

**Campbell County CARE Board**  
 (Community, Advocacy, Resources, Education)  
*Reduce poverty by allocating resources to support human service agencies.*

**March 9, 2020**

**Present**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Commissioner Shelstad      | <input checked="" type="checkbox"/> Sarah Starks    |
| <input checked="" type="checkbox"/> Sandy Lenz, Chair          | <input checked="" type="checkbox"/> Michelle Geffre |
| <input checked="" type="checkbox"/> Alex Berger                | <input type="checkbox"/> Felicia Messimer           |
| <input checked="" type="checkbox"/> Tami Maher, Treasurer      | <input checked="" type="checkbox"/> Beth Raab       |
| <input checked="" type="checkbox"/> Cara Mittleider, Secretary | <input type="checkbox"/>                            |
| <input checked="" type="checkbox"/> Kristin Young              | <input type="checkbox"/>                            |

The meeting was called to order by Sandy Lenz at 12:03 p.m.  
 in the Commissioner's Chambers.

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|-----------------------------|---|
| <b>Mission Moment:</b>      | <p>Second Chance Ministries – women's house is up and running!</p> <p>United Way is coming back, Natrona County has taken over Campbell County and has individuals that help decide allocations.</p>  |
| <b>Meeting Minutes:</b>     | Alex moved to approve as presented. Sarah seconds. Motion was voted on and passed unanimously.  |
| <b>Treasurer's Report:</b>  | <p>Everyone was on time!</p> <p>Cara moves to approve. Alex seconded. Motion was voted on and passed unanimously.</p>   |
| <b>Unfinished Business:</b> | <p>CSBG State Visit – no updates</p> <p>Facebook "About Me" – Cara sent email, please answer and return answers and a photo soon 😊</p> <p>WYCSP Quarterly Report – new report, great info (with Agenda)</p>   |
| <b>New Business:</b>        | <p>1% Applications: Beth created a new tracking for application review to collect questions and notes. Commissioner Shelstad suggested sending the County Budget Letter to the agencies, this year the County asked agencies to "stay flat" for requests; obviously special circumstances arise though.</p> |

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|  | <p>Elections – Alex moved to keep Sandy as Chair, himself as Co-Chair, Tami as Treasurer and Cara as Secretary. Cara seconded the motion. Motion was voted on and passed unanimously.</p> <p>ROMA Training upcoming, Rock Springs &amp; Casper. Watch for dates/times.</p> <p>CSBG Organizational Standards – due April 1<sup>st</sup>, currently met 7/50 standards. Beth is working hard on the standards. Will update next meeting.</p> |
| <p><b>Agency/Committee Update:</b></p> | <p>What’s the expectation? Sandy suggests contacting assigned agencies and touch base, share results monthly/quarterly.</p>  |
| <p><b>Upcoming Calendar Items:</b></p> | <p>1% Application Review: March 23<sup>rd</sup> at 3pm in Commissioner’s Conference Room.</p> <p>1% Hearings: March 23<sup>rd</sup> and March 24<sup>th</sup> – GAMB @ 5pm</p> <p>1% Application Discussion: March 24<sup>th</sup> after hearings</p> <p>Next Board Meeting: March 9, 2020 at 12:00pm</p>  |

The meeting was adjourned at 12:50 p.m.