

Campbell County CARE Board
(Community, Advocacy, Resources, Education)
 March 14, 2018

Present

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|--|---|
| <input checked="" type="checkbox"/> Commissioner Avery | <input type="checkbox"/> Brittany Bucholz |
| <input checked="" type="checkbox"/> Michelle Butler | <input checked="" type="checkbox"/> Cara Mittleider |
| <input type="checkbox"/> Michelle Geffre | <input checked="" type="checkbox"/> Jessica Gladson |
| <input type="checkbox"/> Susan Goff | <input checked="" type="checkbox"/> Ivy McGowan-Castleberry |
| <input checked="" type="checkbox"/> Tami Maher | <input checked="" type="checkbox"/> Beth Hulings |
| <input checked="" type="checkbox"/> Beth Cockrum | <input checked="" type="checkbox"/> Connor Valuch |

The meeting was called to order by Michelle Butler at 12:04 p.m. in the Commissioner's Board Room.

Consent Agenda:	A motion was made to amend the Agenda to move 1% Agency Funding Discussion to the top of the Agenda. Cara moved, Jessica seconded and the motion was passed unanimously. Jessica moved to approve the Consent Agenda with the new Agenda order; Tami seconded and the motion passed unanimously.
New Business:	
1% Agencies	There was discussion about moving AVA (Advocacy for Visual Arts) from the County tracking system to the CARE Board tracking system. The same discussion occurred for the CCPC (Campbell County Prevention Council). After discussion, Michelle Butler made the motion to approve the move of AVA to the CARE Board and to leave CCPC in the County's tracking system, Beth Cockrum seconded and the motion passed unanimously.
1% Funding Application Discussion	Members received their 18/19 Funding Application binder. The 1% Presentations occur on March 20 th and 21 st , applications will be reviewed by each CARE Board member before the presentations. Note the new applicants this upcoming fiscal year.
Committee Reports	None
Unfinished Business:	Connor reported on the CARE Board Strategic Plan that is in-progress of updating. The goals of the CARE Board will be updated and provided at the next meeting. Connor also shared that there were 17 attendees at the All Agency Meeting this month and a sign-in sheet was present.
	The Board discussed the 'special checking account' that is currently in use and spoke about asking the Treasurer's office to take on the tracking and bookkeeping of the account. Tami made a motion to move the checking account to CCT, Cara seconded and the motion passed unanimously.

	The CARE Board discussed the laptop that was purchased for the office assistant position that was not filled this last fiscal year. The laptop is used for a couple of hours each month for the 'Special Account' bookkeeping. If the CCT agrees to take on the tracking of the account, there is no need for the CARE Board to have the laptop. The Council of Community Services is in need of a laptop. The motion was made by Jessica to give the laptop to CCS, Beth seconded and the motion passed unanimously.
Upcoming Calendar Items:	Tuesday, March 20 th – 1% Funding Presentations; GAMB Wednesday, March 21 st – 1% Funding Presentations; GAMB
	Tuesday, April 17 th – ROMA Training; Casper, WY
	Monday, April 30 th – CARE Board CSBG Allocations Mtg; COM Conference Room
	Tuesday, May 1 st – Sub-Grantee Application Review; COM Conference Room
	Wednesday, May 9 th – Monthly CARE Board Meeting; COM Conference Room
	Wednesday, May 9 th – CARE Board CSBG Funding Public Hearing

The meeting was adjourned at 12:36 p.m.