

# **Collections Update**

**July 2021**

## **Cataloging Update**

Cara has had to temporarily postpone cataloging to meet with donors about large incoming donations, research and process items on temporary receipt, deinstall and store items from the Dr. Hoadley exhibit, train the intern, process deaccessions that were recently transferred, prepare the July Collections Report, update loan information in PP as loan forms are returned to the museum, sort through items that were found in a storage closet at the courthouse that may or may not belong to the museum, and store collections that were previously kept in Angela's office for possible exhibit use and other purposes.

Brittney has continued working on the October 2020 donation since she returned to work part-time, while also working on exhibits and programming projects for other museum departments.

## **Volunteers**

Elder Williams has been working on various projects around the museum, including front desk and scanning projects. He is currently scanning items from Fulkerson Aviation that will be donated as digital scans to the museum when the scanning is completed.

Charlene Busk and Gregory Bennick have remained on vacation since the last report.

## **Summer Internship**

Kayci has continued to work on the archives project, but has also had the chance to work with rehousing collections from the Dr. Hoadley exhibit that was deinstalled on July 5<sup>th</sup> by Cara and Brittney, as well as with updating catalog records for a small portion of the scrapbook collection. Press Releases have been sent out about her final presentation, which is set for July 27<sup>th</sup> at 7pm.

## **Archaeology Fair**

The RMA received the CCCVB grant to help fund this year's speaker, Shane Doyle, as well as the volunteer lunch and portable restrooms for the event on September 18<sup>th</sup>. Cara has been contacting all vendors to get invoices and passing them along to the RMA.

Cara made maps for the outdoor event on September 18<sup>th</sup>, as well as an indoor map in case of bad weather. She also prepared a document showing the tent sizes for each station and numbers of chairs and tables needed at each area. She will also be working on typing directions for each station.

Cara will be meeting with the Archaeology Fair committee members in July to discuss volunteers. The committee will also continue to plan the activity stations for the event and purchase any necessary supplies. Penny has been researching so a plan can be developed for the pottery station, while Cara and Brittney are planning the ethnobotany station and will be collecting plant samples. Cara has asked the County GIS department to help make a map of petroglyph sites in Wyoming so that a brochure can be made for the public, so she has been preparing the list of sites and their locations to give to the GIS staff.

There will be four raffles to raise additional funds for this event; the funds will go to the RMA to be used for the NE Wyoming Archaeology Fair (either this year or in the future). We began posting about the first raffle on Facebook on July 10, 2021. Tickets will be available to purchase at the museum.

Cara and Penny have modified the date for the poster contest. The deadline is now September 1<sup>st</sup>. So far, there have been two entries for the 17+ age category.