

Office of County Commissioners  
March 17, 2020  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, March 17, 2020. Chairman Reardon called the meeting to order at 9:25 AM. Pastor Dal Grubbs led in prayer and Chairman Reardon led the Pledge of Allegiance.

Present were DG Reardon, Rusty Bell, Bob Maul, Collen Faber, Commissioners; Kendra Anderson, Deputy County Clerk; Jenny Staeben, Deputy County Attorney and Carol Seeger, Commissioners Administrative Director. Commissioner Del Shelstad was absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Special Meeting Public Land Board, February 26, 2020  
Board of Commissioners Directors Workshop, March 2, 2020  
Board of Commissioners Regular Meeting, March 3, 2020  
Board of Commissioners Special Meeting, March 6, 2020

Correction – Change date of February 14, 2020 Parks and Recreation Board Meeting Minutes to February 24, 2020

MONTHLY REPORTS:

County Clerk – February 2020  
Sheriff's Office, Detention – February 2020  
Treasurer's Office – February 2020

PAYROLL PAYMENTS:

February 22, 2020  
February 29, 2020

CANCELLATION/REBATE OF TAXES:

#4078 - 4091

CAPITAL REQUESTS:

Attorney's Office – Shipping charge for the four approved scanners in the amount of \$203.84 transferred from 825.7241 to 860.7211

Parks & Recreation – Requesting to reallocate the leftover funds from the Tennis Court Project to fund repairs on the pool deck at the Recreation Center in the amount of \$46,000 from account 083.7272.07

LINE ITEM TRANSFERS:

Museum - Transfer \$271.92 from 721.6948 Other Insurance to 721.6733  
Volunteer Program Supplies; transfer \$1,000 from 721.6959 Other Insurance to 721.6712 Exhibits; transfer \$500 from 721.6301 Automobile to 721.6517.5 Meals and Lodging  
Parks & Recreation - Transfer \$460 from 7710.6023 Full Time O.T. Bell Nob to 7705.6023 Full Time – O.T.; transfer \$207 from 7710.6025 Part Time O.T. Bell Nob to 7705.6025 Part Time – O.T.

POSITION VACANCY JUSTIFICATIONS:

Children's Developmental Services – Infant Education Instructor  
County Clerk – Deputy Clerk

RESOLUTIONS:

Correction – Change Resolution Number 2030 to Resolution 2031 A resolution of the governing body for Campbell County, Wyoming providing consent for the Housing Authority of the City of Cheyenne, A/K/A the Cheyenne Housing Authority to provide second loan opportunities for the purchase of affordable housing within Campbell County, Wyoming by qualifying low to moderate income households.

SICK LEAVE TRANSFERS:

Transfer 40 hours from Employee #100394 to Employee #626062

Transfer 20 hours from Employee #227598 to Employee #626062

SOCIAL MEDIA REQUESTS:

Emergency Management – Jerry Fitzner, Deputy Emergency Management Coordinator

HAND WARRANTS:

Campbell County Clerk Tax Account	\$297,041.78
Campbell County Parks & Recreation Activity Fund	33.00
Campbell County Treasurer – FLX/HSA	45,041.98
Campco Federal Credit Union	276.01
Great West Trust Company	37,043.66
Wyoming Child Support	1,688.38
CCCBT	210,221.96
CCEHBTA – Health	566,884.82
CCEHBTA – Dental	42,914.70
Delta Dental Plan of Wyoming	2,105.30
Campbell County Clerk Tax Account	19,142.39
Campbell County Treasurer – FLX/HSA	4,287.49
Campco Federal Credit Union	950.00
Great West Trust Company	2,605.00
Wyoming Attorney General – Criminal Investigation	39.00
First National Bank Visa	209.95
Home Depot	302.27

Commissioner Bell moved to approve all items of the Consent Agenda, with the addition of a First National Bank Hand Warrant in the amount of \$60, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Public comment was provided by Bill Fortner.

Public Health Executive Director, Jane Glaser, and Public Health Officer, Dr. Patel, provided an update on COVID-19.

Commissioner Bell moved to approve the Certificate of State Grant-In-Aid, between the Wyoming Department of Transportation, Aeronautics Division, and Campbell County, State Project No. AGC016X, for costs associated with 2020 Marketing, in a total amount not to exceed \$6,800 or at a rate of fifty percent of eligible costs, with a minimum local share of \$6,800 or at a rate of fifty percent of eligible costs, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved to approve the Sub-Contract Award for High Intensity Drug Trafficking Area (HIDTA) program between the Wyoming Division of Criminal Investigation (DCI) and Campbell County Sheriff's Office, Award Number G20RM0012A, CFDA Number 95.001, in the amount of \$90,332 from January 1st to December 31st, 2020, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved to approve the submission of the FY2020 State Homeland Security Program grant application by the Campbell County Sheriff's Office to the State of Wyoming Office of Homeland Security for the purchase of portable radios and equipment, in a total amount not to exceed \$250,000, as requested. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Sole Source Purchase Request for the Campbell County Prevention Management to utilize funds from the Prevention Management Public Health (PMO) Grant for radio advertisements from Basin Radio Network in the amount not to exceed \$24,000, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to award the bid to Powder River Heating and Air Conditioning, Inc. and approve the reallocation of \$6,000 from the Airport AC Unit Replacement Project, to cover the total cost in the amount not to exceed \$103,608 and authorize the execution of all documents to complete the Courthouse Chiller Replacement Project, as presented. Commissioner Maul seconded the motion. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved to approve the lease agreement between Campbell County and the Council of Community Services to lease a portion of the 6,000 square foot building located at 203 Stocktrail Avenue, known as the shop area of "The Old Weed & Pest Building," as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Amendment to Memorandum of Understanding between Campbell County and Energy Addicts amending the insurance requirement from \$2 million per occurrence to \$1 million per occurrence and \$2 million aggregate, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the amended Commissioner Designated Liaisons for 2020, as presented. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to approve the Wright Inspection Services Agreement between Campbell County and the Town of Wright, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

A public hearing was held at 10:40 AM for the purpose of hearing comments on the Franchise Agreement between Campbell County and Spectrum Pacific West, LLC.

Commissioner Faber moved to approve the Franchise Agreement between Campbell County and Spectrum Pacific West, LLC, an indirect subsidiary of Charter Communications for the construction and operation of a cable system, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to correct the line item transfer for the Museum of \$1,000 from 721.6948, other insurance, to 721.6712, exhibits, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

The Board recessed at 10:45 AM.

The Board reconvened at 2:00 PM. Commissioner Bob Maul was not in attendance.

The Commissioners held a phone conference with Dru Bower for a regulatory update

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 2:45 PM. The next regular meeting of the Commissioners will be held Tuesday, April 7, 2020, at 9:00 AM in the Commissioners Chambers in the Courthouse.

  
Kendra Anderson, Deputy Clerk  
Board of County Commissioners

  
DG Reardon, Chairman  
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: [www.ccgov.net](http://www.ccgov.net)