

Office of County Commissioners
June 15, 2021
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, June 15, 2021. Chairman Maul called the meeting to order at 9:00 AM. Pastor Judith England led in prayer and Chairman Maul led the Pledge of Allegiance.

Present were Rusty Bell, DG Reardon, Bob Maul, Del Shelstad, Colleen Faber, Commissioners, Susan F. Saunders, County Clerk; Carol Seeger, Commissioners Administrative Director; Mitch Damsky, County Attorney and Sean Brown, Deputy County Attorney.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Directors Workshop, June 1, 2021

Board of Commissioners Executive Session, June 2, 2021

Board of Commissioners Regular Meeting, June 2, 2021

MONTHLY REPORTS:

Clerk of District Court – May 2021

County Clerk – May 2021

Sheriff's Office – May 2021

Treasurer's Office – May 2021

PAYROLL PAYMENTS:

May 29, 2021

May 31, 2021

CAPITAL REQUEST:

Parks and Recreation – To purchase two (2) Daktronics MX-1 Kit Plus Receivers to control scoreboards wireless, in the amount of \$3,430.

LINE ITEM TRANSFERS:

Airport - Transfer \$16,000.00 from 751.6023 Full Time Over Time to 751.6022 Full Time

Extension - Transfer \$180.00 from 101.6281 Automobile to 101.6762 Office Furniture & Equipment; transfer \$55.33 from 101.6517.2 Staff Development to 101.6762 Office Furniture & Equipment; transfer \$180.00 from 101.6517.4 Travel & Transportation to 101.6762 Office Furniture Equipment; transfer \$250.00 from 101.6517.5 Meals & Lodging to 101.6531 General Supplies; transfer \$459.00 from 101.6762.3 Repairs & Maintenance Vehicle to 101.6092 Advertising; transfer \$31.00 from 101.6762.3 Repairs & Maintenance Vehicle to 102.6349 University of WY; transfer \$317.96 from 102.6281 Automobile to 102.7342 Program Support; transfer \$250.00 from 102.6282 Airplane/Train & Bus to 103.6517.4 Travel & Transportation; transfer \$398.83 from 102.6283 Meals & Lodging to 102.7342 Program Support; transfer \$85.50 from 102.6281 Automobile to 103.6517.4 Travel & Transportation; transfer \$95.50 from 102.6283 Meals & Lodging to 102.7342 Program Support; transfer \$329.50 from 102.6517.3 Conference & Seminar to 102.7342 Program Support; transfer \$120.00 from 103.6281 Automobile to 103.6517.3 Conference/Seminar Work; transfer \$110.00 from 103.6281 Automobile to 103.6517.4 Travel/Transportation; transfer \$120.00 from

103.6281 Automobile to 103.6517.5 Meals & Lodging; transfer \$16.73 from 103.6283 Meals & Lodging to 103.6517.5 Meals & Lodging; transfer \$227.00 from 104.6281 Automobile to 104.7488 Program Support; transfer \$339.60 from 104.6282 Airplane, Train, Bus to 104.7488 Program Support; transfer \$188.00 from 104.6517.3 Conference/Seminar Work to 104.7488 Program Support; transfer \$835.64 from 104.6517.5 Meals and Lodging to 104.7488 Program Support; transfer \$500.00 from 105.6281 Automobile to 105.7488 Program Support; transfer \$100.00 from 105.6283 Meals & Lodging to 105.7488 Program Support; transfer \$500.00 from 105.6517.5 Meals & Lodging to 105.7488 Program Support

Parks & Recreation - Transfer \$5,700.00 from 7703.6024 Part-Time Regular to 7703.6024.314 Receptionist; transfer \$100.00 from 7704.6687 Landscaping Sup. to 7704.6777 Building Maintenance; transfer \$200.00 from 7704.6687 Landscaping Sup. to 7704.6755 Painting Supplies

Public Works - Transfer \$10,000.00 from 481.6111 Electric Water Sewer to 481.6767 General Equipment; transfer \$4,000.00 from 481.6111 Electric Water Sewer to 875.7238 Capital Misc Equipment; transfer \$17,000.00 from 020.7277.19 Landfill Environmental Compliance to 020.7271.37 Video Surveillance, Sheriff's Office

POSTION VACANCY JUSTIFICATIONS:

CAM-PLEX – Event Custodian

Children’s Developmental Services – Instructional Assistant

Parks & Recreation – Golf Course Superintendent

Public Works/Facilities Maintenance – Custodian I

SOCIAL MEDIA REQUESTS:

Airport – Airport Operations Technician II, Ronald Smith

HAND WARRANTS:

Campbell County Clerk Tax Account	\$20,430.00
Campbell County Treasurer – HSA/FLX	2,561.83
Campco Federal Credit Union	950.00
Great West Trust Company	4,595.00
HM Life Insurance	167,701.93
CCEHBTA – Health	73,881.07
CCEHBTA – Dental	41,443.40
Delta Dental Plan of Wyoming	1,831.60
Vision Service Plan	8,157.45
Reliance Standard Life Insurance	19,519.06
Campbell County Clerk Tax Account	289,433.12
Campco Federal Credit Union	226.01
Campbell County Treasurer – HSA/FLX	45,459.20
Great West Trust Company	32,907.50
Sheridan County Circuit Court	284.04
Wyoming Child Support	1,688.38
WAG – Criminal Investigation	78.00
First National Bank Visa	476.18
U.S. Postmaster	122.00

Commissioner Bell moved to approve all items of the Consent Agenda as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

There was no public comment given.

Commissioner Bell moved to approve Resolution Number 2083 rescinding Resolution Number 2075 and that the sale and use of fireworks in Campbell County is strictly prohibited except for the public display to be conducted by the Campbell County Department of Parks & Recreation in celebration of the 4th of July for 2021, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Open Burning Restriction, Resolution Number 2084 effective immediately, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved approve the CARES Developmental Addendum application to move \$300,000 from the CARES Act Airport Grant for the construction of the General Aviation Terminal Building, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to approve the agreement between the Wyoming Department of Health, Public Health Division, Campbell County WIC Program and Campbell County to provide program benefits of the United States Department of Agriculture Food (USDA) Food and Nutrition Services (FNS) Special Supplemental Nutrition Program in the amount of \$333,930 for the period July 1, 2021 to December 31, 2022, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the agreement between the Wyoming Department of Health, Behavioral Health Division and Board of Campbell County Commissioners for the Campbell County Juvenile and Family Drug Court to provide Court Supervised Treatment (CST) program services in the amount of \$98,557.60 with a local match of \$76,493.70 for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the FY2021 Transportation Alternatives Program (TAP) Subrecipient Agreement between the Wyoming Department of Transportation and Campbell County for the Museum Pedestrian Activated Crosswalk System Project in the amount of \$185,800 with a local match of \$37,160 for the period of January 1, 2021 to September 30, 2024, as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to award the Southern Campbell County Arterial Road Construction Project to Melgaard Construction in the amount of \$1,424,189.50 and authorize the execution of all documents to complete the project, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Reardon moved to approve the Order Approving the Petition for Formation of the Piper Acres Improvement and Service District and Providing for Notice of Election Date, to be held on September 28, 2021, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the contract between the Wyoming Department of Health, Behavioral Health Division and Campbell County Children’s Developmental Services to provide early intervention to children ages three through five years with disabilities in the amount of \$1,991,408.40 for the period July 1, 2021 to June 30, 2022 , as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Commissioner Shelstad moved to approve the contract between the Wyoming Department of Health, Behavioral Health Division and Campbell County Children’s Developmental Services to provide early intervention to children ages birth through two years and their families in the amount of \$674,493.96 for the period of July 1, 2021 to June 30, 2022, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve Resolution Number 2085 giving consent to the Board of Trustees of the Campbell County Hospital District to enter into a contract with the University of Colorado Health (UC Health), as presented. Commissioner Reardon seconded the motion. Chairman Maul-Nay, Commissioner Shelstad-Nay, Commissioner Faber-Nay, Commissioner Reardon -Aye, Commissioner Bell – Aye. Failed.

A public hearing, scheduled for 10:20 AM, was held at 10:25 AM for the purpose of hearing comments on the Fiscal Year 2020-2021 budget amendments.

Commissioner Faber moved to approve the amendments to the budget for Fiscal Year 2020-2021, as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve Resolution Number 2086 for the adoption of the Fiscal Year 2021-2022 County Budget, pursuant to Wyoming Statute 16-4-111(a), as presented. Commissioner Reardon seconded the motion. All Voted – Aye. Carried.

Resolution No. 2086

ADOPTION OF COUNTY BUDGET FOR FISCAL YEAR 2021-2022

WHEREAS, a summary of the proposed budget for Fiscal Year 2021-2022 was entered into the minutes of the Board of County Commissioners on June 2, 2021 and was published in the Gillette News Record on June 5, 2021 pursuant to W.S. 16-4-109(a); and

WHEREAS, the Board of County Commissioners held a public hearing on the proposed budget on June 14, 2021 commencing at 6:00 p.m.; and

WHEREAS, it appears all requirements have been met for adoption of the fiscal year budget and the Fiscal Year 2021-2021 is in order for adoption.

NOW, THEREFORE, BE IT RESOLVED that pursuant to W.S. 16-4-111(a), the Fiscal Year 2021-22 budget for Campbell County is adopted and the following appropriations are made:

Elected Offices

County Assessor	\$ 1,258,531
County Attorney	\$ 2,820,146
County Clerk	\$ 2,940,567
County Clerk of District Court	\$ 1,563,211
County Commissioners	\$ 6,885,051
County Coroner	\$ 265,306
County Sheriff	\$18,005,639
County Treasurer	\$ 1,355,786

Departments & Appointed Boards

Airport Board	\$ 1,519,466
Children's Developmental Services	\$ 5,801,322
Cooperative Extension Service	\$ 402,537
Emergency Management	\$ 189,626
Fair Board	\$ 570,051
Fleet	\$ 114,756
Human Resources	\$ 2,885,042
Information Technology	\$ 2,581,358
Juvenile Probation	\$ 1,234,444
Law Library	\$ 3,000
Library Board	\$ 3,630,767
Museum Board	\$ 529,332
Parks & Recreation Board	\$ 5,748,235
Public Health Board	\$ 2,838,081
Public Works	\$ 3,259,099
Road & Bridge	\$ 5,951,898

Joint Powers Boards

Fire Board (including 1% & Construction)	\$ 3,992,350
Public Land Board (CAM-PLEX)	\$ 2,834,320

General

Capital Construction	\$ 4,581,800
Capital Outlay	\$ 1,383,648
E-911 Equipment Fund	\$ 419,500
Optional Sales Tax (1%)	\$ 8,007,671
Grants	\$ 9,823,755
Payment in Lieu of Taxes (PILT)	\$ 1,802,000
Vehicle Replacement Fund	\$ 1,116,496
Campus Maintenance	\$ 50,000
Recreation Center Maintenance Reserve	\$ 0
County Building Maintenance	\$ 3,391,574
Technical Education Center Maintenance Reserve	\$ 50,000
Gaming Funds	\$ 0

TOTAL BUDGET \$109,806,365

Severability: If any provision of this resolution is held or deemed inoperative or unenforceable,

the same shall not affect any other provision or directive which can be independently construed.
ADOPTED this 15thth day of June 2021.

BOARD OF COUNTY COMMISSIONERS
CAMPBELL COUNTY, WYOMING

Commissioner Reardon moved to Board adopt the Fiscal Year 2021-2022 Budget Message, pursuant to Wyoming Statute 16-4-101(d), as presented. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

Fiscal Year 2021-2022 Budget Message

For Fiscal Year 2021-2022, Campbell County's assessed valuation is projected to decrease by nearly \$1 billion dollars from \$4,242,015,313 in Fiscal Year 2020-2021 to a projected \$3,387,000,000 for Fiscal Year 2021-2022. In addition, other revenue sources such as sales tax have seen a decrease and is projected to continue to decrease. Accordingly, the Board of Campbell County Commissioners advised all county departments and external agencies that request funding from Campbell County that a reduction in spending would be required. Departments were asked to develop proposed budgets at FY2017-2018 levels at which time the assessed valuation was approximately \$4.2 billion, and the final approved budget was \$98,709,174.

The Board is pleased with the proposed budgets submitted by county departments. Each department took it upon themselves to take a hard look at operating, capital, and construction requests. Because of this effort, the Board was able to for the most part accept the proposed requests submitted.

The Fiscal Year 2021-2022 budget focuses on county operations and services to continue at the same level of services, however, to reduce costs. A comparison of funding levels for department operations shows a reduction in operating expenses almost across the board, however, we are pleased to say that no services have been cut in the Fiscal Year 2021-2022 budget. Efforts at reducing capital outlay by delayed replacement of capital items such as computer and computer associated items resulted in a reduction of approximately 18% in capital outlay costs from last fiscal year. Capital construction focused on addressing only those items determined to be absolutely necessary from a maintenance perspective such as remedial work on the parking garage, landfill and roof replacements to county facilities and those items for which grant funding has been secured such as a crosswalk across Highway 14-16 to facilitate safe access to the Rockpile Museum and the construction of a new General Aviation facility. Overall, construction costs were reduced by over \$1 million dollars.

This past fiscal year, updates were made to the county asset management, purchasing and grants management policies which were driven by the county's continued transition to a new Enterprise Resource Planning (ERP) software program but did not affect the budget or budget process.

The Fiscal Year 2021-2022 proposed budget is \$109,806,365 at an assessed valuation of \$3,387,000 which is a decrease from Fiscal Year 2020-2021's budget of \$114,576,043 with a final assessed valuation of \$4,242,015,313 and a projected mill levy of 11.253 from 11.276. The final assessed valuation for FY2021-2022 is not yet determined so the exact mill levy is not yet determined, however, will be established no later than the first of August via the order levying taxes.

June 15, 2021
Board of Campbell County Commissioners

Commissioner Bell moved to convene into executive session to discuss potential litigation. Commissioner Shelstad seconded the motion. All Voted – Aye. Carried.

The Board convened into the Board of Equalization at 11:15 AM.

Discussion was held on dismissing the appeal of Patterson – UTI Drilling CO., LLC due to the untimeliness of the appeal. It was the consensus of the Board to dismiss the appeal of Patterson – UTI Drilling CO., LLC.

The Board adjourned the Board of Equalization and reconvened into their regular meeting at 11:50 AM.

There being no further business to come before the Commissioners the meeting was adjourned at 11:50 AM. The next regular meeting of the Commissioners will be held Wednesday, July 7, 2021, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, County Clerk
Board of County Commissioners



Bob Maul, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net