

**Regular Meeting of the Northeast Wyoming Regional Airport Board
January 20, 2021**

Airport Board President Schreurs called the meeting to order at 4:00 p.m. Members present were Mr. Barnum, Mr. Malyurek, Mr. Lindblom and Mr. Gerrits.

Commissioner's Agenda

General Aviation Terminal Design:

Dale Buckingham of ARETE Design presented the schematics and revised site plan to the Airport Board and Commissioner's. Ms. Bourne of Morrison and Maierle updated the Commissioner's and Airport Board on the GA Terminal Project, stating that 90% of the plans have been sent to the FAA for approval.

The next Joint Meeting Commissioner/Airport Board meeting will be held on April 21, 2021.

Newly Appointed Board Member – Lewis Barnum

President Schreurs introduced the newest board member.

Election of Airport Board Officers – 2021

Election of Airport Board Officers:

President - **Moved by Mr. Gerrits to nominate Mr. Malyurek as President of the Airport Board. Second by Mr. Barnum. Motion carried.**

Vice-president - **Moved by Mr. Lindblom to nominate Mr. Gerrits as Vice-President of the Airport Board. Second by Mr. Schreurs. Motion carried.**

Secretary/Treasurer - **Moved by Mr. Gerrits to nominate Mr. Lindblom as Secretary/Treasurer of the Airport Board. Second by Mr. Barnum. Motion carried.**

Hangar No. 38 – Bid Opening

There were no bids submitted. Flightline LFS has expressed interest in leasing the hangar and will contact the Administration Office to arrange a time to view the space.

Approve Consent Agenda

Motion by Mr. Lindblom second Mr. Schreurs to approve the Consent Agenda, including the Purchase Order Summary, and the December 16, 2020 Airport Board Minutes. Motion carried.

Deputy County Attorney Mr. Sean Brown

Mr. Brown introduced himself as the new Deputy County Attorney.

Engineers Report

Mr. Stetson of Morrison and Maierle presented the engineer's report updating the board on the Parallel Taxiway A&E Connection and Relocate Taxiway D&B, and the closeout of the Pavement Marking Project. Ms. Bourne of Morrison and Maierle updated the Airport Board on the Rehabilitation of Runway 16/34 and Runway 3, the Rehabilitation of the GA Apron, and the Rehabilitation of Runway 3/21.

Ms. Bourne presented Task Order 4, the 2021 Spill Prevention Control Countermeasure Plan Update, totaling \$12,000. The cost will be paid for through the CARES funding. **Motion by Mr. Schreurs, second by Mr. Gerrits to approve Task Order 4 in the amount of \$12,000. Motion carried.**

Flightline LFS Update

Ms. Steward gave the Airport Board the following update:

Ms. Steward invited Mr. Barnum to come by the FBO for a tour. Flightline LFS has applied for the second round of PPP money to pay wages.

Executive Session Personnel

Motion by Mr. Lindblom to adjourn from the regular Airport Board meeting into an Executive Session, second by Mr. Schreurs. Motion carried.

Motion by Mr. Gerrits, second by Mr. Schreurs to reconvene to the regular board meeting. Motion carried.

Adjourn

There being no further business before the Airport Board a motion for adjournment was called. **Motion by Mr Gerrits to adjourn the meeting, second by Mr. Schreurs. Motion carried.**

Respectfully Submitted,

Owen Lindblom, Secretary/Treasurer

Luke Malyurek, President

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