

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Rusty Bell
Cheryl Chitwood
Lisa Finkey
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Peggy Seader

Adult Treatment Courts Board Meeting Agenda When: Wednesday January 17, 2018 @ 7:00 am Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 7:04 a.m.
 - a. Present- Peggy Seader; Commissioner Avery; Marty Huckins (Guest); Denise Elbert; Beth Raab (Recorder); Chad Beeman; Tomi Barbour; Scott Mooney; Rhonda Stryker; Cheryl Chitwood; Lisa Finkey; Ron Wirthwein; Judge Paul Phillips

- II. Consent Agenda (Chairman)- Cheryl Chitwood made the motion to approve the consent agenda, Lisa Finkey seconded the motion. Motion passes.

- III. Staff Reports
 - a. Program census:
 - #terminated or opted out: (1) Felony Court -Charged with new offense
 - # screened and not admitted: (1) Felony Court-Felony DWI
 - # screened and accepted: 0
 - # graduated: 0
 - # pending: DWI: 4; Felony: 4

Both programs are ready to take on new participants. In April of 2018 we will possibly have 6 graduating. There currently is a warrant for the arrest of one DWI participant.

 - b. Budget/Revenue: Commissioner Avery asked a question with regard to the participant fees. It was explained to him that the participants pay in a monthly fee (depending upon program and where they are at in their programs).

 - An update was given about the status of the budget and the grant balances.

- IV. Old Business:
 - a. Amendment to FY18 grant re: drug testing- The CST program took the drug testing line item they had in their budget and divided it up between each program (amount given was per participant in the programs) as their contract with the State lab was ending. Chad Beeman contacted Norchem and negotiated a

rate at almost \$2.00 less per test.

- b. State Grant application completed- The application has been completed and it was quite lengthy. We requested 30 slots. Ron Wirthwein moved to approve the State Grant application, Scott Mooney seconded the motion. Motion passes.
- c. Re-appointment of Board members- Rhonda Stryker; Lisa Finkey; Peggy Seader; Judge Paul Phillips all submitted a letter indicating their wish to continue serving on the treatment court board.

New Business:

- a. By-laws review- The bylaws have been updated by revising old terms and the mission statement, the proposed changes were presented. A clean copy at the next meeting for approval.
- b. Updated policy and procedure manual- The CST program required a policy and procedure manual for the grant this fiscal year.
- c. Retention Rates/new calculations by State- The CST program is recalculating these rates for next year's application. They will be using retention rates versus recidivism rates.
- d. Possible upcoming expenses: new breathalyzer, new copier
- e. Election of Officers- Cheryl Chitwood nominated Ron Wirthwein as the Vice Chair and Judge Paul Phillips as the Chairman for this year. Tomi seconded the nominations. Motion passes.

V. Other business:

- a. Reminder of winter gathering

VI. Public Forum:

ADJOURN- 7:45 a.m.

Consent Agenda:

- 1. Minutes from the December 20, 2017 meeting
- 2. Purchase Orders / Invoices