

Campbell County CARE Board
(Community, Advocacy, Resources, Education)
 Date January 11, 2021

Present

- | | |
|---|--|
| <input type="checkbox"/> Commissioner Shelstad | <input type="checkbox"/> Vacant |
| <input checked="" type="checkbox"/> Alex Berger | <input type="checkbox"/> Vacant |
| <input checked="" type="checkbox"/> Richard Burton | <input type="checkbox"/> Vacant |
| <input checked="" type="checkbox"/> Michelle Geffre | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Sandy Lenz | <input checked="" type="checkbox"/> Beth Raab, Liaison |
| <input type="checkbox"/> Sarah Starks | <input type="checkbox"/> |

The meeting was called to order by Sandy Lenz at **12:06 p.m.** in the Commissioner's Board Room.

Meeting Minutes:	Meeting minutes for December were presented, and no changes were noted. Michelle motioned to approve the minutes, as presented, Alex seconded, the motion was voted on and passed unanimously.
Treasurer's Report:	<p>Alex presented the CSBG and County 1% invoices for December 2021. Alex did not see any issues and that the invoices matched up.</p> <p>Michell motioned the to approve the treasurer's report, as presented, Richard seconded, the motion was voted on and passed unanimously.</p>
New Business:	
Elections Update	<p>There are 4 vacant positions on the board. The Town of Wright asked for list of duties that the person will need to do. Beth wrote up a description of what is expected of the position and sent it to the Town of Wright.</p> <p>Michell has a friend who might be interested in applying for the board.</p> <p>Beth will send out an updated list of who is working with which organization.</p> <p>Richard is going to work with Council of Community Service for CSBG and AVA for 1%.</p>

CSNOW	<p>The CSNOW is up for renewal and the fees is \$625.00. It was talked about how many of the board would like to see the money goes to the agencies.</p> <p>Alex motioned the to not renew CSNOW dues, Richard seconded, the motion was voted on and passed unanimously.</p>
CSBG Deadline	<p>The Council's report has been late. They would like to see if there is anyway that they the deadline could be moved.</p> <p>The deadline is the 5th of every month. The board meets the 2nd Monday of the month. This works best to make sure that the reports are done on time. The board is not able to change the deadline for CSBG as it is not the boards deadline. The Council will be told that the due date will not be able to change.</p>
CSBG Site Visits	<p>The CSBG is going to do a desk audit and they would like to start January 25th. Beth has started to send them everything that they have been asking for.</p>
CUP60	<p>It was talked about how the CUP60 data will need to be entered every day. It was tried to enter the information at the end of the month, but that did not work since is only showed 1 service. PFI and the YES House will need to enter the data daily. They will be told this information.</p>
UW Extension Office Board Training	<p>Sandy and Richard have completed the board training. Sandy would like the Board to have this completed before the next meeting. Go to https://extension.catalog.instructure.com/courses/cdebt-100 and create an account and take the Board training. You need to supply your certificate to Beth for it to count.</p>
Upcoming Calendar Items:	<p>The next meeting is on January 11, 2021. A meeting will be held in Commissioner's Chambers to take proper measures due to social distancing. An online invite will also be sent out for those who cannot attend in person.</p>

The meeting was adjourned at **12:40 p.m.**