

## MINUTES

### CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

December 18, 2017 - 5:00 P.M.

MEMBERS PRESENT: Bobby Ingram, Barb Pilon, Mike Hladky and Justin Merryman

MEMBERS ABSENT: Clay Cundy

STAFF PRESENT: Rick Mansur, Heather Harvey, Mike McNutt, Adam Gibson and Wes Johnson

GUESTS PRESENT:

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on December 18, 2017 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairman Ingram. A quorum was present.
- II. Consent Agenda: The Consent Agenda, Minutes from November 27, 2017 Board Meeting and December Voucher List were not presented at the meeting due to the early meeting date. The items will be presented at the January meeting.
- III. Items from Public: There were no "Items from Public."
- IV. Old Business: There was no "Old Business."
- V. New Business:

A. Gillette Junior Hockey Ice Rental Agreement

MR. HLADKY MOVED TO APPROVE THE GILLETTE JUNIOR HOCKEY ICE RENTAL AGREEMENT AS PRESENTED. SECRETARY PILON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

B. Golf Professional Agreement

SECRETARY PILON MOVED TO APPROVE THE GOLF PROFESSIONAL AGREEMENT AS PRESENTED. MR. MERRYMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

C. 2018 Board of Director's Meeting Dates

MR. MERRYMAN MOVED TO APPROVE THE 2018 BOARD OF DIRECTOR'S MEETING DATES AS PRESENTED. SECRETARY PILON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

VI. Items from Staff:

A. Recreation Report:

- a. Gibson reported that the Secret Santa program is winding down this week. There were 458 children in the program this year. The children complete a Secret Santa letter which is turned in at the Recreation Center. The community selected and sponsored 304 Secret Santa letters and the Recreation Center staff shopped for the remaining 154 children with monetary donations that were received by the community.
- b. Gibson reported that staff are busy setting up the 2018 Wellness Incentive Passes for the 447 County employees and/or spouses that have qualified. Staff will be available every Wednesday in January by appointment from 4 p.m. - 7 p.m. to show the recipients how to operate the cardio and/or weight equipment.

B. Parks Report:

- a. McNutt reported that Park staff has been working on small jobs such as repairing computer cabinets at the Recreation Center and planting trees in Wright.
- b. McNutt reported that Spirit Hall Ice Arena has been very busy. The staff has been preparing for the annual Skate Around the Tree event which will be held on Christmas Eve and Christmas Day. Two snow machines were donated by local businesses for this event.
- c. Wes Johnson, Parks Supervisor, reported that KOOL 105.3 will be hosting hay rides through the Festival of Lights at Cam-Plex Park this Wednesday. There will also be a food drive on Friday and the proceeds will go to GARF. Johnson discussed plans for next year's Festival of Lights display as well as the addition of light displays to Lasting Legacy Park. He demonstrated a lamp post display that the Park staff created for Lasting Legacy Park.

VII. Items from Board: There were no "Items from Board."

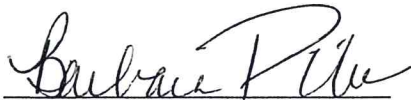
VIII. Director's Report:

A. Part-Time Staff Free Use of Facilities

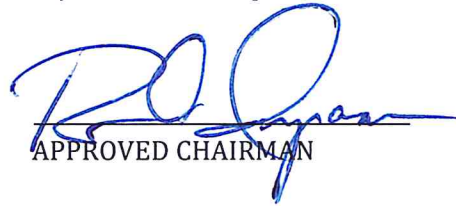
- a. Mansur reported that a letter for CCPR part time staff to receive free use of the facility would be on the Board of Commissioner's Consent Agenda tomorrow.

- B. Employee and Board Appreciation Dinner, January 19, Cam-Plex
  - a. Mansur reported that the Board Appreciation Night and Employee Winter Gathering have been combined into one evening. Invitations will be mailed out for the Employee and Board Appreciation Dinner which will be held at the Wyoming Center on January 19<sup>th</sup>, 2018.
  
- C. CCPR Holiday Party, January 6, Railyard
  - a. A holiday party will be held at 6:30pm on January 6<sup>th</sup> at the Railyard for CCPR staff and the Recreation Board. An invitation will be mailed.
  
- D. Next Meeting: The next meeting will be held January 22, 2018 at the Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:28 pm.



APPROVED SECRETARY



APPROVED CHAIRMAN