

**Regular Meeting of the Campbell County Airport Board  
April 17, 2019**

Airport Board President Ohman called the meeting to order at 4:00 p.m. Members present Mr. Schreurs, Mr. Gerrits, and Mr. Lindblom. Also, in attendance Commissioner Chair Bell, Commissioner Reardon, Commissioner Maul, Commissioner's Director Robert Palmer, and Kendra Anderson.

**Commissioner's Agenda:**

The following items were jointly discussed:

FY Budget 2019/2020:

The Commissioners will meet next week to go over budgets. If they have questions regarding the Airport budgets they will contact Mr. Lundell.

CPA Airline Selection Committee Decision:

Mr. Lundell stated SkyWest Airline has been chosen as the CPA carrier. There is an MOU that will be presented to the commission for their review. The next step is forming a negotiation committee with a representative from Rock Springs, Riverton, Sheridan and Gillette. Mr. Palmer has graciously accepted the request to sit on this committee.

**Approve Consent Agenda:**

**Motion by Mr. Lindblom, second by Mr. Gerrits to approve the Consent Agenda, including the Purchase Order Summary, and the March 27, 2019 Airport Board Minutes. Motion carried.**

**Engineers Report:**

Tim Wick of Morrison and Maierle presented the following items to the Airport Board and Campbell County Commissioners:

Parallel Taxiway A and E Connection and Relocate Taxiway D and B (Design) - AIP 44 – 2018:

- Invitation to Bid – Advertised in the Casper Star and News Record March 22<sup>nd</sup>, 29<sup>th</sup> and April 5<sup>th</sup>.
- Mandatory Pre-Bid – April 4, 2019
- Bid Opening – April 16, 2019

Two bids were received for this project with the apparent low bid coming in from S&S Builders, LLC. at \$4,489,346.70, which is substantially under the engineers estimate. Mr. Wick requested Airport Board Consideration for the approval to award the low responsive, responsible bidder, with concurrence from the FAA and WYDOT. **Mr. Lindblom moved to award the bid to S&S Builders, the low, responsive bidder, with concurrence from the FAA and WYDOT, second by Mr. Schreurs. Motion carried.**

Mr. Wick stated construction on this project should begin July 2019.

Selection of Airport Engineering Consulting Services:

Mr. Lundell presented a letter of recommendation to the Airport Board for the selection of the Engineering Consultant Services. The airport received two (2) responses to the request for statements of qualifications for engineering consulting services, from TO Engineers and Morrison Maierle, Inc. The selection committee comprised of Mr. Schreurs, Mr. Gerrits, and Mr. Lundell met on Monday, April 15<sup>th</sup>. It was the unanimous decision of the committee to recommend the Airport Board negotiate and enter into a five (5) year contract with Morrison Maierle, Inc. **Mr. Gerrits moved to approve the selection and contract negotiation with of Morrison Maierle, Inc. as the Engineer Consultant firm for the Gillette-Campbell County Airport for a period of five (5) years, second by Mr. Schreurs, due to a conflict of interest, Mr. Lindblom abstained from voting. Motion carried.**

Flightline LFS Update:

Bob Laird addressed the board, stating the FAA inspection went well. The operations staff was accommodating during the last snow storm and it is greatly appreciated. The sage grouse flights will be ending in May.

Adjourn:

There being no further business before the Airport Board a motion for adjournment was called. **Motion by Mr. Lindblom to adjourn the meeting, second by Mr. Schreurs. Motion carried. The meeting adjourned at 4:40 p.m.**

Respectfully Submitted,

Greg Schreurs, Secretary/Treasurer

Joel Ohman, President

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