



**Campbell County Parks and Recreation Department
Board of Director's Meeting, Recreation Center - Canyon Room
Gillette, Wyoming
December 17, 2018, 5:00 p.m.
Barb Pilon, Chairwoman
Clay Cundy, Secretary/Treasurer
Brian Edwards
Bobby Ingram
Justin Merryman**

- A. Call To Order
- B. Consent Agenda
 - I. Consent Agenda

Documents:

[2018-19 CONSENT AGENDA.PDF](#)
[BOARD MEETING 11.26.18.PDF](#)

- C. Items From Public
- D. Old Business
- E. New Business
 - I. 2019 Board Of Director's Meeting Dates
 - II. Bell Nob Club House Liquor License Renewal
 - III. Council Of Community Services Soup Kitchen Agreement
- F. Items From Staff
 - I. Recreation Report - Adam Gibson
 - II. Parks Report - Kevin Geer
 - III. Bell Nob Report - Dwayne Dillinger
- G. Items From Board
- H. Director's Report
 - I. 2018 Bell Nob Golf Course Play Report
 - II. Thunder Basin High School Joint Use Agreement

I. Adjournment

I. Next Meeting - January 28, 2019

Enriching lives in Campbell County by providing high quality parks, recreation programs, facilities and services.

MINUTES

CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

November 26, 2018 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Bobby Ingram and Justin Merryman

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT: DG Reardon and Leland Kaul

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on November 26, 2018 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairwoman Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. INGRAM AND SECONDED BY MR. MERRYMAN THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE OCTOBER 22, 2018 BOARD MEETING AND THE PAYROLL/VOUCHER LIST TOTALING \$340,943.98.
- III. Items from Public:
 - A. DG Reardon-Indoor Playground
 - a. DG Reardon inquired about an indoor playground at the Recreation Center.
- IV. Old Business: There was no "Old Business."
- V. New Business:
 - A. Wicked 307 Girls' Softball 1% Request

MR. INGRAM MOVED TO APPROVE THE REQUESTED \$1,500 FROM 1% FUNDING FOR WICKED 307 GIRLS FAST-PITCH ASSOCIATION. MR. MERRYMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- VI. Items from Staff:
 - A. Recreation Report:
 - a. Gibson reported that Secret Santa is underway. The community has donated \$11,350 as of today and there have been 184 letters turned in thus far and 45 of the letters have been sponsored by the community.
 - b. Gibson reported the hot tub project is going well.
 - c. Gibson reported the Men's steam room was closed last week for repairs. Parks staff member, Mike Cote, tiled and grouted the floor. He did a wonderful job and it is now open for use.
 - B. Parks Report:
 - a. Geer reported that Festival of Lights at Cam-Plex Park is now running. The Parks staff did an outstanding job this year setting it up. The Parks staff also added lights to 10 trees at Lasting Legacy. The lights were purchased from donations by the public.
 - b. Geer reported that fencing material has been ordered for the Bicentennial Tennis Court project.

- c. Geer reported that the Ice Arena will be starting a Curling League in January. It will be advertised once the details are finalized.

C. Bell Nob Report:

- a. Dillinger reported that staff has been building tee boxes the past couple of weeks. They have three more to build. He hopes to work with the high school Auto-cad department to have the tee markers made.
- b. Dillinger reported that Bell Nob lounge has numerous reservations for Christmas parties.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. 2017-2018 Intramural Budget Carryover

- a. Mansur reported that the 2017-2018 budget year carryover will be \$6,026.09. A request for \$11,847.91 to cover the remaining budget has been submitted to the Rec District for approval.

B. Thunder Basin High School Gymnasium Usage

- a. Mansur reported that a meeting was held with Adam Gibson, Dr. Ayers, Kirby Eisenhauer and Dennis Holmes on all county/school agreements. Dr. Ayers did not want to allow usage of Thunder Basin High School gyms for the recreation programs. After discussing this issue with the County Commissioners on Monday, November 19, Robert Palmer and Mansur will be drafting a letter to the school board to express concerns on this joint use agreement.

C. Gillette College Soccer Complex

- a. Mansur presented the plans for the soccer pitch at Gillette College.

D. Bell Nob Golf Course Lounge and Pro Shop Report

E. Department Christmas Party – December 1, Bell Nob Clubhouse 5:30 p.m.

F. Next Meeting: The next meeting will be held December 17, 2018 at the Gillette Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:45 p.m.

APPROVED SECRETARY

APPROVED CHAIRWOMAN