

# MINUTES

## CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

December 17, 2018 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Clay Cundy, Bobby Ingram, Justin Merryman and Brian Edwards

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT:

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on December 17, 2018 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairwoman Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. MERRYMAN AND SECONDED BY MR. EDWARDS THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE NOVEMBER 26, 2018 BOARD MEETING. THE DECEMBER VOUCHER LIST WAS NOT PRESENTED AT THE MEETING DUE TO THE EARLY MEETING DATE. THE VOUCHER LIST WILL BE PRESENTED AT THE JANUARY MEETING.
- III. Items from Public: There were no "Items from Public."
- IV. Old Business: There was no "Old Business."
- V. New Business:
  - A. 2019 Board of Director's Meeting Dates

MR. INGRAM MOVED TO APPROVE THE 2019 BOARD OF DIRECTOR'S MEETING DATES AS PRESENTED. MR. MERRYMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- B. Bell Nob Club House Liquor License Renewal

MR. EDWARDS MOVED TO APPROVE THE CITY OF GILLETTE LIQUOR LICENSE FOR BELL NOB CLUBHOUSE AS PRESENTED. MR. CUNDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- C. Council of Community Services Soup Kitchen Agreement

MR. INGRAM MOVED TO APPROVE THE CAMPBELL COUNTY COMMUNITY CENTER RENTAL AGREEMENT AS PRESENTED. MR. CUNDY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- VI. Items from Staff:
  - A. Recreation Report:
    - a. Gibson reported that Secret Santa program is winding down this week. There were 448 children in the program this year. The children complete a Secret Santa letter which is turned in at the Recreation Center. The community selected and sponsored 265 Secret Santa letters

and the Recreation Center staff shopped for the remaining 183 children with monetary donations that were received by the community.

- b. Gibson reported the Bench Press competition was held last week. There were 15 lifters registered for the event.

B. Parks Report:

- a. Geer reported that curling is gaining interest in the community. Curling League registration is underway and will end on December 27. The league will begin on January 7.
- b. Geer reported that Lasting Legacy playground equipment will be arriving tomorrow. They will be installing the equipment in the spring.
- c. Geer reported that the walking path is now complete on the Bicentennial Tennis Court Project.

C. Bell Nob Report:

- a. Dillinger reported that staff has been building tee boxes the past couple of weeks. The Thunder Basin High School Auto-cad department will be making the tee markers for approximately \$6.00 each.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. 2018 Bell Nob Golf Course Monthly Rounds Report

- a. Mansur presented the 2018 Bell Nob Golf Course Monthly Rounds Report.

B. Thunder Basin High School Joint Use Agreement

- a. Mansur reported that he met with School Superintendent Dr. Alex Ayers and Athletic Director Tom Seamans to sign the Thunder Basin High School Joint Use Agreement. CCPR will have access to the Main Gym and Flex Gym at TBHS for volleyball and will have access to the Main Gym, Auxiliary Gym, and Flex Gym for Bantam Basketball.

- 1. Fall Volleyball: M-TH 6:30 p.m. – 10:30 p.m. Sep-Nov
- 2. Bantam Basketball: Saturdays 7:00 a.m. – 3:30 p.m. Oct-Mid Nov
- 3. Spring Volleyball: M-TH 6:30 p.m. – 10:30 p.m. Mar-May
- 4. Spring Volleyball Tournament: Sat-Sun 2<sup>nd</sup> weekend in March

C. Hot Tub

- a. Mansur reported that the hot tub project is going well. The tile will be arriving next week.

D. Next Meeting: The next meeting will be held January 28, 2019 at the Gillette Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:28 p.m.

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APPROVED SECRETARY

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APPROVED CHAIRWOMAN