filmed on the 19<sup>th</sup> to show the steps of making a dog travois; Bryan Cloud is completing the editing and it will also be posted to YouTube and Facebook. Penny and Cara met on October 2<sup>nd</sup> to choose contest winners for the 2 different contests. Winners were contacted to pick up their prizes at the museum. Since the last report, posts continued to be put on Facebook for Archaeology Awareness month, including announcements about the contests (not including Cabinet of Curiosities post engagements—see above): 3,663 people reached and 273 engagements.

## **Traveling Exhibits**

Angela and Cara installed the traveling exhibit “Artifact: A Cultural Geography of Wyoming” in the Annex building. It will remain on exhibit until October 31<sup>st</sup>. Cara posted the exhibit opening to Facebook and the Museum’s website. So far, it has reached 985 people and had 20 engagements on Facebook.

## **Mentor Program**

Riley has been watching the PastPerfect and Inventory Manager training videos and reviewing the new Procedure Manual. He has helped Cara to sort through an incoming donation offer in order to start training him in object handling. Riley will eventually transition into inventorying the paleontological and archaeological collections at the museum, including photographing/scanning objects with no photographs.

## **Volunteers**

Elder Williams began volunteering on October 9<sup>th</sup>. He has met the staff, had a tour of the buildings and storage, and is currently training to use the Past Perfect software. He is following the same training outline that is used for our summer interns and will be cataloging soon with staff guidance.

# Collections Report

## Campbell County Rockpile Museum – October 2020

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### 1. **Mangled Street Sign from 2018 tornado in Oriva Hills**

#### **Items that belonged to Rachel Fulkerson -- See attached List**

Square footage of storage space required: 4.15 ft<sup>2</sup> -- Sign; 2.52 ft<sup>2</sup> -- Atlas; 1.65 ft<sup>2</sup> -- other Fulkerson items

Recommendation: Accession the street sign into the Permanent Collection. See attached list for additional recommendations.

The museum has a small collection of items related to Oriva, but it does not have any collections related to the 2018 tornado in Oriva Hills. The sign is from an exact location – intersection of Willow Lake Road and Gargoyle Peak Court -- and it is a unique item that documents a destructive event at a specific point in time. This could potentially be used in an exhibit about natural disasters or recent history of this area.

### 2. **Books – See Attached List**

Square footage of storage space required: 2.08 ft<sup>2</sup>

Recommendation: See attached list for recommendations

These books are being donated in Kathy Brown's memory, as Kathy intended to donate the books to the museum before she passed away. The books are all about Wyoming history, with the exception of one book that is about the history of postcards in America. Many of these books could be used for research purposes, to build our research collection and knowledge of the Powder River Basin, including our knowledge of Native American history in the Powder River Basin.

### 3. **1925 Photograph of Wyoming National Guard (3 sections)**

Square footage of storage space required: 0.82 ft<sup>2</sup>

Recommendation: Accession into the **Education** Collection

The museum has a very small collection of National Guard items in the collection; despite its condition, this photograph would contribute to this collection. The photograph could be used for research and exhibit purposes, and it could potentially be restored by a conservator.

### 4. **9 Digital recent photographs of Bunk Haynes' homestead**

**Postcard postmarked 1907. Says "Big Game is Plentiful near Gillette, Wyoming" on front with man standing with rifle and deer, antelope and bobcat.**

**1965 postcard of Edelman Drug Co. on Highway 14-16 Gillette, WY**

**Red Stockmens Bank and Trust Company Gillette Wyoming 82716 zippered bank bag**

Square footage of storage space required: 0.59 ft<sup>2</sup>

Recommendation: Decline Edelman Drug postcard – already have one in the collection.

Accession all other items into Permanent Collection.

There is a Stockman's Bank bag already in the collection, but it is green. We do not have the red bag.

There are six photographs of Bunk Haynes in the collection, but no photographs of the homestead.

## **Youth Education Board Report 10/20/2020**

Virtual Pioneer school is moving closer and closer to being ready to go live. The County IT department said that it is likely that we will be able to borrow a laptop to use to make things work smoothly when we go live. We just need to get a television and a camera in the school and things should be good on this end. The Wyckoff museum in New Jersey sent a suggestion to use Tempera Paint powder to create a less expensive ink to be made and used by pioneer students. An email will go out to the 3<sup>rd</sup> grade teachers next week explaining the vision of how virtual pioneer school will work and asking for what other things they might need to make the program work for them. Then we will work with the school district IT department to set up a reservation system for everyone to use.

The 6<sup>th</sup> grade WWII committee met on September 25<sup>th</sup> and begin making plans for 2021. We toured the newly renovated Energy Hall. that morning and learned about all the possibilities for the 2021 event. Moving forward we will need to go with using Equality or Frontier Hall for the events as they are best suited for our needs and more affordable. We will be meeting again the afternoon of October 21<sup>st</sup> and continue forward with our planning, following up on pricing and Cam-Plex rental and equipment, along with feedback from the schools and ideas for going virtual. Have visited with Lucas Fralick regarding having him give program on the atomic bomb for museum audience in March to coincide with WWII day events, and hopefully interest high school teachers and students once again.

Penny has requested to be included in the CCSD elementary social studies curriculum meetings in the future.

The gardening through time learning lab has been completed and added to the museum webpage. This learning adventure talks about how gardens have not only been a source of food for families, but they have been used as an important tool for education and as valuable weapons for helping to win two world wars. Christmas craft planning has been coming along, although based on how things are currently looking we have been looking at making it a virtual event along the lines of the Archaeology fair bags with a possible streaming craft activity for families to sign up to join. Work has begun on ideas for a homestead learning lab and craft ideas that can be used for January family day virtual or in person event.

After having watched several distance learning webinars from the National WWII museum's distance learning staff and some of the videos from the Tate Geological museum's Facebook page, have gained some insight on ways to conduct short museum visits and lessons for students and families. As well as being used for a virtual version of WWII day. The experience has also led to an idea for a for a new virtual and in person school tour program: Giving kids catalog card descriptions of artifacts, allowing them to read the cards, have them then draw what they think the artifact looks like and then draw it. Discuss their ideas and then show a closer view no touching of the actual artifact in question.