Regular Meeting of the Campbell County Airport Board
4 p.m. Wednesday, May 15, 2019

Airport board President Joel Ohman called the meeting to order at 4 p.m. Members present Mr. Adrian Gerrits, Mr. Bruce Jones and Mr. Owen Lindblom.

A. Consent agenda items for consideration:
   - Purchase order summary
   - April 17, 2019 board meeting minutes

   Moved Mr. Lindblom, seconded by Mr. Jones to approve the consent agenda, including the purchase order summary, and the April 17, 2019 airport board minutes. Motion carried.

B. MMI engineer’s report – Tim Wick

C. S&S Builders, Inc. contract – Tim Wick
   Moved by Mr. Jones, seconded by Mr. Lindblom to approve the construction contract between S&S Builders, Inc. schedules 1, 2, and 3 for the taxiway construction and the airport board in the amount of Four Million, Four Hundred Eighty-Nine Thousand, Three Hundred Forty-Six Dollars and 70 cents ($4,489,346.70) subject to FAA and WYDOT concurrence and contingent upon receiving grant offer AIP 3-56-0012-45-2019 from the FAA and certificate of state grant-in-aid AGCC69B from WYDOT as presented.

D. MMI basic engineering services contract – Tim Wick
   Moved Mr. Gerrits, seconded by Mr. Lindblom to approve the basic engineering services contract between Morrison Maierle, Inc. and the airport board as presented. Motion carried.

E. MMI task order No. one/Passenger Facility Charge application – Tim Wick
   Moved by Mr. Jones, seconded by Mr. Lindblom to approve Task Order number one (1) between Morrison Maierle, Inc. and the airport board for preparing a 2019 passenger facility charge (PFC) application as presented. Motion carried.

F. Flightline LFS
   Ms. Micky Steward was present from Flightline LFS. Ms. Steward stated that 25% of the total Avgas sales were from the self-service fueling station. Mr. Lundell asked that Ms. Steward provide an electronic copy of her statistics to the airport board. Ms. Steward agreed. Ms. Steward asked that negotiations begin regarding Flightline LFS’s future lease agreement. Within the lease agreement after June 30, 2020 at which time the lessee shall have the option to renew their lease agreement for an additional term of five (5) years subject only to renegotiation of reasonable rent and insurance requirements. Ms. Steward’s concern is if there is a new general aviation terminal built, how will that affect their lease agreement and the transition from the present building to a new facility? President Ohman
stated the airport board will begin future discussions concerning the negotiation of fees. Ms. Steward also stated she would like for Flightline LFS to be involved and contribute to the layout and other input to the new facility.

G. **Executive Session – Possible acquisition of property**
Moved by Mr. Lindblom and seconded by Mr. Gerrits the airport board go into executive session to discuss the possible acquisition of property. Motion carried.

Moved by Mr. Jones and seconded by Mr. Lindblom the airport board adjourn from executive session back into the regular meeting. Motion carried.

H. **Adjourn**: Moved by Mr. Gerrits and seconded by Mr. Lindblom to adjourn. Motion carried.

Respectfully Submitted,

[Signature]
Greg Schreurs, Secretary/Treasurer

[Signature]
Joel Ohman, President