

**Campbell County Juvenile & Family Drug Court  
Management and Operational Team Meeting  
Tuesday, February 19, 2018  
12:00p.m.  
George Amos Memorial Building**

**Present:** Court Lutgen, Megan Kincaid-Heidel, JR Bailey, Char Edwards, Rita Jordan, Bob Anderson, Susan Cahill, Sheri England, Jamie Hurich, Donna Morgan, Steve McManamen, Kim Hoff, and Mark Christensen

**Absent:** Sally Craig, and Bonnie Volk

**Approval of Prior Board Minutes**

Kim called the meeting to order and asked for a motion to approve the prior board minutes. Sheri made a motion to approve. Susan second. Motion carried. No Discussion

**Introduction of Commissioner Liaison – Mark Christensen**

The topic was adjusted to introduce Donna Morgan the new director for PFI. Those who were present went around and introduced themselves. After the arrival of Commissioner Christensen he introduced himself to the board and those who were present went around and introduced themselves.

**January Program Update**

YIT: 7 served in January

JFDC: 2 served in January

PFI: 5 (KS, JS, AM, LR, ES) served in January

YES House: 4 (CH, BB, KB, JH) served in January

Phase I: 5 (KS, ES, JH, JS, AM)

Phase II: 1 (CH)

Phase III: 2 (LR, KB)

Graduated: 1 (BB)

Terminated: 0

Absconded: 0

Relapses: 1 (KS- Adderall, Hydrocodone)

New Participants: 1 (JH)

Pending: 0

Referrals: 1 (JH)

Upcoming Graduations: LR 3/21

### **Replacement of Defense Attorney Representative - Status**

Steve reported that he had hoped Derek Thrall could take over for Adult Treatment Court and Juvenile and Family Drug Court but unfortunately, he will not be able to do both. Steve assured that he would keep looking and he will be leaving at the end of the month.

### **Replacement of Coordinator - Status**

Susan reported that the interviews for the position will be held next week. Hopefully someone will be chosen at that time. There is estimated to be about a month interim in the meantime. Susan's last day will be March 1<sup>st</sup>.

### **Coordinators Teleconference**

Susan stated the state cancelled the coordinators teleconference this month.

### **Other Business**

Susan asked for the board to make a motion to transfer funds from benefits to training to allow for new members of the program team to attend National training in July 2019. Susan suggested that Misty Bruce and Kim Hoff be the ones to attend National training.

A motion was made by Sheri to Transfer \$4,000 from benefits to training. Char seconded. Motion carried. No discussion.

A motion was made by Char to approve training for two people to go to National Conference in July. Mark seconded. Motion carried. No discussion.

Char also suggested that if you are going to training, to get hotel rooms as soon as possible.

Meeting adjourned