

Office of County Commissioners  
April 17, 2018  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, April 17, 2018. Commissioner Kissack called the meeting to order at 9:00 AM. Pastor Dan Holden led in prayer and Commissioner Kissack led the Pledge of Allegiance.

Present were Matt Avery, Rusty Bell, Clark Kissack, Micky Shober, Commissioners; Susan F. Saunders, County Clerk and Robert Palmer, Commissioners Administrative Director. Chairman Mark Christensen and Carol Seeger, Deputy County Attorney, were absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Museum Board Meeting, March 27, 2018  
Board of Commissioners Morning Workshop, March 28, 2018  
Board of Commissioners Senior Board Meeting, March 28, 2018  
Board of Commissioners Directors Workshop, April 2, 2018  
Board of Commissioners Regular Meeting, April 3, 2018

MONTHLY REPORTS:

Clerk of District Court – March 2018  
County Clerk – March 2018  
Sheriff's Department, Detention – March 2018  
Treasurer's Office – March 2018  
941 Report – 1<sup>st</sup> Quarter 2018

CANCELLATION/REBATE OF TAXES:

#3646-3656

CAPITAL CONSTRUCTION REQUESTS:

Public Works – Reallocate \$200,000 from Landfill 2 Remediation Budget to Landfill 1 Remediation Budget; both budgets are in account 083.7277.32. Due to the unanticipated advancement of Landfill 1 Remediation, additional funds are required to keep the project on schedule. No monies will be spent on Landfill Remediation 2 for FY 2017-2018.

MALT BEVERAGE PERMITS:

Carol Bohl, Gillette Thunder Speedway, for Races at Gillette Thunder Speedway on May 5, 2018; May 12, 2018; May 19, 2018; May 26, 2018; June 2, 2018; June 16, 2018; June 22, 2018; June 30, 2018; July 7, 2018; July 14, 2018; July 21, 2018 and July 28, 2018

OFFICIAL BOND & OATH:

Board of Cooperative Higher Education Services – David Foreman; Los Caballos Service & Improvement District – Troy A. Collins

POSITION VACANCY JUSTIFICATION:

Clerk of District Court – Deputy Clerk I (Permanent Part-time)  
Children's Developmental Services – Early Intervention Instructor  
Library Board – Library Page  
Public Works Facilities – Senior Custodian

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|---|--------------|
| Sheriff's Office – Licensed Practical Nurse (LPN) |              |
| HAND WARRANTS:                                    |              |
| Campbell County Clerk Tax Account                 | \$301,769.44 |
| Campbell County Park & Recreation Activity Fund   | 28.00        |
| Campco Federal Credit Union                       | 276.01       |
| Great West Trust Company LLC                      | 36,602.29    |
| Wyoming Child Support                             | 1,674.91     |
| Campbell County Clerk Tax Account                 | 21,145.01    |
| Campbell County Treasurer – HSA                   | 1,441.66     |
| Campco Federal Credit Union                       | 950.66       |
| Great West Trust Company LLC                      | 2,575.00     |
| Circuit Court of Campbell County                  | 110.00       |
| State of Wyoming – WAG Criminal Investigation     | 39.00        |
| Jim's Water Service, Inc.                         | 30,000.00    |
| National Software Inc.                            | 597.00       |

Commissioner Bell moved to approve all items of the Consent Agenda as presented. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Public Comment was heard from Jerry Tystad.

There was no transparency update.

Commissioner Bell moved to adopt Resolution Number 1972 proclaiming April 16th through April 20th, 2018, as the “Week of the Young Child”, as presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to approve the Wyoming Public Lands Initiative (WPLI) Fortification Creek Committee recommendations on the Management Intentions of the “Fortification Creek Management Area” as presented. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Christillina Fichter, Assessor's Office; Felice Acosta, Juvenile Probation; and Lori Meade, spouse of Doug Meade, Parks & Recreation were recognized by the Wellness Program.

Commissioner Bell moved to approve the grant application on behalf of CLIMB Wyoming for funding from the Wyoming Department of Family Services under the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) to provide comprehensive career training and job placement services in an amount not to exceed \$35,000, for the period of October 1, 2018 through September 30, 2019, as presented. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the grant application on behalf of Youth Emergency Services, Inc. for funding from the Wyoming Department of Family Services under the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) for the Family and Youth Day Treatment Program in an amount not to exceed \$60,560, for the period of

October 1, 2018 through September 30, 2019, as presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the submission of grant applications on behalf of the YES House and CLIMB Wyoming for funding from the Wyoming Department of Family Services under the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) to address needs within the county under the program primary goals and objectives, in a total grant amount not to exceed \$95,560, for the period of October 1, 2018 through September 30, 2019, as presented. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the 2018 Provider Agreement for Public Health Nurse Offices between the State of Wyoming Department of Health and Campbell County for Adult Public Vaccine Programs, as presented. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the 2018 Provider Agreement for Public Health Nurse Offices between the State of Wyoming Department of Health and Campbell County on the Vaccines for Children (VFC) Program, as presented. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to approve the Classification Review for the Campbell County Adult Treatment Courts, with a new Position Title of Treatment Courts Technician, with total points of 685, and Band 22, Range 49, as recommended and presented. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the Position Vacancy Justification for the Treatment Courts Technician, as recommended and presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the Classification Specification of Adult Program Coordinator for the Public Library, as revised and presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to approve the Request for Change in Position Allocation for the County Assessor's Office, changing the currently allocated position of GIS Technician II, band 52/range 23, to an Appraiser III, band 56/range 25, as presented. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for the Rocky Point Improvement and Service District in an amount not to exceed \$1,485 from the Optional One Percent Sales Tax fund for application of an asphalt/concrete aggregate blend and magnesium chloride to Rocky Point Drive in their district, Gravel Road Priority Six, as recommended by the Campbell County Department of Public Works. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for the Means, Carter, North Hannum Improvement and Service District in an amount not to exceed \$4,358 from the Optional One Percent Sales Tax fund for the application of 21,000 gallons of magnesium chloride to approximately three miles of district roadways, Gravel Road Priority Six, as recommended by the Campbell County Department of Public Works. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the District Support Grant Application for the Benner Estates Improvement and Service District in an amount not to exceed \$6,160 from the Optional One Percent Sales Tax fund for road crowning of all roads, gravel on Austin and David, and application of dust control to all district roads, Gravel Road Priority Six, as recommended by the Campbell County Department of Public Works. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

The Public Hearing scheduled for 10:15 AM was heard. The purpose of the Public Hearing was for public comment on Chapter 7: Zoning Regulations and Chapter 10: Nuisance Regulations.

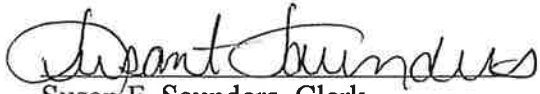
Commissioner Bell moved to take under advisement the amendments to Chapter 7: Zoning Regulations, and Chapter 10: Nuisance Regulations, as proposed, and consider at a future scheduled meeting. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to approve the District Support Grant Application for the Central Campbell County Improvement and Service District in an amount not to exceed \$2,875 from the Optional One Percent Sales Tax fund for the annual street sweeping project in their district, Hard Surface Street Sweeping Priority Eight, as recommended by the Campbell County Department of Public Works. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for the Donkey Creek Improvement and Service District in an amount not to exceed \$2,571 from the Optional One Percent Sales Tax fund for road grading and application of 2,933 gallons of Genesis dust control on Stampede Drive in their district, Gravel Road Priority Six, as recommended by the Campbell County Department of Public Works. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the District Support Grant Application for the Prairieview Champion Ventures Improvement and Service District in an amount not to exceed \$1,800 from the Optional One Percent Sales Tax fund for the annual street sweeping in their district, Hard Surface Street Sweeping Priority Eight, as recommended by the Campbell County Department of Public Works. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:55 AM. The next regular meeting of the Commissioners will be held Tuesday, May 1, 2018 at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, Clerk  
Board of County Commissioners



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Clark Kissack, Commissioner  
Board of County Commissioners