

**Campbell County Juvenile and Family Drug Court  
Management Committee and Operational Team Meeting  
Tuesday, March 17<sup>th</sup>, 2020  
12:00 p.m.-1:00 p.m.  
George Amos Memorial Building**

**Present:** Kim Hoff, Jim Lyon Jr., Char Edwards, JR Bailey, Rita Jordan, Craig Abraham, Donna Morgan, Commissioner Faber, Commissioner Reardon, Bonnie Volk, Sheri England, and Megan Kincaid-Heidel

**Approval of Prior Board Minutes**

Char Edwards moved to approve the February minutes as written. Donna Morgan seconded. Motion Carried.

**Program Update**

JR Bailey gave the February 2020 program update

YIT: 6 served in February

JFDC: 3 served in February

Court of Origin:

Juvenile Court: 3

Circuit: Court: 2

Municipal Court: 3

Circuit and Muni: 1

PFI: 4

YES House: 2

Phase I: 4

Phase II: 5

Phase III: 0

Graduated: 0

Terminated: 0

Absconded: 0

Relapses: 0

New Participants: 3

Pending: 0

Referrals: 2

Upcoming Graduation: None

## **Coordinators Teleconference**

Jim reported that there was no call this month due to the Department of Health moving and also dealing with COVID-19 concerns.

## **COVID-19 Concerns**

Jim asked for input, questions, or concerns from the board concerning COVID-19. Kim Hoff explained that Adult Treatment Court had cancelled their court this week. Donna Morgan explained that PFI will only do one on ones in person this week and start utilizing Zoom to hold groups, which is a policy that will be addressed week by week. Sheri England from the YES House just returned but as of the moment the YES House is still holding groups and looking into using technology to do groups, however one on ones are still in person, which is a policy that will be addressed day by day. JR stated that he is still willing to see the kids face to face. PFI has a meeting for everyone tonight to determine needs and access to wifi. For the Zoom meetings one needs wifi to video chat which is the preferred method but those without can call in and only be present audibly. For this reason PFI is looking into purchasing phone cards for those in financial need. The decision on whether to have court and how to have court will be decided by the Judge after further deliberation.

## **Grant Update**

- **CST**  
Jim reported the award letters are late due to the move and COVID-19.
- **CJSB**  
Jim reported that while there was no official word on funds awarded, Brandon did say that the money amounts would be the same as the last biennial.
- **CARE Board**  
Jim reported that the CARE Board Presentation is Monday, March 23, 2020 at 7:40pm. It will be a 15-20 minute presentation
- **City 1%**  
Jim reported that no word has been received regarding the City 1% grant.

## **National Evaluation of Family Treatment Courts Survey**

Jim explained that we received and were contacted personally to take part in the survey on Family Treatment Courts. He asked that everyone answer from the point of view of their role they are in and get it back to Jim or Megan. Please look and fill it out to the best of your ability. The deadline was removed due to COVID-19 so this is not a top priority at this time.

## **Budget Update**

Jim reported that due to this meeting being held over the phone Megan will email out the budget worksheet hand out and if there are any requests for individual Purchas Orders please email Megan and she will respond with the electronic copy.

## **Other Business**

There is still no word on the cancellation of the NADCP National Conference but considering the limits on public gatherings, travel restrictions, and case number in California, we anticipate that it will be cancelled or postponed.

CCSD officially announced that school will be cancelled the week following spring break.

Megan reminded all those inputting data into five points that it is a website based software so it can be accessed from any computer with a WIFI connection in the event that team members will need to work from home.

No further business was introduced. Meeting adjourned.