

Office of County Commissioners  
January 15, 2019  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, January 15, 2019. Commissioner Bell called the meeting to order at 9:00 AM. Pastor Phil Jones led in prayer and Commissioner Bell led the Pledge of Allegiance.

Present were Rusty Bell, Bob Maul, DG Reardon, Del Shelstad, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger, Deputy County Attorney and Robert Palmer, Commissioners Administrative Director. Chairman Mark Christensen was present via telephone.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Regular Meeting, January 2, 2019

MONTHLY REPORTS:

County Clerk – December 2018

Sheriff's Department – December 2018

Sheriff's Department, Detention – December 2018

PAYROLL PAYMENTS:

December 29, 2018

December 31, 2018

CANCELLATION/REBATE OF TAXES:

#3862 – 3885

CAPITAL CONTINGENCY REQUESTS:

Public Works – Purchase two (2) twelve (12) box banks and one (1) two (2) parcel lockers for residents along the far portion of North Garner Lake Road in the amount of \$3,800 from Capital Contingency 800.7268.

CREDIT CARD REQUESTS:

Coroner's Office – Paul Wallem, Credit Limit \$3,000

Treasurer's Office – Yvonne Wagner, Credit Limit \$3,000

POSITION VACANCY JUSTIFICATIONS:

Clerk of District Court – Deputy Clerk I

County Attorney's Office – Deputy County Attorney

ITS – Support Systems Analyst II

Sheriff's Office – Detention Officer I-II-III

SICK LEAVE TRANSFERS:

Transfer of 40 hours from Employee #606424 to Employee #624606

HAND WARRANTS:

Campbell County Clerk Tax Account	\$24,076.61
Campbell County Treasurer – HSA	1,091.66
Campco Federal Credit Union	950.00
Great West Trust Company	2,575.00
State of WY – Department of Revenue & Taxation	558.38
Campbell County Clerk Tax Account	294,526.64
Campbell County Park & Recreation Activity Fund	28.00

Campco Federal Credit Union	276.01
Circuit Court of Campbell County	83.75
Great West Trust Company	37,723.83
Wyoming Child Support	1,746.59
State of WY – WAG Division of Criminal Investigation	39.00
First National Bank Visa – Coroner’s Office	2,077.68
First National Bank Visa – Commissioners Office	174.00
Casper College	500.00
Gillette College	1,000.00
Sheridan College	500.00
Energy Capital Economic Development	10,000.00
Caplin & Drysdale Chartered	41,664.30

Commissioner Shelstad moved to approve all items of the Consent Agenda as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Public Comment was given by Jim Smebakken, Terri Glass and Kim Dalby.

Carol Curtis, Senior Financial Specialist for the children’s Developmental Services, was recognized for her 35 years of service to Campbell County.

Commissioner Reardon moved to select Rusty Bell to serve as Chairman of the Campbell County Board of Commissioners for 2019. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to adopt resolution 1996 authorizing other Commissioners to act in the absence of the Chairman, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to accept and place on file the Public Servant Disclosure of Benefits/Interest for the following individuals:

- Delmer L. Shelstad, County Commissioner
- Rusty Bell, County Commissioner
- Robert L. Maul, County Commissioner
- Daniel G. Reardon, County Commissioner
- Mark A. Christensen, County Commissioner
- Rachael Knust, County Treasurer
- Crystal Conley, Chief Deputy County Treasurer
- Yvonne Wagner, Chief Deputy County Treasurer
- Scott Matheny, County Sheriff
- Susan F. Saunders, County Clerk
- Sharon R. Groves, Senior Deputy County Clerk
- Linda Grose, Senior Deputy County Clerk
- Cheryl Chitwood, Clerk of District Court
- Pamela Merchen, Chief Deputy Clerk of District Court
- Ron Wirthwein, County Attorney

Troy A. Clements, County Assessor  
Paul A. Wallem, County Coroner

Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to designate Commissioner Liaisons for 2019, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to appoint Mark Christensen to the Juvenile & Family Drug Court Board, to serve as the Campbell County Board of Commissioners' member. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to appoint Rusty Bell to the Energy Capital Economic Development Board, to serve as the Campbell County Board of Commissioners' member. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to appoint Rusty Bell to the 6th Judicial District Joint Powers Child Support Authority Board, to serve as the Campbell County Board of Commissioners' member. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to appoint Del Shelstad to the Campbell County Adult Drug Court Board, to serve as the Campbell County Board of Commissioners' member. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to designate the Gillette News Record, as the official newspaper of Campbell County for calendar year 2019, pursuant to W.S. 18-3-517. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen left the meeting at 9:35 AM.

Commissioner Maul moved to approve the State Grant-In-Aid between the Wyoming Department of Transportation, Aeronautics Division, and Campbell County for improvements at Gillette Campbell County Airport in the amount of \$2,500, with no local match, for 2019 Aviation Encouragement, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved authorize the Campbell County Adult Treatment Court to submit an application to the Wyoming Department of Health for a FY2020 Court Supervised Treatment Program operating grant, in the amount of \$280,639.80, with a local County cash match in the amount of \$70,441, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to ratify the appointment of John William Rice to the State of Wyoming Miner's Hospital Board to fulfill a four-year term ending June 30, 2022, representing Campbell County Health, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve up to \$2,520 in operating contingency funds, 013. 7531, for the acquisition of four upgraded computer licenses for equipment at the County Emergency Operations Center, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve Amendment One to Resolution Number 1992 on the Campbell County Board of Commissioners Regular Meeting Schedule in calendar year 2019, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

A Public Hearing was held at 10:15 AM for the purpose of hearing a zoning request for a portion of Lot 9, Section 13, T49N, R73W and a portion of Lot 3, Section 18, T49N, R72W from un-zoned to R-R (Rural Residential).

Commissioner Shelstad moved to approve the zoning request for Jorgensen Acres Subdivision, Case Number 18.08 COZ, to subdivide and zone 17.51 acres into three lots, ranging from 5.01 to 5.72 acres in size, from un-zoned to R-R (Rural Residential District), located on a portion of the Northeast 1/4 Southeast 1/4, Section 13, Township 49 North, Range 73 West, pending the filing of the final plat, as recommended and presented by the Campbell County Planning Commission and Department of Public Works. Commissioner Maul seconded the motion. All Voted-Aye. Carried.


Commissioner Reardon moved to convene into Executive Session to discuss Property Acquisition and Personnel. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

The Commissioner reconvened into their regular meeting at 11:25 AM.

Commissioner Reardon left the meeting at 11:25 AM.

The Commissioners held a workshop with Tracy Matthews and Gail Lofing, with the Chamber of Commerce, regarding a presentation on the "State of the County".

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 12:00 PM. The next regular meeting of the Commissioners will be held Tuesday, February 5, 2019, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, Clerk  
Board of County Commissioners



Rusty Bell, Commissioner  
Board of County Commissioners