

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6376

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda When: Wednesday October 21, 2020 , @ 12:00 p.m. Where: Adult Treatment Court Conference room

- I. CALL TO ORDER
- II. Consent Agenda
- III. Staff Reports-
 - a. Program Census: Felony: 13 / DWI:12
terminated or opted out: 1 DWI, 0 Fel
screened and not admitted:
screened and accepted: (2- DWI, 0 Fel)
absconded: 0
graduated: 0 DWI
pending: Felony Crt:3, DWI Crt: 2
in hold status for treatment: 0
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Budget reductions
 - b. Surcharge application update
 - c. Potential donation
 - d. F.A. Policy
 - e. Badge
 - f. Judge vacancy

New Business:

 - a. Waive fee request for J.G. FTC participant
 - b. Outgoing Judge discussion transition
- V. Other Business:

VI. Public Forum:

Consent Agenda: Purchase Orders/Invoice and Minutes from August 19, 2020 Meeting

Expenses/Invoices

for October 21, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$25,037.01	
Personal Frontiers	PO# 21002931	\$7,552.50	Paid by CST
Verizon	PO# 21002409	\$99.92	2 Phones Lines
Clear Creek Counseling	PO#21002381	\$170.00	Mental Health
Smart Start	PO#21002380	\$440.00	Electronic Monitoring
Norchem/Cordant	PO#21002930	\$606.95	Drug Testing
Bennett, Weber,& Herstad LLP	PO#21002978	\$2,000.00	Audit Fee
Visa	PO#21002935	\$541.30	\$250 to Quality of life for J.B. Dental \$291.30 for sobriety medal order

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$289,158.30	\$241,582.08	16%	
City of Gillette 1%	\$ 10,500.00	\$9870.00	6%	
County 1%	\$ 13,500.00	\$13,500.00	0%	
County 1% Supplemental	\$ 15,000.00	\$15,000.00	0%	
Program Participant Fees	Starting Balance for FY20/21 \$307,905.00	Current Balance \$273,125.04		
County Match	\$ 93,547.00	\$81,918.00	12%	

Revenues Received

Program	Amount Received
Monthly Total (09/01/2020 – 09/30/2020)	\$6,260

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Adult Treatment Courts Board Meeting Agenda
When: Wednesday September 16, 2020 , @ 12:00 p.m.
Where: Adult Treatment Court Conference room

- VII. CALL TO ORDER 12:12 pm. Board Members Present – Chairman Judge Phillips, Ron Wirthwein, Tomi Barbour, Cheryl Chitwood, Ryan McGrath, Rhonda Stryker, Sarah Bailey. Staff Present – Chad Beeman, Kolby Matheny, Scott Appley and Michelle Johansens (Recorder). Board Members Absent – Del Shelstad, Janeice Lynch and Scott Mooney. Public Members – Jim Lyon and Early Headstart Staff.
- VIII. Consent Agenda – Motion by Ron, seconded by Rhonda, unanimously approved.
- IX. Staff Reports-
- a. Program Census: Felony: 13 / DWI:11
terminated or opted out: 0 DWI, 0 Fel
screened and not admitted:
screened and accepted: (2- DWI, 2 Fel)
absconded: 0
graduated: 0 DWI
pending: Felony Crt:1, DWI Crt: 0
in hold status for treatment: 0
Chad reported that there are 13 Felony 11 DUI Participants, 1 Felony Participant Pending.
 - b. Budget/Revenue: Update will be Presented
- X. Old Business:
- a. F.A. Policy Subcommittee Meeting Update (next 10/14/20 12 noon) Subcommittee confirmed for next meeting time.
 - b. Appreciation and Recognition reception TBD – No updates due to facility still not opened.
 - c. Personnel Position vacancy update – Michelle was introduced as the new Administrative Assistant.
 - d. Coordinator call update – No updates, call was cancelled this month.

- e. Judge vacancy – Subcommittee formed to review applicants
- f. Nutrition class update – No updates due to facility still not opened.

New Business:

- c. Consider waiving some fees for K.K. FTC participant – Chad and Kolby presented facts for K.K., Board Discussion, No Motion made.
- d. Presentation from Early Headstart program to consider MOU. – Early Headstart staff presented to the Board about their organization and submitted a request for MOU. Tomi motioned, Ryan seconded to enter MOU, unanimously approved.

XI. Other Business:

XII. Public Forum:

Consent Agenda: Purchase Orders/Invoice and Minutes from August 19, 2020 Meeting

Adjourned: 12:45 p.m.

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman