



**Campbell County Parks and Recreation Department
Board of Director's Meeting, Recreation Center - Canyon Room
Gillette, Wyoming
October 22, 2018, 5:00 p.m.
Barb Pilon, Chairwoman
Clay Cundy, Secretary/Treasurer
Brian Edwards
Bobby Ingram
Justin Merryman**

- A. Call To Order
- B. Consent Agenda
 - I. Consent Agenda

Documents:

[BOARD MINUTES 9.24.18.PDF](#)
[2018-19 CONSENT AGENDA.PDF](#)

- C. Items From Public
 - I. Bricks For Vets Huey Helicopter Request - Everett Boss
- D. Old Business
- E. New Business
 - I. Gillette Hockey Association Ice Rental Rates
 - II. Tennis Court Walking Path Project
 - III. Lasting Legacy Park Playground
- F. Items From Staff
 - I. Recreation Report - Adam Gibson
 - II. Parks Report - Kevin Geer
 - III. Bell Nob Report - Dwayne Dillinger
- G. Items From Board
- H. Director's Report
 - I. Biven's Addition

- II. CAM-PLEX Park Storage Building
- III. Lasting Legacy Park Playground - Wood Chips Vs Pour In Place Rubber
- IV. Bell Nob Lounge And Pro Shop Report

Documents:

[BELL NOB GOLF COURSE LOUNGE AND PRO SHOP
REPORT SEPTEMBER 2018.PDF](#)

- I. Adjournment
 - I. Next Meeting, November 26, 2018

Enriching lives in Campbell County by providing high quality parks, recreation programs, facilities and services.

MINUTES

CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Wright, Wyoming

September 24, 2018 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Justin Merryman and Brian Edwards

MEMBERS ABSENT: Clay Cundy and Bobby Ingram

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Jason Lembke, Katie Pearson and Adam Gibson

GUESTS PRESENT:

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on September 24, 2018 at 5:00 p.m. at the Wright Recreation Center. The meeting was called to order by Chairwoman Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. MERRYMAN AND SECONDED BY MR. EDWARDS THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE AUGUST 27, 2018 BOARD MEETING AND THE VOUCHER LIST TOTALING \$359,725.41.
- III. Items from Public: There were no "Items from Public."
- IV. Old Business: There was no "Old Business."
- V. New Business: There was no "New Business."
- VI. Items from Staff:
 - A. Recreation Report:
 - a. Adam reported on various programs:
 - i. Fall soccer has ended for the season and was a great success with 749 completing the program.
 - ii. Youth Basketball registration has started and currently there are 543 youth registered.
 - iii. Adult Volleyball League has 58 teams this year and will play games at the Recreation Center, Twin Spruce Jr. High and Sage Valley Jr. High.
 - b. Adam reported that a 3'x13' section of tempered glass on Racquetball Court #3 shattered last week for no apparent reason. The glass has been replaced.
 - c. Adam reported that daily visitation at the Recreation Center from January through September is down slightly in comparison to last year. The average patrons per day was 928 last year and is 901 patrons per day this year.

B. Parks Report:

- a. Geer reported that Spirit Hall Ice Arena officially opened for the season on September 5, 2018. Campbell County Ice Arena will open mid-October.
- b. Geer reported that staff has been very busy blowing out sprinkler systems in the outer parks and will start working on the parks in town after October 1.
- c. Geer reported on a project that our Arborist, Roy Holdeman worked on last week with Saluting Branches. It was the fourth annual event across the nation and the first one held in Wyoming. Holdeman was the Site Leader and there were close to 60 regional arborists and volunteers. They worked together to trim, prune and remove dead trees around Veteran's graves at Mt. Pisgah Cemetery.

C. Wright Report:

- a. Lembke reported on various programs:
 - i. Fitness classes have been going well and participation has increased. Dance class has 26 participants currently enrolled.
 - ii. Family Fun Night was a success with 44 participants.
 - iii. Youth Fall Soccer wrapped up the season with 32 participants.
 - iv. Pearson reported that visitation from January through August has increased greatly in comparison to last year:
 1. 2 Week Adult passes – 130% increase
 2. 1 Month passes – 9% increase
 3. 3 Month passes – 45% increase
 4. 12 month passes – 233% increase
 5. Total Facility Usage – 34% increase

VII. Items from Board:

A. Appreciation for Wright Staff

- a. Chairwoman Pilon expressed her appreciation for the Wright staff going above and beyond with the Wright Recreation Center and programs.

VIII. Director's Report:

A. Hot Tub Update

- a. Mansur reported that the Campbell County Commissioners gave notice to proceed with the hiring of Associated Pools Builders as the design builder to replace the hot tub. The new hot tub will tie into the existing plumbing and be the same size as the original. The cost for the project is not to exceed \$235,000.

B. Thorguard Lightning Prediction System

- a. Mansur reported the Thorguard Lightning Prediction System was installed in 6 locations including the Bell Nob Golf Course, Cam-Plex Park, Bicentennial Park and in Wright. The system measures static electricity in the area to predict when lightning will occur. When the conditions to support lightning are detected within 2.5 miles, the system will be alarmed into red alert, signaled by a 15 second horn and an illuminated strobe. The strobe will continue to illuminate

until the system goes into all clear, at which point the siren will sound again three times, for 5 seconds each. To add the Thorguard site to your phone, go to the following link-ccwy.thormobile2.net.

C. Gillette College Soccer Field

- a. Mansur reported that the Gillette College, School District and Campbell County officials attended a meeting with Nathan Steiner, with Steiner Thuesen PLLC on September 14. Discussion was held on the preliminary designs of the soccer field and on what the expectations of the college will be. At this time, the college will be responsible for the goals, backstops behind the goals, benches, bleachers and the scoreboard.

D. Bell Nob Lounge & Pro Shop Report

- a. Mansur presented the report to the Board for review.

E. Next Meeting: The next meeting will be held October 22, 2018 at the Campbell County Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:55 p.m.

APPROVED SECRETARY

APPROVED CHAIRWOMAN

2018 Bell Nob Lounge (7%)
(does not include sales tax)

	Beer 7%	Food 7%	Liquor 7%	Misc. 7%	
January	191	321	270	11	
February	58	170	84	5	
March	114	57	71	4	
April	427	140	194	88	
May	1,111	761	505	245	
June	1,425	737	762	300	
July	1,328	1,185	620	331	
August	1,191	562	528	281	
September	586	419	236	137	
October					
November					
December					
2018 - Sep	6,431	4,353	3,270	1,404	15,457
2017 - Sep	6,949	3,642	3,730	1,618	15,939
2017 Season	7,587	4,526	4,333	1,704	18,150

2018 Bell Nob Pro Shop
(does not include sales tax)

	Green Fees 85%	Members 85%	Special Events	Lockers 100%	Carts 100%	Equipment Rental	GPS Sponsor	Driving Range	
January	-	-	-	-	-	-	-	-	
February	-	-	-	-	-	-	-	-	
March		638	50	-	580				
April	7,266	99,705	10,250	-	41,110	126	60,000	844	
May	26,258	42,364	4,050	-	37,100	198	4,000	909	
June	20,164	5,619	650	-	23,832	427	-	935	
July	36,999	982	50	-	35,652	768	-	794	
August	27,700	(111)	(23)	-	26,185	431	-	711	
September	29,719	-	-	-	26,426	237	-	288	
October									
November									
December									
2018 - Sep	148,106	149,196	15,027	-	190,886	2,187	64,000	4,482	573,883
2017 - Sep	151,252	155,690	15,160	120	190,299	2,073	48,000	4,044	566,638
2017 Season	154,226	155,648	15,210	120	194,686	2,146	48,000	4,090	574,126