

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda When: Wednesday, January 15, 2020 @ 12:00 p.m. Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
 - II. Consent Agenda -
 - III. Staff Reports-
 - a. Program Census: Felony: 19 / DWI: 10
 - # terminated or opted out: 1
 - # screened and not admitted: 1
 - # screened and accepted: (0- DWI, 0 Fel)
 - # graduated: 0
 - # pending: Felony Crt: 4, DWI Crt: 3
 - # in hold status for treatment- 0
 - b. Budget/Revenue: Update will be Presented
 - IV. Old Business:
 - a. Surcharge Application Update
 - b. New Court Subcommittee Update
 - c. Update on Future of Program (Meet with Commissioners 1/16)

New Business:

 - a. Next Subcommittee Meeting Feb 12, 2020
 - b. Clark Melinkovich Presentation and Tour of Proposed New Office Space
 - V. Other Business:
 - VI. Public Forum:
- Consent Agenda: Minutes from the December 18, 2019 Board Meeting
- 1. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Minutes
When: Wednesday, December 18, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:05 p.m. Board Members Present at Meeting – Tomi Barbour, Del Shelstad, Janiece Lynch, Scott Mooney, Rhonda Stryker, and Sarah Bailey. Staff Present – Chad Beeman, Scott Appley, Kolby Matheny and Breanne Ramirez (Recorder). Board Members Absent – Cheryl Chitwood and Ryan McGrath.
- II. Consent Agenda - Approved
- III. Staff Reports-
 - a. Program Census: Felony: 19 / DWI: 11
 - # terminated or opted out:
 - # screened and not admitted: 1
 - # screened and accepted: (0- DWI, 5 Fel)
 - # graduated: 4
 - # pending: Felony Crt: 3, DWI Crt: 2
 - # in hold status for treatment- 1 Felony

Chad reported that the program is full right now, and we won't start taking more people until about March. He also said it is a tough group right now, and it is better on the felony than the DWI side. Judge Phillips said that on the felony side we have about a 90% compliance. One potential participant was supposed to be interviewed on Tuesday, and he decided not to attend due to work. Judge Phillips said that he has talked to the District Court judges about how the program is at max capacity. Chad reported that a lot of participants on Level 1 and Levels I and II on the DWI side are struggling with some positive UA test results. One DWI participant has absconded from the state and has a active warrant.
 - b. Budget/Revenue: Update will be Presented
 - Breanne said we are on target, but Chad will need to meet with Susan Saunders to figure out the total that is in our participant fee account.

IV. Old Business:

- a. Employee Position Change Update - Chad reported that Scott's position was approved by the Commissioner's at the meeting on the 17th and he will be full time starting December 29th.
- b. Surcharge Application Update – Chad said that the application was approved by the Commissioner's at the meeting on the 17th.
- c. New Court Subcommittee Update – The board discussed the fees that would be charged for the new misdemeanor court. The figure that was agreed upon was \$1500.00 a year. They are guessing most participants will be single moms. Judge Phillips said that it will likely be run like a traditional treatment court. He is hoping the court will up in running on March 1st. He cannot find someone to cover the additional track, so he will preside over it, but will affect 10% of his court time in Circuit Court.

New Business:

- a. Next Subcommittee Meeting Feb 12, 2020 – Chad reorted that it will be the final meeting. Chad said that will give him more time to finalize the handbook for the new track.
- b. Update on Policy – Chad said that Carol Seeger would like the board to adopt a policy and track the training that is done. Chad said that he will draft a policy and hopes to have it presented to the board in February.
- c. Future of Program Discussion – Chad reported that he will be going to a commissioner workshop with Judge Perry to discuss taking on 40 slots and the county taking on the salaries and benefits for the treatment court staff.

V. Other Business: None.

VI. Public Forum: None.

ADJOURN – 12:51 p.m.

Consent Agenda:

1. Minutes from the November 20, 2019 Board Meeting
2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for January 15, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 24,554.50	
Personal Frontiers	PO# 19006263	\$ 10,856.18	
Smart Start – December Billing	PO# 19006578	\$ 480.00	6 Participants
Norchem Drug Testing	PO # 19005704	\$ 1,007.50	155 Drug Panels
Visa #1	PO# 19006481	\$ 231.86	Graduation Plaques and Cake
Visa #2	PO# 19006480	\$ 79.52	Graduation Cake, Cookies & Punch
Clear Creek	PO# 19005556	\$ 120.00	Mental Health for DWI Participant – Paid by City Funds

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$134,742.00	50%	
City of Gillette 1%	\$ 10,500.00	\$10,040.00	4%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	Starting Balance for FY19 \$301,955.78	Current Balance \$298,525.23		Still an estimate.
County Match	\$70,441.00	\$33,537.43	52%	

Revenues Received

Program	Amount Received
Monthly Total (12/01/2019 – 12/31/2019)	\$6,305.00