

Office of County Commissioners  
May 19, 2020  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, May 19, 2020. Chairman Reardon called the meeting to order at 9:00 AM. Commissioner Shelstad led in prayer and Chairman Reardon led the Pledge of Allegiance.

Present were DG Reardon, Rusty Bell, Bob Maul, Del Shelstad, Collen Faber, Commissioners; Susan Saunders, County Clerk; Jenny Staeben, Deputy County Attorney and Ivy McGowan-Castleberry, Public Information Coordinator. Carol Seeger, Commissioners Administrative Director, was absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Special Meeting, May 1, 2020  
Board of Commissioners Directors Workshop, May 4, 2020  
Board of Commissioners Regular Meeting, May 5, 2020

MONTHLY REPORTS:

Clerk of District Court – April 2020  
County Clerk – April 2020  
Sheriff's Office – April 2020  
Sheriff's Office, Detention Center – April 2020  
Treasurer's Office – April 2020

PAYROLL PAYMENTS:

May 2, 2020

EMERGENCY SICK LEAVE BANK REQUEST:

Transfer 2.05 hours from ESLB to Employee #615283

LINE ITEM TRANSFERS:

Airport - Transfer \$600 from 751.6091 Public Rel & Prom to 751.6102 Assoc, Comm, Dues & Fees; transfer \$1,500 from 751.6118 Satellite TV/Music to 751.6145 Consulting-General; transfer \$23.00 from 751.6517.1 Tuition and Fees to 751.6517.2 Staff Development; transfer \$800 from 751.6767 General Eq to 751.6517.3 Conference/Seminar/Wkshp; transfer \$270 from 751.6131 Medicals to 751.6517.3 Conference/Seminar/Wkshp; transfer \$470 from 751.6756 Painting Supplies to 751.6517.3 Conference/Seminar/Wkshp; transfer \$1,000 from 751.6675 Motor Oil to 751.6673 Gasoline; transfer \$1,000 from 751.6676 Hydraulic Fluid to 751.6772 ILS Maintenance; transfer \$1,000 from 751.6677 Grease to 751.6772 ILS Maintenance; transfer \$500 from 751.6752 Tires and Chains to 751.6772 ILS Maintenance; transfer \$500 from 751.6752 Gen Vehicle Mnt. to 751.6772 ILS Maintenance; transfer \$500 from 751.6777.4 Shop Maintenance to 751.6777.1 Terminal Maintenance; transfer \$500 from 751.6777.6 GA Bldg. Mnt. to 751.6777.1 Terminal Maintenance; transfer \$318 from 751.6719 Property Taxes to 751.6748 Other Op Supplies; transfer \$1,000 from 751.6323 Water Sewer Eng. to 751.6789 Fuel Farm Maintenance; transfer \$405.79 from 751.6282 Airplane/Train/Bus to 751.6789 Fuel Farm Maintenance

Parks & Recreation - Transfer \$611 from 7702.6517.2 Staff Development to 7704.6517.2 Staff Development; transfer \$2,500 from 7704.6687 Landscape Supplies to 7704.6774 Irrigation Maintenance

Public Works - Transfer \$5,262 from 020.7085 District Support Grants to 020.7085.15 Rustic Hills I&S District

#### MALT BEVERAGE PERMITS

Carol Bohl, Gillette Stock Car Racing Association, for races at Thunder Speedway in the spectator area on May 23, 2020; May 30, 2020; June 6, 2020; June 13, 2020; June 20, 2020; June 27, 2020; July 4, 2020; July 11, 2020; July 18, 2020; July 25, 2020; August 1, 2020; August 8, 2020.

#### POSITION VACANCY JUSTIFICATIONS

Library Board – Youth Services Specialist

Public Health – Public Health Nurse

#### SICK LEAVE TRANSFERS

Transfer 40 hours from Employee #102349 to Employee #615283

Transfer 40 hours from Employee #101901 to Employee #615283

#### STATE ELECTRICAL CONTRACTOR'S LICENSE RENEWAL

Curtis Wendling – Master Electrician

#### HAND WARRANTS

CCCBT	\$212,581.28
CCEHBTA – Health	780,633.82
CCEHBTA – Dental	43,105.10
Delta Dental Plan of Wyoming	2,134.90
Campbell County Clerk Tax Account	20,800.74
Campbell County Treasurer – FLX/HSA	2,437.49
Campco Federal Credit Union	950.00
Great West Trust Company	4,525.00
Jeffrey M. Mooney	587.50
Wyoming Retirement System	2,161.86
Campbell County Clerk Tax Account	310,124.26
Campbell County Parks & Recreation Activity Fund	31.00
Campbell County Treasurer – FLX/HSA	44,801.42
Campco Federal Credit Union	276.01
Great West Trust Company	36,751.66
Wyoming Child Support	1,688.38

Commissioner Bell moved to approve all items of the Consent Agenda as presented.

Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Several people provided public comment with regards to the funding of Gillette Reproductive Health.

Commissioner Bell moved to appoint Elizabeth Edwards to the Employee Recognition Committee to serve an unexpired three-year term ending June 30, 2021. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Bell thanked the people that helped clean up the graffiti at the skatepark.

Commissioner Bell moved to approve the CARES Act Airport Grant Agreement between the Federal Aviation Administration and the Northeast Wyoming Regional Airport to help offset a decline of revenues arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency, Grant Number 3-56-0012-046-2020, in amount not to exceed \$1,111,653, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved to approve the Re-activation of Classification and Change of Allocation request for the Airport Operations Supervisor Position, Band 61 Range 27, Total Points 618, Grade 111, as presented and recommended by the Personnel Committee. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried

Commissioner Shelstad moved to award the Airport Terminal Building Reroof Project to Lowe Roofing of Wyoming, in the amount not to exceed \$685,700 and authorize the execution of all documents to complete the project, as presented. Commissioner Bell seconded the motion. All Voted-Aye. Carried.

Commissioner Faber moved to approve the Certification of Extraordinary Costs Incurred in the Collection of Ad Valorem Tax for legal fees incurred to defend actions in bankruptcy from October 21, 2019 to April 29, 2020 in the amount of \$63,138.51 to be deducted and credited to the treasury of Campbell County prior to distribution of any tax collected, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the consulting agreement between Porter, Muirhead, Cornia & Howard (PMCH) and Campbell County to extend the term through November 30, 2020, as presented. Commissioner Faber seconded the motion. All Voted-Aye. Carried.

Discussion was held with Juli Price Carroll from Gillette Reproductive Health on the mission of Gillette Reproductive Health.

Commissioner Bell moved to approve the submission of the Community Services Block Grant (CSBG) FY2021 Grantee Application for Funds, as presented and recommended by the CARE Board. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

The Public Hearing scheduled for 10:15 AM was heard at 11:00 AM. The purpose of the hearing was for budget transfers for Fiscal Year 19-20.

Commissioner Bell moved to approve the budget amendments to General County and Weed and Pest as presented:

General County:

Increase General County Expense Community Juvenile Service 20601.7539

Miscellaneous by \$71,686

Increase General County Expense Care Board Special Account 40213.6531 General Supplies by \$2,654

Increase General County Expense Adult Drug Court 40210.7539 Miscellaneous by \$352,905

Increase General County Expense Public Health 506.7488.3 Community Prevention by \$96,503  
Increase General County Cash Carryover 1.5999 by -\$523,748  
Increase General County Expense Sheriff 24/7 056.6131.02 Testing Supplies by \$28,000  
Increase General County Revenue Sheriff 24/7 1.4570.1 Auto & Trucks by -\$28,000  
Increase Sheriff Fleet Expense 026.7192 by \$40,000  
Increase Sheriff Fleet Cash Carryover 026.5999 by -\$40,000

Weed & Pest:

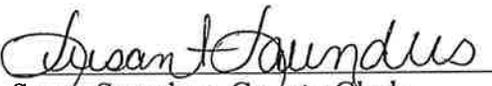
Increase Weed & Pest Expense Grasshopper 761.6359.3 by \$910,000  
Increase Weed & Pest Revenue-Grasshopper (Landowners) 760.4852.3 by -\$910,000  
Increase Weed & Pest Expense Other Contractual Services Other Expense 761.6359.4 by \$100,000  
Increase Weed & Pest Revenue BLM 760.4501.1 by -\$100,000  
Increase Weed & Pest Expense Grasshopper Expense 761.6359. by \$250,000  
Increase Weed & Pest Revenue (Emergency Reserves) 760.4852.3 by -\$250,000  
Increase Weed & Pest Expense Grasshopper Expense 761.6359. by \$140,000  
Increase Weed & Pest Revenue (County) 760.4852.3 by -\$140,000

Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Brian Quinn, Ken Schiebel and Joan Evans with PFM Asset Management LLC, gave a telephonic presentation on investments and investment programs.

Commissioners Faber and Bell left the meeting at 12:00 PM.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 12:30 PM. The next regular meeting of the Commissioners will be held Tuesday, June 2, 2020, at 9:00 AM in the Commissioners Chambers in the Courthouse.

  
Susan Saunders, County Clerk  
Board of County Commissioners

  
DG Reardon, Chairman  
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: [www.ccgov.net](http://www.ccgov.net)