

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, February 18th, 2020
12:00 p.m.-1:00 p.m.
George Amos Memorial Building**

Present: Kim Hoff, Jim Lyon Jr., Char Edwards, JR Bailey, Rita Jordan, Sally Craig, Heidi Phipps, Craig Abraham, Fiona Conn, and Megan Kincaid-Heidel

Approval of Prior Board Minutes

Jim Lyon, Jr. moved to approve the January minutes as written. Char Edwards seconded. Motion Carried.

Program Update

JR Bailey gave the January 2020 program update

YIT: 5 served in January

JFDC: 2 served in January

Court of Origin:

Juvenile Court: 2

Circuit: Court: 1

Municipal Court: 3

Circuit and Muni: 1

PFI: 5

YES House: 2

Phase I: 4

Phase II: 2

Phase III: 0

Graduated: 0

Terminated: 1

Absconded: 0

Relapses: 1

New Participants: 0

Pending: 0

Referrals: 3

Upcoming Graduation: None

Coordinators Teleconference

Jim reported on the Coordinators Teleconference that Alicia's new supervisor named Matt Petri started on February 1st. The CST Grant review panel will be meeting on March 2nd and there will be a 10 minute phone call that Jim would like to have as many of those who could participate in that phone call. The panel will be sending out award letters after that March 2nd meeting. Site visits will be held in late spring or summer. CST was initially looking into federal grants on the state level, but it was later determined that the criteria won't fit.

Grant Update

- **CST**
Jim reported we are waiting to hear from the review panel that is meeting on March 2nd.
- **CJSB**
Jim reported that the grant was submitted a week ahead of schedule and all approved. The funding requested was the same amount as last biennial.
- **CARE Board**
Jim reported that the CARE Board application is due February 28th and is mostly done at this point. There will be a presentation on that at a later time to the CARE Board in the evening.

City 1% Approval – Vote Needed

Jim reported that we did not need to go in front of the commissioners to get approval for the application. While drug court did not change their funding request and will remain at \$10,000.00 for Mental Health Treatment for YIT participants.

Jim moved to approve the City 1% application and submit it to the City. Sally Craig seconded. Motion carried. There was a discussion on re-writing the by-laws to be drafted and voted on next month to include the use and voting qualifications of proxies.

Budget Report

Jim reported that the board will be presented with monthly print out of budget updates. If anyone has any questions concerning the monthly expenditures and purchase orders to ask Megan. Copies of invoices and purchase orders are available for viewing however they will not be printed and copied for every board member in an effort to save paper.

Other Business

No further business was introduced. Meeting adjourned.