

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, April 21st, 2020
12:00 p.m.-1:00 p.m.
Teleconference Call**

Present: Kim Hoff, Jim Lyon Jr., Char Edwards, JR Bailey, Rita Jordan, Craig Abraham, Donna Morgan, Bonnie Volk, Sheri England, Heidi Phipps, Fiona Conn, Jamie Hurich, Sally Craig, and Megan Kincaid-Heidel

Excused: Commissioner Faber

Approval of Prior Board Minutes

Donna Morgan moved to approve the March minutes as written. Char Edwards seconded. Motion Carried.

Program Update

JR Bailey gave the March 2020 program update

YIT: 6 served in March
JFDC: 3 served in March

Court of Origin:
Juvenile Court: 3
Circuit Court: 2
Municipal Court: 3
Circuit and Muni: 1

PFI: 6
YES House: 3

Phase I: 3
Phase II: 5
Phase III: 1

Graduated: 0
Terminated: 0
Absconded: 0
Relapses: 2

New Participants: 0
Pending: 0
Referrals: 1

Upcoming Graduation: May 14th (however most likely will be later)

Coordinators Teleconference

Jim reported that there was a new treatment management manager at the state level and an update to the 5 points software and training for the new changes was held this previous week. The state is currently working on drafting contracts and mentioned that the quicker we signed and returned it, the quicker it would be implemented. He also reminded the board that we received the same amount as last year's just with the slot allocations switched with this award being 5 juvenile slots and 4 YIT slots. Jim also reminded the board about the rule changes he sent out with much of the changes being in Chapter 1, 2, and 6. The most notable change being the initial year training requirement changing from 40 hours a week to 20 hours a week. He also reported that there was a discussion on participants running out of minutes and other programs are providing phone cards to remedy this. So far this program has not encountered that issue but Quality of Life funds are available if that issue arises.

Budget Update

Jim reported that Megan sent out the workbook to track expenses and asked for questions. Char posed a question regarding balances; current balances is found under "Contract Balance" on the worksheet. Jim also reported that the amount in our account from participant fees is around \$43,000, and that amount is what we have collected from inception of the program. He also emailed CST and CJSB on budget cycle update but has yet to hear back. For a quick grant fund update, Jim reported that we are Funded from CST, approved via email but not officially concerning our CJSB awarded and approved at the first hurdle for the City 1% funds with two more approvals needed.

CST Chapter Revisions

This topic was already discussed previously in the Coordinators Teleconference update. No questions were asked.

Treatment Representative Vacancy

Jim reported that we have taken steps in the past with things like an advertisement on a specific Facebook page and discussed this in previous board meetings. He asked for suggestions to ramp up efforts. Char informed the board that historically we recruit by reaching out to specific people and using already existing contacts of board members. Jamie had been brainstorming and came up with Dale Oedekoven, Ginny Oedekoven, and Mickie Daigle and agreed to inquire about their interest in being on the board. Sheri reported that she would meet with Misty and brainstorm some names to also bring back to the board.

Other Business

Kim Hoff inquired about the NADCP National Conference switching to a virtual conference. JR will not be attending any longer due to time constraints of both working and attending webinars all week. It is therefore opened up to others at a reduced price for registration and since it no longer requires traveling, lodging, or meal reimbursement. Those that are new are at most need for the 20 possible hours of training offered by the virtual NADCP National Conference. Jim moved that Craig, Heidi, and

Fiona attend the NADCP National Conference virtually beginning May 26th, 2020. Char seconded. Motion Carried.

Char pointed out that our policies do not have a MAT policy which was confirmed by several board members so Char asked that PFI send over their policies concerning MAT and volunteered to look into writing an MAT policy.

The next meeting is May 19th, 2020.

No further business was introduced. Meeting adjourned.