

Collect. Preserve. Educate.
The Campbell County Rockpile Museum tells the story of the Powder River Basin.

**Minutes of the Quarterly Meeting of the Rockpile Museum Board
of Directors and the Campbell County Commissioners
September 15, 2020
Rockpile Museum, 6:00 p.m.**

I. Call to Order and Guest Introductions

The meeting was called to order at 6:00 p.m. by Board President Rita Cossitt Mueller, presiding officer.

Present: Museum Board Members: Rita Cossitt Mueller, Bill Monahan, Tami Bishop, and Lucas Fralick

County Commissioners: Chairman D.G. Reardon, Bob Maul, Del Shelstad, and Coleen Faber

County Staff: County Clerk Susan Saunders, Commissioners' Administrative Director Carol Seeger, and Deputy County Attorney Jenny Staeben

Museum Staff: Director Robert Henning, Museum Educator Stephan Zacharias, and Exhibitions and Collections Manager Angela Beenken

Guests: Charlene Busk, Emily Simper, and Isaac Williams

Absent: Commissioner Rusty Bell and Board Member John Daly

ROLL CALL:

Rita:	POW Camps in Wyoming
Robert:	National Cash Register 100 year anniversary of local purchase.
Stephan:	Hispanic Heritage Month
Angela:	American Legion National POW MIA Recognition Day / American Legion Exhibit.
Bill:	Ten year anniversary of Hitching Post Arson
D.G. Reardon:	His father re-conditioned a local hearse that is still in occasional use.
Del Shelstad:	His father was Tool-Pusher on a locally famous burned drilling rig. The well required the efforts of Red Adair to extinguish.
Bob Maul:	Well fire pictures in the movie Hell Fighters are from the previously mentioned drilling rig explosion and fire. Mr. Maul also spoke about a number of Wally Cash's 55 gallon drums

being used in the filming of Close Encounters of a Third Kind, and his experience with the Budweiser Horse Team.

Carol Seeger: Carol spoke about Gold Star Mothers Day

II. Quarterly Meeting of the Campbell County Commissioners and Rockpile Museum Board

A. Follow-up on Social Media Request

DISCUSSION:

Carol Seeger advised that the Commissioners haven't had the opportunity to meet and discuss the results from a recent workshop held by Ivy. A Social Media Policy will be necessary, and no additional employees will be hired to monitor the social media program.

B. Fleet Vehicle

DISCUSSION:

Commissioners and Carol Seeger stated that a fleet vehicle will be made available once one is transitioned out of the current rotation.

C. Museum Admission Fee

DISCUSSION:

D.G. Reardon thought a nominal fee for out-of-town visitors might be acceptable. It was also brought up museums which charge a fee are apparently considered a higher quality for a choice to visit over a free museum. A number of other fee ideas were brought up including a possible discount agreement with Frontier Auto Museum. Another idea was a limited number of free visits, then charge a fee. Robert cautioned that a "ton" of revenue will probably not be realized with a fee program.

D. Lot Next Door

DISCUSSION: No discussion.

E. Museum Board Vacancy

DISCUSSION: Lucas Fralick has been chosen by the Commissioners as the new Museum Board Member.

F. Other / General Discussion

DISCUSSION: It was noted by Charlene that the front of the museum needs extensive general clean-up. It is a first impression problem with very poor landscaping. The Commissioners said they would look into the problem.

G. Adjourn Commissioners Meeting

The quarterly meeting was adjourned at 6:46 p.m. and the Commissioners left the meeting.

Next Quarterly Museum Meeting is set for December 15, 2020 at 6:00 p.m. at the Rockpile Museum

**Minutes of the Regular Monthly Meeting
of the CCRM Board of Directors
September 15, 2020
Rockpile Museum, 6:55 p.m.**

A. Approval of Agenda

Board reviewed agenda and Rita Cossitt Mueller called for changes or corrections. No changes or additional items were presented, and the board approved the agenda by unanimous consent.

B. Consent Agenda

Approval of Minutes

August 18, 2020 Regular Meeting Minutes

Expense Report

As of September 15th, there are nine purchase orders from the regular budget to be approved and paid totaling \$4,160.86. There are at least three outstanding invoices from the general museum accounts including Home Depot, Walmart, and First National Bank Visa that will need board approval following the meeting.

The September 2020 vouchers are as follows:

CDW-Government	\$2,767.26
City of Gillette (utilities)	\$783.42
Vista Leasing Company	\$98.00
Menards	\$22.67
North Park Transportation	\$272.83
Sir Speedy	\$67.37
High Plains Press	\$103.76
Reeves Expense Reimbursement	\$29.97
Henning Mileage Reimbursement	\$15.58

For the month of August, there were 16 vouchers from our regular accounts totaling \$5,169.95. There were no 1% requests in August.

Bill Monahan signed the following vouchers after the regular August meeting:

Campbell County Chamber of Commerce	\$100.00
First National Bank Visa 2962	\$2,377.96
Lamar	\$500.00

REVENUE UPDATE: As of 9/11/2020 we have brought in \$2,273.64 in revenue. All but \$12.06 of this was in gift shop sales.

BUDGET VARIANCE for FY20-21 as of August 11, 2020

Rita Cossitt Mueller asked the board if they wished for any items to be removed from

the consent agenda. No items were requested removed. Lucas Fralick moved to approve all items of the consent agenda as presented; Bill Monahan seconded the motion; motion approved unanimously.

C. Collections and Exhibits

I. Collections/Exhibits Department Update

DISCUSSION:

Angela touched on Social Media increasing slightly and she expressed cautious optimism.

Stephan added that the social media issue will not be decided while it continues to be stalled at the current position. Final decisions at the Commissioner level remain needed.

II. Collections Report

DISCUSSION:

Angela covered the eight items in the current collection report.

A motion was made by Lucas Fralick to approve the staff recommendations regarding the donations; seconded by Tami Bishop. Motion passed unanimously by 3 votes.

III. Deaccessions

DISCUSSION:

A discussion was led by Robert, Stephan, and Angela regarding the deaccession of a number of firearms, primarily due to a lack of provenance.

A motion was made by Bill Monahan to approve the staff recommendations regarding the deaccession; seconded by Lucas Fralick. Motion passed unanimously/ by 3 votes.

E. Museum Program Updates

I. Visitation Report

DISCUSSION:

Visitations continue to be down about 50% from last year. On a national scale, visitation numbers in outdoor parks like Devils Tower and Yellowstone are higher than last year.

II. Education Reports

DISCUSSION:

Stephan spoke about his current efforts and his trainer experience in the Moab Museum. He also spoke about his recent outreach during the Our Wyoming Life Ranch Roundup at their ranch and Towers West Lodge.

III. Schedule

- Sep. 17 – RMA Board Meeting, 2:30 p.m.
- Sep. 18 – Spencer Pelton Presentation, 7:00 p.m.
- Sep. 19 – 2nd Annual NEWY Arch Fair (Virtual)
- Oct. 15 – RMA Board Meeting, 2:30 p.m.
- Oct. 20 – CCRM Board Meeting
- Oct. 24, 25 – PR Antique and Craft Show at CAM-PLEX (RMA Event)

F. Old Business

I. Sign Move Update

DISCUSSION:

Signs have been moved!

II. LDS Volunteer

DISCUSSION:

Issac Williams is the new volunteer. It is a two-year, full time volunteer program.

III. MAP Follow-Up Dates

DISCUSSION:

A virtual meeting will hopefully be scheduled for October 6 -7 afternoons to go over the follow up Museum Assessments. The first assessment and strategic plan needs to be re-read and studied by Board Members before the 6th of October. Robert stated he will email the necessary reports to the Board.

G. New Business

I. Board Member Resignation

Bill Monahan moved to accept the resignation of Lalia Jagers from the Rockpile Museum Board of Directors. Tami Bishop seconded. Motion passed unanimously / by a vote of 3 to 0.

II. Board Member Appointment

DISCUSSION:

Lucas Fralick was welcomed to the Board.

III. Vice President Position

DISCUSSION:

Lucas Fralick was nominated, and unanimously elected as the Board Vice President.

H. General Discussion

I. Brief Updates from the Director

DISCUSSION:

Robert went over the new Storage Room current status (Phase II).

Robert stated he was currently working on a federal Museum and Library Services grant worth up to \$30,000.00 for a mobile storage system to be used in the new storage room.

II. Other

DISCUSSION:

Robert covered the current employee status for substitute employees. Lucas Fralick's employment was terminated due to his new status as a board member.

The Board members expressed an interest on obtaining the proper contact information for Debbie in order to send Get Well cards.

I. Adjourn

There being no further business, Lucas Fralick moved to adjourn the meeting; Tami Bishop seconded the motion, meeting was adjourned by Board President Cossitt Mueller at 8:17 p.m.

The next regular board meeting will be on October 20, 2020 at 6:00 p.m. at the Rockpile Museum.

September 15, 2020 Board Meeting Minutes submitted by Bill Monahan.

CCRM Board Member

Date

CCRM Board Member

Date