

Office of County Commissioners
May 15, 2018
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, May 15, 2018. Chairman Christensen called the meeting to order at 9:00 AM. Pastor Judith England led in prayer and Chairman Christensen led the Pledge of Allegiance.

Present were Matt Avery, Rusty Bell, Clark Kissack, Micky Shober, Mark Christensen Commissioners; Kendra Anderson, Election Coordinator; Carol Seeger, Deputy County Attorney and Robert Palmer, Commissioners Administrative Director.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Fire Board Meeting, April 25, 2018
Board of Commissioners Morning Workshop, April 26, 2018
Board of Commissioners Directors Workshop, April 30, 2018
Board of Commissioners Regular Meeting, May 1, 2018

MONTHLY REPORTS:

Clerk of District Court – April 2018
County Clerk – April 2018

PAYROLL PAYMENTS:

April 21, 2018; April 30, 2018

CANCELLATION/REBATE OF TAXES:

#3658 - 3660

CAPITAL CONTINGENCY REQUEST:

Amendment to account 020.7531 Contingency, request originally approved on 5/1/2018, Sheriff's Office – Vehicle Installations on new fleet vehicles in the amount of \$6,667.07, from Capital Contingency 800.7268

CLASS SPECIFICATIONS:

Grant Specialist
Payroll Specialist
Treatment Court Technician

LINE ITEM TRANSFERS:

Airport - Transfer \$500 from 751.6052 Postage & Freight to 751.6102 Assoc., Comm., Dues & Fees; transfer \$2,000 from 751.6114 Propane, Natural Gas to 751.6112 Electricity; transfer \$1,200 from 751.6282 Airplane, Train, Bus to 751.6283 Meals and Lodging; transfer \$1,000 from 751.6517.1 Tuition and Fees to 751.6531 General Supplies; transfer \$1,000 from 751.6674 Diesel Fuel to 751.6673 Gasoline; transfer \$1,000 from 751.6517.3 Conf./Sem./Work Shops to 751.6673 Gasoline; transfer \$1,000 from 751.6755 General Vehicle Maintenance to 751.6673 Gasoline; transfer \$500 from 751.6777.6 General Aviation Bldg. to 751.6777.1 Terminal Maintenance
Extension Office - Transfer \$209.10 from 102.6282 Airplane, Train, Bus to 102.7342 4-H Program Support; transfer \$150.00 from 102.6281 Automobile to 102.7342 4-H Program Support; transfer \$345.02 from 102.6283 Meals and Lodging to 102.7342 4-H Program Support; transfer \$660.00 from 102.6517.2 Staff Development to 102.7342

4-H Program Support; transfer \$425.00 from 102.6517.3 Conference, Seminar to 102.7342 4-H Program Support; transfer \$250.00 from 102.6517.4 Travel & Transportation to 102.7342 to 4-H Program Support; transfer \$490.76 from 102.6517.5 Meals and Lodging to 102.7342 to 4-H Program Support; transfer \$161.12 from 106.6281 Automobile to 106.7488 Misc Program Support; transfer \$383.79 from 106.6283 Meals and Lodging to 106.7488 Misc Program Support; transfer \$70.09 from 104.6282 Airplane, Train, Bus to 104.6281 Automobile; transfer \$85.00 from 104.6283 Meals and Lodging to 104.6281 Automobile; transfer \$225.77 from 104.6283 Meals and Lodging to 104.6517.3 Conference, Seminar; transfer \$172.26 from 104.6517.5 Meals and Lodging to 104.7488 Program Support; transfer \$150.00 from 103.6283 Meals and Lodging to 103.6281 Automobile; transfer \$145.72 from 103.6283 Meals and Lodging to 103.7343 Program Support; transfer \$505.00 from 103.6517.3 Conference, Seminar to 103.7343 Program Support; transfer \$96.71 from 103.6517.4 Travel & Transportation to 103.7343 Program Support; transfer \$294.10 from 103.6517.5 Meals and Lodging to 103.7343 Program Support; transfer \$400.00 from 100.6092 from Advertising to 101.6762 Office Furniture & Equip

Library - Transfer \$4,500 from 711.6042 P/R Benefit Expenditures to 714.6042 P/R Benefit Expenditures; transfer \$5,500 from 713.6042 P/R Benefit Expenditures to 714.6042 P/R Benefit Expenditures; transfer \$900 from 711.6517.3

Conference/Seminar/Wk to 711.6282 Airplane, Train, Bus

Public Works - Transfer \$12,410 from 083.7271.36 Rawhide Facility to 831.7202 Landfill Capital Outlay

OFFICIAL BOND & OATH:

Pinnacle Heights Improvement & Service District – Anita Czapeczka; Southfork Estates Improvement & Services District – Pamela Cowen

POSITION VACANCY JUSTIFICATIONS:

Adult Treatment Courts – Administrative Assistant I or II

Children’s Developmental Services – Speech Pathologist

Wright Recreation Center – Recreation Desk Assistant II

HAND WARRANTS:

State of WY – WAG Criminal Investigations	\$90.00
Campbell County Clerk Tax Account	289,943.07
Campbell County Parks & Rec Activity	28.00
Campbell County Treasurer – HSA	33,315.41
Great West Trust Company LLC	36,502.29
Wyoming Child Support	2,546.67
Campco Federal Credit Union	276.01
Campbell County Clerk Tax Account	21,138.69
Campbell County Treasures – HSA	1,441.66
Campco Federal Credit Union	950.00
Great West Trust Company	2,575.00
State of WY – WAG Criminal Investigations	78.00

Commissioner Shober moved to approve all items of the Consent Agenda as presented.

Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Public Comment was heard from Cathy Raney, Jerry Means, Sara Painter, Phil Christopherson and Terri Sjolin.

Ivy McGowan-Castleberry, Public Information Coordinator and Matt Olsen, Staff Engineer, provided information regarding covered loads going to the North Landfill.

Commissioner Bell moved to approve the Grant Application to the United States Department of Health and Human Services, Office of Head Start, prepared by Children's Development Services, for the Early Head Start Program in the total amount of \$392,105, with \$313,684 in federal funds and \$78,421 in local funds, for the period of September 1, 2018 to August 31, 2019, as presented. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve the Home Health Agency License Application to the State of Wyoming, Department of Health, Aging Division from the Campbell County Public Health Department for FY 2018/2019 annual renewal to provide skilled nursing services in Campbell County, as presented. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Kissack moved to approve the proposed amendments to the Chapter 3 Rules Governing Appeals to the Building Code Appeals Board, effective July 1, 2018, as presented. Commissioner Shober seconded the motion.

Commissioner Avery moved to table the approval of the proposed amendments to the Chapter 3 Rules Governing Appeals to the Building Code Appeals Board. Commissioner Shober seconded the motion. All Voted–Aye. Carried.

Commissioner Shober moved to approve the Classification Review for Campbell County Public Health, with a new Position Title of Community Prevention Specialist, total points of 942, and Band 26, Range 58, as recommended and presented. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the change in Classification Title for the Financial Service Manager to Accounting Manager in the Campbell County Clerk's Office, as presented. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Commissioner Avery moved to approve the request to retire the following Classification Titles: Financial Services Manager and Theater Manager, as presented. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Information was provided for a change in position allocation for the Campbell County Fire Department.

Commissioner Shober moved to approve submission of a renewal application to the State of Wyoming Department of Workforce Services, Division of Workers' Compensation for Campbell County to participate in the Safety Discount Program for Fiscal Year 2018/2019, as presented. Commissioner Kissack seconded the motion. All Voted–Aye. Carried.

Commissioner Bell moved to approve submission of a renewal application to the State of Wyoming Department of Workforce Services, Division of Workers' Compensation for Campbell County to participate in the Drug Free Workplace Discount Program for Fiscal Year 2018/2019, as presented. Commissioner Shoher seconded the motion. All Voted–Aye. Carried.

Commissioner Shoher moved to award the bid for the Campbell County Roads Phase IV Dust Suppression Project, under the FY 2017 Congestion Mitigation Air Quality (CMAQ) Federal Project, to Dustbusters Enterprises, Inc. in an amount not to exceed \$476,558.40 to furnish 4,040 tons of liquid Magnesium Chloride, as presented. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

The Public Hearing scheduled for 10:15 AM was heard at 10:40 AM. The purpose of the Public Hearing was for public comment the re-zoning request for Drue & Jeaneen Dryden in the Donkey Creek Subdivision No. 2, Case Number 18.02 COZ.

Commissioner Bell moved to approve the re-zoning request for Drue & Jeaneen Dryden in the Donkey Creek Subdivision No. 2, Case Number 18.02 COZ, for two lots from A-L (Agriculture District) to R-S (Residential Suburban District) and adjusting the property lines, Lot 38: 3.049 acres becomes 3.023 acres and Lot 39: 4.807 acres becomes 4.793, contingent upon the filing of the final administrative plat, as recommended and presented by the Campbell County Planning Commission and Department of Public Works. Commissioner Avery seconded the motion. All Voted–Aye. Carried.

A Public Hearing was held at 10:45 AM for the purpose of hearing public comment on the zoning request for Green Bridge Holdings, Case Number 18.03 COZ.

Commissioner Shoher moved to approve the zoning request for Green Bridge Holdings, Case Number 18.03 COZ, to rezone property from Unzoned to I-2 (Heavy Industrial), 449.16 acres part of Section 29, 32 & 33, Township 51 North, Range 71 West, and exclude the Atlas Carbon parcel, contingent upon filing of the final plat, as presented by the Campbell County Planning Commission and Department of Public Works. Commissioner Bell seconded the motion. All Voted–Aye. Carried.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:15 AM. The next regular meeting of the Commissioners will be held Tuesday, June 5, 2018 at 9:00 AM in the Commissioners Chambers in the Courthouse.


Kendra Anderson, Deputy Clerk
Board of County Commissioners


Mark Christensen, Chairman
Board of County Commissioners