

MINUTES

CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

April 27, 2020 - 5:00 P.M.

MEMBERS PRESENT: Clay Cundy, Brian Edwards, Barb Pilon and Justin Merryman

MEMBERS ABSENT: Sam Araujo

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT:

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on April 27 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairman Cundy. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. MERRYMAN AND SECONDED BY MR. EDWARDS THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE MARCH 23, 2020 BOARD MEETING AND THE VOUCHER LIST AS PRESENTED.
- III. Items from Public: There were no "Items from the Public."
- IV. Old Business: There was no "Old Business."
- V. New Business:
 - A. Bell Nob Contract Employees

MR. MERRYMAN MOVED TO WAIVE THE REIMBURSEMENT OF FEES BY BELL NOB LOUNGE FOR APRIL AND MAY, THE LEASE FEES FOR BELL NOB PROSHOP FOR APRIL AND MAY AND THE BELL NOB PROSHOP CREDIT CARD FEES FOR APRIL WHICH WILL BE PAID BY PARKS & RECREATION AS PRESENTED. MR. EDWARDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

- B. Private Golf Car Use at Bell Nob

MR. MERRYMAN MOVED TO APPROVED PRIVATE CART USEAGE AT BELL NOB GOLF COURSE UNDER THE CURRENT FEE SCHEDULE AS PRESENTED. MR EDWARDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

C. Finn Cycle Golf Scooter

MR. EDWARDS MOVED TO PURSUE APPROVAL BY THE COUNTY COMMISSIONERS ON THE LEASE/COST SHARE OF THE FINN CYCLE GOLF SCOOTER AS PRESENTED. MRS. PILON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

VI. Items from Staff:

A. Recreation Report:

- a. Gibson reported that the City of Gillette approved funding up to \$4,000 for the 4th of July which will be paid quarterly as available.
- b. Gibson reported that the Governor will be holding a press release later this week and may release new orders. He has been working on a plan to re-open the facility which he will submit as soon as allowed to the Department of Health. His plan details safety measures that will be implemented at the Gillette and Wright Recreation centers to ensure social distancing and promote safety for patrons and staff. Several areas will remain closed when the facility re-opens.

B. Parks Report:

- a. Geer reported on the measures that Parks staff are taking to promote social distancing in the parks and with staff. Restrooms will remain closed until further notice.
- b. Geer reported that Parks staff has been busy removing some trees and spraying.
- c. Geer reported the playground equipment at Cam-Plex Park has been removed and the new equipment would be installed in mid-May.

C. Bell Nob Report:

- a. Dillinger reported on the measures that staff at Bell Nob are taking to promote social distancing on the course and in the club house.
- b. Dillinger reported that the security cameras have been installed on the security gate.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. Facility Closure Updates

- a. Mansur reported that staff has been working very hard at the Recreation Center in preparation of re-opening.
- b. Mansur reported that Recreation Center staff has volunteered to deliver Covid-19 testing to Cheyenne from Campbell County Health and the Black Hills Urgent Care. The deliveries are made Tuesday-Friday and will continue for a couple more weeks.

B. 2020-2021 Budget Update

- a. Mansur reported that the provisionally approved budgets have not been released yet.

C. Bell Nob Pro Shop and Lounge Report

- a. Mansur presented the Bell Nob Pro Shop and Lounge report.

D. Next Meeting: The next meeting will be held May 26, 2020 at the Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 6:10 p.m.

APPROVED SECRETARY

APPROVED CHAIRMAN