Children's Developmental Services of Campbell County
· Early Childhood
· Region XIII PDDS
· Early Head Start
1801 South 4-J Road
Gillette, WY 82718
phone 307.682.2392
fax 307.682.8463
http://www.ccgov.net/cds

Children's Developmental Services of Campbell County
Board of Director's Meeting
February 26, 2020

MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting February 26, 2020 at the Children's Developmental Services of Campbell County.

CALL TO ORDER:

The meeting was called to order by Chairwoman Wendy Balo at 7:02p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present were Wendy Balo, Carol Yonkee, Bertine Bahige, Cindy Reardon, and Tyler Watts. Early Head Start Coordinator Stephanie Stevens, Early Childhood Coordinator Tausha Edmonds, Early Intervention Coordinator Trena Bauder, Senior Financial Specialist Carol Curtis, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

Bob Tranas added Executive Session.

READING OF MINUTES:

Cindy Reardon made a motion to approve the January 2020 minutes as submitted. Bertine Bahige seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

REGION XIII PDDS:

Kindergarten Transition:

Natalie Terrell provided an overview of the Kindergarten Transition process. This process is set up to help create a seamless transition for children on an IEP transitioning into kindergarten. Natalie shared the number of students that have transitioned in 2019 and how many tested off services during the process, Natalie also provided a prediction

for transition in 2020. The Department of Education committee that has been working on the transition process statewide.

EARLY CHILDHOOD EDUCATION:

Data Policy:

Tausha Edmonds proposed a new policy on Data. This policy covers how personally identifiable data is protected.

Carol Yonkee made a motion to approve the Data Policy as submitted. Cindy Reardon seconded. With a unanimous vote, the motion carried.

Teaching Strategies Gold:

Tausha Edmonds shared a summary of the child assessment data from December 31, 2019.

BUDGET:

Budget Meetings:

Bob Tranas provided an overview of the budget committee meetings.

Capital requests:

Bob Tranas presented the capital requests and recommendations.

The capital requests that were presented were:

*Playground structure $38,841.00
*Harness Systems $2,875.00
*Shade structure, cost to be determined
*IT $10,225.00

Cindy Reardon made a motion to approve the Capital requests as submitted. Bertine Bahige seconded. With a unanimous vote, the motion carried.

OTHER NEW BUSINESS:

County Financial Audit:

Carol Curtis shared that the recent County audit that was completed for Fiscal Year 2018-2019.

DIRECTOR'S REPORT:

Bob Tranas provided a verbal report for February.

TREASURER'S REPORT:

January's Financial Report:

Carol Curtis presented the January Financial Report to the Board.

58% of the year expended
57% of income received
53% expended

Tyler Watts made a motion to accept the January Treasurer's Report as submitted. Cindy Reardon seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

The January statistical reports were reviewed.

ADJOURN:

There being no further business, Carol Yonkee made a motion to adjourn. Bertine Bahige seconded. With a unanimous vote, the motion carried. Meeting adjourned at 8:45pm.

EXECUTIVE SESSION:

Carol Yonkee made a motion for the board to move into executive session to discuss personnel. Bertine Bahige seconded. The Board moved into Executive Session at 8:45 P.M.

The regular meeting was called back to order by Chairperson Wendy Balo at 9:07 pm.

There being no further business, at 9:09 Bertine Bahige made a motion to adjourn. Tyler Watts seconded the motion. With a unanimous vote, the motion carried. Meeting adjourned.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is March 25, 2020 7:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,

Cindy Reardon, Secretary
CDS -CC Board of Directors

Wendy Balo, Chairwoman
CDS -CC Board of Directors