

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, March 18, 2020 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda -
- III. Staff Reports-
 - a. Program Census: Felony: 18 / DWI: 11
 - # terminated or opted out:
 - # screened and not admitted: 2 DWI
 - # screened and accepted: (1- DWI, 2 Fel)
 - # graduated: 0
 - # pending: Felony Crt: 1, DWI Crt: 2
 - # in hold status for treatment- 0
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. CST Application Update
 - b. Firearm Agreement Document

New Business:

 - a. 1% Presentation
 - b. UA Operations Outside Business Hours
 - c. Upcoming training
 - d. Next Graduation May 19 FTC(6 Potential), April 16 DWI (1)
- V. Other Business:
- VI. Public Forum:

Consent Agenda: Minutes from the February 19, 2019 Board Meeting

- 1. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Minutes
When: Wednesday, February 19, 2020 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:04 p.m. Board Members Present – Judge Paul Phillips, Ron Wirthwein, Del Shelstad, Janeice Lynch, Scott Mooney and Rhonda Stryker. Staff Present – Chad Beeman, Kolby Matheny and Breanne Ramirez (Recorder). Board Members Absent – Tomi Barbour, Cheryl Chitwood, Ryan McGrath and Sarah Bailey.
- II. Consent Agenda – Approved unanimously.
- III. Staff Reports-
 - a. Program Census: Felony: 17 / DWI: 10
terminated or opted out: 2 Fel, 1 DWI (Expelled)
screened and not admitted: 0
screened and accepted: (0- DWI, 0 Fel)
graduated: 0
pending: Felony Crt: 3, DWI Crt: 2
in hold status for treatment- 0
Chad reported that the court is down to 17 on felony side due to two expulsions last week. The felony court should be graduating six on Level 4 in May. Chad also informed the board that one felony participant absconded and was expelled from the program. He said the court looked at a young lady for the felony program but she won't be sentenced for a few months. One DUI participant was expelled after being five months in. He also reported that two potential participants will be interviewed on Thursday for the DUI program.
 - b. Budget/Revenue: Update will be Presented
Breanne reported that the program is still on track spending wise for the fiscal year. She also informed the board that since a check was received from the City, part of the bill for substance abuse treatment from PFI was paid by funds received from the city.
- IV. Old Business:
 - a. New Court Subcommittee Update – Chad reported that the new track will be revisited in May once the contracts have been approved from the City, Care Board, and the State. It was decided to delay the misdemeanor court until we know what additional slots have been granted.
 - b. Update on Office Move – Chad met with Clark, the Engineer on the project, and November is the present timeframe for the move over to the new building.

New Business:

- a. Care Board and City 1% Applications for Board Approval – Chad reported that he asked for \$15,000 again from the Care Board, and asked for \$15,000 from the City. Last year we asked for \$10,500.00 from the city. The applications were approved by the board unanimously.
- b. Renew Board Positions J.L. and C.C. The board moved to approve to renew Cheryl Chitwood for another term. Janiece Lynch motioned and it was seconded by Del Shelstad. The motion was passed. The board also moved to approved to renew Janeice Lynch for another term. Janeice Lynch excused herself from the meeting. Ron Wirthwein motioned and it was seconded by Scott Mooney. The motion passed.
- c. Coordinator Call Update – Chad reported that the funding panel calls will happen March 2, 2020 and award letters should be received around March 13, 2020.
- d. Next Graduation Potential Dates – Chad reported that the next Felony Court graduation will be on May 19, 2020 with 6 graduates.

V. Other Business: Rhonda inquired about the funding for office furniture and equipment. Chad informed the board that the laptops have been ordered, and the new copier should be delivered on February 20, 2020.

VI. Public Forum: None.

Adjourned: 12:26 p.m.

Consent Agenda: Minutes from the January 15, 2020 Board Meeting

1. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for March 18, 2020 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 27,781.77	
Personal Frontiers	PO# 19008247	\$ 10,792.18	
Smart Start – February Billing	PO# 19008937	\$ 224.00	4 Participants
Norchem Drug Testing	PO # 19008246	\$ 1,342.80	192 8 Drug Panels, 2 Spice Panels, 4 Buprenorphine Panels, 1 Kratom Screen, 1 Benzodiazepines Panel
Verizon	PO# 19008936	\$ 104.36	2 Phone Lines
New Horizons – Nichole Taylor	PO# 19008248	\$ 85.00	1 DWI Participant – Paid by City
Rocky Mountain Business Equipment	PO# 19008243	\$ 8,149.00	New Copier, Paid by Additional State Grant for Office Equipment
K-2 Technologies	PO# 19007981	\$ 4,399.55	Two New Laptops and Three Monitors, Paid by Additional State Grant for Computer Hardware
Clear Creek Counseling	PO# 19008938	\$ 425.00	EMDR for 2 Participants

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$95,836.18	66%	
City of Gillette 1%	\$ 10,500.00	\$7,243.77	31%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	Starting Balance for FY19 \$301,955.78	Current Balance \$290,198.61		Still an estimate.
County Match	\$70,441.00	\$19,712.75	72%	

Revenues Received

Program	Amount Received
Monthly Total (02/01/2020 – 02/29/2020)	\$4,400.00