

Director's Report January 2020

Early Intervention:

- Contract deliverables have been sent off to the Behavioral Health Division.
- Staff are initiating the transition process for children going to kindergarten. Natalie Terrell, EIS will be at February's Board meeting to discuss this process.

Early Childhood:

- Classroom staff are conducting parent and teacher conferences.

Early Head Start:

- Stephanie will be attending a Leadership training session in Denver. She will also represent Wyoming on a panel discussing opioid use and abuse in our Wyoming families. Head Start is paying her travel for this.

Financial:

- The County is in the process of developing a purchasing policy for grant funded programs, we will review to make sure it does not conflict with our current policy.
- The audit for the prior year is complete. We have not yet been provided a copy.

Personnel:

- We are finalizing the details of our on-boarding process. This will be used to engage all new employees into CDS' culture.
- We are currently interviewing for a new Early Head Start Administrative Assistant. We are also accepting applications for a new Instructional Assistant.

Other:

- Leadership Wyoming
 - I attended a session in Casper, January 9-11, 2020. This session focused on Health Care.
 - The February 19th – 22nd session will be held in Cheyenne with a focus on State Government and military. We will have an opportunity to meet with our legislators.

Facility:

- The playground on the West side will need considerable work, it is not up to code. We are working with the Parks Department to get a budget for potential 1% request in this year's budget.

