

**Northeast Wyoming Regional Airport
Director's Report
February 19, 2020**

1. Airport statistics

January 2020 total passengers were up 16% from January 2019.

2. Fuel sales

When comparing January 2020 to January 2019, 100LL retail sales were up 47%, Jet A retail sales were flat, SkyWest Jet A fuel into plane were up 13%, and 100LL self-service fuel sales were up 41%.

3. Airport name change

The FAA, TSA and WYDOT have been notified of the airport's name change to Northeast Wyoming Regional Airport. All have already referred the new name in their correspondence and software systems. The new name change should appear in the FAA's publications in the next publication cycle.

I'm in the process of incorporating the name change in our Airport Certification Manual and corresponding appendixes such as our Airport Emergency Plan, and the Airport Security Plan.

Ms. Besel is sending out notices to our tenants and customers of the name change and I've informed SkyWest Airlines as well and filled out their required paperwork. It won't be necessary to send out letters of consignment regarding our lease and contracts, as the name change will be incorporated into new leases and contracts as they become renewed.

4. Airport rebranding committee

Ms. Besel, Mr. Lindblom, Mr. Malyurek and I will be meeting with Adbay representatives Friday, February 28th at 10:00 a.m. in administration office to discuss the airport rebranding.

5. Airport board meeting

The next airport board meeting is scheduled for Wednesday, March 18, 2020 at 4 p.m. in the Fulkerson Airport Operations Facility.