

**Regular Meeting of the Northeast Wyoming Regional Airport Board
July 15, 2020**

Airport Board President Schreurs called the meeting to order at 4:00 p.m. Members present were Mr. Lindblom, Mr. Ohman, Mr. Malyurek and Mr. Gerrits via telephone.

A. Approve Consent Agenda:

Motion by Mr. Ohman, second by Mr. Malyurek to approve the Consent Agenda, including the Purchase Order Summary, and the June 17, 2020 Airport Board Minutes. Motion carried.

B. Directors Report:

Mr. Lundell presented the following items to the airport board:

1. Passenger statistics

Total passengers for June were 961 compared to 770 passengers in May. On July 9th SkyWest discontinued our tag with Sheridan and we're back to our own separate daily flight and overnight (RON). Advanced bookings are steadily increasing. SkyWest will be adding a second flight in August, so we'll have an early morning departure, an early afternoon arrival and departure and a late evening arrival. United is gradually increasing their daily flight banks in and out of Denver International Airport.

2. Fuel Flowage

Flightline's fuel flowage and sales for June 2020 increased by 123% compared to May 2020. The most noticeable fuel flowage increase for June 2020 was Jet A fuel to transient aircraft.

3. Flightline LFS, Inc. lease

President Schreurs and Ms. Steward executed the new lease agreement June 25, 2020.

4. Next airport board meeting

The next airport board meeting is scheduled for Wednesday, August 19, 2020.

C. Engineers Report:

Mr. Wick, of Morrison and Maierle presented the engineer's report and updated the airport board on the progress of the taxiway extension project. Mr. Wick also stated that they are preparing the Scope of Work and Engineering and Architect Fees for the general aviation terminal building.

D. American Road Maintenance Paving Markings Project - Contract

Motion by Mr. Lindblom, second by Mr. Ohman to approve the contract between the Northeast Wyoming Regional Airport and American Road Maintenance for completing the 2020 Marking Project in the amount not to exceed NINETY-ONE THOUSAND EIGHT HUNDRED EIGHTEEN DOLLORS AND ZERO CENTS (\$91,818.00) as presented. Motion carried.

E. Flightline LFS Update:

Ms. Steward gave the airport board the following update: Flightline has leased two (2) hangars from the airport after losing hangar #12. Flightline tried to lease purchase the Hans Kioschos hangar but he wanted too much money for the hangar. The Commemorative Air Force has had low attendance here and has canceled several other venues within the states. Flightline has had a shortage of manpower for various reasons but should be back to staffing levels shortly. The tower closure has confused some pilots even while the tower has been NOTAM closed. Ms. Steward said she was glad to hear the airport general aviation terminal architect was looking at the Laramie airport's general aviation terminal building because it is one of the best in Wyoming. Ms. Steward also said Flightline would like to be involved with the design and would be willing to provide their input.

F. Adjourn:

There being no further business before the Airport Board a motion for adjournment was called. **Motion by Mr. Malyurek to adjourn the meeting, second by Mr. Lindblom. Motion carried.**

Respectfully Submitted,

Owen Lindblom, Secretary/Treasurer

Greg Schreurs, President

DRAFT