

Collect. Preserve. Educate.
The Campbell County Rockpile Museum tells the story of the Powder River Basin.

**Minutes of the Regular Meeting of the CCRM Board of Directors
May 19, 2020**

Teleconference, 6:00 p.m.

A. Call to Order and Introductions

The meeting was called to order at 6:02 p.m. by Board President John Daly, presiding officer.

Present via phone: President John Daly, Vice-President Tami Bishop, Secretary Rita Cossitt Mueller, Lalia Jagers, and Bill Monahan

Museum Staff: Director Robert Henning and Stephan Zacharias were both at the museum and present via phone and video. Angela Beenken called in from home.

Absent: None

Guests: Sandy Holyoak, Secretary of the RMA and Charlene Busk, Museum Volunteer

B. Approval of Agenda

Pres. John Daly asked if there were any changes or additions to the agenda. Hearing none, it was approved by unanimous vote.

C. Consent Agenda

Approval of Minutes

April 21, 2020 Regular Meeting Minutes

Expense Report

As of May 15th, there are 7 purchase orders from the regular budget to be approved and paid totaling \$2,124.09. There are several outstanding invoices from both regular accounts and 1% accounts including First National Bank Visa.

The May 2020 vouchers are as follows:

Black Hills Energy	\$412.43
City of Gillette	\$559.17
Campbell County Chamber of Commerce	\$775.00
Spectrum	\$54.99
AASLH	\$210.00

Rocky Mountain Business Equipment	\$14.50
Vista Leasing Company	\$98.00
Henning Mileage Reimbursement	\$12.02

For the month of April 2020, there were 16 vouchers from our regular accounts totaling \$6,216.16 and one voucher from 1% accounts totaling \$682.60.

Board President John Daly signed the following late month vouchers after the regular meeting:

Wyoming Cowgirl Soap Company LLC	\$121.00
Lestz Wholesale LLC	\$537.22
Home Depot	\$59.94
Kevin Clutter	\$91.60
First National Bank Visa 2962	\$1,015.37
First National Bank Visa 9833	\$110.95

Stephan Zacharias signed one refund voucher from March that was submitted in April from First National Bank Visa 9833 in the amount of -\$38.00.

REVENUE UPDATE: No update as gift shop has been closed.

BUDGET VARIANCE for FY19-20 as of May 19, 2020

Pres. John Daly asked if there were any changes or additions to the consent agenda. Hearing none, it was approved by unanimous vote.

D. Collections and Exhibits

I. Collections Department Update

DISCUSSION: Angela Beenken submitted a written department update and reported that the procedure manual will be ready for review this week. It is specific to the Rockpile Museum. Tami Bishop commented on how much she enjoys the Cabinet of Curiosities.

E. Museum Program Updates

I. April Online Engagement Report – A report was included with the board packet. Robert Henning would like to re-visit the museum’s own social media account with the commissioners. The work the staff has put into the excellent various social media events and activities needs to be made easily available to the public.

II. Education Reports – No report from Penny Schroder. Stephan Zacharias gave an oral report of his work. Tami Bishop sent kudos to Stephen Zacharias for his efforts. Stephen likes the virtual exhibits best, but they need to be more accessible, not buried in the county website. Stephan and Robert did a Zoom tour for the Conestoga Elementary 3rd graders. It resulted in an immediate rise in hits. Tami Bishop asked about the senior outreach program. Considerable discussion followed about the problems it is facing.

- III. Exhibit Report - "She Served, Too" is ready. Five cases from the annex are inside and filled.
- IV. Schedule - There was general discussion of dates and activities. Most are planned to be virtual or teleconferencing.

May 21 – RMA Board Meeting, 2:30 p.m.

June 1-4 – AAM Annual Meeting (Virtual)

June 16 – CCRM Board Meeting and Quarterly Meeting with Commissioners

June 18 – RMA Board Meeting, 2:30 p.m.

July 16 – RMA Annual Membership Meeting, 5:30 p.m.

July 21 – CCRM Board Meeting

Aug. 24 – The Governor Lady: Nellie Tayloe Ross, 7:00 p.m.

F. Old Business

- I. COVID-19 Re-opening Plan and Progress Update: **After extensive discussion, Bill Monahan moved that CCRM open May 20, 2020. Tami Bishop seconded. The result of discussion was Bill Monahan amending his motion to include "within the boundaries of the submitted plan as approved by CC Public Health". Tami Bishop accepted the modification. Motion carried by a roll call vote of 3 to 2.**
- II. Museum Storage Update: Robert Henning reported on the storage construction project. It is progressing well and is to be done by June 30.
- III. FY2020-2021 Budget Reduction and Provisional Budget Approval: The Commissioners have significantly reduced the budget as submitted by the Museum Board. Director Henning was then asked to reduce the budget a further 2%.
- IV. RMA Summer Internship: Sandy Holyoak reported that RMA has canceled the interns for this summer because of the virus uncertainties. She and Director Henning also reported that RMA President Lisa Marquiss requested that the children's hands-on displays be re-opened. After discussion, the consensus is NOT to have any hands-on or interactive displays because of the sterilizing issues.

G. New Business

- I. County Fair: Rita Cossitt Mueller mentioned that the CC Fair is a go at this time. The museum staff has been supporting the fair people with historical information.

H. General Discussion – NONE

I. Adjourn

John Daly asked for any further items. Finding none, Lalia Jagers moved to adjourn. Bill Monahan seconded. Meeting adjourned at 7:00 p.m.

The next regular board meeting and quarterly meeting with the County Commissioners will be on June 16th at 6:00 p.m. Location TBD: Rockpile Museum OR Teleconference.

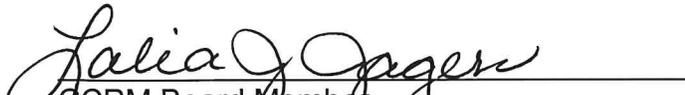
May 19, 2020 Board Meeting Minutes submitted by Secretary Rita Cossitt Mueller



CCRM Board Member



Date



CCRM Board Member



Date