

**Campbell County CARE Board**  
 (Community, Advocacy, Resources, Education)  
*Reduce poverty by allocating resources to support human service agencies.*

**May 11, 2020**

**Present**

- |  |  |
|--|--|
| <input type="checkbox"/> Commissioner Shelstad                 | <input checked="" type="checkbox"/> Sarah Starks     |
| <input checked="" type="checkbox"/> Sandy Lenz, Chair          | <input checked="" type="checkbox"/> Michelle Geffre  |
| <input type="checkbox"/> Alex Berger, Co-Chair                 | <input checked="" type="checkbox"/> Felicia Messimer |
| <input checked="" type="checkbox"/> Tami Maher, Treasurer      | <input checked="" type="checkbox"/> Beth Raab        |
| <input checked="" type="checkbox"/> Cara Mittleider, Secretary | <input type="checkbox"/>                             |
| <input type="checkbox"/> OPEN                                  | <input type="checkbox"/>                             |

The meeting was called to order by Sandy Lenz at 12:03 p.m.  
via ZOOM (COVID-19).

|                             |  |
|-----------------------------|--|
| <b>Mission Moment:</b>      | None today.  |
| <b>Meeting Minutes:</b>     | Cara moved to approve April minutes. Felicia seconded the motion. Motion was voted on and passed unanimously.  |
| <b>Treasurer's Report:</b>  | <p>CSBG Invoices – Tami</p> <ul style="list-style-type: none"> <li>• CARE Board only had 3 agencies submit for April.</li> </ul> <p>County 1% Invoices – Tami</p> <ul style="list-style-type: none"> <li>• VAC, Council and Senior Center seem to be late every month with their invoices.</li> <li>• Boys &amp; Girls Club submitted an invoice for April, which we questioned if they were open for April. CARE Board requested additional data.</li> <li>• Personal Frontiers is out of funding, but still submitted an invoice – we had to remind them they were out of funds.</li> </ul> <p>Michelle moved to approve the Treasurer's Report and April invoices as presented. Cara seconded the motion. Motion was voted on and passed unanimously.</p> <p>No changes to the Special Account.</p> |
| <b>Unfinished Business:</b> | <p>Update on CSBG State Visit – Beth/Ivy</p> <ul style="list-style-type: none"> <li>• No update</li> </ul> <p>Sub-recipient Monitoring – Beth</p>  |

|                                 | <ul style="list-style-type: none"> <li>No Update</li> </ul>   |                     |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
|---------------------------------|---|---------------------|-------------|---------------------|---------|-------------|--------------|------|-------------|--------------|---------|------|------|-----|-------------|--------------|-----|-------------|--------------|-----------|-------------|--------------|------------|----|-------------|--|--------------|---------------|
| <b>New Business:</b>            | <p>1% Funding Status FY21</p> <ul style="list-style-type: none"> <li>No Update</li> </ul> <p>CSBG Application Review / Approval of Amounts</p> <ul style="list-style-type: none"> <li>\$211,997 is the FY21 CARE Board amount to allocate, up about \$1k from current year. The CARE Board discussed not needing to allocate ourselves as much for the coming year and instead equally divide the CARE Board amount amongst the current CSBG recipients, giving them a 7% increase in funding and leaving a minimal amount for the CARE Board for subscriptions, memberships and miscellaneous expenses.</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>7% Increase</th> <th>FY21 Recommendation</th> </tr> </thead> <tbody> <tr> <td>Council</td> <td>\$ 6,300.00</td> <td>\$ 96,300.00</td> </tr> <tr> <td>GARF</td> <td>\$ 1,540.00</td> <td>\$ 23,540.00</td> </tr> <tr> <td>Habitat</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>GRH</td> <td>\$ 1,960.00</td> <td>\$ 29,960.00</td> </tr> <tr> <td>PFI</td> <td>\$ 2,170.00</td> <td>\$ 33,170.00</td> </tr> <tr> <td>YES House</td> <td>\$ 1,750.00</td> <td>\$ 26,750.00</td> </tr> <tr> <td>CARE Board</td> <td>\$</td> <td>\$ 2,277.00</td> </tr> <tr> <td></td> <td>\$ 14,000.00</td> <td>\$ 211,997.00</td> </tr> </tbody> </table> <p>Michelle moves to approve a 7% increase from the current FY allocations for Council (\$96,300), GARF (\$23,540), GRH (\$29,960), PFI (\$33,170) and YES House (\$26,750). Leaving the CARE Board at \$2,277, but unfortunately not approve any new requests for CSBG funding. Tami seconded the motion. The motion was voted on and passed unanimously.</p> |                     | 7% Increase | FY21 Recommendation | Council | \$ 6,300.00 | \$ 96,300.00 | GARF | \$ 1,540.00 | \$ 23,540.00 | Habitat | \$ - | \$ - | GRH | \$ 1,960.00 | \$ 29,960.00 | PFI | \$ 2,170.00 | \$ 33,170.00 | YES House | \$ 1,750.00 | \$ 26,750.00 | CARE Board | \$ | \$ 2,277.00 |  | \$ 14,000.00 | \$ 211,997.00 |
|                                 | 7% Increase   | FY21 Recommendation |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| Council                         | \$ 6,300.00   | \$ 96,300.00        |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| GARF                            | \$ 1,540.00   | \$ 23,540.00        |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| Habitat                         | \$ -  | \$ -                |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| GRH                             | \$ 1,960.00   | \$ 29,960.00        |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| PFI                             | \$ 2,170.00   | \$ 33,170.00        |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| YES House                       | \$ 1,750.00   | \$ 26,750.00        |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| CARE Board                      | \$  | \$ 2,277.00         |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
|                                 | \$ 14,000.00  | \$ 211,997.00       |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| <b>Agency/Committee Update:</b> | <p>Gillette Reproductive Health reached out to Sandy about their funding. Worried about their 1% as well as their CSBG funding and the future of GRH with word the Commissioner's may not approve their 1% funding request for FY21.</p>  |                     |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |
| <b>Upcoming Calendar Items:</b> | <p>Next Board Meeting:</p> <ul style="list-style-type: none"> <li>June 8, 2020 at 12:00pm via ZOOM or in-person</li> </ul>  |                     |             |                     |         |             |              |      |             |              |         |      |      |     |             |              |     |             |              |           |             |              |            |    |             |  |              |               |

The meeting was adjourned at 1:08 p.m.