

Fair Board Meeting
Minutes
April 21st, 2020

Marilyn Christensen	Acacia Elkins	Celeste Robinson – by phone
Trena Bauder	JD Gray	Jenny Staeben
Sarah Edwards – by phone	Liz Edwards	
Shawn Acord	Niki Hensley	
Joey Leegaard	Kim Fry	

Chairman, Marilyn Christensen called the meeting to order at 6:00 pm. Marilyn welcomed everyone to the meeting and invited everyone to introduce themselves. Marilyn asked for any additions to the agenda and none were added.

Minutes ~

Acacia Elkins made a motion to accept the March minutes. Sarah Edwards seconded. Motion passed.

Reports ~

County Attorney's Office ~

Entertainment Contracts ~

Jenny Staeben (Deputy County Attorney) reviewed the current status of the entertainment contracts with the Fair Board. She has evaluated them all and some are basic, and others have terms the County and Fair Board need to negotiate to follow our county's legal guidelines. Jenny's goal is to protect and save money for the Fair Board in managing these contracts. Jenny asked the Board if they had a deadline, if fair is to be canceled due to the virus restrictions. Jenny asked the Board regarding the contracts that require a deposit and the Board's plan on how to pay them. Discussion was held, and the Board decided to continue to monitor the current reports from our Governor and public health. The Fair Board will decide by June 15th regarding the CC Fair events' continuation options or cancelation. The Board decided to negotiate with the entertainment contracts and pay half the deposit now and the remainder after June 15th. If our health guidelines for the virus circumstance change between now and June 15th, the Board will address the situation accordingly. The Board approved to have base contracts drafted for next year and following years. The Board thanked Jenny for attending their Board meeting.

Extension Office / 4-H ~

Kim shared an e-mail from the State (WY) 4-H Program Director regarding the current status of the 4-H program due to the virus. The Extension (4-H) Program follows the directive of the Governor with the State's social distancing restrictions in place and University of Wyoming restrictions which include no travel support until July 30th. Kim reported the CC Extension Office is continuing to hold virtual classes including quilting, poultry, horse, dog, and more. The Extension Office is utilizing the State 4-H web page getting great virtual ideas and classes to conduct more learning opportunities for members. Celeste reported Shooting Sports will have a meeting on Monday, April 27th to discuss the effects of the virus for State Shoot. Celeste reported on additional virtual classes including cooking with Anabel Mooney, Aerospace, and more. Kim restated they are continuing curbside services for supplies. The Extension Office is working with Dane Joslyn donating fabric to the hospital to make masks. They also donated fabric to JoAnn's Fabric for making masks kits.

Fair Coordinator ~

Liz reported the Fair office is projected to move back in at the end of April. The superintendent meeting is tentatively scheduled for May 21st and letters will be mailed out in May pending current situation. Liz followed up with the candidates for the open superintendent positions (Open Class Art / Open & 4-H Photography) and after receiving applications interviews will be scheduled. The advertising proposals were presented and will be further discussed at the next meeting. The Fair Office is continuing to schedule and prepare for fair and the fair book is completed.

~Ranch Rodeo ~

Liz presented entry forms and rules for proofing and ideas. Discussion was held regarding a vendor offering to sponsor a hat for the Ranch Rodeo and the Board approved allowing one hat for sponsorship. Liz presented a proposal from the Livestock contactor, Lazy 3S, asking to add mini/Jr. bull riding. Discussion was held, and the Board agreed to run the same structure as last year and not have mini/Jr. bull riding this year.

INITIALS MKC JD

Old Business ~

COVID-19 information / update ~

Liz shared the open communication the RMAF and WAF has set-up for fair managers to discuss options, ideas and their own fair plans. Jenny shared the current virus health concerns and information update from the County. Discussion was held, the Fair Board will decide by June 15th regarding the CC Fair events' continuation options or cancelation. If our health guidelines with the virus circumstance changes between now and June 15th, the Board will address the situation accordingly.

New Business ~

Liz asked if the Board had a chance to see the YLS letter and video that was published for the fair families and the Board approved. The Donor letter and Business letter were presented, Liz asked the Board's approval to wait to send them out due to the current situations and the Board agreed. Liz presented the YLS Packet to the board and will be available from the Extension (4-H) Office, FFA Advisors, Youth Livestock Superintendents, and on the County Fair Website. The tagging directions were presented along with the new style of tag for the swine, lamb, and goats and the Board approved. The County Fair Website is currently being updated and Liz asked the Board to look at it for proofing. The Fair Office received a phone call asking/suggesting the possibility of having health checks for Poultry. Discussion was held and the Board agreed to not have health checks for poultry during fair.

Treasurer's Report ~

Liz reported the budget was submitted, and she will be notified by mid-May on approval status. Acacia Elkins made a motion to accept the voucher list, JD Gray seconded. Vouchers were approved.

Meeting Adjourned ~

Acacia Elkins made a motion to adjourn the meeting, Sarah Edwards seconded. Meeting adjourned at 7:43 pm.


Marilyn Christensen, Chairman

Respectfully Submitted,


Liz Edwards, Fair Coordinator

Next Meeting – May 19th, 2020