

Office of County Commissioners  
April 21, 2020  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, April 21, 2020. Chairman Reardon called the meeting to order at 9:00 AM. Commissioner Shelstad led in prayer and Chairman Reardon led the Pledge of Allegiance.

Present were DG Reardon, Rusty Bell, Bob Maul, Del Shelstad, Collen Faber, Commissioners; Susan Saunders, County Clerk; Jenny Staeben, Deputy County Attorney and Carol Seeger, Commissioners Administrative Director.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Regular Meeting, April 7, 2020

MONTHLY REPORTS:

Clerk of District Court – March 2020

County Clerk – March 2020

Sheriff's Office – March 2020

Sheriff's Office, Detention – March 2020

Treasurer's Office – March 2020

PAYROLL PAYMENTS:

March 31, 2020

April 4, 2020

CANCELLATION/REBATE OF TAXES:

#4099

CAPITAL REQUESTS:

Circuit Court – To pay the shipping charge for the approved six record storage racks in the amount of \$355.45 from Capital Contingency.

ITS – Purchase a Fluke Media Tester in the amount not to exceed \$21,000 from account 860.7211.

Public Works, Facilities Maintenance – Reallocate the amount budgeted for the Parking Garage Elevator Structure Repairs for Sewer Repairs; transfer \$150,000 from the Capital Account 083.7277.25 to Building Maintenance Account 481.6777.

EMERGENCY SICK LEAVE BANK (ESLB) DONATION:

Transfer 20 hours from Employee #568481 to ESLB Donation

Transfer 100 hours from Employee #103018 to ESLB Donation

Transfer 100 hours from Employee #552761 to ESLB Donation

EMERGENCY SICK LEAVE BANK (ESLB) REQUESTS:

Transfer 29.5 hours from ESLB to Employee #674013

Transfer 8.48 hours from ESLB to Employee #673862

Transfer 40 hours from ESLB to Employee #676238

Correction - Change the following ESLB Donations to ESLB Requests:

Transfer 80 hours from ESLB to Employee #677521

Transfer 52.23 hours from ESLB to Employee #594911

Transfer 100 hours from ESLB to Employee #224418

LINE ITEM TRANSFERS:

Extension Office - Transfer \$82.62 from 106.6281 Automobile to 106.7488 Misc Program Support; transfer \$571.49 from 106.6283 Meals and Lodging to 106.7488 Misc Program Support; transfer \$428.51 from 106.6283 Meals and Lodging to 106.6517.3 Conference/Seminar; transfer \$71.83 from 106.6517.4 Travel & Transportation to 106.7488 Misc Program Support; transfer \$100 from 104.6281 Automobile to 104.7488 Program Support; transfer \$62.41 from 104.6517.3 Conference/Seminar to 104.7488 Program Support; transfer \$38.43 from 104.6517.5 Meals and Lodging to 104.7488 Program Support; transfer \$497.50 from 103.6517.3 Conference/Seminar to 103.6517.4 Travel & Transportation; transfer \$750 from 102.6282 Airplane, Train, Bus to 102.7342 4-H Program Support; transfer \$500 from 101.6092 Advertising to 101.6762 Office Furniture; transfer \$400 from 101.6517.5 Meals and Lodging to 101.6762 Office Furniture; transfer \$330 from 101.6517.4 Travel & Transportation to 101.6762 Office Furniture; transfer \$200 from 101.6517.2 Staff Development to 101.6762 Office Furniture; transfer \$500 from 101.6321 Contract Labor to 101.6762 Office Furniture; transfer \$150 from 101.6281 Automobile to 101.6762 Office Furniture

Public Works - Transfer \$3,626 from 020.7085 District Support Grants to 020.7085.53 Fox Ridge I&S District; transfer \$2,875 from 020.7085 District Support Grants to 020.7085.20 Central Campbell County I&S District; transfer \$4,075 from 020.7085 District Support Grants to 020.7085.20 Central Campbell County I&S District; transfer \$1,800 from 020.7085 District Support Grants to 020.7085.23 Prairieview/Champion I&S District; transfer \$2,975 from 020.7085 District Support Grants to 020.7085.50 Means, Carter & N. Hannum I&S District; transfer \$2,683 from 020.7085 District Support Grants to 020.7085.26 Eight Mile I&S District; transfer \$1,700 from 020.7085 District Support Grants to 020.7085.47 Bennor Estates I&S District; transfer \$2,411 from 020.7085 District Support Grants to 020.7085.52 Box N Ranch Rd I&S District

OATH OF OFFICE:

Richard Weisheimer – Full-Time Assistant Public Defenders for Sixth Judicial District Appointment by Governor Mark Gordon

POSITION VACANCY JUSTIFICATIONS:

Airport – Airport Operations Technician I or II

SOCIAL MEDIA REQUESTS:

Clerk's Office – Charity Stewart, Elections Coordinator

HAND WARRANTS:

	AMOUNT
Campbell County Clerk Tax Account	\$20,465.40
Campbell County Treasurer – FLX/HSA	3,787.49
Campco Federal Credit Union	950.00
Great West Trust Company	2,605.00
Campbell County Clerk Tax Account	302,949.60
Campbell County Park & Recreation Activity Fund	31.00
Campbell County Treasurer – FLX/HSA	46,905.42
Campco Federal Credit Union	276.01
Circuit Court of Campbell County	587.50
Great West Trust Company	36,711.66
Wyoming Child Support	1,688.38
IRS – Department of Treasury	433.00

State of Wyoming – Department of Revenue & Taxation 47.92  
Campbell County Fire Department 840,080.81

Commissioner Bell moved to approve all items of the Consent Agenda, as presented.  
Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Public comment was provided by Debbie Knutson, Vanda Cathey, Cody Callaway, Charity Crump of Crump Red Angus, Clark and Vicki Kissack, and Dana Worthen.

No transparency was provided.

Commissioner Bell stated the County Commissioners don't have authority to reopen private business in Campbell County.

Commissioner Bell moved to approve the funding request for the Gillette American Legion Post 42 Baseball in the amount not to exceed \$5,000 for facility improvements, as presented.  
Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Memorandum of Understanding between the Campbell County Sheriff's Office and the Campbell County School District for School Resource Officers, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Public Facilities Agreement between the Wyoming Department of Environmental Quality, Abandoned Mine Land Division and Campbell County, for AML Project 75, Southern Campbell County Arterial Road Reconstruction Project with an amount not to exceed \$1,797,750 or 90% of the project cost, as presented.  
Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to approve the District Support Grant Application for the Graceland Improvement and Service District in an amount not to exceed \$9,227 from the Optional One Percent Sales Tax fund for 4 inches of J-base limestone to cover 1,540 feet of Coal Dust Road and 4 inches of J-base limestone to cover 1,231 feet of Bull Riding Road, Gravel Road Priority 6, as recommended by the Campbell County Department of Public Works. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for the Rozet Ranchettes Improvement and Service District in an amount not to exceed \$9,871 from the Optional One Percent Sales Tax fund for placing 1,433 tons of crushed concrete/asphalt blend on 3,907 feet of Gold Buckle Place, Gravel Road Priority 6, as recommended by the Campbell County Department of Public Works. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the District Support Grant Application for the Stonegate Improvement and Service District in an amount not to exceed \$5,448 from the Optional One Percent Sales Tax fund for 100 tons of W-base limestone, blading 4.75 miles of roadway, application of 76.3 tons of mag chloride dust control and reclaiming of 300 feet of asphalt pavement at Stone Trail/Force Road, Gravel Road Priority 6, as recommended by the

Campbell County Department of Public Works. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the additional costs associated with the implementation of the Tyler Project and authorize the execution of all documents to complete the project, as presented. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve the Campbell County Compensation Community Recommendation Option 2 for Fiscal Year 2020-2021, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the submission of the Temporary Assistance for Needy Families (TANF) Community Partnership Initiative (CPI) grant application, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Bell moved to approve Resolution Number 2032.3 approving the hours of operation for the Campbell County North Landfill to normal, effective April 22, 2020, and for the Care Facility effective April 27, 2020, as presented. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Chairman Reardon stated Bell Nob Golf Course has operated appropriately and is working with Public Health to reopen in the same manner.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:35 AM. The next regular meeting of the Commissioners will be held Tuesday, May 5, 2020, at 9:00 AM in the Commissioners Chambers in the Courthouse.

  
Susan Saunders, County Clerk  
Board of County Commissioners

  
DG Reardon, Chairman  
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: [www.ccgov.net](http://www.ccgov.net)