

Office of County Commissioners
February 20, 2018
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, February 20, 2018. Commissioner Avery called the meeting to order at 9:00 AM. Pastor George Keralis led in prayer and Chairman Christensen led the Pledge of Allegiance.

Present were Matt Avery, Clark Kissack, Mark Christensen, Micky Shober, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger, Deputy County Attorney and Robert Palmer, Commissioners Administrative Director. Commissioner Bell was present via telephone.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Morning Workshop, February 1, 2018
Board of Commissioners Directors Workshop, February 5, 2018
Board of Commissioners Regular Meeting, February 6, 2018

MONTHLY REPORTS:

Clerk of District Court – January 2018
County Clerk – January 2018
Sheriff's Office – January 2018
Sheriff's Office Detention Center – January 2018
Treasurer's Office – January 2018

PAYROLL PAYMENTS:

January 27, 2018; January 31, 2018

CANCELLATION/REBATE OF TAXES:

#3629 – 3637

CAPITAL CONTINGENCY REQUEST:

Public Works, Facilities – Replacement of a chiller located on the roof of the Courthouse in the amount of \$110,000, from Capital Contingency 800.7268.

POSITION VACANCY JUSTIFICATION:

Parks & Recreation – Senior Lifeguard
Parks & Recreation Bell Nob – Maintenance Tech
Weed & Pest – Weed & Pest Supervisor

SICK LEAVE TRANSFERS:

Transfer of 40 hours from Employee #543363 to Employee #358037

SOCIAL MEDIA REQUESTS:

Human Resources, Administrative Assistant II – Facebook
Human Resources, HR/Risk Management Specialist – Facebook

HAND WARRANTS:

Wyoming Department of Workforce Services - WC	\$75,764.05
Campbell County Clerk Tax Account	19,704.21
Campbell County Treasurer – HSA	9,866.66
Campco Federal Credit Union	950.00
Great West Trust Company	2,475.00
Campbell County Clerk Tax Account	288,211.08

Campco Federal Credit Union	276.01
Campbell County Treasurer – HSA	33,184.91
Great West Trust Company	36,057.29
Internal Revenue Service	53.48
Wyoming Child Support	2,546.67
Blue Cross Blue Shield of Wyoming	24,640.00
CCCBT	131,162.24
CCEHBTA – Health	682,920.78
CCEHBTA – Dental	42,571.50
Delta Dental Plan of Wyoming	1,928.50
CCCBT	7,800.70
Sheridan College Foundation	50.00

Commissioner Shober moved to approve all items of the Consent Agenda as presented. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Public Comment was heard from Bill Fortner.

Ivy McGowan-Castleberry, Public Information Coordinator, discussed the new Penny Power page on the Campbell County website.

Commissioner Kissack moved to approve the Memorandum of Understanding between the Wyoming Department of Transportation and the Campbell County Board of Commissioners for Federal Project HRRR 0.00 HR18901, Wyoming Rural Road Safety Program, with the acquisition and placement of signs in various locations throughout Campbell County, as presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to allow for the proposed Chapter 7 Rules for Zoning Regulations to be open for a forty-five-day public comment period, with written comments due by April 9, 2018, and set a public hearing for the 17th day of April 2018 to hear all comments, as recommended by the Department of Public Works. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to approve the Rocky Butte Industrial Park Minor Final Plat Request, Case Number 17.03 COMP, submitted by Tony Wille, to subdivide 19.63 acres into two lots, 9.78 and 9.85 acres in size respectively, in the West Half Southwest Quarter, Section 19, Township 49 North, Range 71 West, with no change in current zoning, I-1 (Light Industrial), pending completion of all planning considerations, as recommended and presented by the Planning Commission and Department of Public Works. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Commissioner Kissack moved to approve the District Support Grant Application for the Rustic Hills Improvement and Service District in an amount not to exceed \$7,769 from the Optional One Percent Sales Tax fund for placing 1,104 tons of W-base on ½ mile of Rustic Hills Road and blading ditches and recrowning road, Gravel Road Priority Six, as recommended by the Campbell County Department of Public Works. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Kissack moved to approve the District Support Grant Application for the Box N Ranch Road Improvement and Service District in an amount not to exceed \$2,550 from the Optional One Percent Sales Tax fund for the application of 350 tons of limestone J-base to a portion of Box N Ranch Road, starting at Lewis Road, and blading the entire road, Gravel Road Priority Six, as recommended by the Campbell County Department of Public Works. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Kissack moved to approve the District Support Grant Application for the Central Campbell County Improvement and Service District in an amount not to exceed \$10,655 from the Optional One Percent Sales Tax fund for replacement and/or installation of curb stops, boxes and rods, Water and Sewer Priority Four, as recommended by the Campbell County Department of Public Works. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the Memorandum of Understanding between the Wyoming Department of Transportation and the Campbell County Board of Commissioners for Litter/Trash/Debris Removal at various locations from the highway right-of-way on US 14/16 in Campbell County from March 1, 2018 to December 31, 2023, as presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved that in conjunction with the Johnson County Board of Commissioners, the Board concur with the Wyoming Public Lands Initiative (WPLI) Fortification Creek Committee recommendations on the Management Intentions of the “Fortification Creek Management Area” as presented, and remand back to the Committee for further discussion, the decision of Hard Release from Wilderness Designation. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to award the Landfill 2 Phase III East Final Cover and Landfill 3 Phase II Reclamation project to Wyoming Earthmoving Corp., in the amount of \$395,458.72, as presented. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the Special Warranty Deed to Convey and Warrant to the City of Gillette Lot 2, Block 15 of the Crestview Estates subdivision, Phase I Campbell County, Wyoming, also described as “Park and Storm Water Detention Area”, in the amount of \$10.00, as presented. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Commissioner Kissack moved to approve the Special Warranty Deed to Convey and Warrant to the City of Gillette Tract B, Park Site, of the Antelope Valley subdivision, Phase I Campbell County, Wyoming, also described as “Park Site”, of the Antelope Valley subdivision, Phase II, in the amount of \$10.00, as presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the Request for Classification Review for the Airport Operations Manager, with a change from Band 29, Range 65 to Band 30, Range 67, total pointing of 1,397, as presented and recommended by the Personnel Committee. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.


Commissioner Avery moved to appoint Calvin Taylor to the Natural Resource and Land Use Committee, to serve a three-year term, representing Wildlife, ending December 31, 2020. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.


The Board went into a workshop with Charlotte Terry, Human Resource Director, regarding the FY 2018-2019 compensation proposal.

Commissioner Kissack moved to convene into Executive Session to discuss property acquisition and pending litigation. Commissioner Shoher seconded the motion. All Voted – Aye. Carried.

The Board reconvened into regular session at 12:20 PM.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 12:20 PM. The next regular meeting of the Commissioners will be held Tuesday, March 6, 2018 at 9:00 AM in the Commissioners Chambers in the Courthouse.


Susan F. Saunders, Clerk
Board of County Commissioners


Mark Christensen, Chairman
Board of County Commissioners