

COLLECTIONS DEPARTMENT UPDATE

8-20-2019

Internship

Molly Huisigh, 2019 summer intern, completed her internship on July 26th. During her time at the museum, she worked a total of 310 hours and interacted with 313 artifacts. Working with Past Perfect, she created new records and condition reports, inventoried objects, created and updated exhibit files, photographed objects and uploaded images. She also completed several academic readings, online webinars and trainings, and engaged in one-on-one training with collections staff. Molly was able to acquire a wide variety of experience including completing a cataloging backlog project for the museum.

Beyond Collections staff, she spent time with Museum Educator, Penny Schroder, working with a week-long morning kids camp and spent a few hours with Museum Director, Robert Henning, discussing what his position involves. She journaled daily about her internship experience and a copy of that journal has been printed and is in the Registrar's office.

Deaccession

All 265 objects from the July Board meeting have been formally deaccessioned in the museum catalog program. They are currently pending transfer to other organizations. The Campbell County Public Library will potentially take the bulk of the books.

Art Storage

The art storage racks have been ordered with an anticipated ship date between September 23 and October 11, 2019. Delivery has been coordinated with Public Works so that the racks can be placed in the Courthouse Annex building immediately.

Cataloging

Since the July 16th Board meeting, 105 artifacts have been cataloged. Two large donations have been scanned by a collections volunteer and are ready for cataloging. The remaining backlog of approximately 961 items has been scheduled for completion over the next ten months. A timeline for the Collections Plan/Cataloging Backlog project is in process.

Gillette College Work Study

A collections department job posting has been sent to Gillette College for their Work Study program. No applications have been received at this time.