

# Director's Report

## February 2019

### Early Intervention:

- Trena is preparing a training for all staff on confidentiality and Family Educational Rights and Privacy Act (FERPA).
- We completed the second DBI training with the Wyoming Department of Education, presented by Dr. Tessie Bailey.

### Early Childhood:

- We are looking at food vendors for the kitchen. Comparing prices and service.
- We have had a couple accidents on the playground, requiring medical care for children.
- We are half way through Love and Logic classes, 10 staff and 6 outside educators are attending. John Paul II has requested a training specifically for their staff.

### Early Head Start:

- Continuing work on the grant application.
- Anne Keire, Regional Program Specialist, will be here to discuss services and observe operations. Visit is scheduled for April 25, 2019.

### Fiscal:

- We have had four budget meetings, one for each cost center.
- We are still monitoring the half-day preschool revenues.

### Personnel:

- We have had changes in personnel. Currently, we have an Instructional Assistant and Early Childhood Coordinator vacancy. We filled the vacant Administrative Assistant position with Bel, which resulted in the Coordinator vacancy.

### Maintenance/Custodial:

- Cold temperatures have caused several challenges:
  - Sidewalks are heaving, causing a tripping hazard.
  - Heating issues on the west side and kitchen.
  - We had a substantial water leak in the east side crawl space.

### OTHER:

- We received two oil paintings, by Blanche Guernsey, and a picture using compressed fabric, by Georgia Rowswell. Dara Corkery donated these items.
- I met with Alex Ayers, Superintendent Campbell County Schools, and discussed; Early Childhood Education, emergency plans and how they could help, child find funding, and food service.
- Bel Christiansen has started participating in Child Protection Team meetings, and I have started participating in the Suicide Prevention Coalition.