

Office of County Commissioners
August 20, 2019
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, August 20, 2019. Chairman Bell called the meeting to order at 9:00 AM. Pastor Erin Youngs led in prayer and Chairman Bell led the Pledge of Allegiance.

Present were Rusty Bell, Del Shelstad, DG Reardon, Mark Christensen, Bob Maul, Commissioners; Kendra Anderson, Deputy County Clerk and Carol Seeger, Deputy County Attorney.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Directors Workshop, August 5, 2019
Board of Commissioners Regular Meeting, August 6, 2019

MONTHLY REPORTS:

Clerk – July 2019
Clerk of District Court – July 2019
Sheriff's Office – July 2019
Treasurer's Office – July 2019
941 Quarter Report – 2nd Qtr

2019 PAYROLL PAYMENTS:

July 27, 2019

CANCELLATION/REBATE OF TAXES:

#4001 – 4003

CAPITAL REQUESTS:

Correction – Account Number: Fleet Department – Repair costs for shuttle van air conditioning in the amount of \$1,880.84 from account 013.7531

Public Works – Unplanned sewer project at the Sheriff's Office in the amount of \$60,000 from account 800.7268.01

LINE ITEM TRANSFERS:

Transfer \$44,061 from 020.7085 District Support Grant to 020.7085.57 Pineview I&S

POSITION ALLOCATION REQUESTS:

Public Works, Facilities Maintenance, Custodial Division – Change one vacant Full-Time Custodian Position into two Part-Time Custodian Positions

POSITION VACANCY JUSTIFICATIONS:

CAM-PLEX – Event Custodian
Attorney's Office – Deputy County Attorney
Children's Developmental Services – Early Childhood Instructor
Fire Department – Administrative Assistant II
Fire Department – Battalion Chief (2 Positions)
Fire Department – Firefighter II Fire Department – Training Chief

SOCIAL MEDIA REQUESTS:

Rockpile Museum – Stephan Zacharias, Museum Educator

Rockpile Museum – Cara Reeves, Museum Assistant
Public Health – Joli Carr, Senior Nurse
Public Health – Amber Grubb, Senior Nurse

HAND WARRANTS:

Campbell County Clerk Tax Account	\$308,276.15
Campbell County Park & Recreation Activity Fund	23.00
Campbell County Treasurer – HSA	32,582.30
Campco Federal Credit	276.01
Great West Trust Company	35,994.29
Wyoming Child Support	918.59
State of WY – WAG Criminal Investigation	39.00
Campbell County Prevention Council	2,737.00
Tyler Technologies Inc	206,443.37
State of WY – Department of Workforce Services	761.00
Joyce Jefferson Creates Stories-in-Song	663.56

Commissioner Shelstad moved to approve all items on the Consent Agenda as presented.
Commissioner Maul seconded the motion. All Voted-Aye. Carried.

There was no Public Comment given.

Matt Olsen, Staff Engineer, presented a Landfill One Remediation project update.

Commissioner Reardon moved to approve the Memorandum of Understanding between the Board of Campbell County Commissioners and Wyoming Department of Transportation for the participation in the Commercial Air Service Improvement Plan, for the period ending June 30, 2022, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the Contract for Services between the Board of County Commissioners and Council of Community Services, in an amount not to exceed \$35,000, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the Contract for Services between the Board of County Commissioners and Campbell County Prevention Council, in an amount not to exceed \$7,737, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to approve the Contract for Services between the Board of County Commissioners and Personal Frontiers, in an amount not to exceed \$30,000, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Contract for Services between the Board of County Commissioners and Gillette Reproductive Health, in an amount not to exceed \$25,000,

from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to approve the Contract for Services between the Board of County Commissioners and the Boys and Girls Club of Campbell County, in an amount not to exceed \$49,500, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Contract for Services between the Board of County Commissioners and Second Chance Ministries, in an amount not to exceed \$20,000, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to approve the Contract for Services between the Board of County Commissioners and AVA Community Arts Center, in an amount not to exceed \$8,000 from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the change in classification for the position of Executive Director Human Resources/Risk Management, to Band 35, Range 82 and the job description for the position to require 7-8 years of experience, as recommended and presented by the Personnel Committee. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the submission of the Wyoming Court Supervised Treatment Program State Fiscal Year 2020 Surcharge Funding Application to the Wyoming Department of Health, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve Amendment One of the Construction and Maintenance Agreement between the State Transportation Commission of Wyoming, Campbell County Wyoming, and BNSF Railway Company, as presented. Commissioner Shelstad seconded the motion. Commissioner Christensen - Aye, Chairman Bell - Aye, Commissioner Maul - Nay, Commissioner Shelstad - Aye, Commissioner Reardon - Aye. Carried.

Commissioner Christensen moved to approve the Offer to Acquire Real Estate and Acceptance between Campbell County, Tri-State Generation and Transmission Association Inc. and Basin Electric Power Cooperative, for a parcel in which to locate and upgrade Garner Lake Road, consisting of approximately 26.82 acres for payment of the total sum of \$27,255; approve the Offer to Acquire Real Estate and Acceptance between Campbell County and Western Fuels-Wyoming, Inc., for a parcel in which to locate and upgrade of Garner Lake Road, consisting of approximately 9.01 acres for payment of the total sum of \$23,095; approve the Offer to Acquire Real Estate and Acceptance between Campbell County and Jackie M. Burkhardt and Vickey D. Burkhardt, Trustees for the Burkhardt Family Trust, for a parcel in which to locate and upgrade Garner Lake Road, consisting of approximately 31.56 acres in total for payment of the total sum

of \$51,700, as described and presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to convene into executive session to discuss attorney client privileged information and personnel. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

The Board reconvened into their regular meeting at 11:45 AM.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:45 AM. The next regular meeting of the Commissioners will be held Wednesday, September 4, 2019, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Kendra Anderson
Kendra Anderson, Deputy Clerk
Board of County Commissioners



Rusty Bell
Rusty Bell, Chairman
Board of County Commissioners