

Children's Developmental Services of Campbell County
Board of Director's Meeting
March 25, 2020

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MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting via phone conference March 25, 2020.

CALL TO ORDER:

The meeting was called to order by Chairwoman Wendy Balo at 7:10p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present via telephone were Wendy Balo, Carol Yonkee, Bertine Bahige, Cindy Reardon, and Tyler Watts. Director Bob Tranas and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

There were no additions to the agenda.

READING OF MINUTES:

Cindy Reardon made a motion to approve the February 2020 minutes with a change being the Next Meeting Date to March 25, 2020. Carol Yonkee seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

REGION XIII PDDS:

There was no Region XIII PDDS business.

EARLY CHILDHOOD EDUCATION:

Staff Training- Teaching Strategies Gold:

Bob Tranas requested approval to close August 17 & 18 2020 for an all staff training.

Cindy Reardon did request for options to be explored. The Board voted on locking in August 17 & 18 2020 if no other options work out.



Bertine Bahige made a motion to approve locking in August 17 & 18 2020 for closure. Cindy Reardon Seconded. With a unanimous vote, the motion carried.

EARLY HEAD START:

Information Memorandum:

Bob Tranas presented an Information Memorandum that covered the allowed use of Modular Units.

EHS Funding Increase:

Bob Tranas shared information about an EHS funding increase from the Office of Head Start.

The increase is provided for quality improvement. The improvement funds are allocated proportionately based on federal funded enrollment, with additional consideration given to small grantees to allow for a meaningful investment. The increase for FY 2020 is as follows: COLA \$6,397 and Quality Improvement \$35,000. Bob Tranas shared that the COLA funds will be used towards the cost of health insurance. Early Head Start will use \$35,000 for improving our approach to trauma informed care. In part, this will be through a contract with the YES house and staff development.

The application is due May 15, 2020 to the Office of Head Start.

BUDGET:

2020-2021 Budget Review:

Bob Tranas presented the 2020-2021 budget. There is an increase in the budget due to the cost of health care and merit increases that were awarded.

There is an increase in Early Intervention for the purchase of 1,000 developmental wheels.

Public Works Department is recommending portable shade units for the East Playground, instead of the shade structure discussed at February's meeting. The recommended portable shade structures are \$600/unit, for a total of \$2,400.

There was discussion on changing the budgeted half time Speech/Language pathologist position to a full time Speech/Language Pathologist Assistant if approved by the County Commissioners. This would be an increase to the budget of \$32,209.00.

Bertine Bahige made a motion to approve the 2020-2021 Operating Budget of \$6,418,684, which includes the addition of the wage increase for a full-time Speech Assistant and the additional capital request of \$2,400, for the shade structures. Carol Yonkee Seconded. With a unanimous vote, the motion carried.

OTHER NEW BUSINESS:

There was no other new business discussed.

DIRECTOR'S REPORT:

Bob Tranas provided a verbal report for March.

TREASURER'S REPORT:

February Financial Report:

The February Financial Report was presented.

Carol Yonkee made a motion to accept the February Treasurer's Report as submitted. Cindy Reardon seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

The February statistical reports were reviewed.

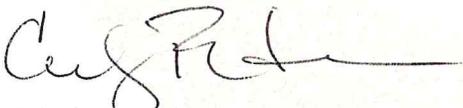
ADJOURN:

There being no further business, Cindy Reardon made a motion to adjourn. Bertine Bahige seconded. With a unanimous vote, the motion carried. Meeting adjourned at 7:53pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is April 29, 2020 7:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,



Cindy Reardon, Secretary
CDS -CC Board of Directors



Wendy Balo, Chairwoman
CDS -CC Board of Directors